

How to Obtain an IRS Tax Return Transcript

You can obtain your Federal 2023 Tax Return Transcript online or by mail. Go to www.irs.gov and select “**Get Your Tax Record.**”

1. To request a transcript that you can view, download, and print online, you will need to **Sign into your online account.**

You will need the following information to create an ID.me account if you do not already have one:

- Your SSN, date of birth, and mailing address from your most recent tax return
- Access to your email account and a mobile phone number
- Government issued ID, such as a driver’s license

Once you are signed in, you will choose the option for “**Return Transcript**” for tax year **2023**.

This is a PDF document that you can save, download, or print.

2. If you are unable to get the transcript online, you can request one be mailed to you. Select “**Get Transcript by Mail.**” You will need:

- Your SSN or Individual Tax Identification Number (ITIN)
- Date of birth
- Mailing address from your most recent tax return

Once you have filled in the requested information listed above, you will be asked which type of transcript you want and for which year. Please select “**Return Transcript**” and **2023**.

Transcripts will arrive in 5 to 10 calendar days at the address the IRS has on file for you.

3. You can also request an IRS Tax Return Transcript be mailed to you by calling the IRS automated phone transcript service at 1-800-908-9946.