

OHIO  

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**DOMINICAN**  

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**UNIVERSITY™**



**2008 – 2009**  
**Course Catalog**

# LEARNING OUTCOMES

As adopted by the Faculty

## 1. Socratic self-examination

The Ohio Dominican University graduate

- thinks critically about values, beliefs and actions
- applies reflection to argument and discourse
- recognizes the limits of personal perspective and accepts the contributions of multiple perspectives

## 2. Critical communication

The Ohio Dominican University graduate

- communicates clearly and effectively in various oral, written, and visual modes

## 3. Social responsibility and leadership

The Ohio Dominican University graduate

- accepts complexity in identity and culture
- models justice and compassion through active participation in society as a global citizen

## 4. Narrative and aesthetic imagination

The Ohio Dominican University graduate

- engages the creative expressions of the human condition over time both critically and contextually

## 5. Quantitative and scientific reasoning

The Ohio Dominican University graduate

- understands and employs both quantitative and qualitative analyses to describe and solve problems
- applies the process of scientific inquiry

## 6. Moral and ethical frameworks

The Ohio Dominican University graduate

- analyzes issues using moral and ethical reasoning
- discerns consequences of decisions and actions

## 7. The Catholic and Dominican Tradition

The Ohio Dominican University graduate

- seeks truth in all endeavors
- seeks opportunities for service to communities
- articulates the relationship of faith to reason in the Dominican tradition

**2008 – 2009**

**CATALOG**

# Ohio Dominican University

Ohio Dominican University is a Catholic liberal arts University with a Dominican tradition, guided in its educational mission by the Dominican motto: to contemplate truth and to share with others the fruits of this contemplation.

Ohio Dominican University offers students a high quality, career-oriented liberal arts education in an intimate, attractive setting that is conducive to intellectual exchange, personal growth, and the development of enduring values. It is a place where diversity is embraced and individualism is celebrated. Here, you will find an environment that is inspiring on many levels.

Our intimate atmosphere provides a level of comfort and belonging not commonly found at other universities. Faculty members know their students by name, and every student knows they are a top priority. Ours is a complete learning experience that leaves graduates well prepared to accomplish more than they thought possible. Throughout the experience, we provide the tools necessary for success.

At the base of all we do lie the Dominican principles of caring, learning and truth. This is an environment where students can benefit from moral guidance, spirituality and contemporary thinking. Each individual leaves Ohio Dominican confident and instilled with a passion for life that cannot be dampened.

Ohio Dominican University--A Strong Belief. A Clear Vision.

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This catalog is effective July 1, 2008 through June 30, 2009. The Ohio Dominican University Catalog is published annually by Ohio Dominican University, Columbus, Ohio 43219. The provisions of this bulletin are not to be regarded as an irrevocable contract between the student and the University. The University reserves the right to make and designate the effective date of changes in curriculum, course offerings, fees, requirements for graduation, and other regulations at any time such changes are considered desirable or necessary.

Students should consult with their academic advisors on matters that are related to academic programs. The University rules and policies are published in the *Student Handbook*. Admission and financial aid information is contained in the *Viewbook*.

Failure to read this bulletin does not excuse students from the requirements and regulations described herein. The 2008-2009 catalog supersedes all previous editions.

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Ohio Dominican University believes in equal opportunity and does not discriminate against any student or prospective student, employee or prospective employee on the basis of race, sex, ancestry, national origin, age, or religion, or against any otherwise qualified person with disabilities in the administration of its admissions policies, educational policies and programs, financial aid programs, employment practices, and athletic and other school administrated programs and activities. Such policy is in compliance with the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, and other applicable federal, state, and local statutes. Inquiries regarding the application of these laws to Ohio Dominican University should be addressed to the Equal Opportunity Officer at the University.

# Table of Contents

<b>Learning Outcomes .....</b>	<b>ii</b>
<b>Academic Calendars 2008-2010 .....</b>	<b>1</b>
<b>Ohio Dominican University Mission .....</b>	<b>5</b>
<b>A History of Ohio Dominican University .....</b>	<b>6</b>
<b>Accreditation.....</b>	<b>6</b>
<b>School of Undergraduate Studies.....</b>	<b>7</b>
<b>School of Continuing Studies.....</b>	<b>7</b>
Adult Programs .....	7
LEAD.....	7
Prior Learning Assessment (PLA) .....	7
Professional Development Opportunities .....	8
Certificate Programs .....	8
Online Programs .....	8
Dual Enrollment Program .....	8
Student Services.....	9
<b>School of Graduate Studies.....</b>	<b>9</b>
Programs in Graduate Studies .....	9
Master of Arts in Theology.....	9
Master of Business Administration.....	9
Master of Arts in Liberal Studies.....	10
Master of Education in Curriculum and Instruction.....	10
Master of Arts in TESOL.....	10
Five-Year Programs .....	10
Master of Science in Management.....	11
<b>The Center for Dominican Studies.....</b>	<b>11</b>
<b>Undergraduate Academic Information and Regulations.....</b>	<b>13</b>
Academic Advising Center .....	15
Academic Affairs Office .....	15
Academic Forgiveness .....	15
Academic Grievance Procedures and Grade Disputes .....	16
Academic Integrity.....	16
Academic Resource Center .....	17
Academic Standing .....	18
Academic Stop-Out Program .....	19
Admission to the University.....	20
Advanced Placement.....	23
Athletics .....	24
Attendance .....	24
Auditing a Course .....	24
Career Development Center .....	25
Center for Instructional Technology and e-Learning .....	26
Classification of Students.....	26
Classroom Civility .....	26
Core Seminars .....	27

Credit by Examination (CLEP).....	28
Cross-Registration (HECC).....	28
Cross-Registration (Undergraduate Students in Graduate Courses).....	29
Dean’s List .....	29
Directed Study.....	29
Family Educational Rights and Privacy Act .....	30
Fees .....	31
Financial Aid.....	31
Financial Aid Standards of Progress .....	31
Financial Regulations.....	33
GPA-Grade Point Average.....	33
Grading Policies .....	33
Undergraduate Grading System .....	34
Graduation.....	35
Graduation with Distinction .....	35
Honors Program .....	36
Incomplete Grades .....	36
Independent Study.....	36
Institutional Review Board.....	37
International Office .....	37
Internships .....	37
Library Resources .....	38
Major and Minor .....	38
Pass/Fail Option .....	39
Refund Policy.....	39
Registration .....	39
Residency Requirement.....	40
Security .....	40
Service-Learning .....	41
Servicemember’s Opportunity College .....	41
Services for Students with Disabilities.....	41
Student Load .....	42
Study Abroad .....	42
Teacher Licensure .....	42
Transcripts.....	45
Transfer Credit .....	45
Transient Credit.....	45
Veterans Benefits .....	46
Withdrawal from the University .....	46
<b>Academic Programs .....</b>	<b>47</b>
Undergraduate General Degree Requirements.....	49
All Degrees .....	49
Bachelor Degrees .....	49
Associate Degrees .....	53
Graduate Degree Programs .....	53
Academic Divisions of the University .....	54
Bachelor of Arts Degree Programs .....	54
Bachelor of Science Degree Programs.....	54
Bachelor of Science in Education Degree Program .....	54
Minor Programs .....	55
Associate of Arts Degree Programs .....	55
Associate of Science Degree Programs.....	55
Special Programs.....	55
Certificate Programs.....	55

<b>Accounting .....</b>	<b>59</b>
Requirements for a B.S. in Accounting Information Systems.....	59
Requirements for a Minor in Accounting Information Systems .....	59
<b>Art.....</b>	<b>60</b>
Requirements for a B.A. in Art .....	60
Requirements for a Minor in Art.....	60
Requirements for a Minor in Art History .....	61
<b>Arts Education – Multi-Age.....</b>	<b>61</b>
Requirements for a B.A. in Arts Education.....	61
<b>Biology .....</b>	<b>62</b>
Requirements for a B.S. in Biology .....	63
Requirements for a Minor in Biology .....	63
<b>Business Administration .....</b>	<b>64</b>
Requirements for a B.S. in Business Administration .....	64
Requirements for a B.S. in Business (LEAD) .....	65
Requirements for a B.S. in Business Administration/Concentration in Management (LEAD).....	66
Requirements for a Minor in Business Administration .....	66
Requirements for an A.S. in Business (LEAD) .....	67
<b>Chemistry .....</b>	<b>68</b>
Requirements for a B.S. in Chemistry.....	68
Requirements for a B.S. in Chemistry Education – Grades 7-12 .....	69
Requirements for a Minor in Chemistry.....	70
Requirements for an A.S. in Chemistry .....	70
<b>Communication Studies .....</b>	<b>70</b>
Requirements for a B.A. in Communication Studies .....	71
Requirements for a Minor in Communication Studies.....	71
Requirements for a Certificate in Communication Studies .....	71
<b>Computer Information Systems.....</b>	<b>71</b>
Requirements for a B.S. in Computer Information Systems .....	72
Requirements for a Minor in Computer Information Systems .....	73
<b>Criminal Justice .....</b>	<b>73</b>
Requirements for a B.A. in Criminal Justice.....	73
Requirements for a Minor in Criminal Justice .....	74
<b>Cross-Disciplinary Studies.....</b>	<b>74</b>
Requirements for a B.A. in Cross-Disciplinary Studies.....	74
Requirements for a B.S. in Cross-Disciplinary Studies.....	75
Requirements for an A.A. in Cross-Disciplinary Studies.....	75
<b>Earth Science/Chemistry Education – Grades 7-12 .....</b>	<b>75</b>

Requirements for a B.S. in Earth Science/Chemistry Education – Grades 7-12 .....	75
<b>Economics.....</b>	<b>76</b>
Requirements for a B.A. in Economics .....	76
Requirements for a Minor in Economics.....	77
<b>Education .....</b>	<b>77</b>
Requirements for a B.S.E. in Early Childhood Education .....	78
Requirements for Early Childhood Licensure – Continuing Education Students Only .....	79
Requirements for a B.S.E. in Middle Childhood Education.....	80
Requirements for Middle Childhood Licensure – Continuing Education Students Only.....	81
Middle Childhood Generalist Endorsement .....	82
Requirements for a B.S.E. in Intervention Specialist – Mild/Moderate Needs (K-12) .....	83
Requirements for a B.S.E. in Intervention Specialist – Moderate/Intensive Needs (K-12) ....	84
Requirements for Intervention Specialist Licensure – Continuing Education Students Only .	85
Requirements for Secondary Education (AYA) Licensure – Continuing Education Students Only .....	86
Requirements for Reading Endorsement.....	87
<b>English Language and Literature .....</b>	<b>87</b>
Requirements for a B.A. in English .....	87
Requirements for a Minor in English.....	88
Requirements for a Minor in Professional Writing .....	88
<b>Finance .....</b>	<b>88</b>
Requirements for a B.S. in Finance – Corporate Finance Emphasis.....	88
Requirements for a B.S. in Finance – Financial Services Emphasis .....	89
Requirements for a Minor in Finance.....	90
<b>Gerontology.....</b>	<b>90</b>
Requirements for an A.A. in Gerontology .....	90
Requirements for a Minor or Certificate in Gerontology .....	91
<b>Graphic Design . .....</b>	<b>91</b>
Requirements for a B.A. in Graphic Design.....	91
Requirements for a Minor in Graphic Design .....	92
<b>History .....</b>	<b>92</b>
Requirements for a B.A. in History.....	92
Requirements for a Minor in History .....	93
<b>Honors Program .....</b>	<b>93</b>
<b>Integrated Language Arts Education – Grades 7-12.....</b>	<b>94</b>
Requirements for a B.A. in Integrated Language Arts Education.....	94
<b>Integrated Mathematics Education – Grades 7-12.....</b>	<b>95</b>
Requirements for a B.S. in Integrated Mathematics Education.....	95
<b>Integrated Science Education – Grades 7-12 .....</b>	<b>96</b>



Requirements for a B.S. in Integrated Science Education.....	96
<b>Integrated Social Studies Education – Grades 7-12 .....</b>	<b>97</b>
Requirements for a B.A. in Integrated Social Studies Education.....	97
<b>International Business.....</b>	<b>98</b>
Requirements for a B.S. in International Business.....	98
<b>Journalism.....</b>	<b>99</b>
Requirements for a Minor in Journalism.....	99
<b>Liberal Studies.. .....</b>	<b>100</b>
Requirements for a B.A. in Liberal Studies .....	100
<b>Life Science Education – Grades 7-12 .....</b>	<b>101</b>
Requirements for a B.S. in Life Science Education .....	101
<b>Life Science/Chemistry Education – Grades 7-12 .....</b>	<b>102</b>
Requirements for a B.S. in Life Science/Chemistry Education – Option 1.....	102
Requirements for a B.S. in Life Science/Chemistry Education – Option 2.....	103
<b>Life Science/Earth Science Education – Grades 7-12.....</b>	<b>104</b>
Requirements for a B.S. in Life Science/Earth Science Education .....	104
<b>Life Science/Physics Education – Grades 7-12.....</b>	<b>105</b>
Requirements for a B.S. in Life Science/Physics Education.....	105
<b>Marketing.....</b>	<b>106</b>
Requirements for a Minor in Marketing.....	106
<b>Mathematics.....</b>	<b>107</b>
Requirements for a B.S. in Mathematics.....	107
Requirements for a Minor in Mathematics.....	107
<b>Music .....</b>	<b>108</b>
Requirements for a Minor in Music .....	108
Requirements for a Minor in Music Performance.....	108
<b>Peace and Justice .....</b>	<b>109</b>
Requirements for a B.A. in Peace and Justice.....	109
Requirements for a Minor in Peace and Justice .....	110
<b>Philosophy .....</b>	<b>110</b>
Requirements for a B.A. in Philosophy.....	110
Requirements for a Minor in Philosophy .....	111
Requirements for a Minor in Applied Ethics .....	111
<b>Physical Education .....</b>	<b>111</b>

Requirements for an Ohio Dominican University Coaching Certificate.....	111
<b>Physical Science Education – Grades 7-12 .....</b>	<b>112</b>
Requirements for a B.S. in Physical Science Education .....	112
<b>Political Science .....</b>	<b>113</b>
Requirements for a B.A. in Political Science .....	113
Requirements for a Minor in Political Science.....	114
Requirements for a B.A. in Political Science with a Concentration in Environmental Policies and Issues .....	114
<b>Pre-Health Professional Programs.....</b>	<b>114</b>
<b>Pre-Law Program.....</b>	<b>115</b>
Requirements for a B.A. in Political Science (Pre-Law Model Program).....	115
<b>Pre-Nursing Program.....</b>	<b>116</b>
Requirements for Pre-Nursing .....	116
<b>Psychology.....</b>	<b>117</b>
Requirements for a B.A. in Psychology .....	117
Requirements for a Minor in Psychology.....	118
<b>Public Relations .....</b>	<b>118</b>
Requirements for a B.A. in Public Relations .....	118
Requirements for a Minor in Public Relations .....	119
<b>Social Work.....</b>	<b>119</b>
Requirements for a B.A. in Social Work.....	120
<b>Sociology.....</b>	<b>120</b>
Requirements for a B.A. in Sociology .....	120
Requirements for a Minor in Sociology .....	121
<b>Spanish .....</b>	<b>121</b>
Requirements for a Minor in Spanish.....	121
<b>Sport Management .....</b>	<b>121</b>
Requirements for a B.S. in Sport Management.....	122
Requirements for a Minor in Sport Management.....	122
<b>Theatre .....</b>	<b>122</b>
Requirements for a Minor in Theatre .....	123
<b>Theology .....</b>	<b>123</b>
Requirements for a B.A. in Theology .....	123
Requirements for an A.A. in Theology .....	123
Requirements for a Minor in Theology.....	124

Requirements for Columbus Diocesan Certification .....	124
<b>Women’s Studies .....</b>	<b>124</b>
Requirements for a Minor in Women’s Studies .....	124
<b>Undergraduate Course Descriptions by Discipline.....</b>	<b>125</b>
Accounting .....	127
American Sign Language .....	128
Art .....	129
Biology .....	134
Business Administration .....	136
Chemistry .....	140
Communication Studies .....	141
Computer Information Systems.....	143
Criminal Justice.....	145
Economics.....	149
Education .....	150
English as a Second Language .....	157
English Language and Literature .....	158
Environmental Science	
Environmental Studies	
Finance . .....	162
French... .....	164
Geography.....	164
German . .....	165
History.. .....	165
Honors Program .....	168
Humanities .....	169
Interdisciplinary Studies – Core Seminars .....	169
Journalism .....	170
Language.....	170
Latin .....	171
Mathematics .....	171
Music.... .....	175
Ohio Dominican University Courses .....	177
Peace and Justice.....	177
Philosophy.....	178
Physical Education and Health.....	180
Physics . .....	181
Political Science .....	182
Psychology .....	185
Public Relations .....	188
Social Work.....	190
Sociology .....	192
Spanish . .....	194
Sport Management .....	196
Theatre . .....	197
Theology .....	197
<b>Graduate General Information .....</b>	<b>201</b>
Academic Resource Center .....	203
Academic Stop-Out Program .....	203
Admission Requirements .....	203
Career Development Center .....	207

Family Educational Rights and Privacy Act .....	208
Fees .....	208
Financial Aid.....	209
Financial Regulations.....	210
International Office .....	210
LEAD Program .....	210
Refund Policy.....	211
Security .....	211
Services for Students with Disabilities.....	211
Transcripts.....	212
Veterans Benefits .....	212
<b>Graduate Academic Policies and Procedures .....</b>	<b>213</b>
Academic Grievance .....	215
Academic Honesty/Integrity .....	215
Academic Standing .....	215
Attendance .....	216
Center for Instructional Technology and e-Learning .....	216
Cross-Registration.....	216
Degrees. ....	216
Grading Policies .....	217
Graduation.....	218
Institutional Review Board.....	219
Library Resources .....	219
Probation and Dismissal.....	219
Registration .....	220
Change of Registration .....	220
Student Load .....	220
Transfer/Transient Credit.....	220
Withdrawal from the University .....	221
Writing Guidelines – Graduate Level .....	221
<b>Master of Arts in Theology .....</b>	<b>225</b>
Admission .....	225
Graduation Requirements.....	225
Curriculum .....	225
Course Descriptions .....	226
<b>Master of Business Administration.....</b>	<b>231</b>
Admission .....	231
The LEAD Format .....	232
LEAD MBA – Concentration in Management.....	232
Course Descriptions – LEAD MBA.....	234
Traditional Calendar MBA.....	236
The 4+1 Format.....	237
Course Descriptions – Traditional Calendar MBA .....	240
<b>Master of Arts in Liberal Studies.....</b>	<b>243</b>
Admission .....	243
Graduation Requirements.....	243
Curriculum .....	244
Course Descriptions .....	244

<b>Master of Education</b> .....	<b>247</b>
Admission .....	247
Graduation Requirements.....	247
Curriculum .....	248
RISE Program .....	249
Course Descriptions .....	249
<b>Master of Arts in TESOL</b> .....	<b>253</b>
Admission .....	253
Graduation Requirements.....	253
Curriculum .....	253
Course Descriptions .....	254
<b>Master of Science in Management</b> .....	<b>257</b>
Admission .....	257
Graduation Requirements.....	257
Curriculum .....	257
Course Descriptions .....	258
<b>Board of Trustees</b> .....	<b>261</b>
<b>Administration</b> ..	<b>261</b>
<b>Full-time Faculty</b> .....	<b>262</b>
<b>Emeritus Faculty</b> .....	<b>266</b>
<b>Adjunct Faculty</b> .....	<b>266</b>
<b>Administrative Staff</b> .....	<b>268</b>
<b>Index</b> .....	<b>273</b>



# Academic Calendars -- 2008-2009 and 2009-2010

## Fall Semesters

	<b>2008</b>	<b>2009</b>
Weekend A classes begin	August 15, 16	August 21, 22
Weekday and evening classes begin	August 18	August 24
Last day to add first half semester course	August 20	August 26
Last day to add weekday and evening classes	August 25	August 31
Labor Day – No Classes	September 1	September 7
Last day to drop 1st half semester class	September 19	September 25
Weekend A final examinations	October 3, 4	October 9, 10
Weekend B classes begin	October 10, 11	October 16, 17
Midterm break begins	October 12	October 18
Midterm grades due/Final grades for first half courses & Weekend A	October 15	October 21
Classes resume	October 15	October 21
Second half semester classes begin	October 15	October 21
Last day to add second half semester course	October 17	October 23
Priority Registration for Spring/Summer begins	October 27	October 26
Last day to drop full semester classes	October 27	November 2
Last day to drop 2nd half semester class	November 17	November 24
Thanksgiving break begins	November 26	November 25
Classes resume	December 1	November 30
May Graduation Application Degree Audit Deadline	December 5	December 11
Weekday and evening classes end	December 5	December 11
Weekend B final examinations	December 5, 6	December 11, 12
Weekday and evening final examinations	December 8-11	December 14-17
Graduating students' final grades due	December 10	December 16
Baccalaureate	December 12	December 18
Winter Commencement	December 13	December 19

## Spring Semesters

	<b>2009</b>	<b>2010</b>
Weekend A classes begin	January 16, 17	January 8, 9
Weekday and evening classes begin	January 20	January 11
Last day to add first half semester course	January 22	January 13
Last day to add weekday and evening classes	January 27	January 18
Last day to drop first half semester class	February 20	February 12
Weekend A final examinations	March 6, 7	February 26, 27
Weekend B classes begin	March 13, 14	March 5, 6
Spring break begins	March 15	March 7
Midterm grades due/Final grades for first half courses & Weekend A	March 17	March 9
Classes resume with 5:30 p.m. courses	March 20	March 12
Second half semester courses begin	March 23	March 15
Last day to add second half semester course	March 25	March 17
Priority Registration (Summer, Fall, Spring) begins	March 30	March 22
Last day to drop full semester classes	April 1	March 24
Easter break begins at 6:00 p.m.	April 9	April 1
Evening classes resume	April 13	April 5
Weekday classes resume	April 14	April 6
Last day to drop second half semester class	April 24	April 16
ODU Day; no afternoon classes – 1:00 pm – 5:30 pm	May 1	April 23
August/December Graduation Application Degree Audit Deadline	May 8	April 30
Weekend B final examinations	May 8, 9	April 30, May 1
Weekday and evening classes end	May 8	April 30
Weekday and evening final examinations	May 11-14	May 3-6
Graduating students final grades due	May 12	May 4
Baccalaureate	May 15	May 7
Spring Commencement	May 16	May 8

An Awards Ceremony will be scheduled each Spring Semester

## Summer Terms

	<b>2009</b>	<b>2010</b>
May Term	May 18-30 (no classes on May 25)	May 10-21
8-week Term	June 8 – August 1 (no classes on July 3-4)	June 7 - July 30 (no classes on July 3-5)
1st 4-week Term	June 8 - July 2	June 7 – July 2
2nd 4-week Term	July 6 – July 31	July 6 – July 30
Weekend Classes	June            5-6 12-13 19-20 26-27 July            10-11 17-18 24-25 31-August 1	June            4-5 11-12 18-19 25-26 July            9-10 16-17 23-24 30-31



## **General Information**



## **Ohio Dominican University Mission**

As a Catholic liberal arts University with a Dominican tradition, Ohio Dominican University is guided in its educational mission by the Dominican motto: to contemplate truth and to share with others the fruits of this contemplation. Truth is the basis of human freedom and the source of human effectiveness. Truth is dynamic, an infinite realm in which the person grows throughout life to the fullness of his or her humanity through progressive realization of the significance of old truths and progressive attainment of new truths. Truth can be found in all cultures and traditions, in the whole range of the arts and sciences, and, in a special way, in religious faith and theological reflection on faith.

Ohio Dominican welcomes to its student body sincere seekers of truth whatever their age, gender, race, religious background, or ethnic and cultural heritage. All whose aspirations, maturity, and preparation draw them to pursuing a liberating education mutually enrich one another in the quest for truth in this small community of students, faculty, and staff, through curriculum, supporting services, and informal learning opportunities carried out in a climate of respect and freedom.

Ohio Dominican's primary mission is to provide degree and continuing education programs for the intellectual development, the growth in truth, of each student. In keeping with the Dominican tradition, educational experiences should be grounded in the liberal arts, foster the development of spiritual, aesthetic, and ethical values, promote physical and mental health, and provide for the development and responsible use of human skills and talents in professional and social service.

Since the quest for truth is a lifelong activity, Ohio Dominican is committed to lifelong learning. Faculty, staff, and students practice this through research, creative activities, community involvement, and professional service. The University also offers non-credit programs and activities on and off campus to further the lifelong education of the Columbus civic and religious communities.

Immersed in the technical progress, new human insights, and searching questions of the twenty-first century, Ohio Dominican University looks forward to helping individuals and society continue the search for truth in the expanding horizons of an unknown future.

Approved June 28, 2002  
Ohio Dominican University  
Board of Trustees

# **A History of Ohio Dominican University**

In 1911, the Dominican Sisters of St. Mary of the Springs received a charter from the state of Ohio to establish a women's college. A successful teaching congregation for almost 100 years, these Dominicans wanted to build on the excellence of their Academy and provide college classes in an area where there was no Catholic higher education available to their graduates and to the candidates for the Order. After a decade of experimenting, the Sisters opened St. Mary of the Springs College in September 1924 as a Catholic four-year liberal arts college for women. Their motivation was the conviction that truth is one, that truths in the various academic disciplines cannot be contradictory, and that truth leads to the God who said, "I am the Truth."

The new college continued the Sisters' tradition of welcoming students of various faiths, ethnic descent, and socio-economic backgrounds. Enhancing the liberal arts tradition, its teacher certification program was approved by the state of Ohio so that by 1929 the College could grant the Bachelor of Science in Education degree as well as the Bachelor of Arts, Bachelor of Science, Bachelor of Music, and Master of Music degrees. That year St. Mary of the Springs College opened both a new academic building and a new residence hall to join its new dining hall. The next year a local paper reported that this new venture in education had only one "hard and fast and definitely tangible regulations... don't do anything that's going to require that a rule be made against it." In 1934, by its tenth birthday, North Central accreditation attested to the College's success.

Over the years, in order better to meet the needs of students, St. Mary of the Springs College dropped some programs and added others, all the while maintaining its Catholic liberal arts tradition as it included career-oriented preparation. In 1964, the College became coeducational and in 1968 changed its name to Ohio Dominican College. Enrollment greatly increased; new majors and degrees were added. All the while, the College remained true to its Dominican tradition, a tradition developed with the founding of the Dominican Order at the time of the great medieval universities. In July, 2002 the College became Ohio Dominican University and added graduate degrees to its program offerings. Faithful to its primary mission to provide undergraduate and continuing education for the intellectual development, the growth in truth, of each student, Ohio Dominican continues to retain the requirements of philosophy and theology as well as a mission specific core curriculum. These requirements give a solid grounding to all the various academic majors and the other rich educational experiences the University offers in fulfillment of the motto of the Dominican Order:

"To contemplate truth and to share with others the fruits of this contemplation."

## **Accreditation**

Ohio Dominican University was chartered in 1911 as the College of Saint Mary of the Springs. The name was changed to Ohio Dominican College in 1968. The College became Ohio Dominican University in 2002. Accredited by The Higher Learning Commission and a member of the North Central Association (30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504; 1-800-621-7440; [www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org)) and it is approved by the Ohio Board of Regents. The education programs are approved for the preparation of teachers, by the State of Ohio Department of Education and have been granted initial candidacy status in the National Council for Accreditation of Teacher Education. ODU's Social Work Program has been granted initial accreditation by the Council on Social Work Education's (CSWE) Commission on Accreditation. The business programs are accredited by the International Assembly for Collegiate Business Education and have candidacy status in the Association of Collegiate Business Schools and Programs.

## School of Undergraduate Studies

The School of Undergraduate Studies at Ohio Dominican University has committed itself to the holistic education of its undergraduate student body. Student learning extends well beyond the classroom, and the university seeks to harness the potential of educating the whole person through close cooperation between academic affairs and student development. Faculty, other academic staff, and student development professionals work together to provide learning activities so that each student might experience the fullness of the educational process. At the heart of this process is the Student Engagement Model, which provides a theoretical framework around which programs are developed.

The School of Undergraduate Studies, the largest of the University, serves undergraduate students. The School offers five degrees:

Bachelor of Arts	-	22 major programs
Bachelor of Science	-	21 major programs
Bachelor of Science in Education	-	4 major programs
Associate of Arts	-	3 major programs
Associate of Science	-	2 major programs

This catalog describes each of the undergraduate programs of the University. Policies and procedures governing the academic aspects of this holistic experience are also listed in the catalog.

## School of Continuing Studies

In an environment characterized by care and support, the Ohio Dominican University School of Continuing Studies provides opportunities for individuals of all ages to pursue lifelong learning opportunities that will maximize their potentials for personal and professional development. Both credit and non-credit opportunities at the undergraduate and graduate levels are offered to all students through a variety of learning options.

### Adult Programs

#### **LEAD (Learning Enhanced Adult Degree)**

The Learning Enhanced Adult Degree Program is a cohort based, accelerated degree completion program. Currently, the LEAD program offers four programs of study: Associate of Science in Business, Bachelor of Science in Business Administration, Master of Business Administration, and Master of Science in Management.

The LEAD program is designed to meet the needs of the working adult in a format that allows the student to take advantage of his/her professional background while concentrating on one subject at a time in a setting that demands teamwork.

Courses are taught in the evenings to accommodate the full-time working adult. Both on-campus and off-campus sites provide the student the opportunity to choose a location that suits his/her needs. While striving to provide students with the tools necessary to successfully complete their degrees, students come to realize that "the quest for truth is a lifelong activity".

#### **Prior Learning Assessment (PLA)**

Prior learning assessment is a process whereby learning individuals have acquired and have not had transcribed by a college or university is evaluated to determine whether or not it is comparable with what is taught in college. If this learning is found comparable, it may be recognized by the awarding of credit.

Three forms of prior learning assessment are available at Ohio Dominican University: CLEP (College-Level Examination Program), ACE (American Council on Education), and assessment by portfolio. CLEP consists of computer-based exams that enable students to earn college credit by examination. A more detailed description of CLEP appears elsewhere in this catalog. ACE has published guidelines for credit recommendations documenting certain forms of military or corporate training. Individualized assessment at Ohio Dominican University is most often accomplished through portfolios of prior learning, based on techniques developed by CAEL (Council for Adult and Experiential Learning).

Those individuals interested in the PLA by portfolio program must be adults with significant life/career experience. Degree candidates at Ohio Dominican University must not have reached college senior status.

Student advising for the PLA program begins initially by contacting the Dean of Adult Programs and in consultation with the PLA coordinator. The Adult Programs staff will help the student determine which of the above-mentioned options, if any, best fit the individual's needs.

If it is determined the student is a candidate for assessment by portfolio, the student will be instructed as to how to identify, describe, document, and organize the learning materials in order to create a portfolio. Faculty evaluators provide guidance, clarify learning outcomes, and determine whether credit is awarded for a completed portfolio.

A maximum of 32 credits may be earned in the assessment by portfolio program. All credits may be applied toward an undergraduate degree or licensure. The credits earned through any of the Prior Learning Assessment options *do not* fulfill the residency requirement for a degree at Ohio Dominican University.

### **The Charles School**

The Charles School at Ohio Dominican University is a tuition-free public high school, and is a part of the Graham Family of Schools. The School is open to students entering the ninth grade and tenth grades and is located on the ODU campus. The five-year Early College High School curriculum allows students to complete six years of coursework in a five-year period—receiving a high school diploma and up to 62 hours of college credit towards an associate's degree.

The Charles School is part of a network of Early College High Schools around the country and is the first to provide experiential learning opportunities in conjunction with a rigorous academic program. Parents, students, teachers, administrators, and community partners at The Charles School help young, motivated learners be successful. Students can choose to continue their education at ODU or another institution and gain a competitive edge while saving time and money..

### **Seniors to Sophomores Program**

The Seniors to Sophomores Program allows student who meet admission standards to complete their final year of high school and their first year of college at the same time, with the State of Ohio covering the tuition. The plan is an expansion of the Post-Secondary Enrollment Options plan, which allows high-school students to take college courses.

To be eligible, students must pass the Ohio Graduation Test, obtain an ACT or SAT score acceptable to the university, earn a C average in Algebra II, and take three years of English. The program will begin as a pilot program in the Fall of 2008. This program is being instituted by the State of Ohio in an effort to increase the number of high school graduates who go on to college.

## **Professional Development Opportunities**

Learning and training opportunities are offered for professionals in a variety of fields. Teachers can choose from numerous courses that provide graduate credit or non-credit professional development units. Courses are offered at various sites around the state and online.

For others seeking professional development, tailored programs are designed to meet the particular needs of a variety of institutions, corporations, agencies, and associations.

## **Certificate Programs**

Certificate programs are clusters of credit courses focusing on a particular area of achievement. Depending on the certificate program taken, credits earned may be applied toward a degree. The following certificate programs are available: Coaching, Communication Studies, and Gerontology.

## **Online Programs**

The Ohio Dominican University online programs and courses significantly expand the learning opportunities for students of all ages around the world. Degree seeking and non-degree seeking students have the opportunity to participate in undergraduate courses, graduate degree programs and courses, or non-credit professional and personal development programs.

## **Project JumpStart**

The Dual Enrollment program, now named Project JumpStart, provides an opportunity for academically advanced secondary students to earn college credit for select courses while still in high school. Students, who meet the high school eligibility standards, program admission requirements, have parental consent, and written permission from the school principal or guidance counselor may participate in dual enrollment courses. These students will graduate from high school with both a high school diploma and college credit at Ohio Dominican University. Other institutions may also accept this credit.

## **Student Services**

The School of Continuing Studies provides a variety of student services including career advising, academic skill assessment, general advising and individual and small group tutoring.

# **School of Graduate Studies**

The School of Graduate Studies offers students the opportunity to continue their life-long learning through formal programs at the master's level. These programs are fully accredited; they are taught by dedicated scholars who value the art of teaching as well as the skills of research and scholarship; and they conform to both the best practices of their disciplines and the values of the University's Catholic, Dominican heritage.

## **Programs in Graduate Studies**

### **Master of Arts in Theology**

The program prepares students for ministry by providing a curriculum rich in the theological tradition of the Church. The program's primary focus is on the needs of the Diocese of Columbus for lay pastoral associates, directors of parish schools of religion, youth ministers, high school religion teachers, and campus ministers. The course of studies also provides a theological foundation for all persons interested in deepening their Christian commitment and ministerial options. At the center of the program is a curriculum in biblical, historical, systematic, and pastoral theology.

## **Master of Business Administration**

The Ohio Dominican University MBA Program is designed to provide students a comprehensive business education while stressing ethical leadership and strategic agility. The Program offers students a learning experience consistent with Ohio Dominican University's tradition of providing intellectual development and growth in truth and ethical perspective while advancing career readiness in the dynamic, competitive and increasingly globalizing world of business. The program successfully prepares graduates to serve in middle and senior level leadership roles in a wide variety of organizations.

### **Three Formats -- One Degree**

The Ohio Dominican University MBA Program is currently offered in three distinctive delivery formats, each tailored to meet the unique needs of students:

- ***The LEAD Format:*** The Learning Enhanced Adult Degree (LEAD) MBA Format is designed to meet the learning needs of the working adult. Students attend classes one night per week on a year-round basis at one of four campus locations (Easton, Tuttle, and Main Campus). Students may complete the program in as few as 18 months, and may begin the program at a wide variety of start dates throughout the year.
- ***The Traditional Calendar Format:*** The Traditional Calendar MBA Format is designed for recent graduates of undergraduate programs who are accustomed to the traditional rhythms of the academic year or working adults who prefer to attend classes on a traditional academic calendar (fall and spring terms). This calendar option maintains between-term and summer breaks and regular campus holidays. It offers students an opportunity to complete the MBA Program in as few as 18 months while attending evening classes at the main campus. A Public Administration concentration is available to students. Students may begin the program throughout the academic year at any of four start times.
- ***The 4+1 Format:*** The 4+1 MBA Format is designed for full-time, undergraduate students who would like to complete an undergraduate degree as well as an MBA in as few as five full-time academic years. The 4+1 Format is offered at the main campus with classes scheduled on the traditional academic calendar.

## **Master of Arts in Liberal Studies**

The graduate program in liberal studies is designed to make connections between the study of the liberal arts and the lifelong journey toward becoming fully human. This is accomplished through the rigorous study of past and present attempts to understand the human spirit. Its courses are interdisciplinary in design and involve the rigorous study of primary sources and theory, both historical and contemporary. As such they include significant research that demonstrates independent critical thinking, critical reading, clear and concise writing, and the mastering of the historical overview of their subjects.

The program is open to students who already possess an undergraduate degree or to undergraduate students enrolled at Ohio Dominican University who may complete both their bachelor's degree and their Master of Arts in Liberal Studies degree in five years.

## **Master of Education in Curriculum and Instruction**

The curriculum for this program has been designed to enable graduates--to focus on theories, research, and practice that support and sustain on-going teacher development and school improvement; to become prepared to pursue the study of curriculum and instruction at the doctoral level; or to value educational research and reflective practice as a component to effective teaching practice and life-long learning.



### **Master of Arts in Teaching English to Speakers of Other Languages**

The Master of Arts in TESOL provides candidates with a firm foundation in TESOL history, principles, and practices as well as research methods and professional development. Candidates who complete the program will be well prepared to enter programs of advanced study in TESOL, become active participants in regional and national TESOL organizations, and address issues that affect speakers of other languages in the classroom and the community. Furthermore, because every course requires writing and research, culminating in a thesis, the program enables students to make important contributions to TESOL, education, and community service. Building upon Ohio Dominican University's tradition of teaching excellence, as well as the National Council for the Accreditation of Teacher Education (NCATE) standards for ESL teacher education in grades P-12, the program assists interested students in acquiring the TESOL Multi-Age License in Ohio.

### **Five-Year (4+1) MBA and Five-Year (4+1) MBA with a Concentration in Accounting**

The Five-Year (4+1) MBA Programs are designed to enable traditional students to earn a bachelor's degree in a business field and a master's degree in Business Administration in just five, full-time, years of study. These programs are specifically designed for high-achieving undergraduate business majors (business administration, economics, accounting, finance, or international business) who are likely to succeed given the rigor of the graduate courses offered.

The programs integrate the advantages of a liberal arts and business education while developing graduates who can think analytically, lead ethically, and communicate effectively. Students enrolled in the traditional 4 + 1 MBA program will be exposed to contemporary thinking in management and leadership, while honing their knowledge of functional business areas such as finance, accounting, management and marketing. Additionally, students will expand their critical thinking and communication skills through the study of philosophy, ethics, economics, art, literature and history.

Students enrolled in the Five-Year (4+1) MBA Program with a Concentration in Accounting will work to achieve the same academic objectives as the traditional 4 + 1 MBA program, while also meeting the academic requirements necessary to sit for the Uniform Certified Public Accountant (CPA) Exam. At the end of five years, students will have earned a bachelor's degree in accounting, an MBA, and will have completed the total credit-hour and content-area requirements necessary to sit for the CPA Exam.

### **Master of Science in Management**

The Master of Science degree in Management is designed to serve those students interested in strengthening their capacity to effectively and ethically manage others in an organizational context. It provides students depth in management content areas including strategy, leadership, performance management, creativity and innovation, human resource management and change management. While still touching on critical business knowledge areas including economics, accounting, finance, information technology and business ethics, the Master of Science degree in Management offers greater depth in the knowledge and skills important to those who wish to effectively manage others in ways that further an organization's values and strategies.

## **Alumni Association**

Graduates of Ohio Dominican University are automatically members of the ODU Alumni Association. The purpose of this organization is to keep alumni connected with their alma mater and their classmates. Whether through personal contact, e-mail, or on our website, the Alumni Office keeps others up-to-date on the latest campus news and events. The Alumni Office is a resource for information, ideas, and feedback.

### ***Alumni Events***

Throughout the year, the Alumni Office hosts a wide variety of events for Ohio Dominican graduates. A few of our regular events include Homecoming, Alumni Happy Hour, Reunion Weekend, Fall Wine Tasting, Breakfast with the Easter Bunny/Egg Hunt, the Fick Literary Brunch, and *Schmooze or lose* networking gatherings.

### ***Ohio Dominican University Magazine***

Ohio Dominican has printed a semi-annual magazine for alumni and friends since the 1960s. Many changes have been made to the magazine throughout the years, but a popular section continues to be the “Class Notes” that provides the ODU community with news occurring in alumni lives.

### ***ODU News Newsletter***

The *ODU News* newsletter is a semi-annual newsletter offered by the Alumni Office. Included in *ODU News* is the latest campus news and activities, as well as photos from recent campus events and announcements of upcoming activities.

### ***ODU Link: Keeping You Connected***

The *ODU Link* is a monthly e-newsletter published by the Alumni Office, highlighting alumni events and news about fellow alums. This e-publication provides timely news of alumni lives in the “Class Notes” area as well as recent additions to the calendar of current and coming events.

### ***Library Access***

Alumni may have their ODU Alumni Association membership expanded to include library privileges to use the resources available at the Spangler Learning Center free of charge. (Use of the Multimedia Center services may require additional costs.)

### ***Computer Use***

Alumni may also access a campus computer by requesting a guest account at the Computer Helpdesk in the Spangler Learning Center. This privilege is available for alumni to search for employment and conduct research, as well as for other academic needs.

### ***Course Audit***

Alumni may audit a University course on a space-available basis. The \$50 audit fee also includes a parking permit. Books and supplies are the responsibility of the auditing alum. No academic credit is earned, but the opportunity for lifelong learning can be invaluable.

### ***Career Development Center***

The Career Development Center has joined a recruiting system called *eCampus Recruiter* that allows students and alumni to search for available full- and part-time employment and internship opportunities. Positions are posted directly on the website by approved employers and are organized by category. Resumes may also be posted online. For more information, contact the Director of Career Development at 614-251-4734.

### ***Lifetime E-mail Forwarding***

After graduation, the ODU e-mail address may be retained for life. Once you sign up for this service, available to *new graduates only*, all e-mail that is sent to a current ODU e-mail address may be forwarded to an off-campus, personal e-mail address provided by the graduate.

### ***ODU Online Alumni Community***

The alumni website has been totally revamped to provide additional services that include a password protected online directory, event information and registration, online mentoring opportunities, and easy online giving to the ODU Annual Fund or Class Gift.

For more information about the services described above, please call the Alumni Office at 614-251-4608 or send e-mail to [alumni@ohiodominican.edu](mailto:alumni@ohiodominican.edu).

## **The Center for Dominican Studies**

The mission of the Center for Dominican Studies is to promote the Dominican charism of preaching; to provide opportunities for members of the University and the community to understand and experience the meaning and value of Dominican education; and, to serve as a public voice at the University and in the community regarding issues of importance to church, culture and society.

The Center for Dominican Studies at Ohio Dominican University focuses on the Dominican motto: “to contemplate truth and to share with others the fruits of this contemplation” and the four pillars of Dominican life: study, prayer, community and ministry.

### **Guiding Principles**

- Commitment to the Catholic and Dominican identity of the university through word, study and example of life.
- Commitment to scholarship and reflection.
- Commitment to the arts and aesthetic dimension of human life.
- Commitment to peace and justice for all humankind.
- Commitment to collaboration among the members of the Dominican Family and various cultures within the global community.

### **Programs and Services Sponsored by the Center for Dominican Studies**

To fulfill its mission, the Center for Dominican Studies sponsors and hosts a variety of programs and services for the student, faculty, staff and alumni/ae of Ohio Dominican University and for the members of the community at large. The Center also serves as a resource for all those interested in learning more about Dominican education, the Dominican charism, the history of Ohio Dominican University and its mission and values. The Center also fosters and promotes collaboration with and between various areas of the University; the Congregation of the Sisters of St. Mary of the Springs; the Diocese of Columbus, Ohio; other Dominican colleges, universities, centers and agencies throughout the country and the world; members of the Dominican family; and, all groups and individuals who are dedicated to the promotion of the Dominican charism.

#### **Programs and Services include:**

- Courses, classes, symposia, lectures, workshops, study programs.
- Retreats, pilgrimages, reflective experiences, spiritual guidance, prayer services, liturgical celebrations.
- Public statements, position papers, research, monographs, publications.
- Exchange programs, community gatherings, special events.



**Undergraduate**  
**Academic Information and Regulations**



## **Academic Advising Center**

The Academic Advising Center is the primary source of academic advising for all first-time freshmen and new transfer students. Center advisors also conduct primary advising services for Undeclared and Cross Disciplinary Studies majors. The Center is open to all students seeking assistance in the following areas:

- Outlining appropriate educational plans
- Clarifying academic and long-term goals
- Improving decision-making skills
- Evaluating degree progression
- Discovering additional resources designed to enhance their collegiate experience

Academic advising is an essential component of the educational process. As such, students are responsible for utilizing such resources and making informed decisions based on their experience, goals, and the advice of University professionals.

## **Academic Affairs Office**

The Office of Academic Affairs is the center of the academic activity of the University. Under the leadership of the Vice President for Academic Affairs, the office oversees and facilitates all academic programs in each of the schools of the University, the School of Undergraduate Studies, the School of Graduate Studies, and the School of Continuing Studies.

Matters pertaining to the curriculum, faculty, and student progress are managed in the Academic Affairs Office. This office also has responsibility for the Registrar's Office, Institutional Research, the Library, the Academic Resource Center, the Academic Advising Center, Transfer Program Articulation, and the Center for Instructional Technology and eLearning. Academic Affairs also supports outreach programs such as Village to Child.

While managing the academic programs of the University, the Office of Academic Affairs works closely with the Office of Student Development to provide a holistic education for the students. It is important that students develop not only intellectually, but also emotionally and spiritually. Working together, these offices provide a well-rounded set of courses and activities designed to educate the whole person.

## **Academic Forgiveness**

A student who has acquired a high proportion of low or failing grades in a given semester may apply to the Vice President for Academic Affairs for academic forgiveness under the following conditions. The application can be filed only when the most recently completed semester includes a grade point average of 2.00 or above for at least 12 semester credits earned or when a 2.00 or above has been earned in each of three consecutive terms in which a total of at least 12 semester credits has been completed. Forgiveness means that all grades and all credits for a given semester are eliminated and the semester is not counted in the cumulative grade point average although a list of courses taken and an indication that academic forgiveness was granted will appear on the transcript. No more than one semester may be forgiven. To request academic forgiveness, the student must write a letter of petition to the Vice President for Academic Affairs.

## Academic Grievance Procedures and Grade Disputes

It is the student's right to follow all the steps outlined in the *Student Handbook and Planner* in the section titled, "Student Problem Resolution." Under normal circumstances, issues of an academic nature will be handled as below. Students with academic complaints are required to pursue the following informal procedures in registering their concerns with the institution.

1. Complaints of an academic nature, including but not limited to grade disputes, should first be discussed and resolution sought with the course instructor.
2. If resolution is not reached at the instructor level, the student should bring the matter before the Chair of the Academic Division in which the course is offered. The Chair will verify that all department or division policies have been followed and that the student has been treated fairly. The Chair will render a written judgment in the matter.
3. If resolution is not reached with the Chair of the Division, the matter may be brought to the Dean of the appropriate school. At his/her discretion, the Dean may call a meeting of the student, the professor, and the Division Chair to discuss the case. The Dean will verify that the student has had a fair opportunity to express him/herself fully, will review the decision of the Chair, and will verify that all institutional policies have been followed. The Dean will render a final written decision in the matter.

When the student feels that even further consideration is warranted, the formal grievance procedures outlined in the "Student Problem Resolution" section of the *Student Handbook and Planner* must be followed.

In grievances involving grade disputes, initiation of this grievance procedure must begin within six months of the end of the term in which the course was taken.

## Academic Integrity

Academic integrity presumes that each member of the academic community exhibits respect for him/herself, respect for others, respect for property (including intellectual property), and respect for authority. Honesty and respectful behavior are fundamental to the learning and development of each member of the academic community. Ohio Dominican University expects that all members of the community will adhere to these values through the honest pursuit of learning and through the maintenance of an atmosphere of support and respect within the community.

### **Honesty and the Pursuit of Truth**

On the front steps of Erskine Hall is inscribed the Dominican motto, "To contemplate truth, and to share with others the fruits of this contemplation." This motto guides the thinking and the actions of faculty and students at Ohio Dominican University. The Mission Statement also proclaims that the University "welcomes all sincere seekers of truth" into its academic community. Sincere truth seekers, by definition, approach their work with a commitment to honest inquiry, principled discussion, and debate. ODU expects that all members of the community adhere to the Dominican academic tradition and adopt a strict standard of integrity as their own.

### **Types of Academic Dishonesty**

Academic dishonesty and cheating in any of its forms will not be tolerated. Offenses such as copying from another person or using unauthorized notes or materials during exams, unauthorized collaboration on tests or projects, falsifying research and using fictitious data and so forth, are strictly prohibited.



### **Plagiarism**

A special form of academic dishonesty is plagiarism. Plagiarism occurs when a student submits work purporting to be his/her own, but that borrows ideas, organization, wording or anything else from some other source without an appropriate acknowledgment of that fact.

Plagiarism may take many forms. The most flagrant form of plagiarism consists of directly reproducing someone else's work, whether it is published or unpublished, complete or in part. Examples of this work would include books, articles, another's writings, a friend's paper in another class or school, or a page from the internet. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, the student and the student alone must do it except in cases where the faculty member requires collaboration.

Similarly, when the student's assignment involves research, she/he must be careful to acknowledge exactly what, where and how she/he has employed the work of others. If the student uses the words of someone else, quotation marks must be used with some appropriate indication of its origin added. A citation is also required when the organization, content and phraseology of another's thought remains substantially intact.

These guidelines apply equally to students' academic work of all kinds, and not only to written work. In a case where a student feels unsure about a question of plagiarism involving his/her work, she/he is obligated to consult the instructor on the matter before submitting it. Students who violate University and instructor policy on plagiarism are subject to University discipline.

A thorough discussion of plagiarism occurs in the college writing courses, ENG 101 and ENG 102. Faculty members in other courses and other fields also establish expectations and provide guidance about academic honesty in their fields. Students are encouraged to carefully observe academic honesty guidelines presented in all their courses.

### **Procedure for Addressing Academic Dishonesty (including Plagiarism)**

When a student engages in academic dishonesty, the professor will decide the appropriate course sanction (perhaps failure for the assigned work or failure for the class), complete the Academic Disciplinary Action Form with appropriate supplementary material, and file this material in the Office of Academic Affairs.

If a student's actions form a pattern of academic dishonesty, the Office of Academic Affairs will bring formal charges against the student, and a hearing will be held following the Academic Disciplinary Hearing Procedure (see Academic Grievance Procedures and Grade Disputes section of catalog).

## **Academic Resource Center**

The Academic Resource Center (ARC), located in Spangler Learning Center, is a support unit designed to help all students meet their academic commitments and improve their learning skills. Services include the following:

- **Academic Tutoring**  
One-on-one tutorial assistance for ODU courses is available by appointment. Students are helped to develop strategies for successful independent learning.
- **Academic Programming**  
Workshops on a variety of topics such as critical reading, writing, time management, and test preparation provide students with strategies for success.
- **Adaptive Equipment**  
The ARC provides specialized equipment and an appropriate environment for students requiring accommodations to match particular learning styles.

- **The Math Space**  
In addition to providing individual tutoring by appointment, The Math Space offers review sessions and drop-in hours for assistance in any math course ODU offers.
- **Review with A Peer (R.A.P.)**  
For selected courses identified as historically difficult, the ARC provides leaders for regularly scheduled, proactive review sessions.
- **Test Preparation**  
The ARC provides materials and instruction to help students prepare for standardized tests such as the PPST, PLT, GRE, GMAT, MCAT, and LSAT.
- **The Write Place**  
Writing specialists are available by appointment and on a walk-in basis to assist students in all aspects of the writing process, including thesis formation, paragraph development, organization, citation, and punctuation questions.

## Academic Standing

The faculty at Ohio Dominican University wants each student to be successful and to advance at a satisfactory rate. The primary measure of satisfactory progress is the student's grade point average (GPA), and this tool is used to determine academic standing. The GPA is calculated by dividing the sum of the grade points earned at ODU by the number of credits attempted as described in the section on grading. The Registrar reviews students' academic performance with the Dean of Undergraduate Studies, the Dean of Graduate and Professional Studies, or the Dean of Adult Programs at the end of each semester to determine the students' academic standing. The academic standing of a student in the School of Undergraduate Studies or the School of Continuing Studies will be categorized as follows.

### Good Standing

Good academic standing entitles a student to all the rights and privileges of enrollment at ODU. A relationship between the student's total credit hours attempted and the student's GPA, as shown in the chart on the next page, determine good standing.

### Probation

A student whose cumulative GPA falls below the standards of Good Standing, but not to the level of suspension or dismissal, is considered to be on probation. Probationary standing is assigned to an undergraduate student if the student's GPA in a single semester is 1.5 or less; if after completion of 63 credits, the student's GPA in the major falls below 2.0; and if the student's GPA is less than what would be considered good standing based on the table on the next page.

Students on probation:

- Receive a notice of academic jeopardy from the Dean of the appropriate school;
- Non-LEAD students must meet with their academic advisor to complete the Contract for Students on Probation;
- Non-LEAD students may not enroll in more than 16 credits in the following term; however, the student is encouraged to limit enrollment to 12 credits;
- Will be encouraged to seek out appropriate resources to help return to good academic standing.

Probationary standing in successive terms or courses may lead to academic suspension or dismissal.

### Academic Suspension

Students whose cumulative GPA falls below the good standing and probation standards on the chart on the next page are academically suspended from the University. Suspended students are removed from the rolls and may not attend classes. Students enrolled in the traditional format may appeal their suspension by petitioning the Academic Standing Committee of the University. Students enrolled in the LEAD Program should contact the Dean of Adult Programs. Students

should follow the appeal procedure outlined below. The suspension will remain in force until the appeal is heard.

### **Appeal of Academic Suspension**

The non-LEAD program student who has been academically suspended from the University may appeal the suspension to the Academic Standing Committee. The appealing student must complete the "Appeal of Academic Suspension" form sent to the student with the notice of suspension. This form must be submitted by the stated deadline to the Dean of Undergraduate Studies. The Committee will review the appeal form, the student's entire academic record, comments and recommendations from the student's faculty members, and when appropriate, input from Student Development and Residence Life. The Committee may decide to continue the suspension or may decide to reinstate the student and under what conditions. The Committee decision is final.

The LEAD program student must complete the "Appeal of Academic Suspension" form sent to the student with the notice of suspension. This form must be submitted by the stated deadline to the Dean of Adult Programs. The Dean will review the appeal with the Dean of the School of Graduate and Professional Studies and the student's LEAD advisor. The Dean may decide to continue the suspension or may decide to reinstate the student and under what conditions. The Dean's decision is final.

A reinstated student must demonstrate significant improvement in academic performance during the following semester. A reinstated student whose GPA again falls into the suspension/dismissal category on the chart below will incur a final dismissal from which there is no appeal.

<b>Total Credit Hours Attempted*</b>	<b>CUM GPA For Good Standing</b>	<b>CUM GPA For Probation</b>	<b>CUM GPA For Suspension or Dismissal</b>
1-17	1.75 and above	1.74-1.0	Below 1.0
18-34	1.85 and above	1.84-1.5	Below 1.5
35-62	2.0 and above	1.99-1.8	Below 1.8
63-91	2.0 and above	1.99-1.95	Below 1.95
92+	2.0 and above	Does not apply	Below 2.0

**\* Total Credit Hours Attempted refers to the sum of hours attempted at ODU and all other credit hours that Ohio Dominican University has accepted toward graduation (transfer, transient, CLEP, PEP, prior learning experience, Advanced Placement, DANTES, HECC and similar types of credit)**

### **Final Dismissal**

Students are subject to Final Dismissal under the conditions listed above. A student who has received a Final Dismissal from Ohio Dominican has exhausted all remedies and appeals for returning to Good Standing and is no longer a student at Ohio Dominican.

## **Academic Stop-Out Program**

The Academic Stop-Out Program is for students in good academic, financial, and conduct standing who wish to take an academic leave of absence for up to a maximum of two semesters, excluding summer, during their entire career at Ohio Dominican University. Upon returning to the University, students will remain under the academic degree requirements of the catalog the student was following at the time of declaring "Stop-Out" status; and provided all deadlines and policies are observed, students will not be required to apply for readmission. Students may not take course work at another college or university while on Academic Stop-Out.

Additional information and an Application for Academic Stop-Out are available from the Office of the Registrar or online at <sup>My</sup>ODU.

## Adding Courses

See Registration.

## Admission to the University

### General Policies and Procedures

In keeping with its principles and traditions, Ohio Dominican University accepts only those students who by previous background and academic performance demonstrate a reasonable probability of success at the University. To this end, Ohio Dominican University has established entrance criteria limiting admission in most cases to those individuals whose prior grades and courses, national achievement test scores, and personal accomplishments combine to predict academic success.

Admission to the University is granted without regard to race, religion, color, national or ethnic origin, sex, age, disability, or marital status. Ohio Dominican University also ascribes to the equal opportunity mandates of the federal government, and to the statements of ethical recruiting practices adopted by the National Association of College Admissions Counselors (NACAC).

Students applying for admission must file all required materials with the Ohio Dominican University Office of Undergraduate Admissions (Please note: separate instructions and deadlines for international students are outlined later in this section). Application forms may be obtained by contacting:

Ohio Dominican University  
Office of Undergraduate Admissions  
1216 Sunbury Road  
Columbus, Ohio 43219  
Local Phone: 618-251-4500  
Toll Free: 1-800-955-OHIO (6446)  
[www.ohiodominican.edu](http://www.ohiodominican.edu)  
[admissions@ohiodominican.edu](mailto:admissions@ohiodominican.edu)

In general, Ohio Dominican University operates on a rolling admission basis with applications being considered as soon as all essential materials have been received. Students are usually notified of their status within two weeks of completing their application file. Once a student has decided to attend Ohio Dominican University, a \$150 enrollment deposit must be submitted to reserve a place in the entering class. This is not an additional cost and will be deducted from the initial billing statement from the Business Office. The enrollment deposit must be received before a student may register for classes as a first time student. The enrollment deposit is refundable (if requested in writing) until May 1 for students who are enrolling for the Fall Semester; December 1 for students who are enrolling for the Spring Semester; and April 1 for students who are enrolling for the Summer Term.

**Campus Visits** - Ohio Dominican University welcomes prospective students and parents to the campus throughout the year. Guided tours of the ODU campus are provided by Ohio Dominican University Student Ambassadors. During the visit, a prospective student may attend classes, meet with admissions and financial aid representatives, faculty, current students, and eat in the dining hall. Tours are available from 9:00 a.m. to 4:00 p.m. on weekdays, and 9:00 a.m. to 12 noon on most Saturdays. To ensure that all requests are met during a campus visit, appointments are recommended and may be arranged by calling 800-955-6446 or 614-251-4500. The Office of Undergraduate Admissions is located in Sansbury Hall, on the east side of Sunbury Road.

### Freshman Admission

**Preparation** - Applicants for admission to Ohio Dominican University must demonstrate the capacity to perform successful college-level work. The University seeks students who have prepared themselves for a

liberal arts curriculum by taking at least 16 units of college-preparatory courses. Although the University does not prescribe how these units should be distributed, the recommended high school curriculum includes four units of English and mathematics, and three units each of science, foreign language, and social studies.

***Documents And Procedures*** - All students applying for undergraduate admission to Ohio Dominican University directly from high school must submit the following documents to the Director of Admissions:

1. A completed and signed Ohio Dominican University Application for Undergraduate Admission; including a \$25 application fee (fee is waived if application is submitted online).
2. An official transcript of the high school record showing all courses taken and cumulative grade point average at least through the end of the junior year. (All transcripts submitted become the property of Ohio Dominican University and are not returnable.)
3. The official scores from either the American College Test (ACT) or Scholastic Aptitude Test (SAT). Applicants who have been out of high school for at least two years need not take these tests. A student may request that either the ACT or SAT scores be sent to Ohio Dominican University in the form of a formal score report from the testing agency. Ohio Dominican University's ACT code number is 3256; the SAT code number is 1131.

***Final High School Transcript*** - A final high school transcript showing the graduation date must be sent to Ohio Dominican University. It is the sole responsibility of the student to assure that this document is requested from the high school after graduation and sent to the Ohio Dominican University Office of Undergraduate Admissions.

***Academic Standards*** - Prospective first year students can expect to be accepted for admission if they have achieved a cumulative grade point average of at least "C+" or better in high school (2.5 on a 4.0 scale); a composite score of 20 or higher on the American College Test (ACT) or a combined score of at least 1425 on the Scholastic Aptitude Test (SAT).

***Homeschooled Applicants*** - Every effort is made to accommodate the special circumstances of homeschoolers during the admissions process. We require that all applicants submit an ACT or SAT score with their application. These tests are administered independently of school systems and are open to anyone.

Students completing their high school education under the umbrella of a diploma-granting organization must submit evidence of the coursework completed and level of performance. Students not connected with any such institution, may submit the GED as evidence of completing a commonly accepted body of secondary coursework. A student with a minimum Ohio GED score of 2750 can expect to be accepted for admission to the University. In the absence of either transcript information or a GED, a student's work must be evaluated without statistical evidence comparing the student's performance and choice of secondary curriculum to those of his/her peers. To help us evaluate the student's level of preparation for college-level work, the student will need to present a portfolio of the work indicative of his/her academic achievements. This may contain records such as grades from a community college or other post-secondary level courses that may have been taken, scores from AP tests (these are also administered independently of schools), recommendations from qualified tutors or teachers, examples of independent research, evidence of completed units in science, mathematics or other concrete academic subjects, or descriptions of books and other curricular materials used and mastered in preparation for college-level courses.

Letters of recommendation are particularly important for homeschooled applicants, and students are encouraged to select references very carefully. The references should be able to describe specific activities in which the student participated and to evaluate the student's performance through the eyes of experience and objective judgment. The only way we can understand what the student brings to Ohio Dominican University, in the absence of conventional records, is to have it explained clearly and without prejudice.

In accordance with the U.S. Department of Education, homeschooled students who would like to be eligible for Federal Financial Aid, are required to have a General Education Development (GED) certificate, pass an approved “ability to benefit” test, or have completed a high school education in a home school setting that is treated as a home school or private school under state law.

**GED Applicants** - Students having completed the General Educational Development (GED) high school equivalency program must provide evidence of their achievement by submitting an official copy of the Certificate and the actual scores. A minimum score of 2750 is generally required for admission to the University.

### **Transfer Student Admission**

**Documents And Procedures** - Students seeking undergraduate admission to Ohio Dominican University after studying at another institution of college rank must submit the following documents to the Director of Admissions:

1. A completed and signed Ohio Dominican University Application for Undergraduate Admission showing all institutions previously attended, and a \$25 application fee (fee is waived if application is submitted online).
2. Official transcripts from all regionally accredited colleges, universities, and similar institutions previously attended. (All transcripts submitted become the property of Ohio Dominican University and are not returnable.)

**Academic Standards** - Transfer applicants are generally acceptable if they show evidence of good academic standing at the institution last attended and have achieved a cumulative grade point average of at least 2.25 (4.0 grading scale) in their previous college-level academic coursework. Students with fewer than 24 semester hours of transferable credit (36 quarter hours) must also submit an official copy of their high school transcript for evaluation and consideration.

Students who have completed six or fewer semester hours (or nine quarter hours) of transferable college/university credit are considered to be entering freshman and not transfer students.

### **International Student – Undergraduate Admission**

Ohio Dominican University is approved by the Citizenship and Immigration Services of the U.S. Department of Homeland Security to accept and enroll nonimmigrant foreign students.

**Documents And Procedures** - Applicants from foreign countries must file the following credentials with the Director of Admissions by June 1 for Fall Semester, November 1 for Spring Semester, and January 1 for Summer Session.

1. A completed and signed Ohio Dominican University Application for Undergraduate Admission, including a \$25 application fee.
2. An official copy of the original transcript(s) of all high school and/or college work (an English translation of the original transcript(s) is required). International students must also send one additional copy of their official transcripts to World Education Services (WES) for a Course-by-Course evaluation and request a copy of the evaluation be sent directly to Ohio Dominican University. ([www.wes.org](http://www.wes.org))
3. All applicants from non-English speaking educational institutions must submit the results of the Test of English as a Foreign Language (TOEFL). An official copy of the test scores must be sent to Ohio Dominican University by the Educational Testing Service (ETS), Princeton, NJ 08541 (Ohio Dominican University’s institutional code is 1131). ODU views scores of 550 TOEFL or 213 C TOEFL as acceptable evidence of a student’s ability to study successfully in an English-speaking environment.
4. A financial statement (certified) attesting to the ability of the student to meet all University costs including books, residential expenses, and health insurance must be notarized and have

appropriate signatures. In addition to the financial statement, evidence that the applicant's financial guarantor has funds available for at least the first year at ODU is required. After the student has been accepted by Ohio Dominican University and we have received notarized documentation of financial support, Ohio Dominican University will issue the Certificate of Eligibility for Nonimmigrant (F-1) Student Status (I-20), which is necessary to obtain a visa from an American Embassy to enter and study in the United States. A certified check payable in U.S. dollars covering the total semester cost for tuition, fees, room, board, and health insurance must be received in the Office of Admissions by August 1 for Fall semester and December 15 for Spring semester. The University has a health insurance policy designed specifically for international students. All international students are required to participate in the program unless they can provide sufficient proof of appropriate substitution. Upon arrival, international students must understand that because of varying educational standards, they are subject to examination and evaluation at the discretion of University officials to assure proper placement in classes.

5. For those admitted applicants who are enrolling to Ohio Dominican University from an institution within the U.S., an International Student Advisor Report form must be submitted to the ODU International Office to ensure the proper transfer of immigration records from one university to another.

### **Returning Student Readmission**

An Ohio Dominican University student whose attendance has been interrupted for a period of one semester or more must apply for readmission through the Office of Undergraduate Admissions in order to resume academic work. Students are subject to graduation requirements in effect at the time of readmission. An official transcript from any institution attended since leaving the University must be submitted to the Office of Undergraduate Admissions.

Students on official Academic Stop-Out do not need to apply for readmission.

### **Special Admissions Programs**

***Second Baccalaureate Degree*** - Candidates who already hold a baccalaureate degree and who seek admission to pursue a second undergraduate degree must file an application for admission and submit official transcripts from each college or university attended.

***Part-Time Degree Seeking Students*** - All part-time students interested in earning an undergraduate degree must complete the Ohio Dominican University Application for Undergraduate Admission and submit official transcripts from all colleges previously attended to the Office of Undergraduate Admissions. Students who have never attended college or transfer fewer than 24 semester hours/36 quarter hours must submit official high school transcripts.

***Non-Degree Seeking Students*** - Students who do not wish to pursue an Ohio Dominican University degree must file an application for admission and submit official transcripts from each college or university attended or proof of high school diploma or GED.

***Transient Students*** - Students who wish to enroll in Ohio Dominican University courses to transfer to the college or university from which they expect to receive their degree must file an application for admission and submit an unofficial transcript or letter of good standing from their home institution.

### **Adult Programs**

See School of Continuing Studies.

## Advanced Placement

Ohio Dominican University grants advanced placement and University credit to entering freshmen who have earned a score of three or above on the College Board Advanced Placement Examination. Students will be notified by the Registrar's Office of the credit or placement awarded.

## Athletics

Ohio Dominican University is a member of the National Association of Intercollegiate Athletics (NAIA), the American Midwest Conference (AMC) and the Mid States Football Association (MSFA). The University sponsors 14 varsity sports: Men's and women's cross country, football, men's and women's golf, men's and women's soccer, women's volleyball, men and women's basketball, men's and women's tennis, softball and baseball. The University also sponsors seven junior-varsity sports: Women's volleyball, men's and women's basketball, men's and women's soccer, baseball and softball. Additionally, the student population has a variety of club sports and intramural activities offered by Student Activities.

Eligibility standards are determined by the NAIA and are verified by the institution. First time entering freshmen must meet two of three entry-level requirements:

- A 2.0 high school composite GPA,
- Graduate in the upper half of the student's graduating class,
- Attain a score of 18 on the ACT or 860 on the SAT.

Additionally, the NAIA maintains standards for eligibility for all students after enrollment. These standards insure that all athletes are making normal progress toward their degree and are maintaining an acceptable GPA. Detailed information regarding these rules and regulations, along with departmental academic policies and procedures can be found in the *Athletic Department Academic Handbook*.

Athletic Grants are awarded on a year-to-year basis by individual coaches and must be approved by the Director of Athletics and the Director of Financial Aid. Athletes must meet academic requirements, coaches' requirements, departmental requirements, and University requirements for renewal. Information regarding player participation and expectations, practice and game policies, and athletic grant in aid contracts can be found in the *Athletic Department Student Handbook*.

The University Athletic Advisory Committee, chaired by the Faculty Athletics Representative, provides support and representation of the Athletic Department. The committee promotes the institutional mission and the goals of the NAIA, MSFA and AMC. The committee makes recommendations and assists in problem solving within the University community on athletic department issues.

## Attendance

Students are expected to attend all classes. It is the responsibility of each instructor to make the class attendance policy known to students in the syllabus. Students choosing to ignore guidelines set by the instructor are responsible for the consequences that result, which range from grade reduction in the course to course failure. It is the instructor's responsibility to report violations of the attendance policy to the Dean of Student Resources. (See also Academic Grievance Procedures and Grade Disputes.)

### *Excused Absences for Participation in Intercollegiate Sports*

The University officially sponsors the following intercollegiate sports: cross country, golf, tennis, baseball, basketball, soccer, softball, volleyball, and football. Before deciding to participate in a sport that necessitates absence from class, the student should carefully weigh the consequences of absences—even though officially excused—on his or her academic performance. Absences from class for participation in



events in these sports will be considered excused absences, provided proper procedures are followed. Although an excused absence will not be counted by the professor as a class cut, it does not relieve the student from the responsibility of learning course materials. An excused absence simply means that the professor will not count the absence as a class cut.

Furthermore, any absence prevents a student from participating fully in the “process” of a course. If a student determines that participation in athletics seriously interferes with his or her academic performance, he or she would be well advised not to participate. The student should rely heavily on the judgment of his or her professor and faculty advisor in cases when athletic participation appears to be jeopardizing his or her academic progress. If a student’s grade point average falls below 2.0, he or she will be prevented by University policy from participating in intercollegiate sports.

As soon as a student is placed on the official roster, s/he will inform his or her professor that s/he will be participating in an intercollegiate sport, and will provide a schedule of games which may conflict with class schedules. The student will make provision for make-up exams and other requirements in advance of the examination date so that s/he is not penalized for the excused absence. For each absence the student will present an official excuse signed by the coach for the particular game which necessitates the absence. This policy includes travel time associated with scheduled games but excludes practice. Special provisions may be made in the event a team competes during the postseason.

## **Auditing a Course**

Ohio Dominican University students may register as an auditor in many courses on a space available basis. Lab courses, art studio courses, student teaching and courses of this nature are excluded from this policy. Auditing students should consult with the professor of the course to determine expectations of the experience. Upon successful completion of those expectations, a grade of Y will be recorded. If, in the professor's judgment, the expectations have not been met, the instructor will recommend in writing to the Registrar that the student be administratively withdrawn, and a grade of W will be recorded. The auditing student earns no academic credit, and the grade is not calculated in the student's GPA. A fee is charged for auditing a course.

## **Career Development Center**

The Career Development Center provides assistance with choosing majors and career paths through counseling and assessments, and advises students in regard to professional development issues, including internships, resumes, cover letters, job search methods, interviewing skills and other related issues. Office and internet resources include internship, part-time/full-time job postings, occupational information resources, and guides on professional development. Students are encouraged to contact the Center with questions or make appointments for advising. The Career Development Center may provide services such as those described below.

### **• Career Decision Making**

#### *Interest Inventory Testing:*

This method of career assessment takes inventory of a broad range of interest areas in order to apply them to specific career fields. Interest testing is based on the realization that people excel in work that involves things they have personal interest in.

#### *Personality Assessment:*

The purpose of this instrument is to better develop the student’s and counselor’s understanding of the individual. The instrument defines 16 personality types based on the individual’s preferred way of doing things. This is an excellent means for determining the types of roles for which an individual is suited.

### *Career Major/Counseling:*

This one-on-one process attempts to assimilate information gathered from an exploration of the student's background, activities and aspirations in conjunction with the assessments taken. The counseling process is a non-directive approach that allows the student to draw conclusions under the counselor's guidance. The goal is for the student to identify fields and careers that should be explored and researched, based on what he or she has learned. It is a collaborative effort between student and counselor.

### *Graduate School*

The Career Development Center can help students obtain information about graduate and professional programs, provide guidance with application, essay writing, and standardized tests.

## **• Professional Development**

### *Resume Development*

Writing and maintaining an effective resume is the first step in the job search. Students can receive guidance on resume content, format, layout and strategies through written materials, seminars and critiquing by Career Development advisors.

### *Internships*

ODU places significant emphasis on internship experience for valuable, "real world" application of classroom learning. The Career Center can help guide students through the process of securing suitable opportunities. Internships may be coordinated and accredited through some academic programs. Students should check with their advisors for information about a particular program.

### *Interview Preparation*

Successful interviews lead to job offers. Students are encouraged to learn about the process of job interviewing through materials and seminars. Emphasis is placed on appropriate dress and etiquette, fielding interview questions, employer decision process, job offers and benefits.

### *Mock Interview*

Students are given the opportunity to dress-rehearse for an employment interview in order to prepare, practice and refine their performance. Students are then critiqued on their presentation in order to increase their ability to interview successfully.

### *Job Fairs*

Information about job fairs and guidance on utilizing them effectively is available through the Career Development Center.

### *Education Interview Day and Education Credential Files*

Schools from all over Central Ohio and other locations participate in on-campus interviews with graduating education majors during Spring break. The Career Center also provides a service of compiling and distributing students' credentials to schools of their choice for employment purposes.

### *Job and Internship Postings*

Current postings are provided by employers and made available for students interested in full-time, part-time, internship, seasonal and volunteer opportunities. Visit the Career Center's website for current postings.

### *Job Search Methods*

Students can meet with a Career advisor to aid their search and receive advice about their strategies. The Career Center provides instruction about various methods for locating openings, and may advise students about current opportunities.

For more information about services, students may visit the Career Development Center or call 614-251-4734. The above subjects may also be accessed on the Career Center's website, at [www.ohiodominican.edu/campus\\_life](http://www.ohiodominican.edu/campus_life).

## Center for Instructional Technology and e-Learning

Ohio Dominican University is committed to providing faculty, staff, and students with access to new and evolving technologies to enhance communication and learning opportunities for students. The Center for Instructional Technology and e-Learning (CITe) supports faculty and students in the many uses of technology, has responsibility for the telecommunications system on campus and oversees the ANGEL Learning Management System.

Students should first contact the ODU HelpDesk if they encounter a problem with ANGEL. For problems with campus telephones or for available technologies and their educational uses, students should contact CITe.

## Classification of Students

Classification of students by year is determined by the number of credits earned:

Freshman	0-23 semester credit hours
Sophomore	24-55 semester credit hours
Junior	56-87 semester credit hours
Senior	88+ semester credit hours

## Classroom Civility

Academic integrity demands that each member of the community treat all others with respect. The pursuit of truth in the Dominican tradition often occurs through disputation, discussion and debate. The exchange of ideas, and even the clash of opposing ideas, should lead both parties to a better understanding of the issue and provide each party with deeper insight. Thus, it is appropriate for a whole range of ideas to be aired in Dominican classrooms. Dominican scholars are expected to speak their minds openly, fully and responsibly, but they are also expected to listen to each other carefully, critically, and respectfully. All of us are partners in the search for truth.

During classroom discussions students may argue points with passion, and debates may sometimes become heated. Students and faculty are cautioned to treat each other with respect and courtesy. The Dominican tradition demands that, even in heated circumstances, group members should treat each other with dignity. Verbal and non-verbal expressions of disrespect have no place in the classroom.

It is the responsibility of the faculty member to facilitate the learning of all students, but learning cannot occur in an atmosphere of disorder or fear. Faculty members may establish and enforce behavioral standards for their classroom. Students who are not responsive to the faculty member, and who continue to be disruptive in class, may be immediately removed from the classroom and are subject to the charges of Disorderly/Disruptive Behavior or possibly, Intimidation/Harassment as described in the *Student Handbook and Planner*.

If formal charges are brought forward, the Academic Disciplinary Hearing Procedure will be followed.

## Core Seminars

A common experience of a Dominican, liberal arts education at Ohio Dominican University includes a series of four speaking- and writing-attentive seminars. Undergraduates take one of the seminars each year of a four-year academic career.

First-year Seminar	Reflections on the Self: <i>What does it mean to be human?</i>
Second-year Seminar	Reflections on the Common Good: <i>What does it mean to belong to a community?</i>
Third-year Seminar	Reflections on Justice: <i>How shall we live?</i>
Fourth-year Seminar	Reflections on Truth: <i>What have we learned?</i>

Students in all the sections of each seminar study one or more common texts. The first three seminars are interdisciplinary in that they approach the questions from different content areas and are taught by faculty with expertise in different disciplines. The fourth seminar is a capstone course taught by faculty in the student's own area. Either or both of the second and third seminars may satisfy the area studies or major requirements (see page 171). The sophomore- and junior-level seminars are to be selected from different academic disciplines. They may, however, fulfill other degree requirements and/or major requirements. Transfer students will enter the series of seminars at the appropriate tier based on the number of credits transferred (see pages 49-52).

Students may register for additional seminars at the 200- and 300-level beyond the number required provided space is available. IDS 179 is reserved for first-time freshmen only and transfer students with 17 or fewer transfer credits.

The seminars collectively provide students with a distinctively *Dominican* education. The seminars exemplify the university's rich history and mission and were inspired by the four pillars of Dominican life: prayer, community, ministry, and study (see page 6 for a history of ODU and its relationship with the Dominican Sisters of St. Mary of the Springs).

The seminars also serve as the foundation for a *liberal arts* education. The word *liber* means "free" in Latin, and the liberal arts were studied by people *free* from labor. These people had the luxury of studying subjects that are not necessary for a particular trade. These liberal arts historically have been prized for the sake of knowledge and self-cultivation. The communication and critical thinking skills developed by a liberal arts education will serve students well in their careers, but a liberal arts education at ODU provides more than professional training. ODU envisions the formation of the whole person as a thinking and self-aware individual, with a dignity and value not based on economic utility but on the individual's capacity to wonder, to reason, and to analyze. As the late Pope John Paul II has written, students at a Catholic university "are challenged to pursue an education that combines excellence in humanistic and cultural development with specialized professional training."

The topics of the seminars are framed as questions because the first movement of the human mind is to wonder and to ponder. Students should not expect to answer questions with slogans or clichés. Rather, the seminars prepare students for a lifelong exploration of perennial questions about the human condition. As the central curricular expression of ODU's mission (see page 5), the seminars include study of how important thinkers in the Catholic and Dominican tradition have responded to the questions. Students also study responses from outside this tradition.

The seminars promote the seven learning outcomes of an ODU education (see page ii). Given the importance of the seminars to ODU's mission, the University is committed to ensuring that they have low student-teacher ratios and are taught primarily by full-time faculty.

## **Credit by Examination**

Ohio Dominican University participates in the College-Level Examination Program (CLEP), which provides a means by which students can receive credit for work completed outside the formal academic process. The College-Level Examination Program consists of computer-based exams that enable students of all ages to earn college credit by examination. Each exam is 90 minutes long and no more than two exams may be taken on a single day. For the exact provisions of these exams and areas of credit accepted by Ohio Dominican University, interested students should contact the Registrar's Office. No limit is placed on the number of semester hours that can be gained through CLEP exams; however, these credits do not count toward the Ohio Dominican University's residency requirements. A fee is charged to record CLEP credit on the student's transcript.

## **Cross-Registration (The Higher Education Council of Columbus)**

Ohio Dominican University, in association with The Higher Education Council of Columbus (HECC), an organization of 11 colleges and universities in Franklin County, participates in a system of cross-registration for regularly enrolled, full-time undergraduate students. The other member colleges and universities are Capital University, Central Ohio Technical College, The Columbus College of Art and Design, Columbus State Community College, DeVry Institute of Technology, Franklin University, Mt. Carmel College of Nursing, The Ohio State University, Otterbein College and Pontifical College Josephinum.

Cross-registration enables an eligible student seeking to enrich his or her educational experience to register at one of the other HECC member institutions on a space-available basis for certain credit courses not available at the home institution.

Cross-registration is limited to one course per term, with a maximum of three cross-registered courses. The student pays tuition to Ohio Dominican University. The student may be charged other enrollment-related fees, e.g., laboratory fees or parking fees, by the host institution. A grade for the course taken at the host institution will be posted on the student's home institution transcript. Cross-registration is not available for summer sessions.

A student interested in cross registering for a course must obtain approval from his or her academic advisor and from both the home and host institutions' registrars. It is the student's responsibility to make certain that the host institution's calendar, course schedule, course content and credits are compatible with his or her goals and the home institution's requirements. Credit earned through this program does not count toward ODU's residency requirement. Contact the Office of the Registrar for more detailed information.

## **Cross-Registration – Graduate and Undergraduate**

Undergraduate students may take a 500-level graduate course in the Master of Arts in Liberal Studies Program and the MBA Programs if they meet the following requirements:

1. Senior status
2. 3.000 cumulative grade point average (GPA) for the Master of Arts in Liberal Studies Program; 3.000 grade point average (GPA) in business courses for the MBA Programs
3. Permission of the Undergraduate Advisor
4. Permission of the Graduate Program Director
5. Completion of the Cross-Registration Permission form and submission of the form to the Office of the Registrar.

No undergraduate student may take more than two 500-level graduate courses. The courses will be listed as graduate courses; however, students will receive undergraduate credit and will be charged tuition at the undergraduate rate.

## Dean's List

Ohio Dominican University is proud to recognize the superior academic achievement of its full-time undergraduate students. Each semester student achievement is recognized by publication of the Dean's List. To be included on the Dean's List, a student must be full-time and achieve a term GPA of 3.500 or better based on successful completion of a minimum of 12 graded semester credits. A student with any term grade of incomplete (I) is not eligible for the Dean's List.

## Directed Study

A Directed Study provides an undergraduate student with the opportunity to complete a course from the course catalog by working individually with a professor. It is distinct from an Independent Study, which may be arranged when a qualified student wants to pursue a course of study not offered in the course catalog.

A request for a Directed Study will be considered for approval only if the student is in the last four semesters of his/her university career and needs the requested course to graduate. Such student must be in good academic standing and making reasonable progress toward degree completion. Directed Study requests should be submitted only when the student cannot take the regularly scheduled course or when the course is not available *and* when the transient credit option cannot be arranged or is not a reasonable option. That is, a Directed Study is the option of last resort.

The procedure for arranging a Directed Study is as follows:

1. Student consults with the faculty advisor, who signs the Directed Study Request Form if he/she approves of this option.
2. Student submits the signed Directed Study Request Form for approval to the division chair for the needed course.
3. If the request is approved, the chair contacts an appropriate faculty member about offering the Directed Study. If the faculty member agrees, the chair lists the students and faculty involved and sends the Directed Study Request Form to the Registrar who will check the form for completion and forward it to the Vice President for Academic Affairs (VPAA) for approval. If the faculty member is unable or unwilling to offer the Directed Study, the chair will make every effort to find another qualified instructor, either a full-time faculty member or an adjunct instructor.
4. If the VPAA approves the Directed Study request, he/she directs the Registrar to create the Directed Study and register the student.
5. Registrar informs VPAA when this is completed; VPAA reports back to the chair.
6. The Directed Study Request Form must be completed, approved, and filed in the Registrar's Office before the "Last Day to Add a Course" for the given semester.
7. Instructor and student/s make arrangements for the delivery of the Directed Study.

A Directed Study request will not be approved for the following reasons:

1. to help a student finish a second major or minor
2. to repeat a failed course
3. to avoid taking a course at an inconvenient time
4. to ease a heavy course load
5. to relieve scheduling difficulties that result when the student was properly advised by the faculty advisor but:
  - failed to take required courses in proper sequence

- failed to take a course when it was previously offered

Upon successful completion of the Directed Study, the course will be recorded on the student's transcript with the standard course prefix and number (i.e., PSY-350).

## **Dropping Courses**

See Registration.

## **Family Educational Rights and Privacy Act (FERPA)**

Public Law No. 93-380, Family Educational Rights and Privacy Act of 1974, has set down requirements designed to safeguard student privacy both of access to student educational records and to the release of such records. Official educational records are maintained in the Office of the Registrar. Copies of records are provided to the Office of Academic Affairs, academic advisors and other administrative offices on as a need to know basis. Official educational records are released upon the student's written request only or, in the case of students who are defined as dependent according to the Internal Revenue Service, their parents. Ohio Dominican University defines directory information as a student's name, address, telephone number, e-mail address, class, degrees earned, date of degrees, dates of attendance and honors. Every time students register, they have the opportunity to notify the Office of the Registrar of their requests that this information not be released outside the institution except to individuals, institutions, agencies and organizations authorized in the Act.

## **Fees**

Tuition and fees are due upon receipt of a bill. Students in need of making special arrangements for bill payment must consult with a staff member of the Business Office. A late payment fee may be charged for payments received after the due date. Monthly finance charges accrue on unpaid balances. Checks and money orders for tuition, room, meal plans and fees should be made payable to Ohio Dominican University.

Other applicable fees that may be charged include, but are not limited to:

- Activity Fee
- Applied music
- Auditing courses
- CLEP credit recording
- Experiential/Prior learning credit recording
- Graduation
- Late Registration Fee (non-refundable)
- Orientation
- Portfolio assessment
- Science laboratories
- Special art courses
- Special physical education activities
- TK20 Fee (non-refundable)
- Transcripts
- Transient credit recording
- Technology Fee

The LEAD Program undergraduate students must submit their payments to the LEAD Program Accounting Office and should refer to the LEAD Program *Undergraduate Student Resource Manual* for additional information regarding tuition, fees and payment options.

Additional information including a fee schedule may be found on the Student Accounts webpage at [https://myodu.ohiodominican.edu/ForStudents/business\\_office/studentAccounts.asp](https://myodu.ohiodominican.edu/ForStudents/business_office/studentAccounts.asp).

## Financial Aid

Ohio Dominican University offers a variety of financial aid programs to help students with their educational costs. Scholarships, grants (federal, state, private and university), loans and student employment opportunities are available for those who qualify. Students interested in learning more about qualifications and application procedures should contact the Financial Aid Office. Additional information on financial aid is available on our website at [www.ohiodominican.edu/finaid/](http://www.ohiodominican.edu/finaid/).

## Financial Aid Satisfactory Academic Progress (SAP)

Federal regulations require Ohio Dominican University to establish satisfactory academic progress (SAP) standards for student financial aid recipients. Ohio Dominican University's SAP policy measures a student's performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame. The Financial Aid Office is responsible for ensuring that all students who receive federal, state, and institutional financial aid are meeting these standards. The Standards of Satisfactory Academic Progress apply for all financial assistance programs including but not limited to: Federal Pell Grant, Federal Academic Competitiveness Grant (ACG), Federal SMART Grant, Federal Perkins Loan, Federal Work-Study (FWS), Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Family Education Loans (Stafford and Parent PLUS Loan), as well as financial aid from the state of Ohio and Ohio Dominican University.

### Completion Rate

Each semester, students' academic progress will be measured by comparing the number of attempted credit hours with the total number of credit hours completed. This includes any courses for which the student remained enrolled past the Add/Drop period.

Total Credit Hours Attempted	Required Completion Rate
1-17	50%
18-34	60%
35-62	70%
63-186	70%

The following statements are considered when evaluating students' satisfactory academic progress:

- Withdrawals, withdrawal with passing grade, withdrawal with failing grade are considered attempted but not earned hours and not included in GPA
- Passing credits received for pass/fail courses are considered attempted and earned credits but not included in GPA
- Failures are considered attempted credit hours but not earned hours and included in GPA
- Repeated courses are included in the calculation of both attempted and earned hours. A student is allowed to repeat a course only once
- Audited courses are not considered credits attempted or credits earned
- Transfer credits, including those received during consortium study and College-Level Examination Program (CLEP) courses do not count in the calculation of the GPA, but are included in the calculation of both attempted and earned hours.
- Developmental courses are included in the calculation of both attempted and earned credit hours.



## **Cumulative Grade Point Average (GPA)**

To retain financial aid eligibility, the student must maintain a cumulative GPA of:

- 1.75 for 1-17 hours completed
- 1.85 for 18-34 hours completed
- 2.00 for 35+ hours completed

## **Maximum Time Frame**

To retain financial aid eligibility, a student must complete their degree within 150% of the published length of the program as measured by credit hours attempted. At Ohio Dominican University, this means in programs requiring 124 hours for graduation, a student is eligible for financial aid during the first 186 attempted hours. All attempted hours are counted whether or not financial aid was received or the course work was successfully completed. Once a student reaches 186 attempted credits (150% time frame), eligibility for financial aid will be terminated indefinitely.

## **SAP Review**

Academic progress is reviewed at the end of the fall and spring semesters. Students not meeting the completion rate or GPA requirements at the end of each semester will be placed on a probation period for one academic year and will receive a letter from the Financial Aid Office.

### **Probation**

A student may continue to receive financial aid during the one academic year probation period. If after the following semester, the student succeeds and meets both the completion rate and GPA requirements, they will be removed from probation and are considered meeting satisfactory academic progress.

### **Suspension**

If after one academic year, the student fails to meet minimum SAP standards; their financial aid will be suspended and will receive a letter of aid suspension from the Financial Aid Office. Students may continue to take classes using their own funds or private loans (with no SAP restrictions) until they have successfully met the minimum SAP standards, at which time, aid eligibility may be restored.

## **Appeal Procedure**

Suspended students may appeal to the Financial Aid Office if they have mitigating circumstances (e.g. emergency, health, family circumstances, etc.). A student must appeal in writing to the Financial Aid Office within two weeks of their suspension letter. Additional documentation or letters of support may be requested. The Financial Aid Committee will review the appeal and notify the student of a decision within two weeks.

## **Financial Regulations**

It is the policy of the University that students are not entitled to register for future semesters or to receive diplomas and/or transcripts until all financial obligations to the University are paid in full.

Any unpaid bills may be referred to a collection agency; the student will be liable for any collection and legal costs.

Registration and enrollment shall indicate acceptance of all conditions, rules, and regulations.

## GPA – Grade Point Average

The grade point average (GPA) is an important indicator of academic performance. A student's GPA is determined by multiplying the grade points by the number of credits in the course; adding the total number of grade points earned; dividing this total by the number of credits attempted (excluding grades of K, L, P, W, WF, WP, X, Y and Z). The following table illustrates a typical calculation.

Courses	Grades	Credits Attempted	Grade Points	GPA
ENG 101 Thinking/Writing Across Cur	B+	4	13.32	
ECN 101 Principles of Economics	A	4	16.00	
SPN110 Elem. Spanish I	B	4	12.00	
MTH 121 Math for the Liberal Arts	C	4	8.00	
<b>Totals</b>		16	49.32	3.083

Decisions regarding placement on the Dean's List, Probation and other Academic Standing are based on a student's GPA earned at Ohio Dominican. Courses transferred from other institutions are not calculated into the ODU GPA.

## Grading Policies

### Incomplete Grades

An "I" should only be given to a student who is otherwise passing the course, but who encounters significant challenges late in the semester that require him or her to miss assignments or tests. Medical, family or legal issues are some examples of challenges a student might encounter. The incomplete is only for special and legitimate circumstances for a student who would otherwise be expected to pass the course.

The grade of "I" indicates that certain work remains to be completed before a student can receive a grade for a particular course. Permission to receive a grade of "I" is granted by the Division Chairperson upon the recommendation of the course instructor. Failure to complete the course work by the deadline results in a grade of "F" for the course. This deadline is the mid-term date of the subsequent semester of the regular academic year and at the end of four weeks for the LEAD program. Students and faculty should consult the University Academic Calendar for the exact date. Incomplete Grade request forms are available in the Office of the Registrar.

### Pass/Fail Option

Students in good standing may register for courses on a pass/fail basis. A student may take up to 4 credits of coursework per semester using this grading option. The course may only be an elective course. Courses that are prerequisites for required courses are not considered electives. A grade of P will carry credit toward fulfilling graduation requirements but will not be used in computing the GPA. A grade of F, however, is computed in the GPA. The option must be selected within the first four weeks of the course during a regular semester or before the third meeting of the class in a course shorter than a semester in length. Request forms are available in the Office of the Registrar.

### Repeating a Course

Once a student has completed a course, he or she may repeat that course one time. However, a student who wishes to repeat a course for a second time must petition the Academic Standing Committee through the Dean of the appropriate school. For repeated courses, the final grade earned will be computed in the student's GPA, though all grades will appear on the student's transcript.

### Report of Grades

The Registrar makes available through *ODU Online* a report of student grades. The grades are reported at the end of each semester for traditional term-based courses; and at the end of each course for LEAD courses.

Students may have their mid-term and final grades mailed to their parents by completing an *Authorization to Release Mid-Term and Final Grades to Parents* form available in the Registrar's Office or online through <sup>my</sup>ODU. Students must annually submit this form to the Registrar's Office to continue to have their grades sent to their parents.

Final grades may be appealed up to six months from the time a course ends. The appeal must be in writing, approved by the faculty member and appropriate Dean, and on file in the Registrar's Office within this six month time frame.

## Grading System (Undergraduate)

At the end of each term, the student receives a final grade for each course. The academic standing of the student is determined by a point system in which points are assigned for each course according to the grade earned. The grading and point system at Ohio Dominican University is as follows:

<u>Grade</u>		<u>Grade Points</u>
A	Superior	4.00
A-		3.67
B+		3.33
B	Above average	3.00
B-		2.67
C+		2.33
C	Average	2.00
C-		1.67
D+		1.33
D	Poor	1.00
D-		0.67
F	Failure	0.00
I	Incomplete	0.00
K	Credit from another institution	0.00
L	Experiential/Prior learning	0.00
P	Pass	0.00
W	Withdrawal	0.00
WP	Withdrew with passing grade	0.00
WF	Withdrew with failing grade	0.00
X	Non-credit course	0.00
Y	Audit	0.00
Z	Credit by examination	0.00

## Graduation

Ohio Dominican University has three graduation dates—August, December and May and two graduation ceremonies—December and May. All degree requirements must be completed in advance of the graduation date if a degree is to be awarded.

### Applications for Graduation

Applications for Graduation are requested at least one semester prior to the semester that the student plans to graduate. The student must submit an Application for Graduation through *ODU Online* and it must be filed in accordance with the deadline date stated in the University Academic Calendar.

Students who want to receive their degrees must complete an Application for Graduation even if they do not plan to attend the graduation ceremony.

An application fee is required and will automatically be charged to your account. The application fee is refundable if the student does not graduate or it can be transferred to the next term in which the student plans to complete degree requirements. All Commencement regalia are available for purchase at the University Bookstore.

Applications are valid only for the term for which they are submitted. The following steps and minimum requirements must be satisfied in order for a student to be considered an applicant for graduation:

1. Complete the Application for Graduation through *ODU Online*.
2. The student should print a copy of his/her Program Evaluation (Degree Audit) from *ODU Online* and discuss any requirements not indicated as Completed or In Progress with his/her Academic Advisor. The student should apply for graduation at least one semester before the semester he/she plans to graduate to ensure all requirements have been met.
3. It is expected that every prospective graduating student will attend the "Countdown to Commencement" days announced for the term that the student is planning to graduate, usually October for December Commencement and March for May Commencement. August graduates are invited to attend the December Commencement Ceremony.
4. The student must submit an RSVP for Baccalaureate and Commencement attendance by the date specified on the graduation website.
5. All degree requirements must be completed prior to the date of graduation.
6. All financial and academic holds must be removed for the student to receive a diploma or transcripts.

Except in the cases of inclement weather, the May Commencement Ceremony is held on the Oval. The December ceremony is held in Alumni Hall.

## **Graduation in Honors Program**

See Honors Program.

## **Graduation with Distinction**

Students who complete their undergraduate academic program at Ohio Dominican University, and who have demonstrated consistent excellence in their studies, are recognized at graduation according to the following guidelines:

1. Bachelor's degree: a minimum of 60 semester credits in courses that have earned quality points (i.e. courses graded A through F) completed at Ohio Dominican University with a GPA of the following:  
3.90--*Summa cum laude*  
3.70--*Magna cum laude*  
3.50--*Cum laude*
2. Associate's degree: a minimum of 24 semester credits completed at Ohio Dominican University with a GPA of 3.50--with Honors
3. Students who complete the Honors Program receive special recognition during the commencement exercises.

## **HECC – Higher Education Council of Columbus**

See Cross-Registration.

## Honors Program

The Honors Program at Ohio Dominican University is designed for high-ability, motivated students. Honors-designated courses will be offered to specifically challenge and engage students in the program. Through the curriculum, the program will provide learning experiences that:

- Explore the integration of concepts within and among disciplines.
- Empower students to become intentional learners.
- Engage students actively in the learning process.
- Encourage students to interact with faculty and with one another, both inside and outside the classroom.
- Emphasize depth and thoroughness of understanding.

## Incomplete Grades

See Grading Policies.

## Independent Study

Independent study is designed to give the student an opportunity to do intensive individual work on a topic beyond those included in the course offerings of the University (all independent studies must be at the 286, 386 or 486 level). The student must be in good academic standing and have successfully completed two courses in the field of the independent course. Approval is required from the supervising faculty member, the academic advisor, the division chairperson from the division in which the course would be housed and the Vice President for Academic Affairs. If the independent study is for Honors, approval of the Honors Director is also required. Approvals must be obtained prior to registration. Request forms are available in the Office of the Registrar.

## Institutional Review Board

As a Catholic, liberal arts University guided by its mission, “to contemplate truth and to share the fruits of this contemplation,” Ohio Dominican is clearly committed to research, experimentation, and scholarship. Further, given the University’s historical dedication to issues regarding social justice and human dignity, research conducted under the auspices of the University must adhere to government and ethical guidelines and must not oppose those principles for which a Catholic institution stands. Briefly, no research can violate basic human dignity, place human subjects at unreasonable risk, or expose human subjects to unreasonable harm.

**All research involving human participants** must be submitted to the Chair of the Institutional Review Board (IRB) prior to use. Forms and further explanations are available online. **Research may not begin without IRB approval. Once approval has been granted, all materials must contain the following phrase: “Ohio Dominican University IRB approved.”**

## International Office

Ohio Dominican University recognizes that we live in a diverse society, globally and domestically. In addition to recruiting a diverse student body, we are committed to reflecting that diversity in our services and programs.

The International Office serves as a primary resource for achieving global education for both current Ohio Dominican students as well as incoming international students. For international students, the office provides immigration regulation and general advising services to international students with U.S. student visas, and hosts programs for new and current international students. The Office presents specialized programming aimed at increasing the awareness and visibility of international education at ODU. The office manages the University's study abroad programs, including ODU Roma and the May Term programs, and works with faculty to create new study abroad opportunities. The office also provides advising for students seeking international educational experiences and international internships, conducts pre-departure orientations for outgoing study abroad students, maintains contact with students and host country coordinators throughout the terms abroad, serves as a resource for the students during the duration of the program, and works as a liaison between host institutions, students, and the academic departments at ODU.

Students who spend one full academic year studying abroad are exempt from the core seminar at that level, with the exception of the senior seminar that is required for the major.

Additional information the International Office is available on the ODU website at [http://www.ohiodominican.edu/international/international\\_students](http://www.ohiodominican.edu/international/international_students).

## **Internships**

Internships at Ohio Dominican University are customized programs that enrich a student's education by integrating professionally related work experience with a major area of academic study. Internships can be either individual or team intern programs. Individual programs carefully match a student's experience needs and individual talents with a specific work assignment or project at the employing organization. Team internships provide team members with a specific project or problem-solving assignment using a consultancy approach, which provides the employing organization with a finished "package" as a solution upon completion of the assignment. While most internships are off-campus experiences, some experiences may be available on campus.

Internships give students exposure to a professional work setting and information about job options and opportunities. They promote a sense of professional maturity and independence, while dramatically increasing opportunities for career placement upon graduation. Many interns are offered permanent employment upon or even prior to graduation. Classroom ideas can be tested and tempered in a job setting that encourages learning and individual growth.

Although exact requirements may vary from major to major, internships for course credit generally require that the student:

- Be in good academic standing
- Be willing to accept a work assignment in any geographic location
- Be a full-time student
- Be at least a sophomore based upon completed credit hours

Internships are considered an integral part of the student's learning and growth during their tenure at ODU. ODU actively builds relationships with businesses and other organizations in order to provide a wide variety of choices and opportunities for student interns. Request forms are available in the Office of the Registrar.

## **LEAD (Learning Enhanced Adult Degree)**

See School of Continuing Studies.

## **Library Resources**

The Ohio Dominican University library is a valuable resource offering an online catalog with a collection of over 105,000 books, videos, and DVDs; access to over 165 online and full-text research databases; and nearly 9,000 continuing subscriptions to print and electronic journal publications. Access to additional material, including digital media, is provided through the library's membership and strong reciprocal participation in the statewide academic library consortium, OhioLINK. In addition, the Library maintains agreements with some national and international libraries to share materials across borders. The library's collections, along with many public-access PCs, data ports, and a wireless network, are available throughout the three floors of Spangler Learning Center 93.5 hours a week year-round.

The ODU Library offers exceptional services, including in-depth research and reference assistance, course-integrated instruction, instructional collaboration, online research tutorials and documents, workshops, orientations, and assistance with the selection of new information resources. The staff strives to help patrons search effectively so that they can find the most relevant information, evaluate what they have found, and use that information effectively in socially responsible and ethical ways. The library's goal is to help its patrons learn to think critically and innovatively about research.

Additional information about the library can be found on the University website.

## **Major and Minor**

A major concentration in a specific field of study is required for graduation. The requirements for each major are set by the division in which the major is housed and may consist of courses both within and outside the division. The number of credits and the number of specific courses required vary from major to major. Students should consult the Undergraduate Programs and Degree Requirements listings in the center section of the catalog for exact requirements.

A Declaration/Change of Major form may be obtained in the Office of the Registrar. The chairperson of the division in which the major resides must sign this form. The division chairperson will assign each student to an academic advisor who will assist the student in selecting appropriate courses for the anticipated degree program. Students must complete 12 credit hours in the major at Ohio Dominican. All majors require the attainment of at least a 2.00 GPA in the major field for graduation.

Academic minors are available to students who are working toward the baccalaureate degree. Most academic disciplines offer a minor, which consists of a minimum of 20 semester credits.

Students who wish to pursue an academic minor must also make a formal declaration of their intent to minor in a specific discipline after consultation with their major academic advisors. A grade point average of 2.00 must be maintained in the minor field while a minimum of 12 semester credits in the minor must be completed at Ohio Dominican University. The specific requirements for a minor are listed under the Undergraduate Programs and Degree Requirements listings.

## **Office of Multicultural Affairs**

The Office of Multicultural Affairs provides education-based services that support academic success and personal development as well as to promote a sense of community that enhances the well-being of all students. These objectives are achieved through advising sessions, referrals to appropriate offices, and sponsorship of campus programming.

Ohio Dominican believes that all students should be given the opportunity to learn and experience many cultures while attending the University. Thus, social and cultural programs are designed with the purpose of educating the campus and community. In collaboration with University offices and student organizations, OMA works to provide events and workshops for the following celebrations:

- Black History Month
- Hispanic Heritage Month
- Dr. Martin Luther King, Jr. Day
- Women's History Month
- Unity Week
- Student Leadership Recognition and Awards

For additional information, please contact the Office of Multicultural Affairs at 614-251-4694.

## **Pass/Fail Option**

See Grading Policies.

## **Refund Policy**

Students dropping a course or withdrawing from the University must follow University policies for registration and withdrawal. The official date of withdrawal is the receipt date of paper notification presented to the Office of the Registrar or the date the withdrawal was entered in *ODU Online*. Tuition charges are equal to the percentage of the term completed by the drop date or withdrawal date. The prorated charge will be equal to the percentage of the term completed up to 60%. For withdrawals after 60% of the term completed, the charges will be 100%. Financial Aid will be recalculated in accordance with federal guidelines; there will be no adjustment for Opportunity Plus registrations. Resident students who withdraw during a semester may receive an adjustment to the cost of their meal plan. Refer to the Student Handbook for the refund schedule dates each semester. There will be no refund on room charges.

## **Registration**

The University notifies new freshmen and transfer students of registration dates. Advanced registration is held for continuing students midway through each semester; the University Academic Calendar in this catalog provides these dates. Programs of study must be planned and approved by the student's academic advisor. Students are expected to complete registration for the next semester through *ODU Online* on the dates announced. Final responsibility for registration decisions rests with the student. A late registration fee is charged for late registration.

Students must be registered for online/distance courses one week prior to the start date of the course.

### **Change of Registration – Drop/Add**

Using *ODU Online*, students may make necessary changes in registration. The University strongly recommends that students discuss any changes with their academic advisor. The change of registration must be entered through *ODU Online* or processed by the Office of the Registrar to be considered official. Failure to follow published University policies and procedures could result in a grade of F and full tuition charges for a course not properly dropped. A grade cannot be recorded for a course that is not properly added to a student's schedule.

Students may drop courses without academic penalty during the time periods indicated in the University Academic Calendar. Students dropping within the prescribed period and following the official procedure



will receive a grade of W on their transcripts. Dates after which courses may not be added or dropped are also indicated in the University calendar. Students who cease to attend classes after the drop period or who fail to complete the drop process will receive an F for the course.

Dates for withdrawal from half-semester courses are published in the University Academic Calendar. Dates for withdrawal from summer session courses vary with the length of the course and are published in the University Academic Calendar.

Ceasing to attend a course or informing a faculty member or an advisor of the intention to drop a course does not constitute an official drop.

### **Waitlist Procedures and Regulations**

The Office of the Registrar maintains a Waitlist for closed course sections. The Waitlist policy is outlined below—

- During the registration process, students may place their names on the Waitlist for a closed course section for which they desire to enroll. Only students taking the course for credit may be placed on the waitlist.
- Waitlisted students are **not considered registered** for the course section for which they have been waitlisted.
- As openings become available in a closed class, students will be added to the class from the Waitlist in chronological order and notified by ODU e-mail of this change in their registration.
- The student schedules printed through *ODU Online* lists the courses for which students are Waitlisted.
- Once the semester begins, no movement from the Waitlist to a closed course section will occur. At this point, students who are still on the Waitlist are advised to choose an alternative course in case they are not accepted into the closed course section. Only the course instructor may accept students into a closed course section and cannot do so until the course meets for the first time. Students on a Waitlist who wish to enroll in a closed course section must attend the first class meeting of the course. Students will be accepted on a space available basis in accordance with their position on the Waitlist. If a student is accepted by the instructor into a closed course section, the instructor and the student must complete and sign a Change of Registration form to indicate the student's acceptance into the course. **It is the student's responsibility** to take the Change of Registration form to the Office of the Registrar to be processed. Failure to do this will result in the student not being registered for the course.

## **Residency Requirement**

For the bachelor's degree, students must complete 32 of the last 60 credits at Ohio Dominican University. Students must also complete 12 credits in the major at Ohio Dominican University. For the associate's degree, students must complete 24 credits at Ohio Dominican University; students must also complete 12 credits in the major at Ohio Dominican University. Students choosing to complete a minor must complete 12 credits of the minor at Ohio Dominican University. Transient, CLEP and other tests resulting in credit, and portfolio coursework are not counted toward the residency requirement. The Pre-Nursing Program has a separate residency requirement; please refer to the Pre-Nursing section of this bulletin for additional information.

## **Security**

Federal Law PL 101-542, the Student Right-To-Know and Campus Security Act of 1990 and Higher Education Amendments of 1992, require Ohio Dominican to publish safety and security policies and services as well as certain crime statistics. This information is compiled by calendar year and published every September. Students and prospective students may request copies of this report through the

Admissions Office at 614-251-4500. University employees and prospective employees may request copies from the Personnel Office at 614-251-4557. Questions about this report or about campus safety and security may be directed to the Safety and Security Department at 614-251-4303.

## **Service-Learning**

Service-Learning is a way of learning that integrates service to the community into the academic curriculum. Faculty teaching courses with a service-learning component work with the Director of Service-Learning to identify community-based organizations who serve as “partners” for the course, providing students with the opportunity to meet a community need that relates to the learning objectives of the course. Faculty provide opportunities for students to think, talk and write about the service experience as it correlates with course content. Connecting learning with meeting community needs enhances students’ personal development, awareness about societal and civic issues, and lifelong commitment to active citizenship.

Courses with a service-learning component are infused throughout the curriculum, in a wide variety of disciplines such as art, education, sociology, social work, English, economics, accounting, political science, humanities, philosophy, and psychology.

The Center for Leadership and Community Service serves as the campus clearinghouse for community service. The Center also maintains an active council of faculty, staff, students, alumni and neighborhood residents who support campus efforts in the areas of service-learning, outreach to the community, respect for diversity and education for leadership in service.

## **Servicemember’s Opportunity College**

As a Servicemember’s Opportunity College (SOC), Ohio Dominican is committed to providing special services for military personnel through flexible opportunities for completion of a degree.

See Veterans’ Benefits and School of Continuing Studies.

## **Services for Students with Disabilities**

No student on the basis of disability will be excluded from participation in, or denied benefits of, or subjected to discrimination in any college class or program at Ohio Dominican University. The University is also aware that students with varying types and degrees of disabilities may have special requirements for assistance so that the educational process as well as educational materials shall be effectively communicated. The University is prepared to make reasonable accommodations and adjustments on a case-by-case basis to assure nondiscrimination.

It is the obligation of the student, not the parents or advocates, to self identify to the Coordinator of Disability Services of Ohio Dominican University (hereafter “Coordinator”). It is the student’s responsibility to provide the Coordinator with appropriate documentation that substantiates the disability and establishes the need for accommodation(s). (The University provides Guidelines for Documentation that can be obtained from the Coordinator’s office.) The Coordinator will then evaluate and determine what additional procedure or aid, if any, may be required. The student shall make the need known to the Coordinator at the earliest available time and shall cooperate with the Coordinator in scheduling appointments for the purpose of evaluation of such student’s need for aid and the extent of disability. Ohio Dominican University requires sufficient lead-time to provide any appropriate accommodations and cannot guarantee the availability of appropriate accommodations in every instance.

In making the determination as to the nature of, or the need for, additional educational aids, the Coordinator will meet with the student for necessary interviews. The Coordinator will endeavor to determine the extent of the student's impairment and the student's prior use of auxiliary aids. In most cases, the Coordinator also will consult with the student's instructors to determine the context of the classroom situation. The Coordinator may also consult with other specialists within and outside the University, and the student seeking assistance shall cooperate in such consultation.

If after receiving the determination of the Coordinator, the student is of the opinion that he or she does not have an effective opportunity to benefit from educational course work, the student may appeal the determination of the Coordinator to the Vice President for Academic Affairs of Ohio Dominican University. The Vice President shall review the needs of the student and make an independent determination of which auxiliary aids or accommodations, if any, are appropriate, using the criteria described for such determination by the Coordinator. The Vice President's decision is final.

## **Student Load**

The ordinary full-time undergraduate student load is 12–17 semester credits. The student's academic advisor must approve overloads, and there is a per semester credit hour charge in excess of 17 credits in a single semester. Overloads are not recommended for students with grade point averages less than 3.00. The ordinary full-time academic load for the summer term is 8-12 semester credits. Summer courses are charged on a per credit basis.

## **Study Abroad**

See International Office.

## **Teacher Licensure**

### **Licensure Authorization:**

Ohio Dominican University is authorized by the State of Ohio Department of Education to prepare teachers in the following fields:

#### **Early Childhood (Pre-Kindergarten to Grade 3)**

#### **Middle Childhood (Grades 4-9)**

#### **Intervention Specialist: (K-12)**

Mild/Moderate Educational Needs

Moderate/Intensive Educational Needs

#### **Adolescent to Young Adult Programs (Grades 7-12)**

Integrated Language Arts

Integrated Mathematics

Integrated Science

Integrated Social Studies

Science: Single Field – Chemistry

-- Life Science

Science: Dual Field -- Earth Science/Chemistry

-- Life Science/Chemistry

-- Life Science/Earth Science

-- Life Science/Physics

-- Physical Science (Physics/Chemistry)

#### **Multi-Age: (PreK-12)**

Arts Education  
TESOL (Graduate level only)

**Endorsement:**

Middle Childhood Education Generalist (Grades 4-6)  
Reading  
TESOL (Graduate level only)

**Requirements for All Teacher Licensure Programs:**

All students seeking teacher licensure must fulfill the following requirements:

1. Before *participating* in any field experience, students must submit documentation of the following to the Division of Education Office, Spangler Learning Center 112:
  - a) Evidence of a negative TB test (information on obtaining the TB test can be obtained from the Ohio Dominican University's Office of Student Health Services); and
  - b) Background report from both the Bureau of Criminal Identification and Investigation (BCI); and, a background report from the Federal Bureau of Investigation (FBI). A list of "WebCheck" Vendors in Ohio, arranged by county, is available online at <http://www.ag.state.oh.us/business/fingerprint/data/index.asp>. The cost of the background checks is the student's responsibility.
2. Before enrolling in education (EDU) courses at the 200-level or above, students must meet the following requirements:
  - a) Satisfactorily complete an early field experience:
    - EDU 103 (early childhood); or
    - EDU 105 (middle childhood); or
    - EDU 110 (intervention specialist); or
    - EDU 115 (adolescent-to-young adult and multi-age).EDU 103, 105 or 110 may be taken during a student's first year and have no prerequisites (except for the BCI/FBI checks and TB test). In addition to the background checks and TB test, EDU 115 requires sophomore status and a minimum cumulative grade point average (GPA) of 2.500;
  - b) Pay the Business Office \$100 for a subscription to TK20, a comprehensive, outcome-based assessment system;
  - c) Submit an application and essay using the TK20 system;
  - d) Pass all sections of the Praxis I; [Passing scores are—Reading 173, Writing 172, and Mathematics 172. Students with ACT scores of 24 or higher, SAT scores of 1650 or higher, or GRE scores of 1040 and 4.0 or higher are exempt from taking the Praxis I];
  - e) Obtain three satisfactory evaluations from University instructors or cooperating teachers;
  - f) Earn a 2.500 cumulative GPA and a 2.5000 GPA in the major and concentration/s.
3. To continue taking education (EDU) courses, students must maintain a 2.500 (or higher) cumulative GPA, a 2.500 GPA in major/concentrations, and a 2.500 in education (EDU) courses.
4. Before student teaching, students must meet the following requirements:
  - a) Submit a student teaching application using the TK20 system;
  - b) Earn a grade of C or better in a college-level math course, in a college-level English composition course, and in each professional education course;
  - c) Obtain satisfactory evaluations from cooperating teachers and University instructors in all required field experiences;
  - d) Submit documentation of a tuberculosis (TB) test;
  - e) Submit background reports from both the Bureau of Criminal Identification and Investigation (BCI) and from the Federal Bureau of Investigation (FBI). The cost of the

background checks is the student's responsibility. Students who apply for a teaching license within one year of having the background checks done may use these reports for student teaching and for licensure. To be used for licensure the reports must be sent to the Ohio Department of Education electronically. This will happen automatically if the student indicates that the reason for fingerprinting is teacher certification/licensure.

5. Before applying for a teaching license, a student must meet the following requirements:

- a) Pass all required Praxis II exams. Praxis II scores must be sent to Ohio Dominican University;
- b) Submit background reports from both the Bureau of Criminal Identification and Investigation (BCI) and from the Federal Bureau of Investigation (FBI). See 4e above;
- c) Earn a bachelor's degree and complete all licensure program requirements

6. To apply for a teaching license, a student must:

- a) Meet requirements listed above;
- b) Download an application form for an initial teaching license in Ohio from the Ohio Department of Education website: <http://www.ode.state.oh.us>;
- c) Bring the completed application with a check for the application fee to Ohio Dominican University's Office of the Registrar;
- d) The Registrar will send the submitted application to the Ohio Department of Education.

For licensure requirements in another state, please contact the Department of Education in that state. Out-of-State licensure applications are also submitted to Ohio Dominican University's Office of the Registrar.

Students for whom English is a second language must achieve a TOEFL score of 500/173 or higher to enroll in 100-level education courses and a 550/213 TOEFL score to enroll in any 200-level education courses.

Transfer/continuing education students may be required to submit references and/or appropriate documentation of previous educational experiences.

Students accepted into the Education Division will be subject to annual review by the Division in consultation with appropriate persons. Only those who have maintained the above standards will be permitted to continue in the Education Program and register for student teaching.

Each teacher education student is responsible for his/her transportation to and from field experience sites and fees for all required Praxis Tests, fingerprinting, and licensure application fees.

Acceptance into the teacher licensure program is granted without regard to race, gender, political affiliation, religion, age, or socioeconomic status. A disability can disqualify a student from the teacher licensure program only if it prevents the student from completing an essential program requirement.

Ohio Dominican University has consistently been rated as effective by the Ohio Department of Education in the *Annual Report on the Quality of Teacher Education in Ohio*. Details of that report (including pass rates of Praxis II exams) may be viewed on the Ohio Department of Education website: <http://www.ode.state.oh.us>.

### **Holders of teacher certificates or licensures seeking additional licensure:**

A student holding a bachelor's degree and a current teacher certification or license who wishes to earn an additional license at ODU must:

1. Fulfill all requirements listed above except those pertaining to Praxis I.

2. Complete a minimum of twelve credits at ODU including eight credits in the Secondary major or Secondary methods, Multi-Age major or Multi-Age methods, and methods in Intervention Specialists, Early Childhood or Middle Childhood.
3. Additionally, the student must complete a minimum of four credits in student teaching in each area of licensure.

## Transcripts

Student official transcripts may be obtained from the Office of the Registrar. The request for transcripts must be in writing; transcripts cannot be issued without a written request from the student. Transcripts are not issued for students who have not met their financial or other obligations to Ohio Dominican University. For additional information and a transcript request form, please go to <http://www.ohiodominican.edu> and select [Campus Life], select [Student Services], select [Transcripts].

## Transfer Credit

The Registrar awards transfer credit on a course-by-course basis. The maximum number of semester credits accepted for a bachelor's degree by Ohio Dominican University from two-year institutions is 68. This number includes transfer credit and transient credit. Regardless of the number of credits acceptable for transfer, residency requirements mandate a minimum of 32 semester credits earned at Ohio Dominican for the bachelor's degree and a minimum of 24 for an associate's degree. The Pre-Nursing Program has a separate residency requirement; please refer to the Pre-Nursing section for more details. Credit is awarded only on the basis of official transcripts from regionally accredited colleges and universities and for grades of C- or above. Such transfer credit does not become part of the cumulative grade point average.

## Transient Credit

Enrolled degree candidates are expected to do all course work at Ohio Dominican University. In special cases, permission will be given to continuing students in good academic standing to take specific courses at other institutions. Transient course work must be approved prior to enrollment by the student's academic advisor and the Registrar.

The following rules apply for transient credit:

1. Students with less than a 2.000 cumulative grade point average (GPA) are not eligible to take work as a transient student.
2. Students may not use transient work to replace any ODU coursework failed or successfully completed.
3. Students must process the petition and receive approval before enrolling in coursework at another institution. No petitions will be processed retroactively.
4. Students in their first semester at Ohio Dominican University may not petition and are ineligible for transient work.
5. A maximum of 68 semester credits (including transfer credits and transient credits) from a two-year institution will be accepted toward the 124 semester hours required for the bachelor's degree.
6. Students may not be transient in their final term. Students with extreme circumstances must provide final official transcripts to the Office of the Registrar by mid-term of their final term. Failure will result in the student forfeiting graduation until the next successive semester. Students forfeiting their scheduled graduation must file a new graduation application.
7. Thirty-two of the last 60 credits must be taken in residence at ODU. Transient credit cannot be used to satisfy this requirement.

8. Students will be notified by e-mail as to the approval or denial of their petition. The advisor's signature does not constitute approval of the petition.
9. Permission will not be given if equivalent courses are available at Ohio Dominican University.
10. A fee per semester credit is charged for each transient credit that is added to a student's transcript.
11. Official transcripts of transient coursework must be provided to the Registrar. The actual letter grade is recorded, and the grade is calculated into the cumulative grade point average.
12. A maximum of 12 semester credits earned by transient credit can be applied to graduation requirements.

## **Veterans Benefits**

Students with VA eligibility may be certified to receive VA benefits. It is the responsibility of the veteran to provide the Registrar with the information or forms designated below.

- All veterans are required to submit a copy of their DD214.
- All veterans must complete all required VA Forms necessary to receive benefits.
- Veterans must promptly report to the Registrar all changes in programs or credit hours and must alert the Registrar when adding a course, dropping a course, or withdrawing from the University.
- Veterans must notify the Registrar of any repeated courses.
- Veterans must notify the Registrar of all transfer work.

The Registrar is required to notify the VA when a veteran fails to meet minimum standards of progress as stipulated by the Veterans Administration and Ohio Dominican University.

## **Withdrawal from the University**

During the course of a semester, it may be necessary for a student to withdraw from the University. To officially withdraw from the University, please contact the Office of the Registrar (614-251-4651 or registrar@ohiodominican.edu) to receive information on withdrawal procedures.

If this occurs during the ordinary withdrawal-from-course period, the student's transcript will indicate grades of W. If a student withdraws from the University after the official drop period has ended, the transcript will indicate WP for students who were passing at the time of withdrawal and WF for those who were failing. Failure to withdraw officially will result in grades of F on the transcript. Withdrawals for a term must occur before the last day of classes for that term. Withdrawals for a term will be not be accepted during final exam week. All students must complete an exit interview, conducted by the Office of the Registrar, to be officially withdrawn. (See also Refund Policy)

Ceasing to attend courses or informing the faculty members or advisors of the intent to withdraw from ODU does not constitute an official withdrawal.

**Undergraduate  
Academic Programs  
And Degree Requirements**





# General Degree Requirements

*[Students are to complete the degree requirements in the catalog in effect at the time they enroll at Ohio Dominican University unless they change their academic major. When students change their major, they must complete the degree requirements in the catalog in effect at the time of the major change].*

## A. All Degrees

1. Satisfactory completion of all required course work and other requirement activities.
2. Attainment of an overall GPA of 2.000 or 2.500 depending on academic program.
3. Attainment of a GPA of 2.000 or 2.500 in major program requirements. GPA required depends on major program,
4. Application for the degree according to schedule published in the Academic Calendar.  
(Application forms are available through *ODU Online*.)
5. Payment of all tuition, library, residence hall and other financial obligations.

## B. Bachelor Degrees

1. Completion of a minimum of 124 semester credits of which at least 32 of the last 60 must be taken at Ohio Dominican University.
2. Completion of at least 12 credits in the major at Ohio Dominican University.
3. Completion of the:
  - a. Core Curriculum Fundamentals
  - b. Core Seminars
  - c. Disciplinary Studies Requirements
  - d. Specific requirements of the major program as listed in this section of the catalog.
4. No more than eight semester credits of English as a Second Language may be counted toward graduation requirements under any of the bachelor degree programs.
5. No more than four physical education activity credits (PEH 100) may be counted toward graduation requirements under any of the bachelor degree programs.

### Requirements for the Bachelor of Arts Degree (B.A.):

CORE CURRICULUM FUNDAMENTALS	Course and Disciplines	Credits
	ENG 101 – Thinking and Writing Across the Curriculum	4
	ENG 102 – Scholarly Adventures: Researched Writing	4
	MTH 121 – Math for the Liberal Arts or Higher level Math course	4
	The Math course and/or level may be determined by a student’s major program.	

<b>CORE SEMINARS</b>	<p>IDS 179 – Reflections on the Self: <i>What does it mean to be human?</i>  IDS 279 – Reflections on the Common Good: <i>What does it mean to belong to a community?</i>  IDS 379 – Reflections on Justice: <i>How shall we live?</i>  IDS 479 – Reflections on Truth: <i>What have we learned?</i></p> <p><i>Either or both of IDS-279 and IDS-379 may satisfy area studies and/or major requirements. IDS-279 and IDS-379 must be selected from different academic disciplines. IDS-479 is the capstone course for the major.</i></p> <p><i>Transfer students, readmitted students, and students changing major programs will enter the series of seminars at the appropriate tier based on the number of credits transferred and/or completed:</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th><i>Number Of Transfer Credits</i></th> <th><i>Seminar Entry Point</i></th> </tr> </thead> <tbody> <tr> <td>17 or less</td> <td>Freshman</td> </tr> <tr> <td>18-49</td> <td>Sophomore</td> </tr> <tr> <td>50 or more</td> <td>Junior</td> </tr> </tbody> </table> <p><i>Please refer to pages 27-28 for additional information.</i></p>	<i>Number Of Transfer Credits</i>	<i>Seminar Entry Point</i>	17 or less	Freshman	18-49	Sophomore	50 or more	Junior	<p>4</p> <p>(4)</p> <p>(4)</p> <p>(4)</p>
<i>Number Of Transfer Credits</i>	<i>Seminar Entry Point</i>									
17 or less	Freshman									
18-49	Sophomore									
50 or more	Junior									
<b>DISCIPLINARY STUDIES REQUIREMENTS</b>	<p><b>Philosophy and Theology –</b>  <i>Six semester credits in philosophy and six semester credits in theology with at least one course in each area at the 200-level or higher. PHL-101 will not fulfill this requirement.</i></p>	12								
	<p><b>Arts --</b>  <i>Language Studies – Foreign Language - 111 level or above (4)</i></p> <p><i>Arts and Ideas (10 semester credits) – One course chosen from each area listed below. The course must be at least a 2 semester credit course.</i></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td><i>Art/Music/Theatre</i></td> <td style="text-align: right;"><i>(2-4)</i></td> </tr> <tr> <td><i>History</i></td> <td style="text-align: right;"><i>(2-4)</i></td> </tr> <tr> <td><i>Literature</i></td> <td style="text-align: right;"><i>(2-4)</i></td> </tr> </table>	<i>Art/Music/Theatre</i>	<i>(2-4)</i>	<i>History</i>	<i>(2-4)</i>	<i>Literature</i>	<i>(2-4)</i>	14		
<i>Art/Music/Theatre</i>	<i>(2-4)</i>									
<i>History</i>	<i>(2-4)</i>									
<i>Literature</i>	<i>(2-4)</i>									
	<p><b>Natural Sciences</b></p>	4								
	<p><b>Social and Behavioral Science –</b>  <i>For students majoring in disciplines outside the social and behavioral sciences, courses must be selected from two different disciplines. Courses that fulfill this requirement are those courses offered in criminal justice, economics, geography, political science, psychology, social work and sociology. For students majoring in the social and behavioral sciences, as well as economics, courses must be selected from two different disciplines, which are not the discipline of the major.</i></p>	8								
	<p><i>Within the core curriculum, one 4 semester hour course must address diversity, global, or multicultural issues. See the course listings for the courses meeting this requirement.</i></p>	(4)								
	<p><b>Minimum Major specific requirements –</b>  <i>See your program of interest for specific requirements</i></p>	28								

## Requirements for the Bachelor of Science Degree (B.S.):

CORE CURRICULUM FUNDAMENTALS	Course and Disciplines	Credits								
CORE CURRICULUM FUNDAMENTALS	ENG 101 – Thinking and Writing Across the Curriculum	4								
	ENG 102 – Scholarly Adventures: Researched Writing	4								
	MTH 121– Math for the Liberal Arts or higher level Math course LEAD Program students must complete MTH 115 or higher level Math course. The Math course and/or level may be determined by a student’s major program.	4								
	IDS 179 – Reflections on the Self: <i>What does it mean to be human?</i> IDS 279 – Reflections on the Common Good: <i>What does it mean to belong to a community?</i> IDS 379 – Reflections on Justice: <i>How shall we live?</i> IDS 479 – Reflections on Truth: <i>What have we learned?</i>  <i>Either or both of IDS-279 and IDS-379 may satisfy area studies and/or major requirements. IDS-279 and IDS-379 must be selected from different academic disciplines. IDS-479 is the capstone course for the major.</i>  <i>Transfer students, readmitted students, and students changing major programs will enter the series of seminars at the appropriate tier based on the number of credits transferred or completed:</i>	4 (4) (4) (4)								
CORE SEMINARS	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th style="padding: 2px;">Number Of Transfer Credits</th> <th style="padding: 2px;">Seminar Entry Point</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">17 or less</td> <td style="padding: 2px;">Freshman</td> </tr> <tr> <td style="padding: 2px;">18-49</td> <td style="padding: 2px;">Sophomore</td> </tr> <tr> <td style="padding: 2px;">50 or more</td> <td style="padding: 2px;">Junior</td> </tr> </tbody> </table> <p style="text-align: center; font-size: small;"><i>Please refer to pages 27-28 for additional information.</i></p>	Number Of Transfer Credits	Seminar Entry Point	17 or less	Freshman	18-49	Sophomore	50 or more	Junior	
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	<b>Arts --</b> <b>Language Studies –</b> <i>One course selected from: (4)</i> <i>Foreign Language at the 111-level or above</i> <i>LNG 242 Cross Cultural Communication</i> <i>LNG 201 Introduction to Linguistics</i> <b>Arts and Ideas (10 semester credits) –</b> <i>One course chosen from each area listed below. The course must be at least a 2 semester credit course.</i>  <i>Art/Music/Theatre (2-4)</i> <i>History (2-4)</i> <i>Literature (2-4)</i>	14								
	<b>Natural Sciences</b>	4								
	<b>Social and Behavioral Science –</b> <i>For students majoring in disciplines outside the social and behavioral sciences, courses must be selected from two different disciplines. Courses that fulfill this requirement are those courses offered in criminal justice, economics, geography, political science, psychology, social work and sociology. For students majoring in the social and behavioral sciences, as well as economics, courses must be selected from two different disciplines, which are not the discipline of the major.</i>	8								
	<i>Within the core curriculum, one 4 semester hour course must address diversity, global, or multicultural issues. See the course listings for the courses meeting this requirement.</i>	(4)								
	<b>Minimum Major specific requirements –</b> <i>See your program of interest for specific requirements</i>	28								

## Requirements for the Bachelor of Science in Education Degree (B.S.E.):

CORE CURRICULUM FUNDAMENTALS	Course and Disciplines	Credits								
CORE CURRICULUM FUNDAMENTALS	<b>ENG 101</b> – Thinking and Writing Across the Curriculum	4								
	<b>ENG 102</b> – Scholarly Adventures: Researched Writing	4								
	<b>MTH 150</b> – Principles of Mathematics and Technology for Early Childhood Teachers and Intervention Specialists, or	4								
	<b>MTH 152</b> – Principles of Mathematics and Technology for Middle Childhood Teachers									
CORE SEMINARS	<p>IDS 179 – Reflections on the Self: <i>What does it mean to be human?</i>                      IDS 279 – Reflections on the Common Good: <i>What does it mean to belong to a community?</i>                      IDS 379 – Reflections on Justice: <i>How shall we live?</i>                      IDS 479 – Reflections on Truth: <i>What have we learned?</i></p> <p><i>Either or both of IDS-279 and IDS-379 may satisfy area studies and/or major requirements. IDS-279 and IDS-379 must be selected from different academic disciplines. IDS-479 is the capstone course for the major.</i></p> <p><i>Transfer students, readmitted students, and students changing major programs will enter the series of seminars at the appropriate tier based on the number of credits transferred or completed:</i></p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Number Of Transfer Credits</th> <th style="text-align: center;">Seminar Entry Point</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">17 or less</td> <td style="text-align: center;">Freshman</td> </tr> <tr> <td style="text-align: center;">18-49</td> <td style="text-align: center;">Sophomore</td> </tr> <tr> <td style="text-align: center;">50 or more</td> <td style="text-align: center;">Junior</td> </tr> </tbody> </table> <p><i>Please refer to pages 27-28 for additional information.</i></p>	Number Of Transfer Credits	Seminar Entry Point	17 or less	Freshman	18-49	Sophomore	50 or more	Junior	<p>4</p> <p>(4)</p> <p>(4)</p> <p>(4)</p>
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	<p><b>Arts</b> --</p> <p><b>Language Studies</b> – EDU 211 Teaching Phonics/ Structure of Language (4)  <b>Arts and Ideas</b> (12 semester credits) –</p> <p>Early Childhood and Intervention Specialist Programs:</p> <ul style="list-style-type: none"> <li>• ART 237-Art for Teachers (2)</li> <li>• MUS 241- Music for Teachers (2)</li> <li>• HST 201 or 202-American History I or II (4)</li> <li>• EDU 120-Tchg Rdg Lit for Chld Yng Adults (4)</li> </ul> <p>Middle Childhood Program:</p> <ul style="list-style-type: none"> <li>• THR 181-Introduction to the Theatre (4)</li> <li>• HST 201-American History I (4)</li> <li>• EDU 120-Tchg Rdg Lit for Chld Yng Adults (4)</li> </ul>	16								
	<p><b>Natural Sciences</b> --</p> <ul style="list-style-type: none"> <li>• BIO 107 – Principles of Biology, or</li> <li>• Any two of (ENV 111-Astronomy, ENV 112-Meteorology, ENV-113-Geology, ENV 114-Oceanography), or</li> <li>• PHY 102-Basic Physical Science and CHM 102-Basic Chemical Principles</li> </ul> <p><i>Course(s) required depends on teaching field – See academic advisor and program listings</i></p>	4								
	<p><b>Social and Behavioral Science</b> –</p> <p>GEO 125-World Geography ( for Middle Childhood and Early Childhood)                      PSY 100- Introduction to Psychology ( for Intervention Specialists)                      and                      EDU 215-Diversity and the Learner (for Early Childhood)                      EDU 230-Introduction to Special Education and Diverse Learners (for Middle Childhood and Intervention Specialists)</p>	<p>4</p> <p>4</p>								
	<p><i>Within the core curriculum, four semester hours must address diversity, global, or multicultural issues. See the course listings for the courses meeting this requirement.</i></p>	(4)								
	<p>Minimum Major specific requirements –</p> <p><i>See your program of interest for specific requirements</i></p>	56-70								

## C. Associate Degrees

1. Completion of a minimum of 62 semester credits of which at least 24 must be taken at Ohio Dominican University.
2. Completion of at least 12 credits in the major at Ohio Dominican University.
3. Completion of:

ENG 101 Thinking/Writing Across the Curriculum	4 credits
IDS 179 Reflections on the Self: <i>What does it mean to be human?</i>	4 credits
IDS 279 Reflections on the Common Good: <i>What does it mean to belong to a community?</i>	4 credits

and all other requirements specified in the major program.

Note: Credits earned toward an associate's degree may be applied to a bachelor's degree. Two semesters of enrollment must occur between the awarding of an associate's and a bachelor's degree.

4. No more than eight semester credits of English as a Second Language may be counted toward graduation requirements under any of the associate degree programs.
5. No more than four physical education activity credits (PEH 100) may be counted toward graduation requirements under any of the associate degree programs.

## D. Graduate Degree Programs (See Graduate Section of Catalog for specific degree requirements) *The number in brackets after the program indicates the academic division that administers the program. The divisions are listed on the next page.*

Master of Arts in Theology [2]

Master of Business Administration [5]

Master of Arts in Liberal Studies [1]

Master of Education [6]

Master of Arts in Teaching English to Speakers of Other Languages [6]

Master of Science in Management [5]

# Academic Divisions of the University

1. Literature and Language
2. Theology, Arts and Ideas
3. Social and Behavioral Sciences
4. Mathematics, Computer & Natural Sciences
5. Business
6. Education

## Academic Programs

*(The number in brackets after the program indicates the academic division that administers the program. The divisions are listed above. Those programs without a division number are administered by the Core Curriculum Committee.)*

### Major Programs of Study within the Bachelor of Arts Degree♦

- |                                           |                                                                  |
|-------------------------------------------|------------------------------------------------------------------|
| Art [2]                                   | History [2]                                                      |
| Communication Studies [3]                 | Liberal Studies [1]                                              |
| Criminal Justice [3]                      | Philosophy [2]                                                   |
| Cross-Disciplinary Studies                | Peace and Justice [3]                                            |
| Economics [5]                             | Political Science [3]                                            |
| Education Majors                          | Political Science with<br>Environmental Issues Concentration [3] |
| Arts Education – Multi-age [2]            | Psychology [3]                                                   |
| Integrated Language Arts Educ – 7-12 [1]  | Public Relations [5]                                             |
| Integrated Social Studies Educ – 7-12 [3] | Social Work [3]                                                  |
| English [1]                               | Sociology [3]                                                    |
| Environmental Studies [4]                 | Theology [2]                                                     |
| Graphic Design [2]                        |                                                                  |

### Major Programs of Study within the Bachelor of Science Degree♦

- |                                                    |                                          |
|----------------------------------------------------|------------------------------------------|
| Accounting [5]                                     | Education Majors – 7-12 continued:       |
| Biology [4]                                        | Integrated Science Education [4]         |
| Business Administration [5]                        | Life Science Education [4]               |
| Business Administration – Management Concentration | Life Science/Chemistry Education [4]     |
| LEAD Program only [5]                              | Life Science/Earth Science Education [4] |
| Chemistry [4]                                      | Life Science/Physics Education [4]       |
| Computer Information Systems [4]                   | Physical Science Education [4]           |
| Cross-Disciplinary Studies                         | Environmental Science [4]                |
| Education Majors – 7-12:                           | Finance [5]                              |
| Chemistry Education [4]                            | International Business [5]               |
| Earth Science/Chemistry Education [4]              | Mathematics [4]                          |
| Integrated Mathematics Education [4]               | Sport Management [5]                     |

### Major Programs of Study within the Bachelor of Science in Education Degree♦

- Early Childhood Education [6]
- Middle Childhood Education [6]
- Intervention Specialist – Mild /Moderate Educational Needs – K-12 [6]
- Intervention Specialist – Moderate/Intensive Educational Needs – K-12 [6]

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♦ The degree for students completing more than one academic program is based upon the degree associated with the primary academic program.

## **Minor Programs of Study within the Bachelors Degrees**

Accounting [5]	Marketing [5]
Applied Ethics [2]	Mathematics [4]
Art [2]	Music [2]
Art History [2]	Music Performance [2]
Biology [4]	Peace and Justice [3]
Business Administration [5]	Philosophy [2]
Chemistry [4]	Political Science [3]
Communication Studies [3]	Professional Writing [1]
Computer Information Systems [4]	Psychology [3]
Criminal Justice [3]	Public Relations [5]
Economics [5]	Sociology [3]
English [1]	Spanish [1]
Finance [5]	Sport Management [5]
Gerontology [3]	Theatre [2]
Graphic Design [2]	Theology [2]
History [2]	Women's Studies
Journalism [1]	

## **Major Programs of Study within the Associate of Arts Degree**

Cross-Disciplinary Studies	Theology [2]
Gerontology [3]	

## **Major Programs of Study within the Associate of Science Degree**

Business – LEAD Program only [5]  
Chemistry [4]

## **Special Programs**

Middle Childhood Generalist Endorsement [6]  
Montessori Program with Columbus Montessori [6]  
Pre-Health Professional Programs [4]  
Pre-Law [3]  
Pre-Nursing [4]  
Reading Endorsement [6]  
TESOL Endorsement (Graduate level only) [6]

## **Certificates**

Coaching [4]  
Communication Studies [3]  
Gerontology [3]





# **Undergraduate Program Descriptions and Regulations**



# Accounting

Degree offered: Bachelor of Science

Mission Statement Division of Business:

*Believing in the power of truth, the division is committed to developing students who are grounded in the liberal arts and Dominican traditions. Upon graduation, the students will have the ability to think critically, logically, and ethically while applying the specialized business knowledge and skills mastered here to respond effectively to the rapidly evolving demands of our communities and organizations in the global economy.*

The program is designed to provide students with the opportunity to develop an appropriate mindset and a value based reasoning system as deemed necessary for entry-level accounting positions or for entry into graduate studies. The major will fulfill the minimum requirements for the CMA/CFM exams. A student wishing to apply for the Uniform CPA exam will need to meet the 150-hour professional program requirement of the examination board. Students must consult with their academic advisor if they are interested in completing the 150-hour professional program. All of the accounting courses are designed to enhance the students' knowledge, skills and abilities related to the University core competencies of reasoning, communication, collaboration, reflectivity and information technology.

## Requirements for a B. S. in Accounting

Courses	Credits
<b>For Pre-requisites and Co-requisites please see course descriptions.</b>	
ACT 210 Accounting for Financial Decision Making	4*
ACT 220 Accounting for Managerial Decision Making	4*
ACT 310 Intermediate Accounting I	4*
ACT 320 Intermediate Accounting II	4*
ACT 340 Cost Accounting	4*
ACT 410 Accounting Information Systems	2*
ACT 420 Taxation	4*
ACT 430 Auditing and Assurance Services	4*
ACT 440 Advanced Accounting	4*
BUS 498 Seminar in Organizational Strategy	4*
<b>Required Correlatives:</b>	
BUS 220 Principles of Marketing	4
BUS 240 Management and Organization Behavior	4
BUS 318 Business and Society	2
BUS 343 Human Resource Management	2
BUS 345 Business and Employment Law	2
CIS 105 Introduction to Computer Systems	2
CIS 106 Intermediate Computer Systems	2
ECN 101 Principles of Economics	4
Select one of the following:	4
ECN 220 Intermediate Macroeconomics (4)	
ECN 225 Interm Microeconomics (4)	
ECN 230 Money, Credit, and Banking (4)	
ECN 240 Interntl Trade and Finance (4)	
FIN 325 Managerial Finance	4
MTH 140 Introduction to Statistics	4
PHL 346 Principles of Business Ethics	2
<b>Total Credits Required</b>	<b>74</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Accounting

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ACT 210 Accounting for Financial Decision Making	4
ACT 220 Accounting for Managerial Decision Making	4
ACT 310 Intermediate Accounting I	4
ACT 320 Intermediate Accounting II	4
ACT 410 Accounting Information Systems	2
ACT elective credits	2
<b>Total Credits Required</b>	<b>20</b>

## Art

Degree offered: Bachelor of Arts

See also: Graphic Design and Arts Education – Multi-Age Licensure

The major in Art seeks to provide students with a solid foundation in traditional studio methods and materials. The 24 semester hour foundation sequence exposes students to a wide variety of studio experiences, introducing basic skills and approaches in an orderly fashion. From the Foundation Sequence students select upper level studios in which they will develop their own personal style and expression. Through a required yearlong study of Art History, students are grounded in the development of artistic vision, and are able to identify their own artistic influences.

## Requirements for a B. A. in Art

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ART 101 Academic Drawing	4*
ART 110 Two Dimensional Design	2*
ART 111 Three Dimensional Design	2*
ART 150 History of Western Art I	4*
ART 151 History of Western Art II	4*
ART 201 Figure Drawing	2*
ART 202 Perspective Drawing	2*
ART 260 Color Theory	2*
ART 261 Painting Techniques and Materials	2*
<b>Select sixteen credits from the following:</b>	16*
ART 116 Fundamentals. of Photographic Art (4)	
ART 156 Ceramics I (4)	
ART 210 Botanical Illustration (2)	
ART 301 Advanced Drawing (4)	
ART 348g Th.St.: Art & Politics (4)	
ART 353 Historic Painting Techniques (4)	
ART 356 Ceramics II (4)	
ART 365 Printmaking (4)	
ART 484 Senior Portfolio Seminar	4*
ART 498 Senior Studio and Thesis Exhibition	4*
<b>Required Correlatives:</b>	
ART 348h Th.St.: Modernism in its Time	4
PHL 348c Th.St.: Aesthetics	4
<b>Total Credits Required</b>	<b>56</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Art

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ART 101 Academic Drawing	4
ART 110 Two Dimensional Design	2
ART 111 Three Dimensional Design	2
<i>Select one course from the following:</i>	4
ART 150 History of Western Art I (4)	
ART 151 History of Western Art II (4)	
ART 260 Color Theory	2
ART 261 Painting Techniques and Materials	2
Art Electives	8
<b>Total Credits Required</b>	<b>24</b>

## Requirements for a Minor in Art History

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ART 150 History of Western Art I	4
ART 151 History of Western Art II	4
ART 348g Th.St.: Art, Politics & Pursuit Truth	4
ART 348h Th.St.: Modernism in its Time	4
PHL 348c Th.St.: Aesthetics	4
<b>Total Credits Required</b>	<b>20</b>

## Arts Education - Multi-Age

Degree offered: Bachelor of Arts

Licensure offered: Arts Multi-Age

See also: Art; Graphic Design

Students will focus on art materials, techniques and developmental theory for use in classrooms, pre-kindergarten to grade 12. Age appropriate evaluation techniques, cross disciplinary planning, whole curriculum development, multicultural theory, critical analysis, and student portfolio development will be emphasized as will classroom management techniques. The Arts Multi-age licensure provides students with both the technical and theoretical knowledge to use confidently and thoughtfully while preparing students for the National Proficiency Exams in Art.

## Requirements for a B. A. in Arts Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<i>Select two of the following:</i>	4*
ART 215 Introduction to Textiles (2)	
ART 220 Introduction to Book Arts (2)	
ART 223 Art Criticism (2)	
ART 270 History of Women in Art (2)	
ART 101 Academic Drawing	4*
ART 110 Two Dimensional Design	2*
ART 111 Three Dimensional Design	2*

ART 116 Fundamentals of Photographic Art	4*
ART 150 History of Western Art I	4*
ART 151 History of Western Art II	4*
ART 156 Ceramics I	4*
ART 237 Art for Teachers	2*
ART 260 Color Theory	2*
ART 261 Painting Techniques and Materials	2*
ART 337 Visual Art Methods: Grades 4-12	4*
ART 353 Historic Painting Techniques	4*
ART 365 Printmaking	4*
ART 498 Senior Studio and Thesis Exhibition	4*
ART Elective	4*
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary/Pre K-12	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 487 Student Teaching: AYA/Pre K-12	15
EDU 488 Teaching Seminar: AYA/Pre K-12	1
<b>Total Credits Required</b>	<b>89</b>
* Used to calculate the Major GPA	

## Biology

Degrees offered: Bachelor of Science

See also: Life Science Education – Grades 7-12

Life Science/Chemistry Education – Grades 7-12

Life Science/Earth Science Education – Grades 7-12

Life Science/Physics Education – Grades 7-12

Students major in Biology for four reasons: they want to get a masters or doctoral degree in a biological field; they want to be licensed to teach biology (see licensure programs); they wish to pursue a professional career (see Pre-Health Professionals Program); or they wish to seek employment at the bachelor's level. If any of these careers interest you, rigorous training ending with a bachelor's degree in biology is important. Ohio Dominican University offers a diverse and flexible major in biology. The degree requirements can be arranged so that students are able to tailor their study by emphasizing an area of biology. Possible fields of emphasis are:

- Pre-Medical Professional
- Pre-Physical Therapy
- Environmental Sciences
- Forensic Sciences
- Bio-Business
- Molecular Biology/Biochemical
- Whole Organisms

Each of these can be shaped to give students the best possible training to enter the field of their choice after graduation from Ohio Dominican University. The ultimate course decision, within the requirements for the biology major is the responsibility of the student.

Eight teaching licensures in the natural sciences are available at Ohio Dominican University. These include those listed above as well as:

- Chemistry Education – Grades 7-12

- Chemistry/Earth Science Education - Grades 7-12
- Physical Science Education - Grades 7-12
- Integrated Science Education - Grades 7-12

These all include a common core of science courses and an emphasis on pedagogical techniques. The eight licensures are designed so a student may move from one teaching major to another with ease. This allows the student to nuance his/her program as maturity within the field develops.

### Requirements for a B. S. in Biology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 366 Genetics	4*
BIO 473 Research Methods	2*
BIO 498 Seminar	2*
<i>Select four credits from the following:</i>	4*
BIO 451 Biochemistry (4)	
BIO 469 Cell Biology (4)	
<i>Select sixteen credits from the following:</i>	16*
BIO 224 Botany (4)	
BIO 227 Microbiology (4)	
BIO 228 Ecology and Environmental Studies (4)	
BIO 249 Medical Terminology (2)	
BIO 252 Human Nutrition (4)	
BIO 341 Human Anatomy (4)	
BIO 342 Human Physiology (4)	
BIO 344 Immunology (4)	
BIO 348a Th St: Evolution (4)	
BIO 354 Exercise Physiology (4)	
<i>Required correlatives:</i>	
CHM 109 General Chemistry I	4
CHM 110 General Chemistry II	4
CHM 229 Organic Chemistry I	4
<i>Select one of the following:</i>	4
CHM 230 Organic Chemistry II (4)	
CHM 359 Analytical Chemistry (4)	
MTH 140 Introduction to Statistics	4
MTH 240 Calculus I	4
<b>Total Credits Required</b>	<b>60</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in Biology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4
BIO 112 General Biology II	4
<i>Select twelve credits from the following:</i>	12
BIO 224 Botany (4)	
BIO 227 Microbiology (4)	
BIO 228 Ecology and Environmental Studies (4)	
BIO 249 Medical Terminology (2)	
BIO 252 Human Nutrition (4)	
BIO 341 Human Anatomy (4)	



BIO 342 Human Physiology	(4)	
BIO 344 Immunology	(4)	
BIO 348a Th St: Evolution	(4)	
BIO 354 Exercise Physiology	(4)	
BIO 366 Genetics	(4)	
BIO 451 Biochemistry	(4)	
BIO 469 Cell Biology	(4)	
BIO 473 Research Methods	(2)	
BIO 498 Seminar	(2)	
<b>Select four credits from the following:</b>		4
PHY 102 Basic Physical Science	(2)	
CHM 102 Basic Chemical Principles	(2)	
CHM 109 General Chemistry I	(4)	
<b>Total Credits Required</b>		<b>24</b>

## Business Administration

Degrees offered: Bachelor of Science  
Associate of Science (LEAD Program only)

See also: Finance  
Five Year (4 + 1) Programs (Graduate Studies section of catalog)

Mission Statement Division of Business:

*Believing in the power of truth, the division is committed to developing students who are grounded in the liberal arts and Dominican traditions. Upon graduation, the students will have the ability to think critically, logically, and ethically while applying the specialized business knowledge and skills mastered here to respond effectively to the rapidly evolving demands of our communities and organizations in the global economy.*

The major in Business Administration is designed to provide students a breadth of business knowledge in a wide variety of functional business areas. In fact, the curriculum provides a core set of courses covering virtually all functional areas of business. Additionally, the curriculum helps students develop critical workplace and life skills in the areas of critical thinking, presentation, writing, team, technology, and interpersonal communication. Finally, when integrated with the Ohio Dominican University liberal arts core curriculum, students develop a greater sensitivity to the possibilities and limitations of the human condition and refine their capacity to make informed and ethical decisions.

In addition to a broad general business and liberal arts education, students will further select an “Emphasis” in either *Management* or *Marketing*. A variety of recommended course sequence options within the *Management Emphasis* allows students to further tailor their curriculum to meet their individual career interests and needs. Course sequences in Human Resource Management, Entrepreneurship and Family Business, Non-Profit Management, and Public Administration are available under the *Management Emphasis*. Course sequence information is available through all business faculty and academic advisors. The *Marketing Emphasis* allows students to select from a variety of marketing courses depending on their individual interests and personal career aspirations.

Students with strong academic performance may, instead of an emphasis, apply for admission to the 4+1 MBA Program. Students accepted into the program will work toward completing both their undergraduate degree in Business Administration as well as an MBA in a total of five academic years.

## Requirements for a B. S. in Business Administration

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Business Core:</b>	
ACT 210 Accounting for Financial Decision Making	4*
ACT 220 Accounting for Managerial Decision Making	4*
BUS 220 Principles of Marketing	4*
BUS 240 Management and Organizational Behavior	4*
BUS 318 Business and Society	2*
BUS 343 Human Resource Management	2*
BUS 345 Business and Employment Law	2*
BUS 498 Seminar in Organizational Strategy	4*
ECN 101 Principles of Economics	4*
FIN 325 Managerial Finance	4*
<b>Select one of the following:</b>	
ECN 220 Intermediate Macro Economics (4)	
ECN 225 Intermediate Micro Economics (4)	
ECN 230 Money, Credit, and Banking (4)	
ECN 240 International Trade and Finance (4)	
<b>Required Correlatives:</b>	
MTH 140 Introduction to Statistics	4
PHL 346 Principles of Business Ethics	2
<b>Select one of the following:</b>	
CIS 105 Introduction to Computer Systems <b>and</b> (2)	
CIS 106 Intermediate Computer Systems (2)	
<b>or (if qualified)</b>	
CIS 234 Database Management Systems.(4)	
<b>Total Business Core</b>	<b>48</b>
<b>Emphases (Select one) 12 credit hours:<sup>1</sup></b>	
<b>Marketing Emphasis:</b>	
BUS 221 International Marketing (4)	
BUS 251 Retailing (4)	
BUS 270 Integrated Marketing and Communication (4)	
BUS 370 Professional Selling (2)	
BUS 371 Sales Force Management and Leadership (2)	
BUS 378 Marketing for Service Industries (2)	
<b>Management Emphasis:</b>	
BUS 305 Non-Profit Management (4)	
BUS 311 Leadership (2)	
BUS 312 Employee Training & Development (2)	
BUS 315 Gender and the Workplace (2)	
BUS 361 Starting a New Business Venture (2)	
BUS 362 Building, Operating, and Passing on the Family Business (4)	
BUS 460 Contemporary Issues in Management (2)	
ECN 255 Public Finance (4)	
<b>Total Credits Required</b>	<b>60</b>

\* Used to calculate the Major GPA

<sup>1</sup>Emphasis not required for students admitted to the Five Year Program

## Requirements for a B. S. in Business Administration – LEAD Program

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Business Core:</b>	
ACT 210 Accounting for Financial Decision Making	4*
ACT 220 Accounting for Managerial Decision Making	4*
BUS 201 Management Development Portfolio	2*
BUS 220 Principles of Marketing	4*
BUS 240 Management and Organizational Behavior	4*
BUS 318 Business and Society	2*
BUS 343 Human Resource Management	2*
BUS 345 Business and Employment Law	2*
BUS 498 Seminar in Organizational Strategy	4*
ECN 101 Principles of Economic	4*
ECN 201 Economics for Managers	4*
FIN 325 Managerial Finance	4*
<b>Required Correlatives:</b>	
COM 303 Organizational Communication	4
LNG 242 Cross Cultural Communication	4
MTH 140 Introduction to Statistics	4
PHL 346 Principles of Business Ethics	2
BUS 102 Use of Technology in Business	2
CIS 108 Computer Applications for Business	2
<b>Total Business Core</b>	<b>58</b>
<b>Required Business Electives:</b>	
BUS 221 International Marketing	4
BUS 355 Organizational Behavior and Group Dynamics	4
FIN 310 Investments	4
<b>Total Credits Required</b>	<b>70</b>
* Used to calculate the Major GPA	

## Requirements for a B. S. in Business Administration with a Concentration in Management – LEAD Program

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ACT 205 Accounting for Decision Making	4*
BUS 201 Management Development Portfolio	2*
BUS 220 Principles of Marketing	4*
BUS 240 Management and Organizational Behavior	4*
BUS 301 Conflict Resolution & Negotiation for Managers	4*
BUS 310 Fundamentals of Leadership	4*
BUS 318 Business and Society	2*
BUS 343 Human Resource Management	2*
BUS 345 Business and Employment Law	2*
BUS 355 Organizational Behavior & Group Dynamics	4*
BUS 496 Advanced Reading & Topics in Management	4*
BUS 498 Seminar in Organizational Management	4*
ECN 101 Principles of Economics	4*
ECN 201 Economics for Managers	4*
FIN 325 Managerial Finance	4*
<b>Required Correlatives:</b>	
COM 303 Organizational Communication	4

LNG 242 Cross-Cultural Communication	4
<b>Total Credits Required</b>	<b>60</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in Business Administration

The minor in Business Administration is designed for non-business majors interested in acquiring foundational knowledge and skills in five business discipline areas including accounting, finance, marketing, management, and economics. Students majoring in technical, scientific, or artistic fields who envision business applications for their primary major interest will benefit from a business minor. This would include, for example, art majors who envision opening or operating a gallery, healthcare workers who envision operating a clinic, or the information technology worker who aspires to manage the IT function in an organization. The minor in business administration is not available to students working toward a Bachelor of Science degree with a major in Accounting, Business Administration, Finance, or International Business.

Students who complete the minor in business administration are eligible to apply for the 4+1 MBA Program. Depending on the primary major and available elective credits, a student may be able to complete his or her undergraduate degree and a MBA in as few as five years. Some majors will take a little longer.

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ACT 210 Accounting for Financial Decision Making	4
ACT 220 Accounting for Managerial Decision Making	4
BUS 220 Principles of Marketing	4
BUS 240 Management and Organizational Behavior	4
ECN 101 Principles of Economics	4
FIN 325 Managerial Finance	4
<b>Total Credits Required</b>	<b>24</b>

### Requirements for an A. S. in Business - LEAD Program

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ACT 100 Survey of Accounting	4
BUS 102 Use of Technology in Business	2
BUS 220 Principles of Marketing	4
BUS 240 Management	4
BUS 345 Business and Employment Law	2
CIS 108 Computer Applications for Business	2
ENV 116 Food, Water and Energy	4
ECN 101 Principles of Economics	4
ENG 102 Scholarly Adventures: Researched Writing	4
ENG 220 Professional Writing	4
FIN 110 Personal Finance	4
MTH 115 Survey of Mathematical Foundations	4
PSY 100 Introduction to Psychology	4
THL 107 Christian Scriptures	4
<b>Total Credits Required</b>	<b>50</b>
* Used to calculate the Major GPA	

# Chemistry

Degrees offered: Bachelor of Science, Associate of Science

See also: Chemistry Education – Grades 7-12

Life Science/Chemistry Education - Grades 7-12

Earth Science/Chemistry Education - Grades 7-12

Chemistry is present in everything we wear, the food we eat and the things we buy. Our life is made better, in part, by the work done by chemists. Our vigorous programs will allow you to enter the industrial world and be an active participant in it. If a masters or doctoral degree in chemistry is in your future, feel confident that Ohio Dominican University can give you tools necessary to succeed in graduate school. Many students go on to professional school (e.g. physician, veterinarian, optometrist, podiatrist, etc.) Although students seeking a chemistry-centered career are advised to follow the Bachelor of Science curriculum, Ohio Dominican University also offers the Associate of Science degree in Chemistry.

Eight licensures in the natural sciences are available at Ohio Dominican University. These include those listed above as well as:

- Life Science Education - Grades 7-12
- Life Science/Earth Science Education - Grades 7-12
- Life Science/Physics Education - Grades 7-12
- Physical Science Education - Grades 7-12
- Integrated Science Education - Grades 7-12

These all include a common core of science courses and an emphasis on pedagogical techniques. The eight licensures are designed so a student may move from one teaching major to another with ease. This allows the student to nuance his/her program as maturity within the field develops.

## Requirements for a B. S. in Chemistry

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
CHM 360 Instrumental Methods of Analysis	4*
CHM 439 Thermodynamics and Kinetics	4*
CHM 440 Quantum Mechanics and Spectroscopy	4*
CHM 451 Biochemistry	4*
CHM 473 Research Methods	2*
CHM 498 Seminar	2*
<b>Required Correlatives:</b>	
BIO 111 General Biology I	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
PHY 219 General Physics I	4
PHY 220 General Physics II	4
<b>Total Credits Required</b>	<b>60</b>
* Used to calculate the Major GPA	

## Requirements for a B. S. in Chemistry Education – Grades 7-12

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
CHM 451 Biochemistry	4*
CHM 473 Research Methods	2*
CHM 498 Seminar	2*
<b>Select one of the following:</b>	4*
CHM 360 Instrumtl Methds of Analysis (4)	
CHM 439 Thermodynamics & Kinetics (4)	
CHM 440 Quantum Mech & Spectro (4)	
PHY 219 General Physics I	4
PHY 220 General Physics II	4
BIO 111 General Biology I	4
BIO 112 General Biology II	4
ENV 348c Th.St.: History of Science	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical.Experience.	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>94</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Chemistry

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 110 General Chemistry II	4
CHM 229 Organic Chemistry I	4
CHM 230 Organic Chemistry II	4
<b>Select two courses from the following:</b>	8
CHM 359 Analytical Chemistry (4)	
CHM 360 Instr. Methods of Analysis (4)	
CHM 439 Thermodynamics and Kinetics (4)	
CHM 440 Quantum Mechanics and Spec. (4)	
CHM 451 Biochemistry (4)	
<b>Total Credits Required</b>	<b>20</b>

## Requirements for an A. S. in Chemistry

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 359 Analytical Chemistry	4*
CHM 360 Instrumental Methods of Analysis	4*
MTH Elective at or above 160 level	4
Credits selected from liberal arts courses, Social Science, Philosophy and Theology	18
General electives	12
<b>Total Credits Required</b>	<b>54</b>
* Used to calculate the Major GPA	

## Communication Studies

Degree offered: Bachelor of Arts

Certificate offered: Communication Studies

See also: Journalism Minor, Theatre Minor, Graphic Design

The Communication Studies major focuses on communication processes in interpersonal, group, organizational and mass communication contexts. Such processes include historical perspectives of rhetoric and contemporary applications regarding face-to-face interaction, public speaking, mass media venues and the new communication technologies. Knowledge gained from this study prepares the student for a variety of occupations that build upon an awareness of communication dynamics. In a more general sense, the Communication Studies graduate will enter the world of work poised with a keen awareness of the role of communication in the evolving information age within which we live.

## Requirements for a B. A. in Communication Studies

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
COM 105 Foundations of Oral Communication	4*
COM 132 Interpersonal Communication	4*
COM 260 Mass Media	4*
COM 348 Th. St: Rhetorical Communication Theory	4*
COM 498 Communication Seminar	4*
COM Electives (12 credits)	12*
<b>Total Credits Required</b>	<b>32</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Communication Studies

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
COM 105 Foundations of Oral Communication	4
COM 132 Interpersonal Communication	4

COM 348 Th. St: Rhetorical Communication Theory	4
COM Electives	8
<b>Total Credits Required</b>	<b>20</b>

### Requirements for a Certificate in Communication Studies

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
COM 105 Foundations of Oral Communication	4
COM 132 Interpersonal Communication	4
COM 303 Organizational Communication	4
PRS 201 Principles of Public Relations	4
PRS 205 News Writing	4
Divisional Elective	4
<b>Total Credits Required</b>	<b>24</b>

## Computer Information Systems

Degree offered: Bachelor of Science

The Computer Information Systems major is designed to give students a solid foundation in computer programming concepts, networks, database systems and analysis of information technology. Knowledge gained from this study prepares students for a variety of career paths including software engineering, systems development, web development, technology management, teaching, robotics and graduate studies. Students will complete their major by specializing in an area of their choice, selected from the concentrations shown below. By choosing a concentration and associated electives, students create a major that reflects their intellectual and vocational interests.

The programming concentration provides a comprehensive computer science curriculum from a software-based approach.

The management concentration supplies some fundamental theory of business administration and finance along with associated technology and systems analysis skills in order to provide a synergistic management information systems curriculum of business practices and computational tools.

The quantitative concentration provides additional mathematical rigor essential for the development of algorithmic approaches in computer technology (such as digital signal processing, data modeling, feedback control systems, etc.).

The web development concentration supplies both the theoretical understanding and the practical application experience for the design, implementation and maintenance of network content (such as multimedia applications, database-driven websites, network scripting and programming, etc.).

The cognitive concentration is an interdisciplinary curriculum in cognitive science with an emphasis on the interaction between human and computer problem-solving endeavors. Topics include machine learning and artificial intelligence, distributed computation, interface design, robotics, heuristic decision-making, etc.

### Requirements for a B. S. in Computer Information Systems

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 150 Programming in C/C++	4*



CIS 180 Survey of Computer Information Systems	4*
CIS 234 Database Management Systems	4*
CIS 316 Networks and Data Communications	4*
MTH 121 Mathematics for the Liberal Arts	4*
MTH 145 Discrete Mathematics	4*
<b>Select one of the following concentrations:</b>	
<b>Programming Concentration:</b>	
CIS 152 Programming in Java	4*
CIS 200 Data Structures	4*
CIS 210 Assembly Language	4*
CIS 230 Operating Systems	4*
CIS 350 Advanced Data Structures	4*
CIS Electives (not CIS 105 or 106)	12*
MTH 240 Calculus I	4*
<b>Management Concentration:</b>	
CIS 324 Systems Analysis	4*
CIS 334 Advanced Database Management	4*
CIS Electives (not CIS 105 or 106)	8*
ACT 210 Accounting for Financial Decision Making	4*
ACT 220 Accounting for Managerial Decision Making	4*
BUS 240 Management	4*
FIN 325 Managerial Finance	4*
ECN 101 Principles of Economics	4*
MTH 140 Introduction to Statistics	4*
PHL 242 Applied Ethics	4*
<b>Quantitative Concentration:</b>	
CIS 200 Data Structures	4*
CIS 210 Assembly Language	4*
CIS Electives (not CIS 105 or 106)	8*
MTH 240 Calculus I	4*
MTH 241 Calculus II	4*
MTH 242 Multivariable Calculus	4*
MTH 243 Differential Equations	4*
MTH 270 Mathematical Statistics	4*
MTH 350 Linear Algebra	4*
<b>Web Development Concentration:</b>	
CIS 120 Electronic Design and Layout	4*
CIS 152 Programming in Java	4*
CIS 200 Data Structures	4*
CIS 334 Advanced Database Management	4*
CIS 352 Programming for Internet Applications	4*
CIS Electives (not CIS 105 or 106)	12*
<b>Cognitive Concentration:</b>	
CIS 230 Operating Systems	4*
CIS Electives (not CIS 105 or 106)	8*
MTH 140 Introduction to Statistics	4*
PSY 100 Introduction to Psychology	4*
PSY 230 Research Methods and Statistics	4*
PSY 236 Biopsychology	4*
PSY 348c Th.St.: Applied Cognitive Psych	4*
PSY 434 Cognitive Processes	4*
<b>Total Credits Required</b>	<b>56-68</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Computer Information Systems

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 150 Programming in C/C++	4
CIS 180 Survey of Computer Information Systems	4
CIS 234 Database Management Systems	4
CIS 316 Networks and Data Communications	4
CIS Elective (not CIS 105 or 106)	4
MTH 145 Discrete Mathematics	4
<b>Total Credits Required</b>	<b>24</b>

## Criminal Justice

Degree offered: Bachelor of Arts

The Criminal Justice major provides comprehensive coverage of the criminal justice system including the law, law enforcement, the courts and corrections. All of this is framed within the larger context of society today and the history of Western civilization. Themes addressed in this broad context include the concept of community, the nature of human nature, punishment vs. rehabilitation, victimology and civil rights. Criminal Justice majors pursue careers in all sectors of the criminal justice system, sometimes after additional graduate study in criminology or public administration.

### Requirements for a B. A. in Criminal Justice

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CRJ 105 The Criminal Justice System	4*
CRJ 230 The Law, Society and Polity	4*
CRJ 352 Research Methods	4*
CRJ 365 Criminology	4*
CRJ Electives	16*
POL 101 The Great Issues of Politics	4*
<b>Required correlatives:</b>	
<i>Select one course from the following:</i>	4
SOC 101 Introduction to Sociology (4)	
SOC 215 Deviance and Inst. Probs. (4)	
Social Science Electives	12
SCE 000 Senior Comprehensive Examination	--
<b>Total Credits Required</b>	<b>52</b>
* Used to calculate the Major GPA	

Transfer credit will be evaluated on a course by course basis. Credit will be granted toward requirements in the Criminal Justice Major/Minor only for courses determined to be equivalent to criminal justice courses in the Ohio Dominican University catalog. Technical courses in criminal justice, law enforcement, corrections, and related areas will not be awarded credit toward requirements for the Criminal Justice Major/Minor. These courses may transfer to ODU as elective credits.

### Requirements for a Minor in Criminal Justice

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CRJ 105 The Criminal Justice System	4

<i>Select one of the following:</i>		4
CRJ 230 The Law, Society and Polity	(4)	
CRJ 231 History of Constitution of US	(4)	
CRJ Electives (12 credits)		12
<b>Total Credits Required</b>		<b>20</b>

## Cross-Disciplinary Studies

Degree offered: Bachelor of Arts, Bachelor of Science, Associate of Arts

The Cross-Disciplinary Studies major is designed to demonstrate Ohio Dominican University's commitment to personal and professional development within the wider commitment to the liberal arts and lifelong learning. The Cross-Disciplinary Studies major enables the student to design a program of study that will meet individual needs better than a traditional academic major. The student works with an advisor to select a cluster of courses building on previous academic background and/or professional experience to achieve appropriate educational goals. Cross-Disciplinary majors are not eligible for teacher licensure.

### Requirements for a B. A. in Cross-Disciplinary Studies

1. Completion of the Liberal Arts Core Requirements
2. Completion of the BA degree requirements
3. At least 32 credits of the 124 required for graduation must be at the 200 or above level.
4. Thirty-two hours (32) must be earned after the student enters the Cross-Disciplinary Studies major.
5. No more than 8 credits may be in student teaching, methods, internship, or fieldwork.

### Requirements for a B. S. in Cross-Disciplinary Studies

1. Completion of the Liberal Arts Core Requirements
2. Completion of the BS degree requirements
3. At least 40 credits of the 124 required for graduation must be at the 200 or above level.
4. Thirty-two (32) hours must be earned after the student enters the Cross-Disciplinary Studies major.
5. No more than 8 credits may be in student teaching, methods, internship, or fieldwork.

### Requirements for an A. A. in Cross-Disciplinary Studies

Sixty-two credits of which 16 must be earned after the student enters the Cross-Disciplinary Studies major.

- Completion of Associate Degree core requirements
- 4 semester credits in philosophy or theology
- 4 semester credits in math or science
- 4 semester credits in literature, language, or art
- 4 semester credits in social science

No more than 4 credits may be in student teaching, methods, internship, or fieldwork.

## Earth Science/Chemistry Education - Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Earth Science/Chemistry

See also: Biology  
Chemistry

The Earth Science/Chemistry Licensure Program is a professional teaching major centered on earth science and chemistry. Students in this program complete a rigorous curriculum in the fields of chemistry and earth science that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, teachers holding this dual-field degree will be competent, effective teachers in earth science and chemistry for grades 7-12.

### Requirements for a B. S. in Earth Science/Chemistry Education – Grades 7-12

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
ENV 111 Astronomy	2*
ENV 112 Meteorology	2*
ENV 113 Geology	2*
ENV 114 Oceanography	2*
ENV 228 Ecology and Environmental Studies	4*
ENV 348c Th. St: History of Science	4*
ENV 473 Research Methods	2*
ENV 498 Seminar	2*
<b>Select two from the following:</b>	8*
CHM 360 Instr. Methods of Analysis (4)	
CHM 451 Biochemistry (4)	
CHM 439 Thermodynamics and Kinetics (4)	
CHM 440 Quantum Mechanics and Spec. (4)	
<b>Required correlatives:</b>	
BIO 111 General Biology I	4
BIO 112 General Biology II	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
PHY 219 General Physics I	4
PHY 220 General Physics II	4
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical. Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>106</b>
* Used to calculate the Major GPA	

# Economics

Degree offered: Bachelor of Arts

Mission Statement Division of Business:

*Believing in the power of truth, the division is committed to developing students who are grounded in the liberal arts and Dominican traditions. Upon graduation, the students will have the ability to think critically, logically, and ethically while applying the specialized business knowledge and skills mastered here to respond effectively to the rapidly evolving demands of our communities and organizations in the global economy.*

A major in economics prepares the student for a career in business, government, research, consulting, or teaching. It is theoretically and application-oriented and studies how the market system functions and how a well-informed citizen actively and effectively participates in it. It is good preparation for students seeking advanced studies in economics, business, law, and public policy. Realistic assignments are taken from everyday events.

## Requirements for a B. A. in Economics

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 101 Principles of Economics	4*
ECN 220 Intermediate Macroeconomics	4*
ECN 225 Intermediate Microeconomics	4*
ECN 240 International Trade and Finance	4*
ECN 320 Development of Economic Theories	4*
ECN Electives	8*
ACT 210 Accounting for Financial Decision Making	4*
<b>Required correlatives:</b>	
Select one of the following:	4
CIS 105 Intro to Computer Systems <b>and</b> (2)	
CIS 106 Intermed Computer Systems (2)	
or	
CIS 234 Database Management Systems. (4)	
MTH 140 Introduction to Statistics	4
<b>Select one of the following:</b>	4
MTH 211 Quantitative Methods (4)	
MTH 240 Calculus I (4)	
<b>Total Credits Required</b>	<b>44</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Economics

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 101 Principles of Economics	4
ECN 220 Intermediate Macroeconomics	4
ECN 225 Intermediate Microeconomics	4
ECN Electives (8 credits)	8
<b>Total Credits Required</b>	<b>20</b>

# Education

Degrees offered: Bachelor of Science in Education  
 Bachelor of Arts  
 Bachelor of Science

Licensures offered:

- Early Childhood** (Pre K-3)
- Middle Childhood** (Grades 4-9)
- Intervention Specialist** (K-12):
  - Mild to Moderate Educational Needs
  - Moderate to Intensive Educational Needs
- Adolescent to Young Adult (Secondary)** (Grades 7-12):
  - Integrated Language Arts
  - Integrated Mathematics
  - Integrated Science
  - Integrated Social Studies
  - Science: Single Field – Chemistry
    - Life Science
  - Science: Dual Field – Earth Science/Chemistry
    - Life Science/Chemistry
    - Life Science/Earth Science
    - Life Science/Physics
    - Physical Science (Physics/Chemistry)
- Multi-Age (PreK-12):**
  - TESOL (Graduate level only)
  - Arts Education
- Endorsements:**
  - Middle Childhood Generalist (Grades 4-6)
  - Reading
  - TESOL (Graduate level only)

## Early Childhood Education

The Early Childhood Teacher Education Program prepares the teacher education candidate for an Ohio teaching license in early childhood teaching for pre-kindergarten through grade three. Studies include the general education core requirements and a wide range of professional education courses. In addition, students are provided opportunities to participate in extensive field-based experiences in diversified early childhood settings prior to student teaching. It is the nature of this program to integrate theory, practice and educational technology as the candidate is gradually inducted into the early childhood profession. It is the purpose of this program to develop reflective, problem-solving, caring teachers who have the knowledge base, the professional competencies, and the dispositions to be effective early childhood professionals. Program requirements include course work for a P-12 reading endorsement. The program models guidelines of the Ohio Department of Education, the National Association for the Education of Young Children and the National Council for Accreditation of Teacher Education.

### Requirements for a B.S.E. in Early Childhood Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Select four credits from the following:</b>	4
BIO 107 Principles of Biology (4)	
ENV 111 Astronomy (2)	
ENV 112 Meteorology (2)	
ENV 113 Geology (2)	
ENV 114 Oceanography (2)	

PEH 125 Health and Wellness	2
COM 105 Foundations of Oral Communication	4
PHY 102 Basic Physical Science	2
CHM 102 Basic Chemical Principles	2
EDU 103 Early Experience: Early Childhood	2*
EDU 120 Tchg Rdg Through Lit Chldn & Yng Adults	4*
EDU 210 Understanding Development & Learning of the Young Child	4*
EDU 212 Dev. Issues and Practice in Reading	4*
EDU 215 Diversity and the Learner	4*
EDU 218 Early Childhood as a Profession	4*
EDU 315 Diagnostic, Prescriptive & Remediation Techniques in Reading	4*
EDU 332 Strategies for Teaching in an Early Childhood Inclusive Classroom	4*
EDU 339 Early Childhood Language Arts Methods and Assessment	4*
EDU 333a Early Childhood Methods in Science	2*
EDU 333b Early Childhood Methods in Mathematics	2*
EDU 333c Early Childhood Methods in Social Studies	2*
EDU 348a Th. St. Principles of Education	4*
EDU 482 Supervised Teaching: Early Childhood	11*
EDU 483 Teaching Seminar: Early Childhood	1*
<b>Total Credits Required for major</b>	<b>70</b>
* Used to calculate the Major GPA	
<i>Please refer to page 52 for the Bachelor of Science in Education Degree Requirements and page 49 for the Core Requirements</i>	

### Requirements for Early Childhood Licensure—Continuing Education Students Only

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG 101 Thinking & Writing Across the Curriculum	4
ART 237 Art for Teachers	2
MUS 241 Music for Teachers	2
EDU120 Tchg Rdg Through Lit for Chld & Yng Adlts	4
MTH 150 Prin. of Math. & Tech. for EC Tchrs. & IS	4
<b>Select four credits from the following:</b>	4
BIO 107 Principles of Biology (4)	
ENV 111 Astronomy (2)	
ENV 112 Meteorology (2)	
ENV 113 Geology (2)	
ENV 114 Oceanography (2)	
PHY 102 Basic Physical Science	2
CHM 102 Basic Chemical Principles	2
PEH 125 Health and Wellness	2
<b>Select one course from the following:</b>	4
HST 201 American History I (4)	
HST 202 American History II (4)	
GEO 125 World Geography	4
COM 105 Foundations of Oral Communication	4
EDU 103 Early Experience: Early Childhood	2
EDU 210 Understanding Development & Learning of the Young Child	4
EDU 211 Teaching Phonics and the Structure of Language	4
EDU 212 Dev. Issues and Practice in Reading	4
EDU 215 Diversity and the Learner	4
EDU 218 Early Childhood as a Profession	4
EDU 315 Diagnostic, Prescriptive & Remediation Techniques in Reading	4

EDU 332 Strategies for Teaching in an Early Childhood Inclusive Classroom	4
EDU 339 Early Childhood Language Arts Methods and Assessment	4
EDU 333a Early Childhood Methods in Science	2
EDU 333b Early Childhood Methods in Mathematics	2
EDU 333c Early Childhood Methods in Social Studies	2
EDU 348a Th. St. Principles of Education	4
EDU 482 Supervised Teaching: Early Childhood	11
EDU 483 Teaching Seminar: Early Childhood	1
<b>Total Credits Required</b>	<b>94</b>

## Middle Childhood Education

The Middle Childhood Teacher Education Program prepares the teacher education candidate for an Ohio teaching license in middle childhood teaching for grades four through nine. Studies include the general education core, a concentration in two areas of content including Language Arts/Reading, Mathematics, Science or Social Studies and a wide range of professional education courses. In addition, students are provided opportunities to participate in extensive field-based experiences in diversified middle childhood settings prior to student teaching. It is the nature of this program to integrate theory, practice and educational technology as the candidate is gradually inducted into the middle childhood teaching profession. It is the purpose of this program to develop reflective, problem-solving, caring teachers who have the knowledge base, the professional competencies and the dispositions to be effective middle childhood professionals. The program models teacher preparation guidelines of the National Middle School Association, the Ohio Department of Education, and the National Council for Accreditation of Teacher Education.

### Requirements for a B.S.E. in Middle Childhood Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Select four semester credits from the following:</b>	4
BIO 107 Principles of Biology (4)	
ENV 111 Astronomy (2)	
ENV 112 Meteorology (2)	
ENV 113 Geology (2)	
ENV 114 Oceanography (2)	
PEH 125 Health and Wellness	2
<b>Select two concentrations from the following:</b>	32
<b>Language Arts Concentration—(16)</b>	
<i>Select one from the following:</i>	
ENG 216 Major Amer. Writers (4)	
ENG 344 19 <sup>th</sup> Cent. Amer. Fiction (4)	
ENG 346 20 <sup>th</sup> Cent. Amer. Lit (4)	
<i>Select one from the following:</i>	
ENG 342 African Literature (4)	
ENG 343 Lit of Amer. Diversity (4)	
Select 4 additional credits of ENG at the 200 level or above (4)	
THR 181 Introduction to Theatre (4)	
<b>Science Concentration—(16)</b>	
(In addition to courses taken elsewhere)	
BIO 107 or 111 (4)	
BIO 112 (4)	
ENV 111 (2)	
ENV 112 (2)	
ENV 113 (2)	



ENV 114	(2)	
PHY 348c	(4)	
<b>Social Studies Concentration--(16)</b>		
HST 348e	(4)	
POL 101	(4)	
SOC 101	(4)	
ECN 101	(4)	
<b>Mathematics Concentration--(16)</b>		
MTH 140	(4)	
MTH 150	(4)	
MTH 160 <sup>®</sup>	(4)	
MTH 240	(4)	
PHY 102 Basic Physical Science		2
CHM 102 Basic Chemical Principles		2
EDU 105 Early Experience: Middle Childhood		2*
EDU 120 Tchg Rdg Through Lit Chldn & Yng Adults		4*
EDU 211 Teaching Phonics and the Structure of Language		4*
EDU 220 Educational Psychology		4*
EDU 230 Intro to Special Educ & Diverse Learners		4*
EDU 314 Content Area Reading		4*
EDU 335 Introduction to Middle Childhood, Diversity, & Classroom Management		4*
EDU 348a Th. St.: Principles of Education		4*
<b>Select two from the following:</b>		8*
EDU 347 M Child Lang Arts Mthds & Assessment	(4)	
EDU 349a M.Child. Sci Mthds & Assess	(4)	
EDU 349b M.Child. Soc. St. Mthds & Assessment	(4)	
EDU 349c M.Child. Math Mthds & Assessment	(4)	
EDU 484 Supervised Teaching: Middle Childhood		12*
EDU 489 Teaching Seminar: Middle Childhood		1*
<b>Total Credits Required for major</b>		<b>93</b>
* Used to calculate the Major GPA		
<b>Please refer to page 52 for the Bachelor of Science in Education Degree Requirements and page 49 for the Core Requirements.</b>		

®If eligible for Calculus without Precalculus, students may take other math or technology courses. Please see advisor before selection choice.

### Requirements for Middle Childhood Licensure—Continuing Education Students Only

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG 101 Thinking & Writing Across the Curriculum	4
EDU120 Tchg Rdg Through Lit for Chld & Yng Adlts	4
MTH 152 Prin. of Math. & Tech. for MC Tchrs.	4
<b>Select four credits from the following:</b>	4
BIO 107 Principles of Biology	(4)
ENV 111 Astronomy	(2)
ENV 112 Meteorology	(2)
ENV 113 Geology	(2)
ENV 114 Oceanography	(2)
PHY 102 Basic Physical Science	2
CHM 102 Basic Chemical Principles	2
PEH 125 Health and Wellness	2
HST 201 American History I	4
GEO 125 World Geography	4

<i>Select two concentrations from the following:</i>	32
<b>Language Arts Concentration—(16)</b>	
<i>Select one course from the following:</i>	
ENG 216 Major Amer. Writers	(4)
ENG 344 19 <sup>th</sup> Cent. Amer. Fiction	(4)
ENG 346 20 <sup>th</sup> Cent. Amer. Lit	(4)
<i>Select one course from the following:</i>	
ENG 342 African Literature	(4)
ENG 343 Lit of Amer. Diversity	(4)
Select four additional credits of ENG at the 200 level or above	(4)
THR 181 Introduction to Theatre	(4)
<b>Science Concentration—(16)</b>	
(In addition to courses taken elsewhere)	
BIO 107 or 111	(4)
BIO 112	(4)
PHY 348c	(4)
ENV 111	(2)
ENV 112	(2)
ENV 113	(2)
ENV 114	(2)
<b>Social Studies Concentration--(16)</b>	
HST 348e	(4)
POL 101	(4)
SOC 101	(4)
ECN 101	(4)
<b>Mathematics Concentration--(16)</b>	
MTH 140	(4)
MTH 160 <sup>®</sup>	(4)
MTH 240	(4)
MTH 150	(4)
EDU 105 Early Experience: Middle Childhood	2
EDU 211 Teaching Phonics and the Structure of Language	4
EDU 220 Educational Psychology	4
EDU 230 Intro to Special Educ & Diverse Learners	4
EDU 314 Content Area Reading	4
EDU 335 Intro to M.Child, Diversity & Classroom Management	4
EDU 348a Th. St.: Principles of Education	4
<i>Select two courses from the following:</i>	8
EDU 347 M.ChildLang Arts Mthds & Assessment	(4)
EDU 349a M.Child. Sci Mthds & Assess	(4)
EDU 349b M.Child. Soc. St. Mthds & Assessment	(4)
EDU 349c M.Child. Math Mthds & Assessment	(4)
EDU 484 Supervised Teaching: Middle Childhood	11
EDU 489 Teaching Seminar: Middle Childhood	1
<b>Total Credits Required</b>	<b>108</b>

®If eligible for Calculus without Precalculus, students may take other math or technology courses. Please see advisor before selection choice.

## Middle Childhood Generalist Endorsement

The Ohio Department of Education has approved the Middle Childhood Generalist Endorsement at Ohio Dominican University. This endorsement can be added to a Middle Childhood license. The Middle Childhood Generalist Endorsement will allow teachers to teach in self contained classrooms in grades 4-6.

- Middle Childhood Generalist: English/Language Arts (Grades 4-6)
- Middle Childhood Generalist: Mathematics (Grades 4-6)
- Middle Childhood Generalist: Science (Grades 4-6)
- Middle Childhood Generalist: Social Studies (Grades 4-6)

This endorsement may only be added to the Middle Childhood Licensure. Students enrolled in the Middle Childhood Licensure Program must do the following to obtain the Middle Childhood Endorsement:

1. Successfully complete an initial Middle Childhood program in two content areas;
2. Successfully complete the endorsement course work outlined below.

<b>Middle Childhood Generalist: English/Language Arts (Grades 4-6)</b>	<b>Credits</b>
ENG 216 Major American Writers or 343 The Literature of American Diversity or 344 Nineteenth-Century American Fiction or 346 Twentieth-Century American Literature	4
EDU 314 Content Area Reading	4
<b>Middle Childhood Generalist: Mathematics (Grades 4-6)</b>	<b>Credits</b>
MTH 150 Principles of Mathematics and Technology for Early Childhood and Intervention Specialists	4
MTH 152 Principles of Mathematics and Technology for Middle Childhood Teachers	4
<b>Middle Childhood Generalist: Science (Grades 4-6)</b>	<b>Credits</b>
PHY 102 Basic Physical Science	2
CHM 102 Basic Chemical Principles	2
BIO 107 Principles of Biology or two courses from ENV 111 Astronomy, 112 Meteorology, 113 Geology, 114 Oceanography	4
<b>Middle Childhood Generalist: Social Studies (Grades 4-6)</b>	<b>Credits</b>
HST 201 American History I or HST 202 American History II	4
GEO 125 World Geography	4

## Intervention Specialist Licensure

The Special Education Programs prepare the teacher education candidate for an Ohio Intervention Specialist license in Mild/Moderate Educational Needs (MM) and/or Moderate/Intensive Educational Needs (MI). Both licenses cover the range K-12. Studies include the general education core requirements and a wide range of professional education courses. In addition, students are provided opportunities to participate in extensive field-based experiences in diversified school settings for children with Mild/Moderate and/or Moderate/Intensive Educational Needs prior to student teaching. These programs integrate theory, practice and educational technology, as the candidate is gradually inducted into the special education profession. The purpose of the program is to develop reflective, problem-solving, caring teachers who have the knowledge base, the professional competencies, and the dispositions to be effective special education teachers. The program models guidelines of the Ohio Department of Education, the Council for Exceptional Children, and the National Council for Accreditation of Teacher Education.

Students may elect to earn one or both Intervention Specialist Licenses.

### Requirements for a B.S.E. in Intervention Specialist – Mild/Moderate Educational Needs (K-12)

<b>Courses</b>	<b>Credits</b>
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 105 Introduction to Computer Systems	2

<b>Select four credits from the following:</b>		4
BIO 107 Principles of Biology	(4)	
BIO 111 General Biology I	(4)	
PHY 102 Basic Physical Principles	(2)	
CHM 102 Basic Chemical Principles	(2)	
PEH 125 Health and Wellness		2
PEH 258 Ph.Ed.Early Chld and Intervention Specialist		2
PSY 220 Human Development: Childhood and Adolescence		4
EDU 110 Early Experience: Intervention Specialist		2*
EDU 120 Tchg Rdg Through Lit Chld & Yng Adults		4*
EDU 211 Tchg Phonics&Structure of Language		4*
EDU 212 Develop Issues & Practice in Reading		4*
EDU 230 Intro to Special Educ & Diverse Learners		4*
EDU 250 Applied Classroom Management of Students with Disabilities		4*
EDU 260 Adults with Disabilities		4*
EDU 330 Methods of Teaching Elementary Students with Mild to Moderate Educational Needs		4*
EDU 348a Th.St.: Principles of Education		4*
EDU 350 Methods of Teaching Secondary Students with Mild to Moderate Educational Needs		4*
EDU 370 Parent/Teacher Collaboration		4*
EDU 480 Supervised Teaching: Special Education Intervention Specialist		11-15*
EDU 481 Teaching Seminar: Special Education Intervention Specialist		1*
<b>Total Credits Required for major</b>		<b>64-68</b>
* Used to calculate the Major GPA		
<i>Please refer to page 52 for the Bachelor of Science in Education Degree Requirements and page 49 for the Core Requirements.</i>		

### Requirements for a B.S.E. in Intervention Specialist – Moderate/Intensive Educational Needs (K-12)

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 105 Introduction to Computer Systems	2
<b>Select four credits from the following:</b>	4
BIO 107 Principles of Biology	(4)
BIO 111 General Biology I	(4)
PHY 102 Basic Physical Principles	(2)
CHM 102 Basic Chemical Principles	(2)
PEH 125 Health and Wellness	2
PEH 258 Ph.Ed.Early Chld and Intervention Specialist	2
PSY 220 Human Development: Childhood and Adolescence	4
EDU 110 Early Experience: Intervention Specialist	2*
EDU 120 Tchg Rdg Through Lit Chldn & Yng Adults	4*
EDU 211 Tchg Phonics&tructure of Language	4*
EDU 212 Develop Issues & Practice in Reading	4*
EDU 230 Intro to Special Educ & Diverse Learners	4*
EDU 250 Applied Classroom Management of Students with Disabilities	4*
EDU 260 Adults with Disabilities	4*
EDU 331Methods of Teaching Elementary Students with Moderate to Intensive Educ. Needs	4*
EDU 348a Th. St.: Principles of Education	4*
EDU 351 Methods of Teaching Secondary Students with Moderate to Intensive Educ. Needs	4*
EDU 370 Parent/Teacher Collaboration	4*

EDU 480 Supervised Teaching: Special Education Intervention Specialist	11-15*
EDU 481 Teaching Seminar: Special Education Intervention Specialist	1*
<b>Total Credits Required for major</b>	<b>64-68</b>
* Used to calculate the Major GPA	
<i>Please refer to page 52 for the Bachelor of Science in Education Degree Requirements and page 49 for the Core Requirements.</i>	

### Requirements for Intervention Specialist Licensure – Continuing Education Students Only

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ART 237 Art for Teachers or another Art course	2
MUS 241 Music for Teachers or another Music course	2
CIS 105 Introduction to Computer Systems	2
PEH 125 Health and Wellness	2
PEH 258 Ph.Ed.Early Chld and Intervention Specialist	2
PSY 100 Introduction to Psychology	4
PSY 220 Human Development: Childhood and Adolescence	4
EDU 110 Early Experience: Intervention Specialist	2
EDU120 Tchg Rdg Through Lit for Chld & Yng Adlts	4
EDU 211 Teaching Phonics and the Structure of Language	4
EDU 212 Develop Issues & Practice in Reading	4
EDU 230 Intro to Special Educ & Diverse Learners	4
EDU 250 Applied Classroom Management of Students with Disabilities	4
EDU 260 Adults with Disabilities	4
EDU 330 Methods of Teaching Elementary Students with Mild to Moderate Educational Needs	4
EDU 331 Methods of Teaching Elementary Students with Moderate to Intensive Educ. Needs	4
EDU 348a Th.St.: Principles of Education	4
EDU 350 Methods of Teaching Secondary Students with Mild to Moderate Educational Needs	4
EDU 351 Methods of Teaching Secondary Students with Moderate to Intensive Educ. Needs	4
EDU 370 Parent/Teacher Collaboration	4
EDU 480 Supervised Teaching: Special Education Intervention Specialist	11-15
EDU 481 Teaching Seminar: Special Education Intervention Specialist	1
<b>Total Credits Required</b>	<b>84-88</b>

### Adolescent to Young Adult (AYA) (Secondary) (7-12) and Multi-Age (PreK-12) Licensure Teacher Education

The AYA (Secondary) Teacher Education Program prepares the teacher education candidate for a state teaching license in adolescent-young adult teaching for grades 7-12 and multi-age teaching for pre K-12. Studies include the liberal arts, a teaching major or license area and professional education. In addition, students are provided opportunities to gain 300 or more hours of field experiences in diverse classroom settings prior to student teaching. It is the nature of this program to integrate theory and practice, to integrate educational technology throughout, and to gradually induct the teacher education candidate into the teaching profession. It is the purpose of this program to develop reflective, problem-solving, caring teachers who have the knowledge base, the professional competencies, and the dispositions to be effective teachers capable of meeting the needs of diverse student populations. The program models teacher preparation guidelines of Professional Learned Societies, the Ohio Department of Education and the National Council for Accreditation of Teacher Education.

Requirements for the following secondary and multi-age licensure programs are listed independently. Please consult the areas of your interest.

**Adolescent to Young Adult (Secondary) (Grades 7-12):**

- Integrated Language Arts
- Integrated Mathematics
- Integrated Science
- Integrated Social Studies
- Science: Single Field – Chemistry
  - Life Science
- Science: Dual Field – Earth Science/Chemistry
  - Life Science/Chemistry
  - Life Science/Earth Science
  - Life Science/Physics
  - Physical Science (Physics/Chemistry)

**Multi-Age (PreK-12):**

- Arts Education

**Requirements for AYA (Secondary) (7-12) Education and Multi-Age (PreK-12) Licensure in chosen field—Continuing Education Students Only**

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Adolescent-Young Adult Teaching Licensures</b>	36-67
<b>Multi-Age Licensures Pre K-12</b>	45+
Arts Education	
<i>Required Professional Education Courses:</i>	
EDU 115 Early Experience: Secondary/Pre K-12	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 352-356 Content Methods Courses and Field Experience	4
EDU 487 Student Teaching: AYA/Pre K-12	6/10/15
EDU 488 Teaching Seminar: AYA/Pre K-12	1
<b>Total Credits Required</b>	<b>66-106</b>

**Reading Endorsement (PreK – 12)**

**Requirements for the Reading Endorsement with Early Childhood, Middle Childhood, Intervention Specialist, or Adolescent/Young Adult area Licensure**

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
EDU120 Tchg Rdg thru Lit for Chldn & Yng Adlts	4
EDU 211 Tchg Phonics & Structure of Language	4
EDU 212 Developmental Issues & Practices in Rdg.	4
EDU 314 or EDU 314a Content Area Reading	4
EDU 315 Diagnostic, Prescriptive & Remediation Techniques in Reading	4
<b>Total Credits Required</b>	<b>20</b>

After completing the coursework, students must take the Praxis II examination: “Introduction to Teaching Reading” test (10200) in addition to all Praxis II examinations required for the primary license.

## English Language and Literature

Degree offered: Bachelor of Arts

The English major offers students the opportunity to read and write about great works of literature from diverse historical periods and cultures. Through a wide variety of writing assignments, oral presentations, group projects, creative reflections and technological innovations, students develop skills that will prepare them for lifelong learning and a number of professions. Ohio Dominican's English majors have established successful careers in many areas such as business, publishing, teaching, law and the arts.

### Requirements for a B.A. in English

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG 215a Survey of British Literature I	4*
ENG 215b Survey of British Literature II	4*
ENG 216 Survey of American Literature	4*
ENG 330 Major Authors	4*
<i>Select one course from the following:</i>	4*
ENG 357 World Literature (4)	
ENG 342 African Literature (4)	
<i>Select one course from the following:</i>	4*
ENG 460 The Age of Chaucer (4)	
ENG 463 The Age of Shakespeare (4)	
ENG 498 Senior Seminar/Critical Theory	4*
ENG Electives (three courses at the 300 and 400 level excluding ENG 357, 460, 463, 498.)	12*
<b>Total Credits Required</b>	<b>40</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in English

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG Electives (20 semester credits of which at least 12 credits must be at the 300 and 400 level)	20
<b>Total Credits Required</b>	<b>20</b>

### Requirements for a Minor in Professional Writing

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG 220 Professional Writing	4
ENG 322 Creative Writing	4
ENG 326 Advanced Critical Writing	4
ENG Elective at 300-400 level beyond GDR	4
<i>Select one course from the following:</i>	4
PRS 205 News Writing (4)	
PRS 329 Public Relations Writing (4)	
<b>Total Credits Required</b>	<b>20</b>

# Environmental Science

Degree offered: Bachelor of Science

See also: Environmental Studies

Ohio Dominican University offers two interdisciplinary majors (Environmental Science and Environmental Studies) for motivated students that desire to know our environment, to understand the current urgent environmental dilemma, and to seek a sustainable future. Environmental problems and their solutions are a complex mix of science, ethics, economics and politics. To understand the dilemma, an environmental science major must gain a strong base of scientific knowledge as well as a foundation in other disciplines. An interdisciplinary approach will be utilized to describe, analyze, and seek scientific solutions for the problems that arise at the interface of human actions and ecological processes. Quantitative reasoning and creativity will be applied to understanding the complexity and variety of environmental problems found all around us. Study will include agriculture, water, energy production, waste management, and the incorporation of ecological cycles into human activity as a means to decrease environmental impacts. Graduates will be prepared for jobs with city, state, regional, and federal agencies; non-profit groups, environmental consulting, conservation, restoration, sustainable agriculture, sustainable development, green business, and environmental education. They will also be prepared for graduate school in environmental science/studies, law, anthropology, economics, fisheries, wildlife management, and other related fields.

## Requirements for a B. S. in Environmental Science

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 330 Ecology	4*
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
ENV 110 Environmental Science	2*
ENV 113 Geology	2*
ENV 473 Research Methods	2*
ENV 497 Internship and Capstone	4*
MTH 240 Calculus I	4*
POL 290 Politics & Govt:Process & Issues	4*
<b>Select eight credits from the following courses: (Four credits must be in ENV courses)</b>	8*
BIO 224 Botany (4)	
BIO 227 Microbiology (4)	
BIO 348a Thematic Studies: Evolution (4)	
BIO 366 Genetics (4)	
CHM 359 Analytical Chemistry (4)	
ENV 230 Sustainability (4)	
ENV 240 Understanding NEPA (4)	
ENV 320 Water Resource Management (4)	
ENV 386/486 Independent Research (1-4)	
MTH 140 Introduction to Statistics (4)	
<b>Select six credits from the following courses:</b>	6
ART 210 Botanical Illustration (2)	
PHL 242 Applied Ethics (4)	



PHL 348b Bioethics (4)	4
<b>Select four credits from the following courses:</b>	
ECN 101 Principles of Economics (4)	
ECN 225 Intermediate Micro Economics (4)	
GEO 125 World Geography (4)	
PHL 230 Principles of Justice (4)	
<b>Select eight credits from the following courses not taken elsewhere:</b>	
PHL 230 Principles of Justice (4)	8
PJU 230 Interpersonal Negotiation and Meditation (4)	
PJU 379B Reflections on Justice:Catholic Social Teaching (4)	
POL 279a Reflections on the Common Good: Environmental Values Policymaking (4)	
POL 279c Reflections on the Common Good: American Political Thought, Nature, and the Common Good (4)	
<b>Total Credits Required</b>	<b>72</b>
* Used to calculate the Major GPA	

## Environmental Studies

Degree offered: Bachelor of Arts

See also: Environmental Science

Ohio Dominican University offers two interdisciplinary majors (Environmental Science and Environmental Studies) for motivated students that desire to know our environment, to understand the current urgent environmental dilemma, and to seek a sustainable future. Environmental problems and their solutions are a complex mix of science, ethics, economics and politics. Environmental Studies majors will incorporate a holistic approach to knowing the world around us and decisions that affect environmental management and restoration, social change, the legal process, and green business. Majors will build on the strengths of a liberal arts education, utilizing the social sciences, business, economics, and ethics in decision-making and problem solving, as well as understanding the biological and chemical sciences. Graduates will be well prepared for jobs in city, state, regional, and federal agencies, non-profit groups, environmental consulting, sustainable development, green business, and environmental education. Graduates will also be prepared for graduate school in environmental studies, law, anthropology, sociology, economics, business, and other related fields.

### Requirements for a B. A. in Environmental Studies

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 330 Ecology	4*
CHM 109 General Chemistry I	4*
ENV 110 Environmental Science	2*
ENV 113 Geology	2*
ENV 497 Internship and Capstone	4*
MTH 140 Introduction to Statistics	4*
POL 279a Reflections on the Common Good: Environmental Values Policymaking	4*
POL 290 Politics & Government: Process and Issues	4*
POL 279c Reflections on the Common Good: American Political Thought, Nature, and the Common Good	4*
POL 352 Research Methods	4*

<b>Select eight credits from the following courses: (Four credits must be in ENV courses)</b>	8*
BIO 224 Botany (4)	
BIO 227 Microbiology (4)	
BIO 348a Thematic Studies: Evolution (4)	
BIO 366 Genetics (4)	
ENV 230 Sustainability (4)	
ENV 240 Understanding NEPA (4)	
ENV 320 Water Resource Management (4)	
ENV 386/486 Independent Research (1-4)	
<b>Select four credits from the following courses:</b>	4
ECN 101 Principles of Economics (4)	
ECN 225 Intermediate Micro Economics (4)	
GEO 125 World Geography (4)	
PHL 230 Principles of Justice (4)	
<b>Select six credits from the following courses:</b>	6
ART 210 Botanical Illustration (2)	
PHL 242 Applied Ethics (4)	
PHL 348b Bioethics (4)	
<b>Select eight credits from the following courses:</b>	8
PJU 230 Interpersonal Negotiation and Meditation (4)	
PJU379B Reflections on Justice: Catholic Social Teaching (4)	
SOC 322 Organizing for Social Change (2)	
<b>Total Credits Required</b>	<b>70</b>
* Used to calculate the Major GPA	

## Finance

Degree offered: Bachelor of Science

Mission Statement Division of Business:

*Believing in the power of truth, the division is committed to developing students who are grounded in the liberal arts and Dominican traditions. Upon graduation, the students will have the ability to think critically, logically, and ethically while applying the specialized business knowledge and skills mastered here to respond effectively to the rapidly evolving demands of our communities and organizations in the global economy.*

The finance major offers students the unique opportunity to study for a Bachelor of Science with either a Corporate Finance emphasis or a Financial Services emphasis, which in conjunction with our Internship program will provide students a distinct advantage in the marketplace. A liberal arts education with a major in finance places Ohio Dominican University graduates in an enviable and timely position with those companies seeking graduates who are morally and ethically suited for today's business challenges.

### Requirements for a B. S. in Finance - Corporate Finance Emphasis

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 260 Financial Institutions and Markets	4*
FIN 325 Managerial Finance	4*
FIN 405 Financial Statement Analysis & Security Val	4*
FIN 410 Intermediate Finance	4*

<sup>1</sup> Accounting majors cannot take this course for finance credit

BUS 498 Seminar in Organizational Strategy		4*
<b>Finance Electives:</b>		
<i>Select two courses from the following:</i>		6-8*
ACT 310 Intermediate Accounting	(4)	
ACT 340 Cost Accounting <sup>1</sup>	(4)	
ECN 255 Public Finance	(4)	
FIN 310 Investments	(4)	
FIN 330B Case Studies Fin Mgmt	(2)	
FIN 425 Bank Management	(4)	
FIN 430 Real Estate Finance	(4)	
<b>Required Correlatives:</b>		
ACT 210 Acct for Financial Decision Making		4
ACT 220 Acct for Managerial Decision Making		4
BUS 220 Principles of Marketing		4
BUS 240 Management and Organizational Behavior		4
BUS 318 Business and Society		2
BUS 343 Human Resource Management		2
BUS 345 Business and Employment Law		2
CIS 105 Intro to Computer Systems		2
CIS 106 Intermediate Computer Systems		2
CIS 234 Database Management Systems		4
ECN 101 Principles of Economics		4
<i>Select one course from the following:</i>		4
ECN 220 Interm Macroeconomics	(4)	
ECN 225 Interm Microeconomics	(4)	
ECN 240 Internatl Trade and Finance	(4)	
MTH 140 Introduction to Statistics		4
PHL 346 Principles of Business Ethics		2
<b>Total Credits Required</b>		<b>70-72</b>
* Used to calculate the Major GPA		

### Requirements for a B. S. in Finance – Financial Services Emphasis

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 260 Financial Institutions and Markets	4*
FIN 310 Investments	4*
FIN 325 Managerial Finance	4*
FIN 405 Financial Statement Analysis & Security Valuation	4*
BUS 498 Seminar in Organizational Strategy	4*
<b>Finance Electives:</b>	
<i>Select two courses from the following:</i>	4-8*
ACT 420 Taxation	(4)
BUS 360 Innovation & Entrepreneurship	(2)
SPM 210 Sport Finance and Economics	(4)
FIN 328 Entrepreneurial Finance	(4)
FIN 330A Case Studies Financial Management	(2)
FIN 380 Review for Series 6 <sup>2</sup>	(2)
FIN 480 Review for Series 7 <sup>3</sup>	(4)
<b>Required Correlatives:</b>	
ACT 210 Acct for Financial Decision Making	4

<sup>2</sup> Choose either FIN 380 or FIN 480. Both cannot be taken.

<sup>3</sup> Choose either FIN 380 or FIN 480. Both cannot be taken.

ACT 220 Acct for Managerial Decision Making	4
BUS 220 Principles of Marketing	4
BUS 240 Management and Organizational Behavior	4
BUS 318 Business and Society	2
BUS 343 Human Resource Management	2
BUS 345 Business and Employment Law	2
CIS 105 Intro to Computer Systems	2
CIS 106 Intermediate Computer Systems	2
CIS 234 Database Management Systems	4
ECN 101 Principles of Economics	4
<i>Select one course from the following:</i>	4
ECN 220 Intermediate Macroeconomics (4)	
ECN 225 Intermediate Microeconomics (4)	
ECN 240 International Trade and Finance (4)	
MTH 140 Introduction to Statistics	4
PHL 346 Principles of Business Ethics	2
<b>Total Credits Required</b>	<b>68-72</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in Finance

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 260 Financial Institutions and Markets	4
FIN 110 Personal Finance	4
FIN 310 Investments	4
FIN 325 Managerial Finance	4
Finance Elective at 300 or 400 level	4
<b>Total Credits Required</b>	<b>20</b>

## Gerontology

Degree offered: Associate of Arts

Certificate offered: Gerontology

The Gerontology major examines the aging process by integrating content regarding the physical, mental, emotional and spiritual aspects of human functioning. Building on a liberal arts base, the course of study emphasizes assisting students to relate to the diverse needs of older persons and to respond effectively.

### Requirements for an A. A. in Gerontology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ENG 102 Scholarly Adventures: Researched Writing	4
PHL 348b Thematic Studies: Bioethics	4*
PSY 100 Introduction to Psychology	4*
PSY 222 Human Development: Adulthood and Aging	4*
SWK 100 Social Problems and Social Policies	4*
SWK 275 Politics and Economics of Aging	4*
SWK 277 Social Context of Aging	4*
SWK 278 Aging and Socio-Cultural Change	4*

SWK 297 Gerontological Field Work	4*
Additional credits in at least two of the following areas: philosophy, psychology, social work, or sociology	14
<b>Total Credits Required for major</b>	<b>50</b>
* Used to calculate the Major GPA	

### Requirements for a Minor or Certificate in Gerontology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
PSY 100 Introduction to Psychology	4
PSY 222 Human Development: Adulthood and Aging	4
SWK 275 Politics and Economics of Aging	4
SWK 277 Social Context of Aging	4
SWK 278 Aging and Socio-Cultural Change	4
SWK 297 Gerontological Field Work (2 credits)	2
Additional credits related to a gerontological career	4
<b>Total Credits Required</b>	<b>26</b>

## Graphic Design

Degree offered: Bachelor of Arts

See also: Art, Arts Education Multi-Age Licensure

Beginning with the foundation sequence of studio and art history courses, Graphic Design students will progress to upper level courses that focus on technical areas including computer generated graphics and photography. This major prepares students for careers in design fields as well as provides an approach to the creation of art and visual information through contemporary media.

### Requirements for a B. A. in Graphic Design

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ART 101 Academic Drawing	4*
ART 110 Two Dimensional Design	2*
ART 111 Three Dimensional Design	2*
ART 116 Fundamentals of Photographic Art	4*
ART 150 History of Western Art I	4*
ART 151 History of Western Art II	4*
ART 201 Figure Drawing	2*
ART 202 Perspective Drawing	2*
ART 204 Typography	4*
ART 205 Graphic Design I	4*
ART 260 Color Theory	2*
ART 261 Painting Techniques and Materials	2*
ART 483 Graphic Design II	4*
ART 484 Senior Portfolio Seminar	4*
ART 498 Senior Studio and Thesis Exhibition	4*
PRS 330 Media Design	4*
<b>Required Correlatives:</b>	
ART 348h Th.St.: Modernism in its Time	4
PHL 348c Th.St.: Aesthetics	4

<b>Total Credits Required</b> * Used to calculate the Major GPA	<b>60</b>
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### Requirements for a Minor in Graphic Design

<b>Courses</b>	<b>Credits</b>
For Pre-requisites and Co-requisites please see course descriptions.	
ART 101 Academic Drawing	4
ART 110 Two Dimensional Design	2
ART 111 Three Dimensional Design	2
<b>Select one course from the following:</b>	4
ART 150 History of Western Art I (4)	
ART 151 History of Western Art II (4)	
ART 204 Typography	4
ART 205 Graphic Design I	4
ART 260 Color Theory	2
ART 261 Painting Techniques and Materials	2
ART 483 Graphic Design II	4
<b>Total Credits Required</b>	<b>28</b>

## History

Degree offered: Bachelor of Arts

See also: Integrated Social Studies Education – Secondary

The study of History at Ohio Dominican University offers students the opportunity to explore the past from the perspective of both general knowledge and particular areas of interest – courses in American, Western and non-Western areas comprise the core of our curriculum. Knowledge of the past is essential to functioning intelligently in the present, and charting the wisest course for the future. The great historian E.H. Carr once said that “The study of history frees one from narrowness, from presentness and from arrogance...it conveys an awareness of alternatives”. So, history is more than its own reward; it liberates the mind and prepares the student for the responsibilities of citizenship in the nation and the world. By taking the long view of causes, contexts and chronologies of past events, the well-trained student of history is able to analyze the breadth of human experience from multiple perspectives. The emphasis on critical thinking skills in research, reading and writing are applicable to many different career paths, including education, business, journalism, law and government service.

### Requirements for a B. A. in History

<b>Courses</b>	<b>Credits</b>
For Pre-requisites and Co-requisites please see course descriptions.	
HST 106 World History I	4*
HST 107 World History II	4*
HST 231 History in the West I	4*
HST 232 History in the West II	4*
HST 498 Seminar in History	4*
<b>History Concentration – Select one concentration:</b>	16*
<i>United States History: (16)</i>	
HST 201 American History I (4)	
HST 202 American History II (4)	
<i>Select two courses from the following: (8)</i>	
HST 320 20 <sup>th</sup> Century America (4)	
HST 330 World Powers in 20 <sup>th</sup> Century (4)	

HST 342 History of Christianity in U.S.	(4)	
HST 346 Civil Rights/Liberties	(4)	
HST 348c Thematic Studies: The Great American Crisis	(4)	
HST 348e Thematic Studies: History U.S. Foreign Rel	(4)	
HST 348f Thematic Studies: History and Technology	(4)	
HST 365 U.S. Presidency	(4)	
<b>European History: (16)</b>		
<i>Select four courses from the following:</i>		
HST 305 The Ancient World	(4)	
HST 317 Europe in Age of Revolution	(4)	
HST 330 World Powers 20 <sup>th</sup> Century	(4)	
HST 350 Medieval Europe	(4)	
HST 352 Modern Europe	(4)	
<b>World History: (16)</b>		
<i>Select four courses from the following:</i>		
HST 131 Far East: Beginning to Present	(4)	
HST 245 Middle East and Islam	(4)	
HST 330 World Powers 20 <sup>th</sup> Century	(4)	
HST 348e Thematic Studies: History U.S. Foreign Rel	(4)	
HST 348f Thematic Studies: History and Technology	(4)	
<b>Required Correlative Courses:</b>		
POL 290 Politics & Government: Process & Issues		4
POL 360 International Politics		4
<b>Total Credits Required</b>		<b>44</b>
*Used to calculate the Major GPA		

### Requirements for a Minor in History

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
History (HST) courses reflecting a distribution among the areas of United States, European and non-Western history.	
<b>Total Credits Required</b>	<b>20</b>

## Honors Program

### Requirements of the Honors Program:

Students admitted to the program remain in good standing by completing a 16-credit hour program of honors courses, maintaining a 3.000 GPA, and completing a student-designed honors project under the direction of a faculty mentor and in consultation with the Honors Director.

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
HON 179R Reflections on the Self: <i>What does it mean to be human: Stroke of Genius</i>	4
HON 210 Introduction to Critical Thinking	4
HON 279B Reflections on the Common Good: <i>What does it mean to belong to a community?: Critical Writing and Research</i>	4
HON 311 Honors Seminar: <i>Issues in the Disciplines</i>	4
HON 410 Senior Honors Project	4
<b>Total Credits Required</b>	<b>20</b>

# Integrated Language Arts Education - Grades 7-12

Degree offered: Bachelor of Arts

Licensure offered: Integrated Language Arts

The Integrated Language Arts Licensure (ILA) Program is a professional teaching major in the language arts. Unlike previous certification programs that focused on single content areas, students in this program complete a comprehensive array of courses in the field of English language, literature, world literature, and theory and composition. In addition, courses on pedagogy and effective teaching are important components to this program. Technological, research, and lifelong learning skills permeate the program; thereby, creating a highly competitive and comprehensive degree that benefits students in the short and long term.

## Requirements for a B. A. in Integrated Language Arts Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b><i>Foundations in Genre, the English Language, Historical Periods, Diversity, and Theory:</i></b>	
ENG 215a Survey of British Literature I	4*
ENG 215b Survey of British Literature II	4*
ENG 216 Survey of American Literature	4*
ENG 357 World Literature	4*
ENG 450 Studies in the Novel	4*
ENG 455 Studies in Poetry	4*
ENG 456 Studies in Drama	4*
<i>Select one course from the following:</i>	4*
ENG 460 The Age of Chaucer (4)	
ENG 463 The Age of Shakespeare (4)	
ENG 498 Senior Seminar	4*
<b><i>Oral, Visual, and Written Literacy:</i></b>	
ENG 348g Film and Literature	4*
<i>Select one course from the following:</i>	4*
COM 105 Foundations of Oral Communication (4)	
COM 132 Interpersonal Communication (4)	
<b><i>Adolescent Literature:</i></b>	
EDU 120 Teaching Reading thru Lit for Chldn and Young Adults	4*
<b><i>Writing, Technology, and Writing Theory:</i></b>	
<i>Select one course from the following:</i>	4*
ENG 220 Professional Writing (4)	
ENG 322 Creative Writing (4)	
ENG 326 Advanced Critical Writing (4)	
<b><i>Culture and Diversity:</i></b>	
<i>Select one course from the following:</i>	4*
ENG 342 African Literature (4)	
ENG 343 Literature of American Diversity (4)	
ENG 451 Studies in Women's Literature (4)	
<b><i>Required Professional Education Courses:</i></b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4



EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 355 AYA Language Arts Teach Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>90</b>
* Used to calculate the Major GPA	

## Integrated Mathematics Education - Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Integrated Mathematics

See also: Mathematics

The programs in mathematics are designed to aid students in discovering mathematical patterns and applying the knowledge gained in these investigations to a variety of mathematical problems. Each of the programs introduces students to the major branches of mathematics, both pure and applied, and calls students to a deeper understanding of the nature of mathematics. Students may pursue one of the following two options: (i) a traditional mathematics major designed to prepare students for careers in industry, government and for additional study in graduate school, or (ii) an integrated mathematics teaching major designed to prepare students for a teaching career at the secondary school level.

### Requirements for a B. S. in Integrated Mathematics Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 150 Programming in C/C++	4*
MTH 240 Calculus I	4*
MTH 241 Calculus II	4*
MTH 242 Multivariable Calculus	4*
MTH 270 Mathematical Statistics	4*
MTH 300 Foundations in Mathematics	4*
MTH 350 Linear Algebra	4*
MTH 352 Mathematics Teaching Methods	4*
MTH 450 Abstract Algebra	4*
MTH 460 Geometry	4*
<b>Required correlative:</b>	
PHY 219 General Physics I	4*
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 352 AYA Math Teaching Meth/Fld. Exp.	2
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>76</b>
* Used to calculate the Major GPA	

# Integrated Science Education – Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Integrated Science

See also: Biology  
Chemistry

The Integrated Science Licensure Program is a professional teaching major in the sciences. Students in this program complete a rigorous curriculum in the sciences of biology, chemistry, earth science/environmental science, and physics that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, those holding this broad-field degree will be competent, effective teachers in all areas of biology, chemistry, earth science/environmental science, and physics for grades 7-12.

## Requirements for a B.S. in Integrated Science Education

Courses	Credits
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 342 Human Physiology	4*
BIO 366 Genetics	4*
BIO 469 Cell Biology	4*
BIO 473 Research Methods	2*
BIO 498 Seminar	2*
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
ENV 111 Astronomy	2*
ENV 112 Meteorology	2*
ENV 113 Geology	2*
ENV 114 Oceanography	2*
ENV 228 Ecology and Environmental Study	4*
ENV 348c Th.St.: History of Science	4*
PHY 219 General Physics I	4*
PHY 220 General Physics II	4*
PHY 439 Thermodynamics and Kinetics	4*
PHY 440 Quantum Mechanics and Spectroscopy	4*
<b>Required correlatives:</b>	
MTH 240 Calculus I	4
MTH 241 Calculus II	4
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>118</b>
* Used to calculate the Major GPA	

# Integrated Social Studies Education – Grades 7-12

Degree offered: Bachelor of Arts

Licensure offered: Integrated Social Studies

See also: History  
Political Science

The Integrated Social Studies licensure prepares teachers of American history, world history, political science, geography and other social studies for grades 7-12.

## Requirements for a B. A. in Integrated Social Studies Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
HST 201 American History I	4*
HST 202 American History II	4*
HST 498 Seminar	4*
POL 101 Great Issues of Politics	4*
POL 290 Politics & Government: Process & Issues	4*
POL 348c Th. St.: Interpreting Civilizations	4*
POL 365 The U.S. Presidency	4*
POL 498 Seminar: Political Theory and Ideology	4*
<b><i>Economic Environment--</i></b>	4*
POL 279A Reflections on the Common Good: Environmental Values Policymaking	4*
<b><i>Geographical Environment--</i></b>	4*
GEO 125 World Geography	4*
<b><i>Technological Environment—</i></b>	4*
<i>Select one course from the following:</i>	
POL 279C Reflections on the Common Good: American Political Thought, Nature, and the Common Good (4)	
HST 348f Th.St.: History & Technology (4)	
<b><i>Basic History**--</i></b>	8*
<i>Select two courses from the following:</i>	
HST 106 World History I (4)	
HST 107 World History II (4)	
HST 231 History in the West I (4)	
HST 232 History in the West II (4)	
<b><i>American Culture—</i></b>	4*
<i>Select one course from the following:</i>	
HST 320 20 <sup>th</sup> Century America (4)	
HST 342 History of Christianity in U.S. (4)	
POL 232 The Bill of Rights (4)	
POL 348e Th.St.: A History of U.S. Foreign Relations (4)	
<b><i>Global and International Issues—</i></b>	4*
<i>Select one course from the following:</i>	
HST 107 World History II (4)	
HST 330 World Powers 20 <sup>th</sup> Century (4)	
HST 370 Africa and America:	

The Uneasy Partnership	(4)	
POL 360 Seminar:International Politics	(4)	
POL 379A Reflections on Justice: War and Peace: International Law and Organization	(4)	
<b>Law and Institutions—</b>		4*
<i>Select one course from the following:</i>		
POL 230 Law, Society and Polity	(4)	
POL 232 The Bill of Rights	(4)	
POL 379C Reflections on Justice: Causes of Collective Violence	(4)	
<b>Individual Development &amp; Identity—</b>		4*
<i>Select one course from the following:</i>		
SOC 101 Introduction to Sociology	(4)	
SOC 110 Anthropology: What Makes us Human	(4)	
PSY 100 Introduction to Psychology	(4)	
PSY 212 Social Psychology	(4)	
PSY 220 Hum Dev : Chld & Adoles	(4)	
<b>Required Professional Education Courses:</b>		
EDU 115 Early Experience: Secondary (AYA)		1
EDU 220 Educational Psychology		4
EDU 314 Content Area Reading		4
EDU 346 AYA Methods		4
EDU 346a AYA Methods Field/Clinical Experience		2
EDU 348a Th.St.: Principles of Education		4
EDU 354 AYA Social Studies Methods/Field Experience		4
EDU 487 Student Teaching: AYA		10
EDU 488 Teaching Seminar: AYA		1
<b>Total Credits Required</b>		<b>102</b>
* Used to calculate the Major GPA		

## International Business

Degree offered: Bachelor of Science

Mission Statement Division of Business:

*Believing in the power of truth, the division is committed to developing students who are grounded in the liberal arts and Dominican traditions. Upon graduation, the students will have the ability to think critically, logically, and ethically while applying the specialized business knowledge and skills mastered here to respond effectively to the rapidly evolving demands of our communities and organizations in the global economy.*

A major in International Business prepares a student for careers in international business operations. The major builds from a theoretical background in international trade and finance. It is application-oriented in management, finance and marketing. The focus is to prepare students to understand, evaluate and suggest solutions to important global business and economic problems/issues facing businesses, government agencies, and other organizations in the United States and rest of the world. Graduates may seek professional opportunities with multinational firms, international banks, government agencies, or international organizations.

### Requirements for a B. S. in International Business

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ACT 210 Accounting for Financial Decision Making	4*

ACT 220 Accounting for Managerial Decision Making		4*
BUS 220 Principles of Marketing		4*
BUS 221 International Marketing		4*
BUS 240 Management and Organizational Behavior		4*
BUS 318 Business and Society		2*
BUS 343 Human Resource Management		2*
BUS 345 Business and Employment Law		2*
BUS 498 Seminar in Organizational Strategy		4*
ECN 101 Principles of Economics		4*
<b>Select one course from the following:</b>		4*
ECN 220 Intermediate Macro Economics	(4)	
ECN 251 Comparative Econ Systems	(4)	
ECN 240 International Trade and Finance		4*
FIN 325 Managerial Finance		4*
GEO 125 World Geography		4*
PHL 346 Principles of Business Ethics		2*
<b>Select one course from the following:</b>		4*
Foreign Language course at level 200		
Study Abroad Exchange Credit		
One course selected from SOC 346, POL 360, or HST 370		
<b>Required correlatives:</b>		
<b>Select four credits from the following:</b>		4
CIS 105 Intro to Computer Systems <b>and</b>	(2)	
CIS 106 Intermed Computer Systems <b>or</b>	(2)	
CIS 234 Database Management Systems	(4)	
MTH 140 Introduction to Statistics		4
<b>Total Credits Required</b>		<b>64</b>
* Used to calculate the Major GPA		

## Journalism

See also: Communication Studies  
Public Relations

The Journalism minor at Ohio Dominican University seeks to equip students with the knowledge, skills and values needed for effective reporting of truth. Journalists are charged with reporting and writing the truth in an ethical, unbiased manner. To this end, journalists' jobs tend to be consistent with Ohio Dominican University's mission statement that encourages both students and faculty "to contemplate truth and to share with others the fruits of this contemplation."

The minor is both professionally oriented and grounded in the liberal arts tradition of Ohio Dominican University. Students are charged with developing and honing their critical thinking and communication skills; specifically responsible reporting and writing. The minor integrates lectures, practical experiences and new technological advances so students can transition smoothly into the professional world and the arena of responsible reporting.

### Requirements for a Minor in Journalism

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
PRS 205 News Writing	4
JRN 227 Feature Writing	2
JRN 228 Editorial Writing	2

JRN 240 Copy Editing	2
JRN 300 Advanced Reporting	2
PRS 330 Media Design	4
JRN 430 Journalism Practicum	4
COM 260 Mass Media	4
<b>Total Credits Required</b>	<b>24</b>

## Liberal Studies

Degree offered: Bachelor of Arts

Ultimately liberal education is about the freedom we have to be responsible for ourselves, our world and our purpose in life. Liberal education is also about living effectively in the world; it is about having a vocation through which we fully develop our personality; and it is about living in friendship with others. With a liberal education we are able to broaden the angle of vision by which we see and experience the world, and we are able to probe more deeply the contributions the life of the mind have made to human civilization. Because of this, we say a liberal education is a sure way to a more fully human life.

Ohio Dominican's commitment to contemplate the Truth and to share it with others is realized in all the University's programs, but especially in the foundation programs of the liberal arts. Moreover, Ohio Dominican's mission is to help persons become more effective as citizens, as professionals, as life-long learners, and as human beings. It fulfills this mission through its liberal arts curriculum, and it is for these reasons that the University offers the bachelor's and master's degrees in liberal studies.

### Requirements for a B. A. in Liberal Studies

Courses	Credits
<i>Select three of the following five Liberal Arts Cores:</i>	48*
<b>Philosophy**</b> (16)	
PHL 250 History of Ancient Philosophy	
PHL 251 History of Medieval Philosophy	
PHL 252 History of Modern Philosophy	
PHL 253 History of Contemporary Philosophy	
<b>English</b> (16)	
ENG 215a Survey of British Literature I	
ENG 215b Survey of British Literature II	
ENG 216 Survey of American Literature	
ENG 357 World Literature	
<b>Art</b> (16)	
ART 150 History of Western Art I	
ART 151 History of Western Art II	
ART 348g Th.St.: Art, Politics & Pursuit of Truth	
ART 348h Th.St.: Modernism in its Time	
<b>History</b> (16)	
HST 106 World History I	
HST 107 World History II	
HST 231 History in the West I	
HST 232 History in the West II	
<b>Music</b> (16)	
MUS 181 Music of the World	
MUS 184 Popular Music in America	
MUS 243 Great Works Western Music I	
MUS 244 Great Works Western Music II	

<b>Graduate Capstone Seminars:</b>		8*
LST 512: Exploring the Liberal Arts	(4)	
LST 514: Critical Theory & Research Methodology	(4)	
<b>Total Credits Required</b>		<b>56</b>
*Used to calculate the Major GPA		

Requirements for entry into the Master Year (Year Five):

- Complete the requirements for a B. A. in Liberal Studies as stated above; or
- Complete a major in one of the liberal arts, take the two (8 credit hours) graduate capstone seminars, and obtain the approval of the Director of the Liberal Studies Program; or
- Complete a bachelor's degree in a non-liberal arts area, be admitted to the master year by the Director of the Liberal Studies Master of Arts program and complete the two graduate capstone seminars (8 credit hours).

See the Graduate School Section of this catalog for the Master of Arts in Liberal Studies requirements.

## Life Science Education - Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Life Science

See also: Biology

The Life Science Licensure Program is a professional teaching major centered on the science of biology. Students in this program complete a rigorous curriculum in the science of biology that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, teachers holding this single-field degree will be competent effective teachers in biology for grades 7-12.

### Requirements for a B. S. in Life Science Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
<b>Select one course from the following:</b>	4*
BIO 341 Human Anatomy (4)	
BIO 342 Human Physiology (4)	
BIO 348a Th. St.: Evolution	4*
BIO 366 Genetics	4*
BIO 469 Cell Biology	4*
BIO 473 Research Methods	2*
BIO 498 Seminar	2*
<b>Required correlatives:</b>	
CHM 109 General Chemistry I	4
CHM 110 General Chemistry II	4
CHM 229 Organic Chemistry I	4
ENV 113 Geology	2
ENV 228 Ecology & Environmental Studies	4
PHY 102 Basic Physical Science	2
PHY 348c Th. St.: History of Science	4
<b>Select one course from the following:</b>	4

CHM 230 Organic Chemistry II	(4)	
CHM 359 Analytical Chemistry	(4)	
<b>Select one course from the following:</b>		4
MTH 140 Intro to Statistics	(4)	
MTH 240 Calculus I	(4)	
<b>Required Professional Education Courses:</b>		
EDU 115 Early Experience: Secondary (AYA)		1
EDU 220 Educational Psychology		4
EDU 314 Content Area Reading		4
EDU 346 AYA Methods		4
EDU 346a AYA Methods Field/Clinical Experience		2
EDU 348a Th.St.: Principles of Education		4
EDU 353 AYA Science Teaching Meth/Fld. Exp.		4
EDU 487 Student Teaching: AYA		10
EDU 488 Teaching Seminar: AYA		1
<b>Total Credits Required</b>		<b>94</b>
* Used to calculate the Major GPA		

## Life Science/Chemistry Education - Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Life Science/Chemistry

See also: Biology  
Chemistry

The Life Science/Chemistry Licensure Program is a professional teaching major centered on biology and chemistry. Students in this program complete a rigorous curriculum in the sciences of chemistry and biology that emphasizes not only content knowledge but also critical thinking and laboratory skills. The program has two options. One option emphasizes biology more than chemistry, the other chemistry more than biology. Upon completion, teachers holding this dual-field degree will be competent, effective teachers in biology and chemistry for grades 7-12.

### Requirements for a B. S. in Life Science/Chemistry Education Option #1

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
<b>Select one course from the following:</b>	4*
BIO 341 Human Anatomy (4)	
BIO 342 Human Physiology (4)	
BIO 348a Th.St: Evolution	4*
BIO 366 Genetics	4*
BIO 473 Research Methods	2*
BIO 498 Seminar	2*
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
<b>Select one course from the following:</b>	4*



CHM 230 Organic Chemistry II	(4)	
CHM 360 Instrumental Methods	(4)	
CHM 359 Analytical Chemistry		4*
CHM 451 Biochemistry		4*
<b>Required correlatives:</b>		
ENV 228 Ecology & Environmental Studies		4
ENV 348c Th.St.: History of Science		4
MTH 140 Intro to Statistics		4
MTH 240 Calculus I		4
PHY 119 College Physics I		4
PHY 120 College Physics II		4
<b>Required Professional Education Courses:</b>		
EDU 115 Early Experience: Secondary (AYA)		1
EDU 220 Educational Psychology		4
EDU 314 Content Area Reading		4
EDU 346 AYA Methods		4
EDU 346a AYA Methods Field/Clinical Experience		2
EDU 348a Th.St.: Principles of Education		4
EDU 353 AYA Science Teaching Meth/Fld. Exp.		4
EDU 487 Student Teaching: AYA		10
EDU 488 Teaching Seminar: AYA		1
<b>Total Credits Required</b>		<b>106</b>
* Used to calculate the Major GPA		

## Option #2

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 348a Th.St.: Evolution	4*
<b>Select one course from the following:</b>	
BIO 341 Human Anatomy (4)	4*
BIO 342 Human Physiology (4)	4*
BIO 366 Genetics	4*
BIO 451 Biochemistry	4*
BIO 473 Research Methods	2*
BIO 498 Seminar	2*
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
<b>Select one course from the following:</b>	
CHM 360 Instrumental Meth. of Anal. (4)	4*
CHM 440 Quantum Mech.&Spectroscopy (4)	4*
<b>Required correlatives:</b>	
ENV 228 Ecology & Environmental Studies	4
ENV/PHY 348c Th.St.: History of Science	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
PHY 219 General Physics I	4
PHY 220 General Physics II	4
<b>Required Professional Education Courses:</b>	

EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>110</b>
* Used to calculate the Major GPA	

## Life Science/Earth Science Education – Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Life Science/Earth Science

See also: Biology

The Life Science/Earth Science Licensure Program is a professional teaching major centered on biology and earth science. Students in this program complete a rigorous curriculum in the fields of biology and earth science that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, teachers holding this dual-field degree will be competent, effective teachers in biology and earth science for grades 7-12.

### Requirements for a B. S. in Life Science/Earth Science Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 348a Th.St.: Evolution	4*
BIO 366 Genetics	4*
BIO 469 Cell Biology	4*
ENV 111 Astronomy	2*
ENV 112 Meteorology	2*
ENV 113 Geology	2*
ENV 114 Oceanography	2*
ENV 228 Ecology and Environmental Studies	4*
ENV 348c Th.St.: History of Science	4*
ENV 473 Research Methods	2*
ENV 498 Seminar	2*
<b>Select one course from the following:</b>	4*
BIO 341 Human Anatomy (4)	
BIO 342 Human Physiology (4)	
<b>Required correlatives:</b>	
CHM 109 General Chemistry I	4
CHM 110 General Chemistry II	4
CHM 229 Organic Chemistry I	4
<b>Select one course from the following:</b>	4
CHM 230 Organic Chemistry II (4)	
CHM 359 Analytical Chemistry (4)	
MTH 240 Calculus I	4

PHY 119 College Physics I	4
PHY 120 College Physics II	4
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>106</b>
* Used to calculate the Major GPA	

## Life Science/Physics Education - Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Life Science/Physics

See also: Biology

The Life Science/Physics Licensure Program is a professional teaching major centered on biology and physics. Students in this program complete a rigorous curriculum in the sciences of biology and physics that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, teachers holding this dual-field degree will be competent effective teachers in biology and physics for grades 7-12.

### Requirements for a B. S. in Life Science/Physics Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 342 Human Physiology	4*
BIO 348a Th.St.: Evolution	4*
BIO 469 Cell Biology	4*
PHY 219 General Physics I	4*
PHY 220 General Physics II	4*
PHY 439 Thermodynamics and Kinetics	4*
PHY 440 Quantum Mechanics and Spectroscopy	4*
PHY 473 Research Methods	2*
PHY 498 Seminar	2*
<b>Required correlatives:</b>	
CHM 109 General Chemistry I	4
CHM 110 General Chemistry II	4
CHM 229 Organic Chemistry I	4
ENV 228 Ecology & Environmental Studies	4
ENV 348c Th.St.: History of Science	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
<b>Required Professional Education Courses:</b>	

EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>102</b>
* Used to calculate the Major GPA	

## Marketing

A minor in Marketing is available to students majoring in any field at Ohio Dominican University other than Business Administration.

### Requirements for a Minor in Marketing

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
ECN 101 Principles of Economics	4
BUS 220 Principles of Marketing	4
<b>Select 12 credits from the following:</b>	12
BUS 221 International Marketing (4)	
BUS 270 Integrated Mktg Comm (4)	
BUS 251 Retailing (4)	
BUS 370 Professional Selling (2)	
BUS 371 Sales Force Mgmt/Ldrsp (2)	
BUS 378 Mktg in Service Industries (2)	
PRS 201 Principles of Public Relations (4)	
PSY 212 Social Psychology (4)	
SPM 220 Sport Marketing (4)	
<b>Total Credits Required</b>	<b>20</b>

## Mathematics

Degree offered: Bachelor of Science

See also: Integrated Mathematics Education – Grades 7-12

The programs in mathematics are designed to aid students in discovering mathematical patterns and applying the knowledge gained in these investigations to a variety of mathematical problems. Each of the programs introduces students to the major branches of mathematics, both pure and applied, and calls students to a deeper understanding of the nature of mathematics. Students may pursue one of the following two options: (i) a traditional mathematics major designed to prepare students for careers in industry, government and for additional study in graduate school, or (ii) an integrated mathematics teaching major designed to prepare students for a teaching career at the secondary school level.

## Requirements for a B. S. in Mathematics

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CIS 150 Programming in C/C++	4*
MTH 240 Calculus I	4*
MTH 241 Calculus II	4*
MTH 242 Multivariable Calculus	4*
MTH 300 Foundations in Mathematics	4*
MTH 350 Linear Algebra	4*
MTH 450 Abstract Algebra	4*
<b>Required correlative:</b>	
PHY 219 General Physics I	4*
<b>Select three courses from the following:</b>	12*
MTH 270 Mathematical Statistics (4)	
MTH 243 Differential Equations (4)	
MTH 440 Real and Complex Analysis (4)	
MTH 460 Geometry (4)	
MTH 385/485 Special Topics (4)	
PHY 220 General Physics II (4)	
<b>Total Credits Required</b>	<b>44</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Mathematics

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
MTH 240 Calculus I	4
MTH 241 Calculus II	4
<b>Select three courses from the following including one 300-level course:</b>	
MTH 140 Introduction to Statistics (4)	12
MTH 242 Multivariable Calculus (4)	
MTH 243 Differential Equations (4)	
MTH 270 Mathematical Statistics (4)	
MTH 300 Foundations in Mathematics (4)	
MTH 350 Linear Algebra (4)	
MTH 440 Real and Complex Analysis (4)	
MTH 450 Abstract Algebra (4)	
MTH 460 Geometry (4)	
<b>Total Credits Required</b>	<b>20</b>

## Music

Students with an interest in music who are majoring in any field at Ohio Dominican University may elect to earn a Music minor. This program combines basic music theory, history, and performance into a package that encourages the growth and development of the student's interest and abilities in such a way as to positively reflect upon both the student and the University. Each year the University sponsors 3-4 performances of the University Chorus and individual student recitals.

## Requirements for a Minor in Music

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
MUS 243 Great Works of Western Music:History and Style I	4
MUS 244 Great Works of Western Music:History and Style II	4
<b>Select eight credits from the following:</b>	<b>8</b>
MUS 181 Music of the World (4)	
MUS 184 Popular Music in America (4)	
MUS 230 Music and Dance (2)	
MUS 250 Women in Music (2)	
<b>Select four credits from the following:</b>	<b>4</b>
MUS 122 University Band (1)	
MUS 123 University Chorus (1)	
MUS 124 Individual Lessons (1)	
MUS 126 Guitar Class (1)	
MUS 128 Voice Class (2)	
MUS 205 Cantoring: Singing and Accompanying (1)	
<b>Total Credits Required</b>	<b>20</b>

## Requirements for a Minor in Music Performance

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
MUS 243 Great Works of Western Music:History and Style I	4
MUS 244 Great Works of Western Music:History and Style II	4
<b>Select four credits from the following:</b>	<b>4</b>
MUS 181 Music of the World (4)	
MUS 184 Popular Music in America (4)	
MUS 230 Music and Dance (2)	
MUS 250 Women in Music (2)	
<b>Select eight credits from the following:</b>	<b>8</b>
MUS 122 University Band (1)	
MUS 123 University Chorus (1)	
MUS 124 Individual Lessons (1)	
MUS 126 Guitar Class (1)	
MUS 128 Voice Class (2)	
MUS 205 Cantoring: Singing and Accompanying (1)	
<b>Total Credits Required</b>	<b>20</b>

## Peace and Justice

Degree offered: Bachelor of Arts

See also: Social Work  
Sociology  
Political Science

The purpose of the Peace and Justice Major is to prepare students for entry level positions in peace and social justice related governmental and non-governmental organizations. In addition, the major provides a foundation for students desiring graduate education in international relations, conflict resolution, and peace and justice studies. The interdisciplinary course of study, grounded in the social sciences, emphasizes nonviolent solutions to conflict and injustice, strategies for building communities at peace with justice, and

reconciliation post conflict. The curriculum addresses peace and justice from the individual, group, and international levels and prepares graduates with conflict resolution and social organizing skills to be constructive agents of social change.

### Requirements for a B. A. in Peace and Justice

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Select one course from the following<sup>Ⓞ</sup>:</b> THL 201 Prophets of Israel (4) PJU 379B Reflections on Justice: Catholic Social Teaching (4)	4*
<b>Select one course from the following<sup>Ⓞ</sup>:</b> PHL 230 Principles of Justice (4) PHL 242 Applied Ethics (4) THL 203 The Gospels (4) THL 235 Christian Morality (4) or PHL 150 Theories of Ethics, and (2) PHL 242 Applied Ethics (2)	4*
<b>Required Correlatives<sup>Ⓞ</sup>:</b> MTH 140 Introduction to Statistics POL 101 Great Issues of Politics SOC 101 Introduction to Sociology	4* 4* 4*
<b>Required Core Courses:</b> PJU 230 Interpersonal Negotiation & Mediation POL 360 Seminar: International Politics POL 379A Reflections on Justice: War & Peace: Interntl Law&Organization SOC 320 Nonviolent Social Movements SOC 322 Organizing for Social Change SOC 346 Global Ethnic Relations SOC 379A Reflections on Justice: Causes of Collective Violence SOC 352 Research Methods PJU 498 Interntl Conflict Mgt: Diplomacy, Democratization, Human Rights Seminar PJU 497 Internship in Peace and Justice	4* 4* 4* 2* 2* 4* 4* 4* 4* 2-8* 4*
<b>Select one course from the following:</b> SOC 241 Poverty&Develop Seminar (2-4) POL 358 Public Policy Peace&Justice (2-4)	2-4* 2-4*
<b>Total Credits Required</b>	<b>58-60</b>
* Used to calculate the Major GPA	

<sup>Ⓞ</sup>These five courses constitute 20 semester hours of general requirements of the University and are not additional hours in the Peace and Justice major.

### Requirements for a Minor in Peace and Justice

Courses	Credits
PJU 230 Interpersonal Negotiation & Mediation	4
PJU 379B Reflections on Justice: Catholic Social Teaching	4
SOC 320 Nonviolent Social Movements	2
SOC 322 Organizing for Social Change	2
SOC 379A Reflections on Justice: Causes of Collective Violence	4
<b>Select one course from the following:</b> SOC 346 Global Ethnic Relations (4) POL 360 Seminar: International Politics (4)	4
<b>Total Credits Required</b>	<b>20</b>

# Philosophy

Degree offered: Bachelor of Arts

Philosophy is the pursuit of truth and wisdom. Courses demonstrate both the theoretical and the practical aspects of the Western philosophical tradition. The degree program provides students with a solid background for further studies--especially in Church ministry, ethics and law.

## Requirements for a B. A. in Philosophy

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Select three courses from the following:</b>	12*
PHL 250 History of Ancient Philosophy (4)	
PHL 251 History of Medieval Philosophy (4)	
PHL 252 History of Modern Philosophy (4)	
PHL 253 History of Contemp. Philosophy (4)	
<b>Select one course from the following:</b>	4*
PHL 340 Epistemology (4)	
PHL 345 Metaphysics (4)	
<b>PHL Electives</b> - No more than eight credits may be at the 100 level.	16*
<b>Total Credits Required</b>	<b>32</b>
* Used to calculate the Major GPA	

## Requirements for a Minor in Philosophy

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
20 credits in Philosophy (PHL) - no more than eight credits may be at the 100 level.	
<b>Total Credits Required</b>	<b>20</b>

## Requirements for a Minor in Applied Ethics

Courses	Credits
<b>Select one course from the following:</b>	4
PHL 109 Issues in Philosophy (4)	
PHL 110 Wisdom and the Web (4)	
PHL 206 Philosophy of the Person	4
PHL 242 Applied Ethics	4
PHL 348b Th.St.:Bioethics	4
THL 235 Christian Morality	4
<b>Select four credits from the following:</b>	4
ACT 430 Auditing & Assurances Service (2)	
BUS 345 Business & Employment Law (2)	
ENV 228 Ecology & Environmental Issues (4)	
HST 346 Civil Rights and Civil Liberties (4)	
POL 279A Reflections on the Common Good: Environmental Values Policymaking (4)	
POL 379B Reflections on Justice: Catholic Social Teaching (4)	
<b>Total Credits Required</b>	<b>24</b>



## Physical Education

Certificate offered: Coaching

The Physical Education activity classes emphasize basic skills, techniques and recreational value for a variety of sports. Students majoring in teacher licensure programs and interested in pursuing a coaching career can enroll in the Coaching Certification Program. This unique program includes an in-depth study of the principles, methods, styles, concepts and applications of coaching a sport at the high school level.

### Requirements for an Ohio Dominican University Coaching Certificate

Courses	Credits
BIO 105 Principles of Human Anatomy & Phys.	4
PEH 122 First Aid	2
PEH 231 Sociology of Sport	2
PEH 241 Prevention and Care of Athletic Injuries	4
PEH 249 Theory and Practice in Coaching Athletics	4
SPM 332 Sport Organizations and Communication	4
<b>Total Credits Required</b>	<b>20</b>

## Physical Science Education – Grades 7-12

Degree offered: Bachelor of Science

Licensure offered: Physical Science

See also: Chemistry

The Physical Science Licensure Program is a professional teaching major centered on chemistry and physics. Students in this program complete a rigorous curriculum in the sciences of chemistry and physics that emphasizes not only content knowledge but also critical thinking and laboratory skills. Upon completion, teachers holding this dual-field degree will be competent, effective teachers in chemistry and physics for grades 7-12.

### Requirements for a B. S. in Physical Science Education

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II	4*
CHM 229 Organic Chemistry I	4*
CHM 230 Organic Chemistry II	4*
CHM 359 Analytical Chemistry	4*
CHM 451 Biochemistry	4*
PHY 219 General Physics I	4*
PHY 220 General Physics II	4*
PHY 439 Thermodynamics and Kinetics	4*
PHY 440 Quantum Mechanics and Spectroscopy	4*
PHY 473 Research Methods	2*
PHY 498 Seminar	2*

<b>Required correlatives:</b>	
BIO 111 General Biology I	4
BIO 112 General Biology II	4
ENV 111 Astronomy	2
ENV 112 Meteorology	2
ENV 113 Geology	2
ENV 114 Oceanography	2
ENV 348c Th. St.: History of Science	4
MTH 240 Calculus I	4
MTH 241 Calculus II	4
<b>Required Professional Education Courses:</b>	
EDU 115 Early Experience: Secondary (AYA)	1
EDU 220 Educational Psychology	4
EDU 314 Content Area Reading	4
EDU 346 AYA Methods	4
EDU 346a AYA Methods Field/Clinical Experience	2
EDU 348a Th.St.: Principles of Education	4
EDU 353 AYA Science Teaching Meth/Fld. Exp.	4
EDU 487 Student Teaching: AYA	10
EDU 488 Teaching Seminar: AYA	1
<b>Total Credits Required</b>	<b>106</b>
* Used to calculate the Major GPA	

## Political Science

Degree offered: Bachelor of Arts

Concentration offered in Environmental Policies and Issues

Ohio Dominican University offers three political science major tracts; one provides a general foundation in all of the areas of the major; the second tract concentrates on environmental policies and issues. A third tract is offered in connection with pre-law preparation. (See page XX.) In its broadest sense, these majors are designed to study government, law, political processes and behavior, the policies produced by governments and their effects upon the individual, the community and the world. The issues of war and peace, power and violence, law and order, justice and fairness, democracy and freedom, rights and citizenship, diversity and change are at the heart of the study of politics. Students who study political science are prepared for law school and graduate study; careers in federal, state and local government; public policy and private interests groups; businesses and corporations; regional, trans-national and international organizations; campaign management; journalism; and high school and college teaching. The liberal arts education political science provides has enabled Ohio Dominican students to find rewarding vocations as college professors, teachers, lawyers, civil servants, public administrators, city planners, policy analysts, diplomats, business leaders and informed citizens. Double majors in Political Science and Political Science Concentration in Environmental Policies and Issues are prohibited.

### Requirements for a B. A. in Political Science

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
POL 100 Ideas, Ideals, Ideologies	4*
POL 101 The Great Issues of Politics	4*
POL 290 Politics & Government: Issues & Process	4*
POL 365 The U.S. Presidency	4*
<b>Select one course from the following:</b>	4*

POL 366 U.S. Congress and Policymaking	(4)	
POL 370 Parties and Elections	(4)	
POL 230 Law, Society and Polity		4*
<b>Select one course from the following:</b>		4*
POL 231 History of Constitution of USA	(4)	
POL 232 The Bill of Rights	(4)	
POL 360 Sem: International Politics		4*
<b>Select one course from the following:</b>		4*
POL 348c Th.St. Interpreting Civilization	(4)	
POL 379a Reflections on Justice: War & Peace:International Law & Organization	(4)	
<b>Select one course from the following:</b>		4*
POL 279a Reflections on the Common Good: Environmental Values Policymaking	(4)	
POL 348e Th St:History US Foreign Policy	(4)	
POL 279b Reflections on the Common Good: Political Philosophy and Western Tradition		4*
POL 279c Reflections on the Common Good: American Political Thought, Nature & the Common Good		4*
POL 498 Seminar: Political Theory and Ideology		4*
SCE 000 Senior Comprehensive Examination		--
<b>Required Correlatives<sup>®</sup>:</b>		
Any course in the discipline of Sociology		4
Twenty (20) semester credits in the discipline of History		20
<b>Total Credits Required</b>		<b>76</b>
* Used to calculate the Major GPA		

<sup>®</sup>Note: These correlatives usually come from these disciplines; they also fulfill University requirements in their disciplines; in the case of double majors or minors up to 24 semester hours of the second major or minor may be used in place of required correlatives.

### Requirements for a Minor in Political Science

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
POL Electives	16
<b>Select one course from the following:</b>	4
POL 379b Reflections on Justice: Catholic Social Teachings	(4)
POL 498 Seminar: Political Theory and Ideology	(4)
<b>Total Credits Required</b>	<b>20</b>

### Requirements for a B. A. in Political Science with a Concentration in Environmental Policies and Issues

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
BIO 107 Principles of Biology	4*
ECN 101 Principles of Economics	4*
GEO 125 World Geography	4*
MTH 140 Introduction to Statistics	4*
Philosophy Elective (general or applied ethics)	4*
POL 101 The Great Issues of Politics	4*
POL 279c Reflections on the Common Good: American Political Thought, Nature & the Common Good	4*
POL 279a Reflections on the Common Good: Environmental Values Policymaking	4*

POL 290 Politics & Government: Issues & Process	4*
POL 397 Internship	4*
Social Science Elective	4*
SCE 000 Senior Comprehensive Examination	--
<b>Total Credits Required</b>	<b>44</b>
* Used to calculate the Major GPA	

## Pre-Health Professional Programs

Ohio Dominican University has a long history of preparing students to enter the medical professions. The path that students take at ODU is shaped by their future goals. Each gives students both the intellectual tools and practical skills to pursue life-long learning required by their chosen profession. The use of contemporary technological tools in the pursuit of truth is a part of this process.

The following is a list of pre-professional emphases:

**Pre-Medicine:** Students wishing to enter medical school with the goal of becoming a physician, osteopath, dentist, optometrist, podiatrist, or veterinarian are advised to major in either biology or chemistry and minor in the other. While there is not a requirement that a student entering any of these medical school programs have a science undergraduate degree, majors in these sciences are best prepared for the professional examinations required for admission to these programs.

**Pre-Pharmacy:** Students planning on a career in pharmacy are best served by majoring in chemistry with a biology minor. This course of study best fulfills the requirements for admission to a pharmacy school and prepares students for the pharmacy school admissions exam.

**Pre-Physical Therapy:** Students looking for a career as a physical therapist need a biology major with a psychology minor. This combination of courses best meets admissions requirements and provides students with the background to succeed.

## Pre-Law Program

Students who do best on the Law School Admission Test (LSAT) are those who major in a traditional liberal arts major where they develop certain general skills and abilities. These skills include a high degree of proficiency in written and oral expression, critical and comprehensive reading, logical analysis, a critical understanding of the development of ideas and social institutions; especially, United States government and law, and a capacity to make sound value judgments.

Students interested in law should consult with the pre-law advisor (political science) as they plan their programs.

The Ohio Dominican undergraduate preparation in pre-law completes all of the general distribution requirements for the Bachelor of Arts degree. Students in this program earn a major in political science with pre-law. Elective credits are used to fulfill program requirements that are in addition to the general distribution requirements. Substitutions for general distribution requirements may be made in consultation with the pre-law advisor.

### Requirements for a B. A. in Political Science (Pre-Law Model Program)

Suggested Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Philosophy and Theology:</b>	

PHL 101 Introduction to Logic (does not fulfill core requirements)	4
PHL 242 Applied Ethics	4
THL 201 The Prophets of Israel	4
THL 203 The Gospels	4
<b>Fine Arts:</b>	
<i>Select two courses from the following:</i>	8
ART 150 History of Western Art I (4)	
ART 151 History of Western Art II (4)	
THR 348a Th.St.: The Tragic Vision (4)	
THR 348b Th.St.: The Comic Vision (4)	
<b>Language:</b>	
LAT 110 Elementary Latin I	4
LAT 111 Elementary Latin II	4
<b>Literature:</b>	
<i>Select two courses from the following:</i>	8
ENG 213 Literary Discourse (4)	
ENG 460 The Age of Chaucer (4)	
ENG 463 The Age of Shakespeare (4)	
<b>Arts and Ideas:</b>	
<i>Select two courses from the following:</i>	8
HST 106 World History I (4)	
HST 107 World History II (4)	
HST 231 History in the West I (4)	
HST 232 History in the West II (4)	
<i>Select two courses from the following:</i>	8
PSY 100 Intro to Psychology (4)	
PSY 212 Social Psychology (4)	
SOC 215 Deviance & Insttitl Problems (4)	
POL 101 The Great Issues of Politics	4*
POL 230 The Law, Society and Polity	4*
POL 279b Reflections on the Common Good: Political Phil and the Western Tradition	4*
POL 290 Politics & Govt: Process & Issues	4*
POL 360 Seminar: International Politics	4*
POL 365 The U.S. Presidency	4*
POL 379a Reflections on Justice: War &Peace:International Law&Organiz.	4*
POL 498 Seminar: Political Theory & Ideology	4*
Electives in Political Science	8*
<b>Total Credits Required</b>	<b>96</b>
* Used to calculate the Major GPA	

## Pre-Nursing Program

Degree offered: Mount Carmel College of Nursing – Bachelor of Science in Nursing

Ohio Dominican enjoys a partnership with Mount Carmel College of Nursing (MCCN) for the preparation of future nurses. The ODU Pre-Nursing program prepares the student to enter the Advanced Placement Program [APP] at MCCN that is offered during the summer session before junior year. Transfer to the Mount Carmel APP program is guaranteed for up to 15 students per academic year, provided these students complete the coursework described below with a cumulative GPA of 3.0 or greater and a minimum of a “C” in all required coursework. Regardless of the number of credits accepted in transfer, residency requirements mandate a minimum of 30 semester credits earned at Ohio Dominican University for the pre-nursing program. The remaining two years of work are completed at MCCN, who will award the degree, Bachelor of Science in Nursing.

## Requirements for Pre-Nursing

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Core Courses:</b>	
BIO 111 General Biology I	4*
BIO 112 General Biology II	4*
BIO 227 Microbiology	4*
BIO 252 Nutrition	4*
BIO 341 Human Anatomy	4*
BIO 342 Human Physiology	4*
CHM 109 General Chemistry I	4*
CHM 110 General Chemistry II or (4)	4*
CHM 113 Organic and Biological Chemistry (4)	4*
<b>Required Correlatives:</b>	
ENG 101 Thinking Writing Across the Curriculum	4*
PEH 125 Health and Wellness	2*
PHL 242 Applied Ethics	4*
PSY 100 Introduction to Psychology	4*
PSY 224 Human Development: Lifespan	4*
SOC 101 Introduction to Sociology	4*
IDS 179b or 179k Reflections on Self: <i>What does it mean to be human?</i>	4*
THL 115 Introduction to Spirituality	4*
<b>Total Credits Required</b>	<b>62</b>
*Used to calculate the program GPA	

## Psychology

Degree offered: Bachelor of Arts

The Psychology major focuses on the scientific study of behavior and mental processes. Students explore psychological, biological and environmental influences on behavior as these relate to human development, motivation, thinking and memory, learning, personality, social relationships, psychological disorders and counseling. Lab experiences allow students to acquire a deeper understanding of psychological principles and research methods. In addition, students have the opportunity to gain experience in applied and research settings. Psychology graduates work in a variety of areas related to mental health and social services. Businesses employ psychology graduates in human resources, marketing, public relations and sales positions. Psychology majors may also choose to continue their studies in graduate school.

### Requirements for a B. A. in Psychology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>PSYCHOLOGY CORE:</b>	
PSY 100 Introduction to Psychology	4*
<b>Human Development:</b>	
<i>Select one course from the following:</i>	4*
PSY 220 Human Development: Childhood and Adolescence (4)	
PSY 222 Human Development: Adulthood and Aging (4)	
PSY 230 Research Methods & Statistics	4*
PSY 350 Psychology of Personality	4*
<b>Learning/Cognition:</b>	

<i>Select one course from the following:</i>		4*
PSY 433 Learning & Motivation	(4)	
PSY 434 Cognitive Processes	(4)	
PSY 498 Seminar: Current Issues in Psychology		4*
<b>AREA STUDIES:</b>		
<b>Social and Developmental Psychology</b>		
<i>Select one course from the following not selected above:</i>		4*
PSY 212 Social Psychology	(4)	
PSY 220 Human Development: Childhood and Adolescence	(4)	
PSY 222 Human Development: Adulthood and Aging	(4)	
PSY 255 Human Sexuality	(4)	
PSY 348a Th.St.: Psych of Women	(4)	
<b>Clinical/Counseling and Applied Psychology</b>		4*
<i>Select one course from the following:</i>		
PSY 348c Th.St.: Applied Cognitive Psychology	(4)	
PSY 352 Psychological Tests & Measures	(4)	
PSY 354 Psychopathology	(4)	
PSY 451 Counseling Theory & Process	(4)	
<b>Natural Science Psychology</b>		4*
<i>Select one course from the following not selected above:</i>		
PSY 234 Animal Behavior	(4)	
PSY 236 Biopsychology	(4)	
PSY 335 Health Psychology	(4)	
PSY 348b Th St:History & Systems in Psychology	(4)	
PSY 433 Learning & Motivation	(4)	
PSY 434 Cognitive Processes	(4)	
<b>Required Correlatives:</b>		4
<i>Select one course from the following:</i>		
BIO 105 Principles of Human Anatomy and Physiology	(4)	
BIO 107 Principles of Biology	(4)	
MTH 140 Introduction to Statistics		4
Any course from the Sociology offerings		4
<b>Total Credits Required</b>		<b>48</b>
* Used to calculate the Major GPA		

### Requirements for a Minor in Psychology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
PSY 100 Introduction to Psychology	4
PSY Electives (16 credits)	16
<b>Total Credits Required</b>	<b>20</b>

## Public Relations

Degree offered: Bachelor of Arts

The Public Relations major at Ohio Dominican University prepares students for careers in public relations, public affairs, corporate communications, marketing communications and related fields. The curriculum is a writing-intensive and business-oriented program with a foundation in the liberal arts. The senior capstone course, PRS 496, will assist students in career planning and portfolio development. Students are required to earn at least a grade of B in ENG 101-102 or ENG 110-111 before majoring in Public Relations.

## Requirements for a B. A. in Public Relations

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
PRS 201 Principles of Public Relations	4*
PRS 205 News Writing	4*
PRS 329 Public Relations Writing	4*
PRS 330 Media Design and the Creative Process	4*
PRS 352 Research, Planning, and Evaluation	4*
PRS 415 Advanced PR Techniques	2*
PRS 421a Case Studies	2*
PRS 421b Campaign Strategies	2*
PRS 496 Professional Experience and Seminar	4*
<b>Required Correlatives:</b>	
BUS 220 Principles of Marketing	4*
BUS 240 Management and Organizational Behavior	4*
BUS 318 Business and Society	2*
COM 105 Foundations of Oral Comm.	4*
COM 260 Mass Media	4*
ECN 101 Principles of Economics	4*
PHL 346 Principles of Business Ethics	2*
<b>Select six credits from the following:</b>	6*
ACT 205 Acct for Decision-Makers⊗	(4)
PRS 270 Integrated Mktg Communication	(4)
PRS 310 Practicum with <i>The Tower</i>	(2)
PRS 340 PR Internet Strategies	(2)
PRS 332 Adv Media Design & Production	(4)
PRS 2/3/485 Special Topics	(2-4)
<b>Total Credits Required</b>	<b>60</b>
* Used to calculate the Major GPA	

⊗Students interested in the Five-year MBA program need to take ACT 210 and 220.

## Requirements for a Minor in Public Relations

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
PRS 201 Principles of Public Relations	4
PRS 329 Public Relations Writing	4
PRS 330 Media Design & the Creative Process	4
COM 260 Mass Media	4
<b>Select six credits from the following:</b>	6
PRS 205 News Writing	(4)
PRS 310 Practicum with <i>The Tower</i>	(2)
PRS 340 PR Internet Strategies	(2)
BUS 220 Principles of Marketing	(4)
PRS 352 Research, Planning & Evaluation	(4)
<b>Total Credits Required</b>	<b>22</b>

## Social Work

Degree offered: Bachelor of Arts

See also: Peace and Justice



## Sociology

Social Work is a profession that helps people cope with environmental demands, strengthen their social relationships and enrich their ways of living. Building on and integrated with a liberal arts base, the curriculum of the Social Work major is presented from a generalist, ecological perspective that prepares students for entry level professional practice working with individuals, families, groups, agencies and communities. This curriculum encompasses both art and science in the creative integration of professional values, foundation knowledge and skills for application in unique situations. The course of study emphasizes assisting students to achieve an understanding of the knowledge and attitudes needed in order that the social worker can interact effectively across social and cultural diversity. The major includes content in the following five areas: human behavior and the social environment; social welfare policies and services; practice methods; research; and field work.

*The Ohio Dominican University baccalaureate degree in social work program has been granted initial accreditation by the Council on Social Work Education's (CSWE) Commission on Accreditation.*

### Requirements for a B. A. in Social Work

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
SWK 100 Social Problems and Social Policies	4*
SWK 120 Theory and Practice I: Introduction to the Profession	4*
SWK 220 Human Behavior in Social Environment I	4*
SWK 222 Human Behavior in Social Environment II	4*
SWK 320 Theory and Practice II: Direct Services in Social Work	4*
SWK 321 Theory and Practice III: Macro Practice in Social Work	4*
SWK 341 Integr Hum Beh Theories/SWK Practice	2*
SWK 346 Global Ethnic Relations	4*
SWK 352 Research Methods	4*
SWK 480 Field Work I	4*
SWK 481 Field Work II	4*
SWK 482 Seminar I	2*
SWK 483 Seminar II	2*
<b>Required Correlatives:</b>	
<i>Select one course from the following:</i>	4
BIO 105 Principles of Human Anatomy (4)	
BIO 107 Principles of Biology (4)	
MTH 140 Introduction to Statistics	4
PSY 100 Introduction to Psychology	4
SOC 101 Introduction to Sociology	4
Social and Behavioral Science Electives	8
<b>Total Credits Required</b>	<b>70</b>
* Used to calculate the Major GPA	

## Sociology

Degree offered: Bachelor of Arts

See also: Social Work  
Peace and Justice

The Sociology major focuses on a comprehensive, macroscopic understanding of society and social issues. Areas of study include the social construction of reality, socialization, stratification and myriad inequalities

as these are embedded in the social institutions of family, politics, economics, education and religion. Sociology graduates work in social agencies, business, schools and churches, while others continue their study at graduate school.

### Requirements for a B. A. in Sociology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
SOC 101 Introduction to Sociology	4*
SOC 215 Deviance and Institutional Problems	4*
SOC 320 Nonviolent Social Movements	2*
SOC 322 Organizing for Social Change	2*
SOC 346 Global Ethnic Relations	4*
SOC 352 Research Methods	4*
SOC 497 Internship and Seminar	2-8*
SOC 498 Seminar: Theory in Sociology	4*
SOC Electives (8 credits)	8*
SCE 000 Senior comprehensive Examination	--
<b>Required Correlatives:</b>	
SWK 100 Social Problems and Social Policies	4
MTH 140 Introduction to Statistics	4
PSY 100 Introduction to Psychology	4
PSY 212 Social Psychology	4
<b>Total Credits Required</b>	<b>50-56</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in Sociology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
SOC 101 Introduction to Sociology	4
SOC 320 Nonviolent Social Movements	2
SOC 322 Organizing for Social Change	2
SOC Electives (12 credits)	12
<b>Total Credits Required</b>	<b>20</b>

## Spanish

The Spanish program offers a minor in Spanish. In a balanced approach to the study of Spanish, the program emphasizes the development of language proficiency along with an understanding of the values, beliefs, social norms, history and cultural traditions that define and direct the lives of those from various Spanish-speaking cultures.

### Requirements for a Minor in Spanish

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
SPN Electives above SPN 110 (no more than 4 credits in SPN 220)	20
<b>Total Credits Required</b>	<b>20</b>

# Sport Management

Sport Management is a comprehensive field of study that includes the management, marketing, promotion, communication, legal preparation, and financing of sport and recreation facilities, events, and organizations. The mission of the Sport Management Program is to provide students with coursework and field experiences that develop contemporary sport management knowledge, skills, and dispositions while encouraging contemplation of truth, community involvement, multicultural support, creative inquiry, and ethical values in sport and recreation settings. The vision of the Sport Management Program is to provide a culture of excellence in academic efforts for developing comprehensive sport management skills and talents needed in the professional field or graduate school.

The sport management major adopts an interdisciplinary approach in developing skills and knowledge for effective decision making in sports organizations. It builds upon solid foundation in the liberal arts and a core program in business and economics. The major prepares students for career opportunities with professional and amateur sports teams and clubs and in sports media and sports-related services. Through a strong internship program, each student will demonstrate practical skills in a specific arena of sports industry.

## Requirements for a B. S. in Sport Management

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
<b>Select two courses from the following:</b>	8*
ACT 205 Accounting for Decision Making (4)	
BUS 220 Principles of Marketing (4)	
BUS 240 Management and Organizational Behavior (4)	
FIN 325 Managerial Finance (4)	
PRS 201 Principles of Public Relations (4)	
ECN 101 Principles of Economics	4*
SPM 110 Sport Management	4*
SPM 140 Sport Psychology	4*
SPM 210 Sport Finance and Economics	4*
SPM 220 Sport Marketing	4*
SPM 296 Field Experience in Sport Management	2*
SPM 310 Sport Event and Facility Management	4*
SPM 332 Sport Organizations and Communication	4*
SPM 350 Sport Law	4*
SPM 496 Professional Experience in Sport Management	4*
SPM 498 Seminar in Sport Leadership and Ethics	4*
<b>Required Correlatives:</b>	
MTH 140 Introduction to Statistics	4
CIS 105 Introduction to Computer Systems	2
CIS 106 Intermediate Computer Systems	2
<b>Total Credits Required</b>	<b>58</b>

## Requirements for a Minor in Sport Management

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
SPM 110 Sport Management	4
SPM 140 Sport Psychology	4

SPM 210 Sport Finance and Economics		4
SPM 220 Sport Marketing		4
SPM 350 Sport Law		4
Select one courses from the following:		4
SPM 310 Sport Event and Facility Management	(4)	
SPM 332 Sport Organizations and Communication	(4)	
<b>Total Credits Required</b>		<b>24</b>

## Theatre

See also: Communication Studies

Students majoring in any program in the University may choose a minor in Theatre. This 24-credit program focuses on performance, dramatic form and dramatic literature. The Theatre minor may be appropriate for students desiring the Integrated Language Arts Licensure or students wishing to develop public presentation skills such as poise, control, oral and physical expressiveness. Participation in the activities of the “Melodramatics” is encouraged.

### Requirements for a Minor in Theatre

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
THR 181 Introduction to Theatre	4
THR 244 Oral Interpretation	4
THR 270 Acting	4
THR 348a Th. St.: The Tragic Vision	4
THR 348b Th. St.: The Comic Vision	4
<i>Select one course from the following:</i>	4
ENG 456 Studies in Drama	(4)
ENG 463 Age of Shakespeare	(4)
<b>Total Credits Required</b>	<b>24</b>

## Theology

Degree offered: Bachelor of Arts; Associate of Arts

Theology is an attempt to come to an intellectually honest understanding of one's faith relationship with God. At Ohio Dominican University theology is done from within the context of the Roman Catholic tradition. The degree programs help to prepare students for pastoral or youth ministry, religious education in parishes and diocesan schools, and/or graduate studies in theology.

### Requirements for a B. A. in Theology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
THL 113 Basic Christian Beliefs	4*
THL 203 The Gospels	4*
THL 234 Jesus: Revelation of God	4*
THL 348a Th.St.: The Human and the Transcendent	4*
<i>Select one course from the following:</i>	4*

THL 348b Th.St.: Early Christian Writ.	(4)	
THL 348c Th.St.: Thomas Aquinas	(4)	
THL 348d Th.St.: History of Israel in Story	(4)	
THL 348e Th.St.: Augustine of Hippo	(4)	
Theology Electives		12*
<b>Total Credits Required</b>		<b>32</b>
* Used to calculate the Major GPA		

### Requirements for an A. A. in Theology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
THL 113 Basic Christian Beliefs	4*
THL 203 The Gospels	4*
Theology Electives	16*
General Electives	26
<b>Total Credits Required for major</b>	<b>50</b>
* Used to calculate the Major GPA	

### Requirements for a Minor in Theology

Courses	Credits
For Pre-requisites and Co-requisites please see course descriptions.	
THL 113 Basic Christian Beliefs	4
Theology Electives (at least one biblical course)	16
<b>Total Credits Required</b>	<b>20</b>

### Requirements for Columbus Diocesan Certification

Neither Ohio Dominican University nor the state of Ohio grants certification for the teaching of religion; the Columbus diocese does certify religion teachers for Catholic schools. Students who wish to be certified to teach religion in the Diocese of Columbus are encouraged to arrange approval of courses with the diocesan director of religious education.

Theology majors who wish to teach religion in the Columbus Catholic high school system are encouraged to take EDU 220 and EDU 487 or their equivalents as approved by the diocesan director of religious education.

Secondary education majors planning to teach in the Columbus Catholic high school system are required to have a theology major or 30 semester credits in theology for full-time teaching of religion, 18 semester credits for part-time teaching of religion.

## Women's Studies

The aim of the minor in Women's Studies is to provide students with the option of focusing on women's issues as a theme in the curriculum of the University. Gender is one of the main dimensions of what it means to be human in all known times and places. Awareness of the role of gender in the conduct of human affairs enhances comprehension and understanding of the human condition.

## Requirements for a Minor in Women's Studies

Courses	Credits
ENG 451 Studies in Women's Literature	4
PSY 348a Th.St.: Psychology of Women	4
Elective course	4
<i>Select two courses from the following:</i>	8
SWK 250 Women, Politics & Economics (4)	
ENG 348d Th.St.:Women in Literature & Psychology (4)	
PHL 206 Philosophy of the Person (4)	
PSY 255 Human Sexuality (4)	
<b>Total Credits Required</b>	<b>20</b>



**Undergraduate  
Course Descriptions by Discipline**





# Accounting

## **ACT 100 Survey of Accounting**

**4 credits**

The focus of this course is on understanding the meaning of the numbers presented in financial reports, their relationship to each other and how they are used in evaluation, planning and control. The course is designed for non-business majors.

## **ACT 205 Accounting for Decision Making**

**4 credits**

This course is an introduction to financial and managerial accounting. Students will explore the practical and theoretical aspects of decision making and problem solving associated with asset, liability, equity related accounts, along with planning operations, controlling activities and making decisions. The course will provide students with an understanding of the uses and limitations of accounting information (internal and external) in economic decision making. This course is designed for non-accounting majors.

## **ACT 210 Accounting for Financial Decision Making**

**4 credits**

A study of basic concepts and fundamentals underlying the measurement, valuation, analysis and communication of financial accounting information to external users for decision making and problem solving. Co-requisites: CIS 105-106.

## **ACT 220 Accounting for Managerial Decision Making**

**4 credits**

A study of basic concepts and fundamentals underlying the planning, controlling and communicating of managerial accounting information to internal users for decision making and problem solving. Pre-requisite: ACT 210 with a minimum grade of C-; or permission of instructor and division chairperson.

## **ACT 310 Intermediate Accounting I**

**4 credits**

A detailed study of the theoretical and practical aspects of the conceptual framework of financial systems, including an in-depth examination of generally accepted accounting principles (GAAP). Emphasis is placed on asset valuation and financial statement reporting. Pre-requisites: ACT 220 with a minimum grade of C-, or permission of instructor and division chairperson.

## **ACT 320 Intermediate Accounting II**

**4 credits**

This course continues the study begun in ACT 310 by exploring additional theoretical and practical aspects of financial reporting systems. Emphasis is placed on liability and equity valuation and disclosure. Pre-requisite: ACT 310 with a minimum grade of C-; or permission of instructor and division chairperson.

## **ACT 330 Legal Concepts for Accountants**

**2 credits**

A study of the primary laws affecting the practice of accounting. Emphasis is placed on contracts, property, uniform commercial code, bankruptcy, business organization structure, governmental regulations and accountants' legal responsibility. Pre-requisite: ACT 320 with a minimum grade of C-; or permission of instructor and division chairperson.

## **ACT 340 Cost Accounting**

**4 credits**

A comprehensive investigation of procedures, models and costing systems for service and manufacturing organizations. Emphasis is placed on information relevancy for decision making and problem solving. Pre-requisite: ACT 220 with a minimum grade of C-; or permission of instructor and division chairperson.

## **ACT 397 Accounting Internship**

**4 credits**

A supervised and structured work experience (60 clock hours for each semester hour) designed to integrate practice and theory. Students must register for this course prior to starting employment. Grading is on a Pass/Fail basis. Some sections may include a service-learning component. Pre-

requisite: ACT 320 with a minimum grade of B or better; or permission of instructor and division chairperson; successful completion of application requirements for internship.

**ACT 410 Accounting Information Systems** **2 credits**

A study of the design, implementation and evaluation of accounting systems, including emphasis on the application of accounting regulations (GAAP) to transaction processing, internal accounting controls, and revenue and expenditure cycles. Pre-requisites: ACT 220 with a minimum grade of C-; CIS 105, CIS 106.

**ACT 420 Taxation** **4 credits**

A comprehensive study of the theory and provisions of the federal income tax system and its application to individuals and businesses. Pre-requisite: ACT 220.

**ACT 430 Auditing and Assurance Services** **4 credits**

An introduction to auditing and other assurance services to assist students in understanding audit decision making and evidence accumulation in today's complex auditing environment. Emphasis is placed on internal control policies, generally accepted accounting principles (GAAP), generally accepted auditing standards (GAAS), audit sampling, accumulation of audit evidence, and substantive tests of controls and transactions. Pre-requisite: ACT 320 with a minimum grade of C-; or permission of instructor and division chairperson.

**ACT 440 Advanced Accounting** **4 credits**

The study of advanced accounting topics that includes an examination of partnership formation and liquidation; home office and branch accounting; consolidations; and accounting for non-profit organizations. Pre-requisite: ACT 320 with a minimum grade of C-; or permission of instructor and division chairperson.

**ACT 450 Advanced Tax Law** **2 credits**

An investigation of the theory and provisions of federal tax law and its application to corporations, estates and trusts. Pre-requisite: ACT 420 with minimum grade of C-; or permission of instructor and division chairperson.

**ACT 2/3/485 Special Topics** **2-4 credits**

Course coverage varies depending on interests of students and faculty. Topics may include cases in financial statement reporting, accounting theory, fund accounting, corporate consolidations, accounting history, or international accounting. Pre-requisite: ACT 220 with a minimum grade of C-; or permission of instructor and division chairperson.

**ACT 2/3/486 Independent Study** **2-4 credits**

Individually supervised research projects designed to provide students with the opportunity to analyze accounting topics that are not covered in other accounting information systems courses. Pre-requisite: ACT 220 with a minimum grade of C-; or permission of instructor and division chairperson.

## **American Sign Language**

**ASL 110 Elementary American Sign Language I** **4 credits**

An introduction to both the expressive and receptive nature of American Sign Language, a visual language that consists of hand sign, body language and facial expressions as well as a manual alphabet. Topics include the vocabulary and grammatical structure of ASL, deaf culture and the history of sign language.

**ASL 111 Elementary American Sign Language II** **4 credits**  
Continuation of ASL 110. Further development of vocabulary and sentence structures of American Sign Language (ASL). Focus on the expressive and receptive skills that are needed to be able to sign with fluency. Continued study of deaf culture. Pre-requisite: ASL 110. Fulfills Language requirement.

**ASL 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of American Sign Language. Pre-requisite: Consent of instructor.

**ASL 2/3/486 Independent Study** **1-4 credits**  
Intensive individual work in American Sign Language. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Art

**ART 100 Studio Humanities** **4 credits**  
An introduction to the creative process through visual art studio experience. Emphasis is on materials exploration and the variety of media considered "fine art," as well as the development of critical thinking skills involved in art production. This course partially fulfills Arts and Ideas requirement.. Not open to students with credit for ART 115.

**ART 101 Academic Drawing** **4 credits**  
A studio exploration of traditional drawing techniques and materials focusing on the realistic depiction of observed forms and objects. Using basic drawing materials, students will concentrate on the construction of still life objects, landscape forms, objects in nature and the human figure. Designed to provide a foundation for advanced study in art. This course partially fulfills Arts and Ideas requirement..

**ART 110 Two Dimensional Design** **2 credits**  
A studio introduction to the basic elements of composition and visual organization. Based on work with point, line, plane and shape, this course will explore the fundamentals of design, perception and visual thinking while initiating the student in the use of design tools, materials and processes. Co-requisite: ART 111. This course partially fulfills the Arts and Ideas requirement.

**ART 111 Three Dimensional Design** **2 credits**  
A studio introduction to the design and organization of forms in space. Using a diversity of simple materials, students will learn to construct, carve, model and cast basic abstract and realistic forms. This course will explore the fundamentals of visual organization in relief as well as in the round. Materials may include clay, plaster, wire, cardboard, natural and found objects. Co-requisite: ART 110. This course partially fulfills Arts and Ideas requirement..

**ART 116 Fundamentals of Photographic Art** **4 credits**  
An exploration of the fine arts through the processes and aesthetics of black and white photography with an emphasis on the technical skills required to express oneself through the medium. Concepts and theory are read, discussed, demonstrated and applied through a series of visual problems. Student must have a 35mm single reflex camera (SLR) with a manual override. Fee. This course partially fulfills Arts and Ideas requirement..

**ART 117 Basic Introduction to Painting** **2 credits**  
In this half semester course, non-art majors will be exposed to the basics of the fine art of painting. Students will paint a variety of subjects, from still life to the human figure, using a variety of painting media such as acrylic, watercolor and colored ink. This course partially fulfills the Arts and Ideas requirement.

**ART 118 Basic Introduction to Drawing****2 credits**

In this half semester course, non-art majors will be exposed to the basics of the fine art of drawing. Students will draw a variety of subjects, from still life to the human figure, using charcoal, conte, India ink, colored chalks and pencil. This course partially fulfills the Arts and Ideas requirement.

**ART 120 Basic Design for Electronic Media****4 credits**

An introduction to the basic principles of visual design as applied to the electronic media. Topics will include line, mass, volume, proportion, balance, color, etc. Also covered will be graphic file formats, clip art manipulation, basic layout programs and elementary web design. This course partially fulfills Arts and Ideas requirement..

**ART 123 Gallery Visits****4 credits**

An art appreciation course that focuses on the art scene in central Ohio. Students will view art in a variety of settings from the artist's studio to the museum. Lecture and media programs will prepare students for the field trips. Oral and written critiques of the exhibitions will be required as well as a comprehensive research report on a local artist's work or on an exhibition featured in this class. Students are responsible for transportation and any admission fees. This course partially fulfills Arts and Ideas requirement..

**ART 150 History of Western Art I****4 credits**

A survey of Western art from prehistory through 16<sup>th</sup> century Mannerism. Emphasis is on the formal development of art and its connection to society through the examination of the visual arts as cultural artifacts. This course partially fulfills Arts and Ideas requirement..

**ART 151 History of Western Art II****4 credits**

A survey of Western art from the 17<sup>th</sup> century Baroque to the present day. Emphasis is on the formal and technological development of art, both traditional and postmodern forms, in relation to society. This course partially fulfills Arts and Ideas requirement..

**ART 156 Ceramics I****4 credits**

A general introduction to studio ceramics. Emphasis is placed on acquisition of hand building techniques, ceramic design concepts, development of individual design criteria, glaze experimentation, fundamental types of ceramic ware and kiln procedures. Fee. This course partially fulfills Arts and Ideas requirement.

**ART 201 Figure Drawing****2 credits**

A structured approach to drawing the human form. This studio will present a study of anatomy as it relates to the rendering of the head and figure. Students will use a variety of materials applicable to classical drawing techniques as they learn measurement, proportion and volume. Special emphasis will be placed upon the study of drawings of the masters since the Renaissance. Pre-requisites: ART 101, 110, 111.

**ART 202 Perspective Drawing****2 credits**

A studio investigation of the principles and applications of perspective systems in both the fine and technical arts. Projects will include one-point, two-point and measured systems as they relate to freehand and formal design. Stress will be placed upon precision and systematic use of methods and mechanical tools. Students will study the development and history of perspective use by artists, designers and architects. Pre-requisites: ART 101, 110, 111.

**ART 204 Typography****4 credits**

Students will develop skills in the visualization and creation of letterforms using calligraphy, geometric construction, and free-hand manipulation and explore the expressive potential of different fonts. Lecture and demonstration will explore the related history of typography and graphic design emphasizing major artists, movements and schools. Pre-requisites: ART 101, 110, 111.

**ART 205 Graphic Design I****4 credits**

A studio investigation of design principles and perceptual theories as they apply to the production of visual information and ideas. Emphasis is on the use of the computer in conjunction with the traditional studio materials to analyze and solve visual problems. Projects dealing with optical cues, image manipulation and typographic design will stress a systematic and precise approach to the use of design tools, organization of visual ideas and specific application of design solutions. Pre-requisites: ART 101, 110, 111, 204.

**ART 210 Botanical Illustration****2 credits**

This course is an introduction to the history and technique of botanical illustration. Emphasis is on the development of observational skills and how they can be refined and used in conjunction with basic drawing principles to create aesthetically pleasing and scientifically accurate depictions of botanical specimens. This course partially fulfills Arts and Ideas requirement.

**ART 215 Introduction to Textiles****2 credits**

This course explores the diverse and fascinating world of textiles through an in-depth study of surface design techniques. Attention is given to the history, materials, and techniques of different color applications. This course explores traditional and nontraditional means of altering and enriching the surface of pliable materials using techniques such as wax resist, paste resist, silk painting, and the tied and shaped resist processes of Shibori. This course partially fulfills the Arts and Ideas requirement.

**ART 220 Introduction to Book Arts****2 credits**

This course is an introduction to the creation of books from non-Western forms such as the scroll and side-stitch to the traditional hard-cover codex. Students will learn about the traditional book binder's canon of materials and then explore how contemporary book artists have expanded this canon. This course partially fulfills the Arts and Ideas requirement.

**ART 223 Art Criticism****2 credits**

This course is an introduction to the significant themes and issues in contemporary theory and criticism as they impact the ways in which art is produced, viewed, and written about today. This course will provide students with the practical knowledge and skills to comprehend and critically evaluate the vast body of theory and criticism currently being written on the arts and to critically examine their own experience and perspectives on art education and the practice of art. Attention is given to the history, purposes, theoretical bases, and evaluation. The course is writing intensive. This course partially fulfills the Arts and Ideas requirement.

**ART 237 Art for Teachers****2 credits**

A survey of art materials and techniques appropriate for young children. Emphasis is on the integration of principles and historic developments of art with methods for promoting and evaluating the visual development of young children. Emphasis will be placed on curricular adaptations for children with special needs, evaluation techniques, student portfolios, cross-disciplinary planning and whole curriculum development.

**ART 260 Color Theory****2 credits**

Using basic painting materials this studio will explore the science, history, and applications of color mixing, color harmony and color perception. Projects will focus on both traditional approaches and contemporary effects of color use in fine and applied arts. Pre-requisites: ART 101, 110, 111.

**ART 261 Painting Techniques and Materials****2 credits**

Using basic painting materials this studio will explore the processes of painting as applied to traditional and contemporary approaches. Students will experiment with methods used in watercolor, oil, acrylic and mixed media. This course will stress the preparation of paper, board and canvas, constructing stretchers, matting and framing. Pre-requisites: ART 101, 110, 111.

**ART 270 The History of Women in Art**

**2 credits**

This course looks at the vital role women have played as artists in Western society from the beginning of recorded history to the present day. Emphasis will be placed on the analysis of the artist as a distinct product of her specific historical time and an exploration of the wide-ranging media she used, from clay and plant matter to embroidery, ceramics, oil paint, and digital media. This course partially fulfills the Arts and Ideas requirement..

**ART/HST/POL 279C Reflections on the Common Good: American Political Thought: Nature and the Common Good**

**4 credits**

A study of the concept of nature as used in Anglo-American thought and how these usages influence an understanding of the natural, social, and political environments of the United States. Special emphasis given to American political theory, its illustration through the 19<sup>th</sup> century American landscape movement, and the inability of U.S. thinkers to appreciate the common good. Not open to students with credit in POL/HST/ART-335 or POL-348F.

**ART 301 Advanced Drawing**

**4 credits**

A further investigation of drawing techniques concentrating on figure drawing with the use of the nude model. Utilizing a wide range of both drawing and painting materials, this course will stress the development of an individual and expressive approach to the head and figure while maintaining an adherence to the principles of anatomy and observation. Pre-requisites: ART 101, 201, 202.

**ART/PRS 330 Media Design and the Creative Process**

**4 credits**

This class will help students to start *thinking* like an artist and designer. Adobe PhotoShop will be the main software program. The basics of image design including an emphasis on the creative process will be taught. Students will be encouraged to experiment and to create in-depth digital images. Pre-requisite: PRS 201 for Public Relations majors only.

**ART 337 Visual Art Methods Grades 4-12**

**4 credits**

An exploration of art materials, techniques and developmental theory for use in classrooms, grades 4 - 12. Evaluation techniques, cross-disciplinary planning, whole curriculum development, multicultural theory, classroom critical writing skills, and student portfolio development will also be emphasized.

**ART/POL 348g Thematic Studies: Art, Politics and the Pursuit of Truth**

**4 credits**

An interdisciplinary study of the influences politics has on art and the question of how art and politics inform the human search for truth through an investigation of artistic masterworks from the Middle Ages through the twentieth century. Selected images of masterworks will be discussed and annotated. Pre-requisites: ENG 101-102 or 110-111; or consent of instructor. This course partially fulfills the Arts and Ideas requirement.

**ART/POL 348h Thematic Studies: Modernism in its Time**

**4 credits**

An interdisciplinary study of the social, political and intellectual culture of Modernism through the lens of the visual arts. Selected examples of visual art of the Western World will be studied in the context of their specific artistic movements as well as in conjunction with contemporaneous events in Western society such as the Great War, the American Depression, WWII, the Holocaust and the dropping of the Atomic Bomb. This course partially fulfills the Arts and Ideas requirement.. Pre-requisites: ENG 101-102 or 110-111.

**ART 352 Problems in Painting**

**4 credits**

A rigorous exploration of both traditional and contemporary approaches to painting. Studio problems will involve the student in a study of the classical themes such as the figure, landscape and still life as well as contemporary ideas such as abstraction, formal construction and mixed media painting. Emphasis is on the development of the student's own unique visual and physical skills. Pre-requisites: ART 101, 110, 111, 260, 261.

**ART 353 Historic Painting Techniques****4 credits**

This course introduces the student to historically-accurate painting techniques such as fresco, encaustic, egg tempera, and gold leafing through primary text material and visits to the special collections of the Columbus Museum of Art, the Cleveland Museum of Art, and The Ohio State University Rare Manuscript Collection. Pre-requisites: ART 101, 110, 111, 260, 261.

**ART 356 Ceramics II****4 credits**

A further exploration of three dimensional form and materials begun in ART 156-Ceramics. Composition, structure, construction, design, and glaze technique will be explored through extended projects in clay and clay in combination with other materials. An individual response to major ceramic artists will be stressed. Pre-requisite: ART 156.

**ART 365 Printmaking****4 credits**

This course is a studio survey of the traditional canon of printmaking methods. Students will be taught relief printing, monotype, drypoint, etching and silk-screen and the history of the print as an art form. The student will spend half of the term working on Ohio Dominican University's historic intaglio press. Fee. Pre-requisites: ART 101, 110, 111, 156, 260, 261.

**ART 483 Graphic Design II****4 credits**

A further investigation of design materials and computer graphics related to the solving of visual problems in advertising, page design and typography. Projects will cover a wide range of areas applicable to print and electronic media. Course will emphasize the development of an individual response to major concepts, movements and applications of graphic design. Pre-requisites: ART 101, 110, 111, 204, 205, 260, 261.

**ART 484 Senior Portfolio Seminar****4 credits**

This course needs to be taken the fall before a student's Senior Thesis Exhibition (ART 498) and is meant to be a practical preparation for the exhibition itself as well as the development of the student's portfolio for graduate school, school placement in the case of Visual Arts Licensure, and job placement after graduation. The student will be guided through the process of applying to graduate school and post-graduation jobs, put together a professional portfolio, write artists' statements, and meet with a variety of arts professionals from the community including Artist's Grants officers from Greater Columbus Arts Council, working fine art and design professionals, and school art specialists.

**ART 1/2/3/485 Special Topics****1-4 credits**

A study of topics in art or visual communication of special interest to a specific group of students. Pre-requisite: Consent of instructor.

**ART 2/3/486 Independent Study****1-4 credits**

Intensive individual work in an area of art or visual communication. Pre-requisite: Consent of instructor, academic advisor, division chairperson.

**ART 497 Internship****1-4 credits**

Supervised internship of 40 clock hours for each semester credit in a setting meeting the needs and interests of the student. Pre-requisite: Junior standing; B average; consent of instructor, academic advisor and division chairperson; successful completion of application requirements for internship.

**ART 498 Senior Studio and Thesis Exhibition****4 credits**

As a culmination of their study, seniors will select, research, produce and exhibit an individual project related to the goals of their specific major and their individual interests. With subject matter approved by a committee of the division faculty, this project, part written research thesis and part exhibition, will be defended before a committee of the division faculty. Pre-requisites: Completion of the major course sequence.



# Biology

- BIO 105 Principles of Human Anatomy and Physiology** **4 credits**  
A survey of the morphology and function of the human body. The intent of this course is to provide each student with the intellectual competence to manage his/her own health concerns; laboratory included.
- BIO 107 Principles of Biology** **4 credits**  
A survey of the basic concepts of biology including cell physiology, classical and molecular genetics, ecology, evolution, and plant anatomy and physiology; laboratory included.
- BIO 111 General Biology I** **4 credits**  
An in-depth study of the basic concepts of biology including cellular organization and function, bioenergetics, Mendelian and molecular genetics, diversity of life, and evolution. Designed to provide a foundation for advanced study in the biological sciences; laboratory included. Co-requisite: CHM 109 or CHM/PHY 102 for Middle Childhood Education licensure.
- BIO 112 General Biology II** **4 credits**  
This course is a continuation of BIO 111. The major emphasis of this semester is on the systems of mammalian life, behavior, higher plants and ecology; laboratory included. Pre-requisites: BIO 111 or 107 with grades of C or better for Middle Childhood Education licensure; CHM-109 or CHM/PHY 102 with grades of C or better for Middle Childhood Education licensure.
- BIO 224 Botany** **4 credits**  
A survey of the plant kingdom including morphology, physiology, and ecology of plants and plant communities; laboratory included. Pre-requisite: BIO 107 or 112 with a grade of C or better.
- BIO 227 Microbiology** **4 credits**  
A comprehensive study of the morphology, physiology, and genetics of algae, bacteria, fungi, protozoa, and viruses (primary emphasis on bacteria). Laboratory emphasizes sterile culture techniques and identification of unknown cultures. Pre-requisites: BIO 111 with a grade of C or better; CHM 110.
- BIO/ENV 228 Ecology and Environmental Studies** **4 credits**  
A survey of living systems and their inter-relationship with the environment, including humans. The laboratory portion of the course includes fieldwork. Pre-requisite: BIO 107 or 112 with a grade of C or better; Co-requisite: CHM 110.
- BIO 249 Medical Terminology** **2 credits**  
A class in terminology pertaining to modern medicine, disease treatment, anatomy and physiology. Pre-requisites: BIO 111-112 with grades of C or better.
- BIO 252 Human Nutrition** **4 credits**  
A study of the biological foundations of nutrition, its biological and physiological phenomena and its association with health issues. Pre-requisites: BIO 107 or 112 with a grade of C or better; CHM 109.
- BIO 330 Ecology** **4 credits**  
An introductory course in basic ecology, the study of the flows of matter and energy in nature, and the relationship between living things and the environment. This includes relationships between individuals, populations, and ecosystems, and changes over time. Labs will be field and microcosm explorations. Pre-requisites: BIO 112 with a grade of C or better; CHM 102 or CHM 109.
- BIO 341 Human Anatomy** **4 credits**

A system-based study of the human gross anatomy. Includes a cadaver-based laboratory exploration of human gross anatomy. Pre-requisites: BIO 111-112 with a grade of C or better; Junior standing or Pre-Nursing program.

**BIO 342 Human Physiology**

**4 credits**

An examination of the major mammalian physiological systems including the nervous, muscular, endocrine, circulatory, respiratory, renal, digestive, and reproductive systems; laboratory included. Pre-requisites: BIO 111-112 with a grade of C or better. Co-requisite: CHM 110 and junior standing or Pre-Nursing Program. Not open to students with credit for BIO 242.

**BIO 344 Immunology**

**4 credits**

A study of the theoretical foundations and clinical applications of immunology; laboratory included. Pre-requisites: BIO 105 and 107 or 111-112 with grades of C or better; CHM 229 and junior standing.

**BIO 348a Thematic Studies: Evolution**

**4 credits**

A study of the biological foundations of evolutionary theory and its intellectual consequences; laboratory included. Pre-requisites: ENG 101-102 or 110-111.

**BIO 348b Thematic Studies: Infectious Diseases**

**4 credits**

An exploration of the role of infectious disease in shaping the world, both the past and present. The types of agents that cause infectious disease will also be examined; laboratory required. Does not count as a biology elective for the Biology major. Pre-requisites: ENG 101-102 or ENG 110-111.

**BIO 354 Exercise Physiology**

**4 credits**

A study of muscle action. This class studies the effects of acute and chronic exercise on the human body. Laboratory included. Pre-requisites: BIO 341-342.

**BIO 366 Genetics**

**4 credits**

A survey of major principles of Mendelian, molecular, and population genetics and the societal issues raised by recent advances in this field; laboratory included. Pre-requisites: BIO 111-112 with a grade of C or better; Co-requisite: CHM 229 and Junior standing.

**BIO/CHM 451 Biochemistry**

**4 credits**

Advanced study of the molecular basis of biological systems emphasizing the relationship between structure and properties, energetics, kinetics, and metabolic pathways. Pre-requisite: BIO 111 with a grade of C or better; CHM 230.

**BIO 469 Cell Biology**

**4 credits**

A study of processes common to life at the cellular level including: biochemical and structural organizations, membrane function, motility, signal transduction, growth, division and genetic regulation of the cell. Pre-requisites: BIO 111-112 with a grade of C or better; CHM 229 and junior standing.

**BIO/CHM/ENV/PHY 473 Research Methods**

**2 credits**

An introduction to independent scientific research with emphasis on experimental design, literature survey, data collection, and analysis. Pre-requisite: Consent of the instructor.

**BIO/CHM 2/3/482 Directed Topics**

**2 or 4 credits**

This course gives the student experience in helping teach a college science laboratory. Students enrolled in this course will aid in lab preparations, teaching of labs and/or design of experiments. Course may be taken more than once for a total of no more than eight credit hours and applies toward the major. Graded on a pass/fail basis. Pre-requisites: Junior standing, consent of the instructor and academic advisor.

**BIO 1/2/3/485 Special Topics** **4 credits**  
Study in an area of interest related to biology. May be taken more than once. Pre-requisite: Consent of instructor.

**BIO 2/3/486 Independent Research** **1-8 credits**  
Laboratory and/or field research in which a student pursues an investigation of a selected area. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**BIO/CHM/ENV/PHY 498 Seminar** **2 credits**  
A survey of the literature in an area of current interest in the natural sciences. Special emphasis is placed on interpretation of published work. Pre-requisite: Consent of the instructor.

## **Business Administration**

**BUS 100 Introduction to Adult Studies** **2 credits**  
This is an introductory course for adult students seeking to complete an undergraduate degree in the Ohio Dominican LEAD program. It provides the student with an overview of important concepts of self-management and of an awareness of effective skills for implementation of University level study.

**BUS 101 Foundations of Business** **4 credits**  
A survey course covering the rudiments of business. Topics include historical perspectives, organization structure, management, production, finance, marketing and regulatory agencies. Not open to students who have credit in BUS 220, 240, or 325.

**BUS 102 Use of Technology in Business** **2 credits**  
This course is designed to introduce students to a set of simple productivity tools that help managers become more efficient and effective. The course major topics include how to develop the characteristics of an effective manager, with a specific focus on teamwork, communicating, planning, problem solving, and leading change.

**BUS 120 Business Communication** **4 credits**  
This course provides the student with the tools necessary to write effective business letters, memos, and reports. This is an intensive writing course that requires the composition of business documents including a formal report and a group presentation. Not open to students with credit for ENG 220.

**BUS 200 Resources for Business Studies** **2 credits**  
A survey of the basic sources and research methods in the field of Business with an emphasis on print, CD-ROM, database and online resources.

**BUS 201 Management Development Portfolio** **2 credits**  
A focus on personal development and learning. The student will complete several self-assessment instruments and an instrument focusing on assessing management competencies. Students will explore models related to principle-based time management and executive development. Students will subsequently craft an individual detailed development plan intended to connect their career goals, academic program, and co-curricular involvements. Pre-requisite: BUS 100.

**BUS 220 Principles of Marketing** **4 credits**  
An introduction to the process of creating and fulfilling consumer and organizational needs through strategies involving the conception, pricing, promotion and distribution of ideas, goods, and services in a market economy.

**BUS 221 International Marketing****4 credits**

This course focuses on theory and practice of marketing across international borders with an emphasis on the development of appropriate marketing strategies applicable to foreign socioeconomic and cultural environments. Case studies are utilized. Pre-requisite: BUS 220.

**BUS 240 Management and Organizational Behavior****4 credits**

This course focuses on the role of the manager in contemporary business and explores behavioral science concepts and research directed toward understanding human behavior and management within organizations.

**BUS 245 Labor Relations****4 credits**

Human interrelationships within industry including formal and informal relationships among participants, labor-management-government relations, conflict and conflict resolutions. A study of the structure, development, and operation of present day unions and pertinent legislation; development and procedures of collective bargaining.

**BUS 251 Retailing****4 credits**

A study of the role of retail organizations in creating customer satisfaction. Course topics include the evolution and dynamics of the retail industry, contemporary business practices, organizational structures, operational functions, physical distribution, and retail mathematics. Pre-requisite: BUS 220; MTH 100 or equivalent.

**BUS/PRS 270 Integrated Marketing Communication****4 credits**

An overview of promotion as one key component of a marketing strategy. Students review the possible elements that may comprise an organization's promotional mix: e.g., public relations, personal selling, advertising, and sales promotion. Pre-requisites: BUS 220.

**BUS 275 Advertising****4 credits**

Hands-on exposure to advertising and its role within an organization's promotional strategy. Students work on a team project based on a case study of an organization and prepare a marketing communication presentation. This course also addresses the criteria for scheduling of advertising and identification of appropriate media to reach target markets. Pre-requisites: BUS 220 and ECN 101.

**BUS 301 Conflict Resolution and Negotiation for Managers****4 credits**

This course will explore theories and models related to conflict resolution in management and interpersonal settings. Through role-playing activities students will practice and develop relevant skills and capabilities. The course will also explore theories related to developing the capacity and perspectives necessary to effectively negotiate under a variety of conditions.

**BUS 305 Non-Profit Management****4 credits**

A study of non-profit management in our contemporary United States society with an emphasis on (1) functional areas such as fund raising/grant writing, education/programming, communications/public relations; and, (2) management issues such as board relations, planning, budgeting, and mission-driven decision making. Pre-requisite: Junior or senior status.

**BUS 310 Fundamentals of Leadership****4 credits**

This course is a general introduction to the history and current theories undergirding contemporary thought on leadership. The course will expose students to key leadership theories and concepts and their practical application. Additionally, the course will utilize contemporary and historical cases to deepen awareness and illustrate key concepts. Finally, the course will provide students an opportunity to identify leadership in the context of their personal experience and reflect upon related implications.

**BUS 311 Leadership****2 credits**

This course is designed to introduce students to contemporary leadership theory. Additionally, the course connects leadership theory to exemplars in literature and cinema as well as experiential activities. Finally, the course provides students an opportunity to reflect upon and examine their own personal leadership development. Pre-requisites: BUS 240 and junior or senior status.

**BUS 312 Employee Training and Development****2 credits**

This course introduces the student to the broadening role of training and development in organizations and allows for practical applications of best practices employed in the field today. Topics include program design, learning theory, assessment, transfer of training, program evaluation, training methods, and employee development. Pre-requisites: BUS 240 and junior or senior status.

**BUS 315 Gender and the Workplace****2 credits**

This course addresses the impact of gender on employment decisions, work teams, leadership, sexual harassment, workplace romance, career development, the glass ceiling, diversity, and work-family balance issues. Men and women are equally touched by gender bias; this course allows the student the opportunity to understand more fully how organizations, managers, and individuals can work to ensure that all people have fulfilling and productive careers, regardless of their gender. Pre-requisites: BUS 240 and junior or senior status. This course partially fulfills the diversity, global, and multicultural requirement.

**BUS 318 Business and Society****2 credits**

This course employs the stakeholder management framework to contemporary issues in business and management while focusing heavily on business's social and ethical responsibilities to both the internal and external stakeholder groups. Special emphasis is placed on the business-government relationship, crisis management, global ethics, and the impact of each on contemporary business and society. Pre-requisites: BUS 240, ECN 101, and PHL 346.

**BUS 343 Human Resource Management****2 credits**

This course provides a broad understanding of the complex role of the human resource management function. Special emphasis is placed on demographic, professional and workforce trends that shape human resource management in contemporary business. Co-requisite: BUS 345. Pre-requisite: BUS 240. Not open to students who have completed BUS 243.

**BUS 345 Business and Employment Law****2 credits**

Introduction to the American legal system, dispute reconciliation, and functions of the law emphasizing employment law issues to include employee rights, equal opportunity employment, compensation matters, and emerging legal issues in personnel administration. Co-requisite: BUS 343. Not open to students who have completed BUS 250.

**BUS 348g Thematic Studies: Business Ethics****4 credits**

A study of ethical theory and principles applied to contemporary problems in business. Special emphasis on the intersection of business, ethics, law, and public policy. Use of case method. Pre-requisites: ENG 101-102 or 110-111. Not open to students with credit for PHL 242 and PHL 348b. This course fulfills the diversity, global, and multicultural requirement.

**BUS 355 Organizational Behavior and Group Dynamics****4 credits**

Managerial effectiveness is significantly related to the capacity to understand and act on factors related to individual, structural, and group dynamics in an organization. This course focuses on the impact that individuals, groups, and structures have on behavior within an organization. Furthermore, it explores the relationship between these factors and individual and organizational performance. While generally focusing on foundations of individual and group behavior, specific topics include motivation, job satisfaction, perception, decision making, power and policies, communication, culture, and organizational structure.

**BUS 360 Innovation and Entrepreneurship****2 credits**

This course examines creativity and innovation in existing businesses as well as in entrepreneurial ventures. The course will explore the structural and management variables that support creating and sustaining work environments that foster innovation. Finally, the course will explore the factors unique to the entrepreneurial start-up venture. Pre-requisites: BUS 240 and junior or senior standing.

**BUS 361 Starting a New Business Venture****2 credits**

This course focuses on the start-up phase of the entrepreneurial venture as well as all the related financial, operational, marketing, and relational challenges. It also examines attributes of successful new businesses as well as issues related to the innovation of new products and services. Pre-requisites: BUS 240 and junior or senior standing.

**BUS 362 Building, Operating, and Passing on a Family Business****4 credits**

This course focuses on issues related to the developmental lifecycle of the family business. Given that the vast majority of active (large and small) businesses are family businesses, this course examines critical success factors related to growth, success and succession. Pre-requisites: BUS 240 and junior or senior status.

**BUS 370 Professional Selling****2 credits**

This course is organized around the process of making informative and persuasive verbal strategies, presentation materials and formats, handling objections, reaching decisions, and servicing customers as these topics apply to any member of an organization who makes a presentation. Case study, role playing, professional speakers, and group interactions project the student into the real world of the business person and salesperson. Pre-requisite: BUS 220.

**BUS 371 Sales Force Management and Leadership****2 credits**

This course focuses on an examination of the common problems confronting the sales manager. Topics include recruiting, selecting, training and education, motivating, leadership and supervision, and compensation and evaluation. Emphasis is placed on the personal side of management throughout the course. Pre-requisite: BUS 220.

**BUS 373 Managing the Diverse Workforce****2 credits**

Organizational leaders are now confronted with the challenge of how to effectively manage a workforce that is increasingly diverse. Implicit in this challenge is the recognition that qualified employees hail from a variety of cultural backgrounds or group identities. The expectation is that managers will have the interpersonal skills and abilities to successfully and positively interact with people who are different from themselves. The purpose of this course is to examine how diversity affects interpersonal and intergroup interactions in organizations, to develop an understanding of what diversity means, and to explore contemporary organizational strategies for managing workplace diversity. Pre-requisite: BUS 240.

**BUS 378 Marketing for Service Industries****2 credits**

This course is an exploration and study of the nature of service organizations and the principles that guide the marketing of their products. Emphasis will be placed upon a marketing mix that is fundamentally different than that found in traditional goods marketing. Pre-requisite: BUS 220.

**BUS 381 Merchandising****4 credits**

A study of merchandising with primary emphasis on fashion-related goods and the textile and apparel industry. Students consider presentation, cost, time, schedules, distribution, planning, and allocation of goods and services. Pre-requisites: ACT 210, BUS 220, and MTH 140 or consent of the chairperson.

**BUS 460 Contemporary Issues in Management****2 credits**

This course is designed as a seminar in order to introduce students to current trends and thinking in management. Shared readings will be selected to reflect advances in management thought

along a number of fronts including such areas as measuring and improving performance, quality, change management, global management, and others. Additionally, students will have an opportunity to conduct a significant research and/or applied project in their area of professional interest. For example—projects may focus on professional fields such as human resource management, entrepreneurial studies, family business, and others. Pre-requisites: BUS 240; junior or senior status; and one of the following courses: BUS 305, 315, or 362.

**BUS 1/2/3/485 Special Topics**

**4 credits**

Study of a timely topic in business.

**BUS 2/3/486 Independent Study**

**1-4 credits**

Intensive individual work, which may include project research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**BUS 496 Advanced Readings and Topics in Management**

**4 credits**

A seminar course intended as a capstone learning experience. Students will read and discuss a personalized list (related to their core management interests and linked to their development plan) of “seminal” written works in management—some contemporary and others from the past. Students will complete a personalized learning project as a part of the course that is aligned with their career goals and that integrates learning from their program. Finally, students will revisit the personal development plan created during BUS 201, reflect upon its contents, assess current progress, and draft modifications based on progress and emerging perspectives.

**BUS 497 Internship**

**2-4 credits**

A supervised internship of 40 clock hours for each semester credit hour. Intensive work experience. The internship placement and activities are arranged with the advisor, the student, and the representative from the sponsoring organization. Open only to Business Administration majors with a minimum of a 3.0 grade point average who have completed BA/BUS 220, 240, and 325. Pre-requisites: Consent of instructor, academic advisor, and division chairperson; successful completion of application requirements for internship.

**BUS 498 Seminar in Organizational Strategy**

**4 credits**

This course is the capstone learning experience for business administration, international business, finance, and accounting majors. It focuses on how firms formulate, implement, and evaluate strategies. The course is designed to integrate student’s functional business knowledge in the service of completing a strategic business analysis of an existing organization or through building a strategic business plan for an entrepreneurial new business venture. Pre-requisites: BUS 220, 240, 343, 345; FIN 325.

## Chemistry

**CHM 102 Basic Chemical Principles**

**2 credits**

Basic principles of chemistry, emphasizing understanding of atomic structure, chemical bonding, and classical reactions. Designed for non-science majors; includes laboratory. Pre-requisite: MTH 100 or equivalent placement. Not open to students with credit for CHM 101.

**CHM 109 General Chemistry I**

**4 credits**

Foundations of chemistry for Science majors. Topics include atomic structure, chemical bonding, stoichiometry, phases of matter, chemical energetics, molecular geometry; includes laboratory. Pre-requisite: High school chemistry with at least a B grade. Co-requisite: MTH 101 or equivalent placement.

- CHM 110 General Chemistry II** **4 credits**  
Continuation of basic principles of chemistry: solutions, equilibria; acids and bases; electrochemistry; nuclear chemistry; descriptive inorganic and organic chemistry. Laboratory experiments in conjunction with the theory. Pre-requisite: CHM 109 with a grade of C or better.
- CHM 113 Organic and Biological Chemistry** **4 credits**  
A study of the basic concepts and principles of organic and biochemistry as they apply to the health sciences: recognition of functional groups, naming and drawing of structures, prediction of products, protein structure and function, enzymes, nucleic acid and protein syntheses, carbohydrate metabolism, aerobic respiration and energy production, and fatty acid metabolism with accompanying laboratory experiences. Includes some coverage of buffers and nuclear medicine. This course will not replace CHM 110 for Biology or Chemistry majors and minors. Pre-requisite: CHM 109 with a grade of C or better.
- CHM 229 Organic Chemistry I** **4 credits**  
A study of the fundamental theory and laboratory techniques of organic chemistry. Topics include reactions of functional groups, reaction theory, and stereochemistry. Pre-requisite: CHM 110 with a grade of C or better. Co-requisite: BIO 111.
- CHM 230 Organic Chemistry II** **4 credits**  
A continuation of Organic Chemistry I. Topics include reactions of functional groups, spectroscopy, and polymer chemistry; includes laboratory. Pre-requisite: CHM 229.
- CHM 359 Analytical Chemistry** **4 credits**  
Theory and methods of analytical chemistry including classical quantitative analysis and introduction to instrumental analysis. Emphasizes chemical equilibrium principles, statistical analysis of data, computer usage, and development of problem solving and technical skills in the laboratory. Pre-requisite: CHM 230; MTH 160; junior standing.
- CHM 360 Instrumental Methods of Analysis** **4 credits**  
Theoretical principles and laboratory applications of instrumentation, including spectroscopic methods, electrochemical methods, methods of separation, and radiochemical methods. Pre-requisites: CHM 359.
- CHM/PHY 439 Thermodynamics and Kinetics** **4 credits**  
Topics include the kinetic theory of gases and the three basic laws of thermodynamics and their application to pure substances, simple mixtures, and chemical equilibria. Latter topics include kinetics of reactions. Includes laboratory. Pre-requisites: CHM 230; MTH 241; PHY 219, 220.
- CHM/PHY 440 Quantum Mechanics and Spectroscopy** **4 credits**  
Quantum mechanics - topics include quantum theory, atomic and molecular structure, theoretical principles of spectroscopic and resonance methods, and surface science; includes laboratory. Pre-requisites: CHM/PHY 439.
- CHM/BIO 451 Biochemistry** **4 credits**  
Advanced study of the molecular basis of biological systems emphasizing the relationship between structure and properties, energetics, kinetics, and metabolic pathways. Pre-requisite: BIO 111 with a grade of C or better; CHM 230.
- CHM/BIO/ENV/PHY 473 Research Methods** **2 credits**  
An introduction to independent scientific research with emphasis on experimental design, literature survey, data collection, and analysis. Pre-requisite: Consent of the instructor.
- CHM/BIO 2/3/482 Directed Topics** **2 or 4 credits**  
This course gives the student experience in helping teach a college science laboratory. Students enrolled in this course will aid in lab preparations, teaching of labs and/or design of experiments.



Course may be taken more than once for a total of no more than eight credit hours and applies toward the major. Graded on a pass/fail basis. Pre-requisites: Junior standing, consent of the instructor and academic advisor.

**CHM 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study of a particular area such as electrochemistry, inorganic reaction mechanisms, quantum theory, or advanced organic chemistry. Pre-requisite: Consent of instructor.

**CHM 2/3/486 Independent Study** **1-4 credits**  
Conference, library, and laboratory work. Research investigations for qualified students who are taking a concentration in chemistry. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**CHM 490 Field Placement** **1-4 credits**  
Supervised placements in local laboratories having analytical and research facilities. Restricted to Chemistry majors. Pre-requisites: CHM 360 and consent of instructor.

**CHM/BIO/ENV/PHY 498 Seminar** **2 credits**  
A survey of the literature in an area of current interest in the natural sciences. Special emphasis is placed on interpretation of published work. Pre-requisite: Consent of the instructor.

## Communication Studies

**COM 105 Foundations of Oral Communication** **4 credits**  
A study of the principles and processes of oral communication with emphasis on speech design and delivery. Vocal and linguistic skills will be practiced. Critical thought will be developed through analysis of current and historical speeches.

**COM 132 Interpersonal Communication** **4 credits**  
Focus on communication theories as applied to individual and small-group situations. Topics such as perception, nonverbal communication, language, and self-disclosure are examined using readings, in-class exercises, and analysis of actual situations. This course fulfills the diversity, global, and multicultural requirement.

**COM/LNG 242 Cross-Cultural Communication** **4 credits**  
An exploration of the ways in which cultural factors, including rituals, attitudes, values, beliefs, behavior, and cultural assumptions, affect communication. Topics will include models of cultural effect, relationship of dominant and non-dominant cultures, religious traditions, para-language, non-verbal communication, chronemics, and proxemics. Especially appropriate for majors in the areas of business, communication, criminal justice, sociology, social work, and education. This course fulfills the diversity, global, and multicultural requirement.

**COM 245 Group Communication** **2 credits**  
Communication theory as applied in the small group. Forms and formats of the group experience will be examined. Topics for study include group dynamics, leadership, and problem solving.

**COM 255 Persuasion** **2 credits**  
Persuasion as a rational process with primary emphasis upon the art, science, and craft of argument. Topics include the importance of the audience, formal and informal fallacies, the Toulmin model, and standards of evidence.

**COM 260 Mass Media** **4 credits**  
A consideration of the cultural, psychological, social, ethical, legal and aesthetic aspects of television, radio, film, print journalism, new communication technologies and other mass media

channels in contemporary society. A study of the processes and effects of mass communication systems with student involvement in media appreciation.

**COM 265 Television Production**

**4 credits**

An introduction to the skills and equipment used in television and video productions, particularly ENG or film-style video production using the single camera. Areas addressed include audio, composition, scripting, lighting, and simple electronic editing.

**COM 303 Organizational Communication**

**4 credits**

Communication theory in organizational contexts is studied with emphasis on classical structural theory, transitional theories, and contemporary theories. Organizational communication perspectives on topics such as organizational climate, information flow, decision making, and power are stressed.

**COM 348 Thematic Studies: Rhetorical Communication Theory**

**4 credits**

The rhetoric of Western thought will be examined in three stages: classical rhetorical theory, British rhetorical theory, and contemporary rhetorical theory. This analysis will focus on the communication process in terms of its philosophical bases, its major variables, and its forms and effects. Pre-requisites: ENG 101-102 or 110-111. Not open to students with credit for COM 348C.

**COM 1/2/3/485 Special Topics**

**1-4 credits**

A study of topics in communication of special interest to a specific group of students. Pre-requisite: Consent of instructor.

**COM 2/3/486 Independent Study**

**1-4 credits**

Intensive individual work in an area of communication studies. Pre-requisites: Junior standing; 3.0 GPA in all course work, must have completed at least two courses in communication studies, consent of instructor, academic advisor and division chairperson.

**COM 497 Internship**

**1-4 credits**

Supervised internship of 40 clock hours for each semester credit in a setting meeting the needs and interests of the student. Four credits maximum. Pre-requisites: Junior standing, 3.0 GPA in all course work, must have completed at least two courses in communication studies, consent of instructor, academic advisor, and division chairperson; successful completion of application requirements for internship.

**COM 498 Communication Seminar**

**4 credits**

Intensive study of selected issues in communication studies. An integrating experience for communication studies majors including the development of a major research or creative project in an area of individual interest. Pre-requisites: Senior standing or consent of instructor and completion of at least two courses in communication studies.

## **Computer Information Systems**

**CIS 105 Introduction to Computer Systems**

**2 credits**

An introduction to basic computer technology and terminology: functions of operating systems, file structures and storage, ports and interfaces, the internet, and computer ethics. Students will learn to be informed consumers of technology and will gain laboratory experience with wordprocessing, spreadsheet, and presentation software packages. Not open to students with credit for both CIS 103 and CIS 104. Course will not apply to a major in CIS.

**CIS 106 Intermediate Computer Systems****2 credits**

This course centers on the principles, use, and evaluation of computer hardware and software as applied to various fields, particularly business and education. Issues of information systems, electronic commerce, and artificial intelligence will be among the topics discussed. Includes laboratory experience with spreadsheet and database software packages. Pre-requisite: CIS 105. Not open to students with credit for both CIS 103 and CIS 104. Course will not apply to a major in CIS.

**CIS 108 Computer Applications for Business****2 credits**

An introduction to basic computer technology and terminology needed for the understanding and use of computer applications in business environments. Topics include: input, output, file structures, and storage devices. Students will gain laboratory experience with word processing, spreadsheet, database and presentation software.

**CIS 120 Electronic Design and Layout****4 credits**

Exploration of practical concepts and use of computer applications for graphic design, media creation and editing, optimal file-format usage, and efficient layout.

**CIS 150 Programming in C/C++****4 credits**

Introduction to structured programming techniques, design, and style. Concepts of modularity and elementary data structures are introduced. The laboratory component of the course emphasizes the logical approach to problem solving through the analysis of concrete examples and programming problems. Pre-requisite: MTH 100 or equivalent.

**CIS 152 Programming in Java****4 credits**

Introduction to structured programming techniques, design, and style from a specifically object-oriented perspective. The laboratory component emphasizes the logical approach to problem solving through the analysis of concrete examples and programming problems. Pre-requisite: CIS 150.

**CIS 180 Survey of Computer Information Systems****4 credits**

An exploration of information technology as it is used in both corporate and consumer environments. Serves as an introduction to the fundamentals of computer systems, with a practical goal of understanding and evaluating the relative benefits of a variety of hardware and software products. Provides a basic overview of business productivity software. Some sections may include a service-learning component.

**CIS 200 Data Structures****4 credits**

Continuation of CIS 150. Development of algorithms, programs, and data structures with emphasis on the implementation of arrays, records, stacks, queues, trees, and linked lists. Pre-requisite: CIS 150; Pre-requisite or Co-requisite: MTH 145. Not open to students with credit for CIS 202 or CIS 250.

**CIS 203 Electronic Spreadsheets****2 credits**

Work with electronic spreadsheet concepts and features using a current microcomputer spreadsheet package. Pre-requisite: CIS 106 or equivalent.

**CIS 210 Assembly Language****4 credits**

Study of the interface between computer hardware and software. Topics covered include data definitions, control structures, interrupt handling, macros, and the assembly process. Pre-requisite: CIS 150.

**CIS 230 Operating Systems****4 credits**

Study of operating system concepts, including simple processing, concurrent processing, deadlock, memory management, processor scheduling, disk scheduling, protection mechanism, and file systems. Pre-requisite or Co-requisite: CIS 200.

- CIS 234 Database Management Systems** **4 credits**  
 A study of relational database management concepts and features, including the creation, maintenance, and manipulation of database files using a current relational database management system. Pre-requisite: CIS 106 or CIS 180 or equivalent. Not open to students with credit for CIS 204 and CIS 340.
- CIS 240 COBOL Programming and File Design** **4 credits**  
 Introduction to COBOL programming language and file processing techniques, with emphasis on the principles of sequential, indexed, and random access file organization and management. Pre-requisite: CIS 150 or previous programming experience.
- CIS 316 Networks and Data Communications** **4 credits**  
 A study of current trends, concepts, and goals in computer networks and data communications, including protocols, configurations, implementations, and applications with emphasis on local area networks and internetworking. Pre-requisite: CIS 106 or CIS 180. Not open to students with credit for CIS 206 and CIS 310.
- CIS 324 Systems Analysis** **4 credits**  
 Examination of the tools and techniques for the analysis, design and implementation of information systems with an emphasis on current trends and studies. Pre-requisite or Co-requisite: CIS 234. Not open to students with credit for IS 224 or CS 345.
- CIS 330 Operating Systems Laboratory** **4 credits**  
 Students program a significant portion of a conventional, process-based operating system. Components include memory management, process management, process coordination and synchronization, interprocess communication, and device drivers. Pre-requisites: CIS 210 and CIS 230.
- CIS 334 Advanced Database Management** **2 credits**  
 Continued application of database management with emphasis on particular database management systems and languages – (a) Advanced SQL, (b) Oracle, (c) DB2, (d) FileMaker. Repeat credit possible for different topics. Pre-requisite: CIS 234.
- CIS 350 Advanced Data Structures** **4 credits**  
 Extensive exploration of lists and trees, their various implementations and applications to stacks and queues, sparse matrix and graph representation. Students write programs using dynamic and object-oriented techniques. Pre-requisites: CIS 200 and MTH 145. Not open to students with credit for CS 250.
- CIS 352 Programming for Internet Applications** **2 credits**  
 Examination of programming languages and techniques for web client and/or web server applications – (a) JavaScript, (b) Visual Basic, (c) Perl, (d) XML, .NET. Repeat credit possible for different topics. Pre-requisites: CIS 120, CIS 200 and CIS 316.
- CIS 460 Planning and Management of Information Systems** **4 credits**  
 An in-depth study of the theoretical and practical uses of information systems for management decision making and strategic planning. Problems and illustrations used in the course will be abstracted from actual business situations, including microcomputer and mainframe examples. Pre-requisites: CIS 324. This course should be taken toward the end of the degree program.
- CIS 1/2/3/485 Special Topics** **1-4 credits**  
 A study of topics in computer information systems not covered by the standard curriculum but of special interest to faculty and students. Pre-requisite: Consent of the instructor.
- CIS 2/3/486 Independent Study** **1-4 credits**

Intensive individual work in an area of computer information systems. Includes Honors Program research or the development of a major computer project in an area of interest to the student that is not covered in other courses in the department. Pre-requisites: eight hours of previous CIS course work, consent of the instructor, academic advisor, and division chairperson.

**CIS 497 Professional Experience**

**1-4 credits**

Supervised employment experience in a computer science related field with 40 hours of work for each semester hour of credit. Graded Pass/Fail. Pre-requisites: CIS 350 or 460 and consent of the division chairperson; successful completion of application requirements for internship. This course should be taken in the final semester.

## **Criminal Justice**

**CRJ 105 The Criminal Justice System**

**4 credits**

An introduction to the U.S. justice system. An analysis of the formal components of the system--law enforcement, prosecution, the courts, and corrections--and the processes by which these functions interrelate. The course is designed to give the student a comprehensive perspective of the system of justice in the U.S.

**CRJ/POL 230 The Law, Society, and Polity**

**4 credits**

An introduction to the notion of law, its function in society, its place in a political system. Examination of the relationship of law to economic, social and political reality; the role of the judicial process in policymaking. Consideration is given to Common Law and Civil Code legal systems; substantive and procedural aspects of civil and criminal law with emphasis on understanding the nature of the law.

**CRJ/POL 231 The History of the Constitution of the United States of America**

**4 credits**

An examination of the nature, scope, and history of U. S. government as embodied in the U. S. Constitution. Special emphasis on the constitutional limits to and extent of federal power as developed since 1787 through the history of leading constitutional Supreme Court decisions: judicial review, federalism, commerce and taxation, the contract clause, due process, equal protection, and civil liberties. Pre-requisites: POL 101 or POL/CRJ 230. Not open to students who have completed POL/CRJ 261.

**CRJ/POL 232 The Bill of Rights**

**4 credits**

A study of the historical, political effects the Bill of Rights has had on law and society in the United States of America. Special emphasis on the first amendment; due process, civil and criminal rights; the Civil Rights movement; the Women's movement; and gender/sexual equality. Pre-requisites: POL 101 and 230 or 231. This course fulfills the diversity, global, and multicultural requirement.

**CRJ/POL 236 The Judicial Process**

**4 credits**

Treatment of the workings and problems of the U.S. judicial system with emphasis on the structure and function of the federal and state court systems; criminal procedure and pertinent legal aspects of corrections.

**CRJ 237/PJU 230 Interpersonal Negotiation and Mediation**

**4 credits**

This course introduces basic and intermediate level skills useful for resolving interpersonal conflict and reconciling relationships post trauma. Building on an understanding of conflict theory and communication, the course uses skills of active listening, problem-solving and bargaining in family, work and community conflicts. Emphasis will be placed on training through simulations and role-play. There will be a review of existing theory and cases of social conflict resolution. Particular attention will be focused on the areas of interest-based negotiation, principled mediation and victim-offender reconciliation.

**CRJ 242 Principles of Investigation****2 credits**

The preparation of specialized reports and social histories for both the public and private sector and the development of investigative resources for the collection of required data and information. A study of basic concepts of the investigative process; a review of current policies and standards; an analysis of the roles played by investigators working within the criminal justice system; ethical considerations; the use of technical equipment and various investigative techniques.

**CRJ/POL 279A Reflections on the Common Good: Environmental Values Policymaking****4 credits**

This course explores how the “common good” might be considered a way of judging government’s actions with respect to the natural environment. Some environmentalists wonder if conventional thinking—even democracy itself—is up to the challenge. Course will illustrate real-world technical complexities and uncertainties, and the existence of competing worthy (and costly) common objectives besides environmental protection, stand in the way of any easy solutions to environmental problems. This course is necessarily interdisciplinary since neither nature nor policymaking is organized by academic departments. Pre- or Co-requisite: ENG-102. Not open to students with credit in CRJ/POL-258.

**CRJ/SOC 263 Juvenile Delinquency****4 credits**

The history of the treatment of juvenile offenders, patterns of delinquency, treatment modalities, causative factors, the juvenile justice system, social and cultural influences upon juveniles in modern society, and current theories of juvenile delinquency.

**CRJ 268 Victimology****2 credits**

An examination of theory and research of victims of crime, with particular emphasis on victims of child abuse and neglect, domestic violence including spousal abuse, elder abuse and exploitation, rape and other forms of sexual violence. The psychological and physiological reactions of crime victims to trauma and implications for appropriate treatment practices within the criminal justice system will be examined with attention to diversity of ethnic and cultural backgrounds.

**CRJ 269 Community-Based Corrections****2 credits**

A study of strategies toward justice that can be implemented in the community setting. Includes a focus on rehabilitative approaches in lieu of institutionalization for selected populations as well as a critical analysis of definitions and parameters of the concept of community. This course partially fulfills the diversity, global, and multicultural requirement.

**CRJ 280 Police and Modern Society****4 credits**

A review of the historical, philosophical, and legal issues related to the role of the police, both public and private, in a modern democratic society. This course fulfills the diversity, global, and multicultural requirement.

**CRJ 305 Law, Order: Citizen State****4 credits**

An analysis of public and private institutions and structures affecting the socio-cultural bonds of society and ways of understanding human rights; an examination of the underlying historical, philosophical and legal issues of freedom, security, and citizenship in contemporary social settings.

**CRJ 315 Institutional Corrections****2 credits**

Examination of correctional institutions and correctional policy with emphasis on the social and political contexts and consequences of contemporary correctional policies and practices. Issues examined include: mass incarceration, prisoner re-entry, and the impact of correctional policy on communities.

**CRJ 320 Women, Crime, and Criminal Justice****2 credits**

The study of women crime victims, offenders, and criminal justice professionals. Issues examined include: victimization of women including sexual assault and domestic violence, patterns of criminality of female offenders, theories of female criminality, and incarcerated female offenders.

**CRJ 348a Thematic Studies: Violence, Terror and Political Change****4 credits**

Consideration of the nature of violence and terror as instruments of reconsequences of aggression and violence for economic, social, and political life; alternative modes of social change; revolutionary and evolutionary methods for changing and reforming social structures. Pre-requisites: ENG 101-102 or 110-111.

**CRJ/SOC 348b Thematic Studies: Prisons and Mental Hospitals****4 credits**

An historical review of the notions of criminality and mental illness with a focus on the emergence and development of prisons and mental hospitals. Pre-requisites: ENG 101-102 or 110-111.

**CRJ/SOC/SWK/POL 352 Research Methods****4 credits**

This course examines research design and measurement techniques useful for understanding social science research. The course is skill based involving students in designing and carrying out an original research project, tabulating and analyzing the data, and writing a research report. Of particular interest are issues of problem definition, conceptualization and operationalization of research questions, sampling, and application of various methodologies from experimental designs to evaluation research. Pre-requisites: MTH 140; junior standing or consent of the instructor.

**CRJ/SOC 365 Criminology****4 credits**

Study of the nature, distribution and types of crime in society. Theories of crime causation in both historical and contemporary perspectives are examined. Pre-requisite: CRJ 105, junior or senior standing or consent of instructor.

**CRJ/POL/SOC 379C Reflections on Justice: Causes of Collective Violence: Terrorism, Genocide, War****4 credits**

This is an introduction to theories of conflict and war from the inter-group to the international level. Included are causes of terrorism, ethnic conflict and genocide, revolution, and interstate war. This includes an analysis of causes of conflict at four levels: individual, small group, the nation/state, and the international system. This course is interdisciplinary, drawing on theories from biology, psychology, sociology, economics, and political science. Case studies of contemporary conflicts are utilized to explain and test various theoretical perspectives and to examine the consequences of war.

**CRJ 1/2/3/485 Special Topics****2-4 credits**

Intensive reading and class discussion of selected topics in criminal justice not covered in regular courses.

**CRJ 2/3/486 Independent Study****2-4 credits**

Intensive reading or special research projects for students with advanced standing. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**CRJ 497 Internship****4 or 8 credits**

Supervised internship of 50 hours of activity for each hour of credit in an approved agency setting. Placements are arranged in cooperation with the student and agency representative. Readings from professional publications, which are related to the student's internship, will be assigned and reviewed during regularly scheduled meetings with the instructor. Pre-requisites: Junior standing, 2.5 GPA or permission of the instructor, and four courses in areas of concentration; successful completion of application requirements for internship. No more than 8 hours of internship credit allowed. Course will be graded Pass/Fail.

**CRJ 498 Seminar: Issues in Criminal Justice****4 credits**

Intensive study and analysis of selected current issues in the field of criminal justice. Includes research paper. Pre-requisites: Senior standing and completion of at least two courses in criminal justice or consent of instructor.

## Economics

**ECN 101 Principles of Economics****4 credits**

Survey of macro and micro economic reasoning including the theories of national income accounting, fiscal and monetary policy formulation, and price and output determination in various competitive situations.

**ECN 201 Economics for Managers****4 credits**

A study of microeconomics and its relevance to managerial decisions in for-profit and not-for-profit enterprises. Topics covered include--demand and supply analysis, production and cost analysis, market structure and firm behavior, profit analysis, pricing practices, economic analysis of capital projects, and legal and regulatory environment of business.

**ECN 220 Intermediate Macro Economics****4 credits**

An intermediate level course continuing the concepts of economic aggregates and modern employment theory; the determinants and statistical measurement of the national income, consumption, investment and saving; the impact of fiscal policy and governmental actions. Pre-requisite: ECN 101.

**ECN 225 Intermediate Micro Economics****4 credits**

An intermediate level course emphasizing the micro theories of price and resource allocation under different market conditions and the distribution of the proceeds to the various factor claimants. Pre-requisite: ECN 101.

**ECN 230 Money, Credit, and Banking****4 credits**

A study of the role of money and credit in economics, its effect on societal norms past and present; the Federal Reserve System and its instruments of monetary policy with their ultimate effect on the producer and/or consumer; the influence of monetary and fiscal policy on economic growth and stability. Pre-requisite: ECN 101.

**ECN 240 International Trade and Finance****4 credits**

Analysis of the principles and practices of foreign trade; mechanisms of international finance; investments; balance of payments; survey of existing commercial treaties and agreements; international trade policies; and leading world trade institutions. Pre-requisite: ECN 101.

**ECN 251 Comparative Economic Systems****4 credits**

Examines the differences and similarities between various economic systems. Covers the economies of different countries in Europe, Asia, Africa, and the Americas. It also studies the problems of transition of socialist systems to market-based economies. Pre-requisite: ECN 101.

**ECN 255 Public Finance****4 credits**

Economic analysis of public debt, expenditures and revenues. Examines the role of government, with particular attention to public goods theory, project evaluation using cost-benefit analysis, and taxation. Covers the economic basis of government programs such as social security and food stamps. Some sections may include a service-learning component. Pre-requisite: ECN 101.

**ECN 260 Financial Institutions and Markets****4 credits**

This course brings in a historical and evolutionary perspective, provides a global emphasis where appropriate, and covers the traditional markets and institutions. In addition, the course follows a



flow-of-funds perspective and ends with a discussion on monetary policy. The course provides balanced coverage of the theories, policies, institutions and historical background. The course emphasizes how structural change, globalization, innovation, and technology affect the financial environment, with attention to how and why institutions and markets evolve. Pre-requisite: ECN 101.

**ECN 320 Development of Economic Theories**

**4 credits**

A systematic study of the development of economic theories from the beginning of the classical tradition through Marxian socialism of the twentieth century with principal attention on modern developments including neo-classicalism, neo-Keynesianism, Rational Expectations, Monetarism, and Supply Side economics. Economics majors will be required to write a thesis paper. Pre-requisites: ECN 220 or 225.

**ECN 1/2/3/485 Special Topics**

**1-4 credits**

Study of a timely topic in economics.

**ECN 2/3/486 Independent Study**

**1-4 credits**

Intensive individual work. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Education

**EDU 103: Early Experience: Early Childhood**

**2 credits**

Supervised early experience of 60-90 hours in an early childhood classroom. This exploratory contact with various school activities is designed to help the student clarify the decision to become a member of the teaching profession. Grading is on a Pass/Fail basis.

**EDU 105: Early Experience: Middle Childhood**

**2 credits**

Supervised early experience of 60-90 hours in a middle childhood classroom. This exploratory contact with various school activities is designed to help the student clarify the decision to become a member of the teaching profession. Grading is on a Pass/Fail basis.

**EDU 110 Early Experience: Intervention Specialist**

**2 credits**

Supervised early experience of 60-90 hours in a special education classroom. This exploratory contact with various school activities is designed to help the student clarify the decision to become a member of the teaching profession.

**EDU 115 Early Experience: Adolescent to Young Adult (Secondary) and Multi-Age (PreK-12)**

**1 credit**

Supervised early field experience of 60-90 hours in the 7-12 (AYA) or PreK-12 classrooms (Arts Education). This exploratory contact with various school activities is designed to help the student clarify their decision to become a member of the teaching profession. Pre-requisite: Sophomore standing. Grading is on a Pass/Fail basis.

**EDU 120 Teaching Reading Through Literature for Children and Young Adults**

**4 credits**

The techniques and methods of teaching reading using literature for pre-school age through young adulthood will be explored. Emphasis is on genres, author and illustrator studies, inter-relationship of reading, writing, listening and speaking, multicultural and international publications, and historical and contemporary publishing trends.

**EDU 140 Instructional Media** **4 credits**  
The design, production, utilization, and evaluation of materials for use in instruction and presentations including those associated with current and emerging technologies. Not open to students with previous credit for LIS 140.

**EDU 210 Understanding Development & Learning of the Young Child** **4 credits**  
This course offers the early childhood education candidate the knowledge and skills needed to understand how children develop and learn, from conception to middle childhood years. Various educational situations, as well as family and community contexts that support physical, social, emotional, language, cognitive, and aesthetic development of the early learner are explored. In addition, a 10 hour field experience in early childhood settings provides the candidate with practical application of theories of development and learning that are presented in the course. Pre-requisite: EDU 103.

**EDU 211 Teaching Phonics and the Structure of Language** **4 credits**  
A study of the phonology, morphology, syntax, semantic and pragmatic underpinnings of English and of the instructional strategies that support language acquisition and literacy. Includes 20 hours of field experience. Pre-requisite: EDU 103, 105, 110 or equivalent.

**EDU 212 Developmental Issues and Practice in Reading** **4 credits**  
A study of the cognitive and linguistic foundations of literacy development in the learner including the cultural, social and psycholinguistic principles and practices underlying reading and learning to read in today's society. Reading comprehension, word recognition, the reading and writing connection and assessment as they interrelate and transactions are explored. Pre-requisite: Prior completion of EDU 211 is recommended.

**EDU 215 Diversity and the Learner** **4 credits**  
A study of individual differences designed to develop an understanding of human growth and development with emphasis on multicultural, psychological, and sociological factors that impact upon the early and adolescent learner, the family, and educational programs. Includes a review of current practices of family involvement in the education and care of the learner. Includes a 20-25 hour service-learning component in addition to class time. Pre-requisite: EDU 103, 105, 110, 115 or equivalent. This course fulfills the diversity, global, and multicultural requirement.

**EDU 218 Early Childhood as a Profession** **4 credits**  
This course provides an overview of the philosophical, historical, theoretical, and social foundations of early childhood education and examines how these practices have influenced current thought. Candidates acquire the knowledge and skills needed to evaluate the quality of early childhood programs, understand the rationale for developmentally appropriate methods, plan and evaluate anti-biased and culturally diverse curriculum and learning environments; design physically and psychologically safe and healthy educational settings; select developmentally and functionally appropriate materials and equipment; and recognize how the physical context, schedule, routine and transitions influence learning. Pre-requisites: EDU 103, EDU 210, or consent of instructor.

**EDU 220 Educational Psychology** **4 credits**  
A research based study of human growth and development as related to teaching and learning. A study of language acquisition, multiple intelligence, learning styles, student diversity and exceptionality, motivation and discipline, learning environments and various forms of assessment/evaluation. Includes field experience of a minimum of 10 hours. Pre-requisites: EDU 105 or 115 or equivalent.

**EDU 230 Introduction to Special Education and Diverse Learners** **4 credits**  
A survey of areas of exceptionality and related topics: learning disabilities, hearing, visual, and orthopedic impairments, behavior, emotional, and communication disorders, developmental disabilities, multiple disabilities, early intervention, transition, giftedness, cultural diversity,

parenting, inclusion, legal and ethical issues, implications for educational planning based on individual abilities and needs. Includes field experience of 20 hours. Pre-requisite/Co-requisite: EDU 105, 110 or equivalent.

**EDU 250 Applied Classroom Management of Students with Disabilities 4 credits**  
The design, implementation, and evaluation of behavior management programs for use with individuals with mild to moderate and moderate to intensive educational needs in a variety of settings. Behavior management programs focus on both the elimination of problem behaviors and the acquisition and maintenance of adaptive skills. Includes field experience of 60-90 hours in MM and/or MI classroom. Pre-requisite: EDU 110 and PSY 100.

**EDU 260 Adults with Disabilities 4 credits**  
An examination of programs and resources for adults with disabilities along with an analysis of school-age curriculum and instruction that facilitate the transition to adulthood. Includes 30 hours of field experience with adults with mild, moderate or intensive educational needs. Pre-requisite: EDU 110 or permission of instructor.

**EDU 261 Technology Applications in Schools 4 credits**  
An introduction to the integration of microcomputers into the instructional program with emphasis on collaborative planning among media specialists, classroom teachers, curriculum coordinators, and administrators. Includes applications to streamline repetitive tasks and enhance communication; introduces software evaluation, telecommunications skills, and multimedia systems.

**EDU 314 Content Area Reading 4 credits**  
An examination of programs and methods in reading with a focus on theory and current research in comprehension, the writing process, critical thinking and content area reading. This includes a minimum of 20 hours of practicum experience. Pre-requisite: Middle Childhood candidates only: EDU 211.

**EDU 314A Content Area Reading and Writing for Early Childhood and Intervention Specialists 4 credits**  
This content area reading course for Early Childhood students and for Intervention Specialists examines literacy strategies for teaching reading and writing in the content areas. The nature and meaning of comprehension, strategic teaching, writing, and what it means to learn with content area texts will be explored. Course includes 20 hours of field experience. Pre-requisites: EDU 120, EDU 211, and EDU 212.

**EDU 315 Diagnostic, Prescriptive & Remediation Techniques in Reading 4 credits**  
A study of reading curriculum methods and materials for the early child and adolescent learner, which derive from current theories and research findings. The course will investigate appropriate prescriptive, diagnostic and remediation techniques that enhance literacy development. Application of these principles to the classroom setting will be explored through several field experiences. Includes a minimum of 20 hours of field experience. Some sections may include a service-learning component. Pre-requisites: EDU 211 and 212.

**EDU 330 Methods of Teaching Elementary Students with Mild to Moderate Educational Needs 4 credits**  
Developing, selecting, and using instructional media/technology and materials, assessments, curriculum, and methods with elementary level students who have Mild to Moderate educational needs. Includes field experience of 60-90 hours in classrooms with children who have MM educational needs. Pre-requisite: EDU 250 or Co-requisite with consent of instructor.

**EDU 331 Methods of Teaching Elementary Students with Moderate to Intensive Educational Needs 4 credits**  
Developing, selecting, and using instructional media and materials, assessments, curriculum adaptations, assistive technology, and methods with elementary level students who have Moderate

to Intensive educational needs. Includes field experience of 60-90 hours in classrooms with children who have MI educational needs. Pre-requisite: EDU 250 or Co-requisite with consent of instructor.

**EDU 332 Strategies for Teaching in an Early Childhood Inclusive Classroom 4 credits**

This course is designed to prepare teacher candidates to develop a supportive inclusive educational setting for all children, ages three through eight, including students with cultural and linguistic diversity, special abilities, developmental delays, and disabilities. Course work and a 25 hour field experience in an inclusive early childhood classroom provide candidates with current knowledge and practices in the field. In addition, this course focuses on establishing and maintaining collaborative relationships with families. Pre-requisites: EDU 103, 210, 211, and 218.

**EDU 333A Early Childhood Science Methods 2 credits**

This science methods course provides early childhood education candidates with the current knowledge and ability to develop and implement meaningful learning experiences for children, ages three through eight years. The emphasis is on learning experiences that are developmentally appropriate, meaningful, and aligned with the science content standards for the state of Ohio. Candidates will be expected to evaluate topics of study in terms of conceptual soundness and intellectual integrity; select and create developmentally appropriate materials, and establish procedures for communicating with families. A field component of this course is included. Pre-requisite: EDU 339. Formerly a component of EDU 343b/343f.

**EDU 333B Early Childhood Math Methods 2 credits**

This math methods course provides early childhood education candidates with the current knowledge and ability to develop and implement meaningful learning experiences for children, ages three through eight years. The emphasis is on learning experiences that are developmentally appropriate, meaningful, and aligned with the mathematics content standards for the state of Ohio. Candidates will be expected to evaluate topics of study in terms of conceptual soundness and intellectual integrity; select and create developmentally appropriate materials, and establish procedures for communicating with families. A field component of this course is included. Pre-requisite: EDU 339. Formerly a component of EDU 343b/343f.

**EDU 333C Early Childhood Social Studies Methods 2 credits**

This social studies methods course provides early childhood education candidates with the current knowledge and ability to develop and implement meaningful learning experiences for children, ages three through eight years. The emphasis is on learning experiences that are developmentally appropriate, meaningful, and aligned with the social studies content standards for the state of Ohio. Candidates will be expected to evaluate topics of study in terms of conceptual soundness and intellectual integrity; select and create developmentally appropriate materials, and establish procedures for communicating with families. A field component of this course is included. Pre-requisite: EDU 339. Formerly a component of EDU 343b/343f.

**EDU 335 Introduction to Middle Childhood, Diversity and Classroom Management 4 credits**

A study of current practices in applied learning and curriculum development for early adolescents with emphasis on the middle school environment. Focus is placed on understanding the diversity of the student as well as organizational structures that support a student-centered curriculum in middle school settings (grades 4-9). Includes current practices of advisories and family involvement in the education and care of the learner. This course has a service-learning component of 15 hours outside of class time. This course fulfills the diversity, global, and multicultural requirement.

**EDU 339 Early Childhood Language Arts Methods and Assessment 4 credits**

This integrated language, literacy and assessment methods course provides early childhood candidates with the current knowledge and ability to develop and implement meaningful learning

experiences for children ages three through eight years old. Candidates will be expected to evaluate topics of study in terms of conceptual soundness, and create developmentally appropriate materials based on curriculum standards. Early childhood candidates will select, evaluate, interpret, and use culturally unbiased informal and formal assessments to plan individualized learning experiences, to develop teaching practices, assess developmental progress of students, and establish procedures for communicating with families. Includes a 30-hour field experience in which teacher candidates apply methods for teaching integrated language, literacy, and assessment in an early childhood setting. Pre-requisites: EDU 103, 210, 211, 212, 218.

**EDU 346 Adolescent to Young Adult (Secondary) and Multi-Age (PreK-12)**

**Methods**

**4 credits**

A study and practice of the art and the science of teaching as informed by state standards for teacher licensure including: secondary curricula, unit/lesson planning, instructional strategies, learning environments, motivation, student diversity and exceptionality, assessment/evaluation, professionalism and an application of instructional technology. Pre-requisite: Admission to the Education Division, EDU 220 or consent of the instructor/advisor. Co-requisite: EDU 346a

**EDU 346a Adolescent to Young Adult (Secondary) and Multi-Age (PreK-12)**

**Methods Field Experience**

**2 credits**

This 60-90 hour field experience consists of two components. The first component is in an Upward Bound or Dominican Academy classroom laboratory experience on campus with high school students of different ages, backgrounds, and exceptionalities. The second component is in a classroom that provides opportunities to observe, participate, teach and work closely with students of different ages, backgrounds, and exceptionalities. Co-requisite: EDU 346

**EDU 347 Language Arts Methods for Middle Childhood & Assessment** **4 credits**

A study of the planning and delivery of the Language Arts curriculum for middle childhood. Ohio's Academic Content Standards will frame the exploration of curriculum, lesson planning, instructional strategies and student assessment. An emphasis is placed on interdisciplinary instruction. Includes a minimum of 30 hours of field experience. Pre-requisites: EDU 105, 211, 220 and 335.

**EDU 348a Thematic Studies: Principles of Education** **4 credits**

A study in educational foundations from diverse perspectives designed to develop an understanding of the historical, sociological, and philosophical roots of education, current developments, and projected futures. Pre-requisites: ENG 101-102 or 110-111; junior standing.

**EDU 349a Middle Childhood Science Methods & Assessment** **4 credits**

A study of the planning and delivery of the science curriculum for middle childhood. Emphasis will be on the philosophy, characteristics, learning theories, lesson planning, assessment and effective classroom practices as applied to the teaching of science in the middle childhood setting. Ohio's Academic Content Standards will frame the exploration of instruction and student assessment. Includes a minimum of 30 hours of field experience. Pre-requisites: EDU 105, 220 or consent of the instructor.

**EDU 349b Middle Childhood Social Studies Methods & Assessment** **4 credits**

A study of the planning and delivery of the social studies curriculum for middle childhood. Emphasis will be on the philosophy, characteristics, learning theories, curriculum, lesson planning, assessment and effective classroom practices as applied to the teaching of social studies in the middle childhood setting. Ohio's Academic Content Standards will frame the exploration of instruction and student assessment. Includes a minimum of 30 hours of field experience. Pre-requisites: EDU 105, 220 or consent of instructor.

**EDU 349c Middle Childhood Mathematics Methods & Assessment** **4 credits**

A study of the planning and delivery of the mathematics curriculum for middle childhood. Emphasis will be on the philosophy, characteristics, learning theories, curriculum, lesson

planning, assessment, and effective classroom practices as applied to the teaching of mathematics in the middle childhood setting. Ohio's Academic Content Standards will frame the exploration of instruction and student assessment. Includes a minimum of 30 hours of field experience. Pre-requisites: EDU 105, 220 or consent of instructor.

**EDU 350 Methods of Teaching Secondary Students with Mild to Moderate Educational Needs**

**4 credits**

Developing, selecting, and using instructional media/technology and materials, assessments, curriculum adaptations, and methods with secondary level students who have Mild to Moderate needs. Includes field experience of 60-90 hours in settings with students who have MM educational needs. Pre-requisite: EDU 330.

**EDU 351 Methods of Teaching Secondary Students with Moderate to Intensive Educational Needs**

**4 credits**

Developing, selecting, and using instructional media and materials, assessments, curriculum, assistive technology, and methods with secondary level students who have Moderate to Intensive needs. Includes field experience of 60-90 hours in settings with students who have MI educational needs. Pre-requisite: EDU 331.

**EDU 352 Adolescent to Young Adult (Secondary) Mathematics Field Experience**

**2 credits**

Students are provided with field opportunities to observe and participate in various aspects of school and classroom settings, in a variety of mathematics areas and administrative elements; to tutor in the content area and to teach reading in the content area; and to relate the NCTM standards to the school curriculum and to align standards to their own unit/lesson planning and performance assessment system. Consists of 120-150 hours of field experience in 7-12 mathematics classrooms. Pre-requisites: EDU 346, 346a, and MTH 352. Co-requisites: EDU 487, 488 or consent of instructor.

**EDU 353 Adolescent to Young Adult (Secondary) Science Teaching Methods/Field Experience**

**4 credits**

This course prepares the science teacher education candidate to teach science to adolescent and young adults in grades 7-12. Through a study and application of the structure of scientific knowledge and the pedagogy of science, the teacher education candidate will be prepared in the art and science of teaching biology, chemistry, physics, and earth/space/environmental science with emphasis on the science processes of investigation, experimentation, problem-solving, critical thinking, value analysis, and concept teaching. Includes 80-120 hours of field experience. Pre-requisites: EDU 346 and 346a. Co-requisites: EDU 487, 488 or consent of instructor.

**EDU 354 Adolescent to Young Adult (Secondary) Social Studies Teaching Methods/Field Experience**

**4 credits**

This course prepares the social studies teacher education candidate to teach social studies to adolescent and young adults in grades 7-12. Through a study and application of the structure of social studies knowledge and the pedagogy of social studies, the teacher education candidate will be prepared in the art and science of teaching American History, World History, and U.S. Government with emphasis on current research, curricular designs, best practices and strategies, and assessment and evaluation techniques appropriate to social studies. Students will understand the interconnectedness of the social studies and the relationship of social studies to other disciplines. Includes 80-120 hours of field experience. Pre-requisites: EDU 346 and 346a. Co-requisites: EDU 487, 488 or consent of the instructor.

**EDU 355 Adolescent to Young Adult (Secondary) Language Arts Teaching Methods/Field Experience**

**4 credits**

This course prepares the language arts teacher education candidate to teach language arts to adolescent and young adults in grades 7-12. Through a study and application of the structure of language arts knowledge and the pedagogy of language arts, the teacher education candidate will

be prepared in the art and science of teaching English and Communications with emphasis on current research, curricular designs, best practices and strategies, and assessment and evaluation techniques appropriate to the language arts. Students will understand the interconnectedness of the language arts and the relationship of the language arts to related disciplines. Includes 80-120 hours of field experience. Pre-requisites: EDU 346 and 346a. Co-requisites: EDU 487, 488 or consent of instructor.

**EDU 357 Library/Media Methods**

**4 credits**

A study of the role of the library/media specialist and program within the instructional process in schools pre K-12. Includes preparation of the media specialist for participation as an educational leader, an equal partner, and a change agent in the curriculum development process at both the building and district levels; for collaboration with other faculty to identify appropriate instructional strategies and creative use of resources; for collaboration with other faculty in the development of learning activities that will encourage students of all ages to assume responsibility for independent learning. Students will explore the distinctive features of several research process models and will practice teaching the construction of effective search strategies. Pre-requisites: EDU 220, 348a; EDU 140, 261, or consent of the advisor.

**EDU 370 Parent/Teacher Collaboration**

**4 credits**

Initiating and maintaining communication and cooperation with parents of children with mild, moderate or intensive educational needs. Topics include the roles and right of parents, parent-teacher conferences, training parents to carry out home programming in a variety of areas, planning and leading parent education groups, identifying and obtaining resources of use to parents and professionals. Includes a field experience of 20 hours in a family setting. Pre-requisite: EDU 250 or consent of instructor.

**EDU 480 Supervised Teaching: Special Education Intervention Specialist**

**10- 15 credits**

Full-time supervised teaching of students with mild, moderate, or intensive educational needs in elementary, middle, or high schools. Pre-requisites: EDU 330 and 350; and/or 331, 351; Co-requisite: EDU 481 or equivalent.

**EDU 481 Teaching Seminar: Special Education Intervention Specialist**

**1 credit**

A discussion of various professional education topics and a sharing of teaching experiences that assist the student in the transition from student to professional teacher. Co-requisite: EDU 480. Grading is on a Pass/Fail basis.

**EDU 482 Supervised Teaching: Early Childhood**

**10-15 credits**

Full-time supervised teaching in an early childhood classroom. Pre-requisites: EDU 315, 332, 339, 333a, 333b, 333c (or equivalent), and 348a. Co-requisite: EDU 483 or equivalent.

**EDU 483 Teaching Seminar: Early Childhood**

**1 credit**

A discussion of various professional education topics and a sharing of teaching experiences that assist the student in the transition from student to professional teacher. Co-requisite: EDU 482. Grading is on a Pass/Fail basis.

**EDU 484 Supervised Teaching: Middle Childhood**

**10-15 credits**

Full-time supervised teaching in a middle childhood classroom. Pre-requisites: EDU 314 and two of the following: 335, 347, 349a, 349b, 349c. Co-requisite: EDU 489 or equivalent.

**EDU 1/2/3/485 Special Topics**

**1-4 credits**

Investigation of a particular issue in education. Pre-requisite: Consent of instructor

**EDU 2/3/486 Independent Study**

**1-4 credits**

Intensive individual work. Includes Honors Program Research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**EDU 487 Adolescent to Young Adult (Secondary) and Multi-Age (PreK-12)  
Student Teaching: Secondary 10-15 credits**

Full-time supervised student teaching in the student's area of licensure. The student teacher assumes responsibility for the full teaching load of the cooperating teacher including planning, teaching, evaluating and managing/disciplining, and teacher duties. Pre-requisites: EDU 346 and 346a; EDU 352/353/354/355/357. Co-requisite: EDU 488 or equivalent.

**EDU 488 Teaching Seminar: Adolescent to Young Adult (Secondary) and  
Multi-Age (PreK-12) 1 credit**

A discussion of various professional education topics and a sharing of teaching experiences that assist the student in the transition from student to professional teacher. Co-requisite: EDU 487. Grading is on a Pass/Fail basis.

**EDU 489 Teaching Seminar: Middle Childhood 1 credit**

A discussion of various professional education topics and a sharing of teaching experiences that assist the student in the transition from student to professional teacher. Co-requisite: EDU 484. Grading is on a Pass/Fail basis.

**EDU 492 Library/Media Center Field Work and Seminar Pre K-12 4-12 credits**

Ten weeks of full-time supervised experience in school library/media centers with visitation/seminar. At pre K-12 levels the student will cooperatively plan and teach information problem-solving skills, participate in school-wide leadership efforts toward integrating technology into the curriculum and assist school personnel in assessing the effectiveness of the school library/media program. The implementation of current research findings will be explored in the seminar. Candidates must have had at least two semesters of library/media courses at ODU. Pre-requisites: EDU 346, 346a, 357 or equivalent.

## English as a Second Language

**ESL 130 Grammar III: Complex Structures 1-4 credits**

Advanced level. Further development of American English and refinement of necessary structures for academic expression.

**ESL 131 Composition III: Research and Academic Writing 1-4 credits**

Advanced level. Various rhetorical modes of writing; introduction to writing research papers; use of library resources. When scheduling permits, students will have the opportunity to register in companion courses outside ESL using the content of the companion courses to develop these skills. Pre-requisite: Placement exam. Fulfills Language Requirement.

**ESL 132 Reading III: Advanced and Literary Texts 4 credits**

Advanced level. Reading and study skills and strategies developed through reading and discussion of texts used in various academic areas. Focus on comprehension, meaning, and inference. Building speed and vocabulary through extensive and intensive reading. Attention to critical reading and affective dimensions of reading. Pre-requisite: Placement exam. Fulfills Language requirement.

**ESL 134 Listening/Speaking III: Academic Discourse 1-4 credits**

Practical experience in academic note taking, oral presentations, methods of textual analysis, academic discussions, and debate. Pre-requisite: Placement exam.

**ESL 185 Special Topics 1-4 credits**

Concentrated study in a particular area of English language. Pre-requisite: Consent of instructor.



**ESL 286 Independent Study****1-4 credits**

Intensive individual work in an area of English language development. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## English Language and Literature

**ENG 100a Basic Composition for International Students****4 credits**

A course in basic composition designed for international students who have completed ESL 131. Students will improve their understanding of theme, development, critical reading, and English grammar. Students who have earned a B or better in ESL 131 may request exemption from ENG 100a from the chairperson of the Language Division. This course does not fulfill composition or literature requirements. When taken, this course must be completed prior to ENG 101.

**ENG 100b Critical Reading****2 credits**

An intensive reading course and instruction of specific reading strategies to prepare the student to comprehend and retain college-level reading and thinking assignments. Focus will be on a practicum approach to reading efficiency and effectiveness. This course does not fulfill composition or literature requirements. When taken, this course must be completed prior to ENG 101.

**ENG 100c Review of Composition****2 credits**

A course in composition designed to equip students with the writing skills necessary for satisfactory completion of typical college writing assignments. Includes sentence structure, writing patterns in paragraphs and essays, and the revision process. This course does not fulfill composition requirements. Does not fulfill literature requirement. When taken, this course must be completed prior to ENG 101.

**ENG 101 Thinking and Writing Across the Curriculum****4 credits**

This course emphasizes the strategies students need for writing and thinking across the curriculum. By practicing writing strategies such as argumentation, researched writing (or writing with sources), summary, analysis, comparison and contrast, definition, students will build the skills needed to succeed as college writers. Each section will focus on a specific theme. Themes from previous classes have included the following: American identity, family, love, the politics of food, Native American culture, and biography. This course does not fulfill the literature requirement. Not open to students with credit for ENG 110.

**ENG 102 Scholarly Adventures: Researched Writing****4 credits**

Building upon the research skills from ENG 101, this course focuses primarily on academic research writing. Intensive reading and writing will be used to develop knowledge of analytical techniques in the liberal arts. There will be specific emphasis on reading strategies, library research, integrating sources, argumentation, and the MLA method of documentation. Each section will focus on a specific theme. Themes from previous classes have included the following: American identity, family, love, the politics of food, Native American culture, and biography. This course does not fulfill the literature requirement. Pre-requisite: ENG 101 or 110. Not open to students with credit for ENG 111.

**ENG 213 Literary Discourse****4 credits**

This course focuses on the various modes and methods of reading essential to the discipline of English. Students will gain an understanding of the terminology appropriate to a wide range of critical approaches: formalist, historicist, reader-response, and feminist, among others. Special attention will be given to the close reading of a variety of genres, a valuable skill with broad and interdisciplinary applications. Recommended for English majors. Pre-requisites: ENG 101-102 or 110-111.

**ENG 215a Survey of British Literature I****4 credits**

Surveys predominantly the traditional, canonical writers of England of the Anglo-Saxon period, the Middle Ages, the Renaissance, and the Enlightenment. The course emphasizes historical and cultural influences on writers such as the Beowulf poet, Chaucer, Shakespeare, Donne, Spenser, Milton, Pope, Swift, and Samuel Johnson. The history of English—its dialects and levels of usage—is also covered. Pre-requisites: ENG 101-102 or 110-111.

**ENG 215b Survey of British Literature II****4 credits**

Surveys the major writers of England from the Romantic and Victorian periods and through the twentieth century. The course emphasizes historical and cultural influences on writers such as Blake, Coleridge, Wordsworth, George Eliot, Arnold, Browning, Joyce, Eliot, and Woolf. The history of English—its dialects and levels of usage—is also covered. Pre-requisites: ENG 101-102 or 110-111.

**ENG 216 Survey of American Literature****4 credits**

Surveys the major writers of the United States from colonial times through the twentieth century. The course emphasizes historical and cultural influences on writers such as Emerson, Whitman, Melville, Twain, and Faulkner. Pre-requisites: ENG 101-102 or 110-111.

**ENG 220 Professional Writing****4 credits**

A study of the various forms of business and technical writing: resumes, correspondence, proposals, case studies, and reports. Especially useful for liberal arts majors who want to make themselves more marketable in their careers and for those interested in professional writing. Grammar and language acquisition emphasized. Non-print media also included. Pre-requisites: ENG 101-102 or 110-111. Not open to students with credit in BA/BUS 120. This course does not fulfill the literature requirement.

**ENG 322 Creative Writing****4 credits**

This course focuses on the means of presentation, production, and publication methods and options for writers. Grammar and language acquisition emphasized. Non-print media also included. Does not fulfill the literature requirement. Pre-requisites: ENG 110-111 or 101-102 or consent of instructor.

**ENG 326 Advanced Critical Writing****4 credits**

This course provides extensive opportunities for experienced writers to develop advanced stylistic techniques essential to good writing. The focus ranges from microscopic (nuances in grammar) to macroscopic (writing theory), as well as the means by which we read and write for different purposes. Non-print media also included. Recommended for those interested in professional writing, teaching, and especially for the English major planning graduate study. Pre-requisites: ENG 101-102 or 110-111. Does not fulfill the literature requirement.

**ENG 330 Major Authors****2-4 credits**

This course offers an in-depth examination of a single author, or auteur, whose life and works comprise an important contribution to the field of literature. The focus of a particular course will be reflected in the title. Pre-requisites: ENG 101-102 or 110-111. May be repeated for up to eight credits on different authors.

**ENG 342 African Literature****4 credits**

A general survey of African literature including the oral traditions that formed its background. Students will examine various forms of African artistic expression including oral literature, short story, and novels. Students will read literary texts originally written in English or in English translation. Reading of primary texts will be supplemented with critical essays and documentary films. Pre-requisites: ENG 101-102 or 110-111. This course fulfills the diversity, global, and multicultural requirement.

- ENG 343 The Literature of American Diversity** **4 credits**  
A study of literary works and authors not usually included in the traditional canon because of race, ethnic background, gender, age, or other factors. The class includes works by the minority cultures of African-American, Native American, Asian-American, and Hispanic-American as well as other groups left outside the mainstream of the American experience. Pre-requisites: ENG 101-102 or 110-111. This course fulfills the diversity, global, and multicultural requirement.
- ENG 344 Nineteenth-Century American Fiction** **4 credits**  
By reading authors such as Thoreau, Hawthorne, Melville, and Whitman, students will study what is often called “the American Renaissance.” In addition, understanding of romanticism, realism, and other major literary trends of the time, will be developed, discussed, and analyzed. Pre-requisites: ENG 101-102 or 110-111; ENG 346.
- ENG 346 Twentieth-Century American Literature** **4 credits**  
A representative study of the poetry, drama, and fiction of the United States since 1900. Pre-requisites: ENG 101-102 or 110-111.
- ENG 348a Thematic Studies: The Epic Tradition** **4 credits**  
A study of the tradition, form, and content of the epic from Homer to Milton. Emphasizes the role of the hero and deals with issues such as war, nature, human progress or regress, and theodicy. Pre-requisites: ENG 101-102 or 110-111.
- ENG 348c Thematic Studies: Studies in the Biographic Arts** **4 credits**  
An examination of the various biographies and autobiographies, paying close attention to the characteristics of the biography as a genre, the various permutations throughout history, and its often complex relationship to fiction. Pre-requisites: ENG 101-102 or 110-111.
- ENG 348d Thematic Studies: Women in Literature and Psychology** **4 credits**  
A study of the psychological treatment and images of women in literature and of psychological theories relevant to women. Pre-requisites: ENG 101-102 or ENG 110-111. This course fulfills the diversity, global, and multicultural requirement.
- ENG 348f Thematic Studies: The Great Chain of Ideas** **4 credits**  
Using concepts Arthur Lovejoy describes in *The Great Chain of Being*, this course will explore essential connections in the human search for truth. Course materials will be of particular interest to students who enjoy the humanities. Readings may include *The Odyssey*, selected plays of Sophocles, segments of the Arthurian legends, a sampling of Chaucer, *The Hunchback of Notre Dame*, and *Brave New World*. Pre-requisites: ENG 101-102 or 110-111.
- ENG 348g (Thematic Studies): Film and Literature** **4 credits**  
By reading and analyzing literature in relationship to film, filmic techniques, and film's history, this course will explore the often complex and frequently competitive relationship between film and literature. Students analyze print and non-print materials, while also creating print and non-print projects. Pre-requisites: ENG 101-102 or 110-111.
- ENG 351 Studies in Romanticism** **4 credits**  
Students will study how the Romantic writers in England and the United States contributed to new ways of thinking about nature, the individual, God, art and other issues. Includes such writers as Wordsworth, Keats, Coleridge, Shelley, Byron, Emerson, Thoreau, Irving, Hawthorne, and Poe. Pre-requisites: ENG 101-102 or 110-111.
- ENG 352 Studies in Victorian Literature** **4 credits**  
This class explores how Victorian writers reacted to a time of industrialization, profound changes in science (evolution, for instance), social upheaval, religious doubt, and views of art, and how these issues relate to the twentieth and twenty-first centuries. Authors typically covered include

Dickens, the Bronte sisters, Thackeray, Gaskell, Tennyson, Arnold, Browning, Newman, Trollope, and Wilde. Pre-requisites: ENG 101-102 or 110-111.

**ENG 353 Twentieth-Century British Literature** **4 credits**

A study of the literature of Modernism and its aftermath, focusing on the poetry, drama, and fiction of Great Britain since 1900. Authors will include such figures as Joyce, Woolf, Eliot, Conrad, and Beckett. Pre-requisites: ENG 101-102 or 110-111.

**ENG 357 World Literature** **4 credits**

A study of selected masterpieces, in English translation, by international authors whose native language is not English. There will be an exploration of interplay between English-language and other language literatures, discussion of the place of translation, analysis of universal motifs, and exposure to authors not widely read in the United States. Pre-requisites: ENG 101-102 or 110-111. This course fulfills the diversity, global, and multicultural requirement.

**ENG 450 Studies in the Novel** **2-4 credits**

A study in the forms, techniques, and historical evolution of the novel through the discussion of a particular theme, author, group of authors, or literary movement. A particular course's focus will be reflected in its title when it is offered. Pre-requisites: ENG 101-102 or 110-111. May be repeated up to eight credits on different topics.

**ENG 451 Studies in Women's Literature** **4 credits**

Explores the roles women have played in the history of literature and explores the contributions of female artists. The course also addresses issues of empowerment, marginalization, and voice. Some sections may include a service-learning component. Pre-requisites: ENG-101-102 or 110-111.

**ENG 452 Studies in the Short Story** **4 credits**

A study in the forms, techniques, and historical evolution of the short story as a literary genre through the discussion of authors, themes, and literary movements. Pre-requisites: ENG 101-102 or 110-111.

**ENG 455 Studies in Poetry** **2-4 credits**

A study in the forms, techniques, and historical evolution of poetry through the discussion of a particular theme, author, group of authors, or literary movement. The course's focus will be reflected in the course titles in the course offering bulletins. Pre-requisites: ENG 110-111 or 101-102. May be repeated up to eight credits on different topics.

**ENG 456 Studies in Drama** **2-4 credits**

A study in the forms techniques and historical evolution of drama through the discussion of a particular theme, author, group of authors, or literary movement. The course's focus will be reflected in the course titles in the course offering bulletins. Pre-requisites: ENG 101-102 or 110-111. May be repeated up to eight credits on different topics.

**ENG 460 The Age of Chaucer** **4 credits**

A study of Chaucer and other major writers of the fourteenth and fifteenth centuries. Pre-requisites: ENG 101-102 or 110-111.

**ENG 463 The Age of Shakespeare** **4 credits**

A study of the major works of Shakespeare and other dramatists from the sixteenth and seventeenth centuries. This course will focus on various genres. Pre-requisites: ENG 101-102 or 110-111.

**ENG 1/2/3/485 Special Topics** **1-4 credits**

Advanced courses on writers or subjects of special significance or interest to groups of students or faculty.

**ENG 2/3/486 Independent Study****4 credits**

This class gives students the chance to develop individual creative, critical, and research projects. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**ENG 497 Internship****4 credits**

Supervised fieldwork of 160 hours in creative writing, professional writing, or other activities in English language and literature. Students will be expected to meet regularly with the division chairperson. Pre-requisites: junior standing, 3.0 average in major, consent of instructor, academic advisor, and division chairperson; successful completion of application requirements for internship.

**ENG 498 Senior Seminar/Critical Theory****4 credits**

Intensive study of literary theory, gender studies, evolution of the literary canon, and other theories and pedagogies that shape the practices of the professional in English language and literature. Includes career planning, advanced experiences in writing, grammar, and independent research and/or creative projects. Emphasis on reading processes and applying theories to pedagogy. Pre-requisites: ENG 101-102 or 110-111.

## Environmental Studies and Science

**ENV 110 Environmental Science****2 credits**

A study of the connection of people and the environment. Emphasis on both a local focus on the urban/rural interface of central Ohio and the large scale study of atmosphere and ocean interactions from an environmental perspective, including circulation patterns, physical properties of the atmosphere and oceans, and the chemistry of air-water interactions. Pre-requisites: CHM 102 and PHY 102.

**ENV 111 Astronomy****2 credits**

Study of the heavens. Topics include the life cycle of stars, phases of the moon, a descriptive study of the planets and constellations, and the evolution of our concept of the universe from Ptolemaic beliefs to modern cosmology. Includes laboratory. Pre-requisites: CHM 102 and PHY 102.

**ENV 112 Meteorology****2 credits**

A study of the dynamic nature of our atmosphere, the physical processes that shape weather and climate and the factors that control prediction of the weather. Includes laboratory. Pre-requisites: CHM 102 and PHY 102.

**ENV 113 Geology****2 credits**

An introduction to physical geology with an emphasis on those processes acting to create rocks and minerals, landforms, and structures in and on the earth. Includes laboratory. Pre-requisites: CHM 102 and PHY 102.

**ENV 114 Oceanography****2 credits**

An introduction to the study of the world's oceans from an environmental perspective that covers fundamental topics such as marine life, the physical properties of the oceans, and the chemistry of water. Pre-requisites: CHM 102 and PHY 102.

**ENV 116 Food, Water, and Energy****4 credits**

This course is a survey of three critical elements of the human environment, food, water and energy. It includes human's search for these necessary quantities and how their exploitation by

the human race impacts the environment in general. This class integrates food, water and energy with environmental exploration and describes the natural world and how humans affect it.

**ENV/BIO 228 Ecology and Environmental Studies** **4 credits**

A survey of living systems and their inter-relationship with the environment including humans. The laboratory portion of the course includes fieldwork. Pre-requisite: BIO 107 or 112; Co-requisite: CHM 110.

**ENV 230 Sustainability** **4 credits**

A study of environmental sustainability as it relates to population growth, biodiversity, agriculture, and energy. Environmental problems of central Ohio will be examined from a personal, community, and global perspective. An integrated approach will highlight advances of architecture, business, chemistry, biology, education, and ecology towards sustainability. Pre-requisites: ENG 110; BIO 107 or BIO 112.

**ENV 240 Understanding NEPA** **4 credits**

An introduction to the working language of environmental policy and management as mandated by the National Environmental Protection Act (NEPA) and the Clean Water Act. Emphasis will be placed on learning to understand, comment on, and write Environmental Assessments (EA), Environmental Impact Statements (EIS), and permits required by the Clean Water Act. Pre-requisites: BIO 107 or BIO 112; ENV 110.

**ENV 320 Water Resource Management** **4 credits**

An exploration of watersheds, stream ecology, and water as a human resource. We will examine aquatic ecosystems, human impacts on water resources, and the growing freshwater crisis. Pre-requisite: BIO 107 or BIO 112.

**ENV/PHY 348c Thematic Studies: History of Science** **4 credits**

A study of some of the revolutions in scientific theory from the beginnings of Western civilization to the present. Topics include the Aristotelian cosmos and the historical foundations of astronomy, geology, biology, natural history, chemistry, and physics; includes laboratory. Pre-requisites: ENG 101-102 or 110-111.

**ENV 386/486 Independent Study** **1-4 credits**

**ENV/BIO/CHM/PHY 473 Research Methods** **2 credits**

An introduction to independent scientific research with emphasis on experimental design, literature survey, data collection, and analysis. Pre-requisite: Consent of the instructor.

**ENV 497 Internship and Capstone** **4 credits**

An intensive class investigation into an environmental problem in central Ohio. Students will be involved in the direction of the course. Students will also be active in an internship of their choice, working at least 200 hours on real world environmental problems. Class time will also involve reflections on this experience. Pre-requisites: Senior Standing and successful completion of at least 16 semester credits in the major.

**ENV/BIO/CHM/PHY 498 Seminar** **2 credits**

A survey of the literature in an area of current interest in the natural sciences. Special emphasis is placed on interpretation of published work. Pre-requisite: Consent of the instructor.

# Finance

## **FIN 110 Personal Finance**

**4 credits**

This course gives students a practical, down-to-earth introduction to sound money management. It explores the real-life problems that students will face, and trains them to solve those problems. Students will develop the skills needed to deal with housing, insurance, investments, budgeting, the workplace, retirement, smart shopping, borrowing and more.

## **FIN 310 Investments**

**4 credits**

Providing a solid foundation for success in the field of investments, this course focuses on the useful and practical implications of financial theory. The usefulness of financial theory lies in the framework it provides for characterizing and predicting stock and bond returns. The major focus of the course is on stocks, bonds and financial derivatives, such as options, futures and futures options. This course serves as the springboard to more advanced courses within the Finance major. Pre-requisite: ACT 210.

## **FIN 325 Managerial Finance**

**4 credits**

A study of the forms of business organization, the financial organization of business activities, and financial decision theory. Pre-requisite: ACT 210 or ACT 205; ECN 101; MTH 140.

## **FIN 328 Entrepreneurial Finance**

**4 credits**

This course introduces the theories, knowledge, and financial tools an entrepreneur needs to start, build, and harvest a successful venture. Sound financial management practices are essential to a venture's operation. The successful entrepreneur must know how and where to obtain the financing necessary to launch and develop the venture. Eventually, that same successful entrepreneur must know how and when to interact with financial institutions and regulatory agencies to take the venture to its potential and provide a return and liquidity for the venture's investors. Pre-requisite: FIN 325.

## **FIN 330A Case Studies in Financial Services Management**

**2 credits**

A study of financial decision making in financial services through the analysis of qualitative and quantitative factors presented in case situations. Analysis of case situations may include utilization of computer applications. Pre-requisite: FIN 325.

## **FIN 330B Case Studies in Corporate Financial Management**

**2 credits**

A study of financial decision making in corporate finance through the analysis of qualitative and quantitative factors presented in case situations. Analysis of case situations may include utilization of computer applications. Pre-requisite: FIN 325.

## **FIN 380 A Review for NASD Series 6 Exam**

**2 credits**

This course is designed to prepare students to sit for the NASD Series 6 examination. The NASD Series 6 is used to qualify candidates for an investment company/variable contracts products limited representative. Registered Representatives in this limited category of registration are permitted to transact a member's business in redeemable securities of companies registered pursuant to the Investment Company Act of 1940, securities of closed-end companies registered pursuant to the Investment Company Act of 1940 during the period of original distribution only, and variable contracts and insurance premium funding programs and other contracts issued by an insurance company except contracts that are exempt securities. This category of registration does not allow a RR to transact a member's business in corporate securities, direct participation programs, municipal securities, or option products. It is anticipated that students who successfully complete this course will find internships with financial institutions that sponsor them for the actual exam. Pre-requisite: FIN 310.

**FIN 405 Financial Statement Analysis and Security Valuation****4 credits**

The premise of this course is that students learn financial statement analysis most effectively by performing the analysis on actual companies. Students learn to integrate concepts from economics, business strategy, accounting, and other business disciplines. This course is designed to synthesize the knowledge learned in accounting, finance, and economics and apply that knowledge to the study of actual companies. Pre-requisite: ACT 210 and FIN 325. Not open to students with credit for AIS/BUS/FIN 350.

**FIN 410 Intermediate Finance****4 credits**

This course is designed for finance majors and serves as an extension of FIN 325 Managerial Finance. Much of the material in FIN 325 will be revisited in greater depth. The objective of the course is to explore the theories and concepts of corporate finance, including the fundamentals of working capital, acquisition of capital, capital budgeting, and dividend policy in greater depth. The focus of this course is on financial management techniques under uncertainty and managing the balance between assets and liabilities. This course is designed to prepare the student for graduate level finance work. Pre-requisite: FIN 325.

**FIN 425 Bank Management****4 credits**

The management and regulatory environment of commercial banks has seen rapid change in recent years. This course is designed to introduce commercial bank management and the recent changes. The course focuses on bank management problems now and in the 21<sup>st</sup> Century in a way that helps students apply financial concepts to a variety of credit, investment, and funding decisions. Pre-requisite: FIN 325.

**FIN 430 Real Estate Finance and Investments****4 credits**

The management and regulatory environment of commercial and residential real estate has seen rapid change in recent years. This course is designed to provide a modern introduction to the investment opportunities and the recent changes. The course focuses on financing and investment problems now and in the 21<sup>st</sup> Century in a way that helps students apply financial concepts to a variety of credit, investment, and funding decisions. Pre-requisite: FIN 325.

**FIN 435 Risk Management and Insurance****4 credits**

An introduction to the legal principles underlying insurance, the basics of risk management, the application of risk management techniques to personal risk management problems, personal property and liability insurance contracts including the personal auto policy and the homeowner's package, insurance regulation, and the insurance marketplace. This course provides a comprehensive study of the property-liability insurance industry as well as various economic and financial implications related to issues such as automobile, life, health and property insurance costs and prices, tort reform effects on insurance markets, insurance distribution systems, corporate governance and organizational structure of insurance companies. Pre-requisite: FIN 325.

**FIN 480 A Review for the NASD Series 7 Exam****4 credits**

This course is designed to prepare students to sit for the NASD Series 7 examination. Successful completion of this examination would qualify a candidate to conduct a member's business in stocks, bonds, mutual funds, and limited partnerships. The Series 7 exam determines whether a candidate has attained the level of competency required to function as a Registered Representative. This category of registration does allow a RR to transact a member's business in corporate securities, direct participation programs, municipal securities, or option products. It is anticipated that students who successfully complete this course will find internships with financial institutions that sponsor them for the actual exam. Pre-requisites: ACT 220; FIN 310, 325.



## French

- FRN 110 Elementary French I** **4 credits**  
Introduction to the fundamentals of the French language with intensive practice in listening, speaking, reading, and writing skills. Use of authentic materials, tapes, and videos.
- FRN 111 Elementary French II** **4 credits**  
Continuation of French I. Pre-requisite: FRN 110 or Language Division placement measure. Fulfills Language Requirement.
- FRN 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of French. Pre-requisite: Consent of instructor.
- FRN 2/3/486 Independent Study** **1-4 credits**  
Intensive individual work in French. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Geography

- GEO 125 World Geography** **4 credits**  
An introduction to the academic discipline of geography; a comprehensive study of representative world regions. Interdisciplinary in content (culture, history, politics, economics, etc.), geographic in focus. This course fulfills the diversity, global, and multicultural requirement.

## German

- GRM 110 Elementary German I** **4 credits**  
Introduction to the fundamentals of the German language with intensive practice in listening, speaking, reading, and writing skills. Use of authentic materials, tapes, and videos.
- GRM 111 Elementary German II** **4 credits**  
Continuation of German I. Pre-requisite: GRM 110 or Language Division placement measure. Fulfills Language Requirement.
- GRM 348a Thematic Studies:**  
**Visions of German Literature: A Critical Approach** **4 credits**  
A study of important diacritical works in German literature with an emphasis on those that reflect or have helped fashion a distinctively German worldview. Readings and discussions in English. Pre-requisites: ENG 101-102 or 110-111.
- GRM 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of German, for example, conversational German, business language, short stories. Repeatable. Pre-requisite: Consent of instructor.
- GRM 2/3/486 Independent Study** **1-4 credits**  
Intensive individual work in German. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

# History

## **HST 106 World History I**

**4 credits**

A study of the World history from the dawn of civilization to the early modern period. Areas of focus include the Near East, China, India, Japan, sub-Saharan Africa, Europe, and the Americas.

## **HST 107 World History II**

**4 credits**

A continuation of World history from 1500 to the present in terms of the political, cultural, social, scientific, and religious events that have produced the Modern World. Special emphasis will be given to the development of nation-states and their policies of imperialism, the scientific and technological revolution, political and social revolutions, World War, capitalism, and the emergence of the global economy.

## **HST 131 Far East: Beginning to Present**

**4 credits**

A study of China, Japan, Korea, and Southeast Asia with emphasis on the political, economic, and cultural history, and the impact of Western contacts on these nations.

## **HST 201 American History I**

**4 credits**

An analysis of the colonial heritage of the United States, the causes and consequences of the American Revolution, the political, social, and economic development of the new nation through the Civil War and its aftermath. Not open to students who have taken HST/HI 120.

## **HST 202 American History II**

**4 credits**

An analysis of the rise of big business, the labor movement, the emergence of the United States as a world power; the Progressive Reform movement; World War I, the Great Depression, World War II and the Cold War era. Not open to students who have taken HST/HI 121.

## **HST/SOC 226 The Ethnic Experience in America**

**4 credits**

A study of Native American and non-English speaking immigrant ethnic groups within the development of the U.S. with specific attention to the issues of dominant and minority relations, assimilation or ethnic pluralism and culture, color, gender, and social class as negative or positive factors in ethnic relations.

## **HST 230 History of Latin America**

**4 credits**

A study of patterns in the conquest and colonization of Latin America and the continuity and change in these patterns from independence and national consolidation through contemporary struggles with socio-economic and political development.

## **HST 231 History in the West I**

**4 credits**

A study of the contributions made to civilization by Medieval Europe, consideration of the development of early modern civilization and the expansion of the West through exploration and conquest. Not open to students who have taken HST/HI 310.

## **HST 232 History in the West II**

**4 credits**

A study of modern European civilization from the 17<sup>th</sup> Century through World War I through selected areas of study: e.g., imperialism, the rise of the nation-state, political economy, revolution, the breakdown of religion as a unifying idea. Not open to students who have taken HST/HI 211.

## **HST 245 The Middle East and Islam**

**4 credits**

An exploration of the historical, religious, social, and political factors that have produced the contemporary Islamic Middle Eastern world. Special consideration will be given to Islam as one of the three great Western religions. Not open to students with credit for HST 348d.

**HST/ART/POL 279C Reflections on the Common Good: American Political Thought:  
Nature and the Common Good** **4 credits**

A study of the concept of nature as used in Anglo-American thought and how these usages influence an understanding of the natural, social, and political environments of the United States. Special emphasis given to American political theory, its illustration through the 19<sup>th</sup> century American landscape movement, and the inability of U.S. thinkers to appreciate the common good. Not open to students with credit in POL/HST/ART-335 or POL-348F.

**HST 305 The Ancient World** **4 credits**

A study of the foundations of Western civilization, with special emphasis on the ancient Near East, Greece, and Rome. Pre-requisite: HST 106.

**HST 317 Europe in the Age of Revolutions** **4 credits**

A study of the major revolutionary movements in early modern Europe (1500-1890). Selected topics include the period of religious wars, movements of scientific inquiry, the enlightenment, ideological and political revolutions, industrialism, and imperialism.

**HST 320 Twentieth-Century America** **4 credits**

A study of the political, economic, and social changes in the United States in the twentieth century and the role of the United States in international affairs. The thematic focus will be on the extent and speed of the changes in the World War II era, which laid the foundations for many of the present day challenges presented by issues of race, gender and class. Pre-requisite: Consent of instructor.

**HST 330 World Powers in the Twentieth Century** **4 credits**

A study of the interactions of the major world powers in the twentieth century with emphasis on the developments following World War I through the current challenges posed by the concept of a "global" community and economy. Pre-requisite: Consent of instructor.

**HST/THL 342 History of Christianity in the United States** **4 credits**

A historical overview of the religious life, institutions, and thoughts of Americans from colonial times to the present with a special emphasis on the Catholic Church in the United States. Note: In the previous Core Curriculum, HST/THL 342 does not fulfill the core requirement in theology unless one additional course in theology is also taken. This course fulfills the diversity, global, and multicultural requirement.

**HST 344 Abraham Lincoln and the Civil War** **2 credits**

A study of Abraham Lincoln's life and leadership during our great national crisis, the Civil War. In the moral context of the war, the focus will be on Lincoln's skills as an orator and writer as well as President and politician.

**HST 345 A History of Slavery in the United States** **2 credits**

A study of the "peculiar institution" of slavery in U. S. History, from its colonial origins through the antebellum era, culminating in emancipation in the context of the Civil War.

**HST 346 Civil Rights, Civil Liberties** **4 credits**

An examination of the history and development of civil rights and civil liberties: first amendment, due process, civil and criminal rights considered in their historical and political meanings. Special emphasis on the Civil Rights Movement in the United States.

**HST 348c Thematic Studies: The Great American Crisis** **4 credits**

A study of the causes, course, and consequences of the Civil War and Reconstruction Period focusing on the ways in which a nation responds to the approach of a crisis of disunity, to the crisis itself, and to the aftermath. Pre-requisites: ENG 101-102 or 110-111.

**HST/POL 348e Thematic Studies: A History of U.S. Foreign Relations**      **4 credits**  
A study of the relationship between major expressions of U.S. foreign policy and the American ethos in the context of historic foreign policy challenges. Pre-requisites: ENG 101-102 or 110-111.

**HST 348f Thematic Studies: History and Technology**      **4 credits**  
A consideration of the technological forces in human history through the study of selected social issues and the reading of primary texts.

**HST 350 Medieval Europe**      **4 credits**  
A study of Europe from 500-1500 tracing the development of medieval civilization through its apex and decline. Special consideration will be given to the artistic, intellectual, religious, social, and political events, which created the great European age of transition from the Ancient to the Modern worlds. Not open to students who have taken HST 310.

**HST 352 Modern Europe**      **4 credits**  
A study of Europe from 1890 to the present, tracing the transformation of Europe from the center to the periphery of world power. Topics to be discussed include Imperialism, World War, ideological conflicts, economic revival and unification, reemergence of nationalism and regionalism, and the dissolution of communism.

**HST/POL 365 The U.S. Presidency**      **4 credits**  
A study of the American Presidency – often described as “the most powerful political office in the world”- and the men who have occupied it. An analysis of the continuity and change in the institution since it was created by the Founding Fathers at the Constitutional Convention. The historical focus will be on the emergence of the Modern Presidency during the twentieth century. Pre-requisite: POL 290.

**HST 370 Africa and America: The Uneasy Partnership**      **4 credits**  
Survey of the relationship between Africa, Europe and the Americas; examination of the cultures and histories of sub-Saharan Africa, the development of the slave trade, the middle passage, chattel slavery in the U.S., the Civil War and Reconstruction, racial thought in the U.S. from 1877, the Civil Rights Movement, the development of pluralism and contemporary issues of diversity in U.S. culture.

**HST 1/2/3/485 Special Topics**      **2-4 credits**  
Intensive reading and class discussion of selected topics in history not covered in regular courses.

**HST 2/3/486 Independent Study**      **1-4 credits**  
Intensive individual work in an area of history. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**HST 498 Seminar**      **4 credits**  
As a capstone course this is a study of the meaning and practice of history through directed research and historiography with emphasis on the integration of social studies theories, themes, concepts and facts (American and world) in diverse historical and social settings.

## **Honors Program**

**HON 179R Reflections on the Self: What does it Mean to be Human: Stroke of Genius**      **4 credits**  
Genius is a profoundly human phenomenon, offering insights into our greatest achievements from the past as well as our potential for the future. In this section, honors students will explore what constitutes the idea of genius and its implications for a variety of disciplines, including art,

literature, music, and philosophy. An emphasis on interdisciplinary critical thinking will guide us as we search for the pinnacles of human aspiration. This course is open only to students enrolled in the Honors Program.

**HON 210 Introduction to Critical Thinking**

**4 credits**

This course is an interdisciplinary introduction to intentional critical thinking through a text-based study. It will introduce students to the practice of reflective thinking, exploring, and learning and will encourage this development through readings, discussions, and assignments. Pre-requisite: Admission to Honors Program.

**HON 279B Reflections on the Common Good: What does it mean to belong to a community?: Critical Writing and Research**

**4 credits**

Research allows us to better understand the world around us (theoretical research) and to solve problems (applied research). In order to have these effects, research must be shared with the rest of the community – both within and beyond the discipline. Students will actively engage in critical thinking exercises intended to improve their abilities to develop testable hypotheses, meaningful critiques, and defensible arguments. This will be coupled with a focus on research skills that will result in the successful completion of an in-depth original project in a discipline of the student's choice. Students will learn how to share their findings with the community through written, oral, and visual presentations. Students will also be asked to combine their interests in unique ways in order to appreciate the power of interdisciplinary approaches to research and how different research communities must learn to work together. Pre-requisites: Admission to the Honors Program and ENG 102.

**HON 311 Honors Seminar: Issues in the Disciplines**

**4 credits**

A topics and readings course using critical thinking to focus on an issue of current significance within one of the discipline areas. Topic and reading will vary depending on the expertise of the instructor. Faculty will be invited to submit innovative and creative course proposals for review by the Honors Committee. Seminar may be repeated under a different topic. Open to honors students only. Pre-requisites: HON 210 & 211.

**HON 410 Senior Honors Project**

**4 credits**

A student-designed independent study for senior honors students. Under the direction of a faculty mentor and in consultation with the Honors Director(s), the project may be in a student's major, minor, or in another area of interest. A creative presentation of findings to the University community is expected at the conclusion of the project. Pre-requisites: Admission to the Honors Program and senior status.

## **Humanities**

**HUM 110 Liberal Studies I**

**4 credits**

An integrated introduction to the humanities through an analytical and historical study of great works of human genius, with special emphasis on the ideas of faith and reason as foundations for the Dominican intellectual tradition. This course deals with the intellectual and artistic achievements prior to the thirteenth century. This course is not fulfilled by transfer credit. Co-requisite: ENG 102 or 111 or equivalent transfer credit.

**HUM 210 Liberal Studies II**

**4 credits**

A continuation of Liberal Studies I dealing with great works from the thirteenth to the twentieth centuries with special emphasis on the Dominican intellectual tradition and its contributions to the pursuit of truth. This course is not fulfilled by transfer credit. Pre-requisite: HUM 110.

**HUM 348 Thematic Studies: Urban Connections: Columbus  
Behind the Scenes**

**4 credits**

An interdisciplinary course that examines a wide variety of established and emerging institutions that gives Columbus, Ohio, its unique character and presence. Through weekly-guided field trips, in-depth background readings and related assignments, students will gain extensive information about our community and learn about the impact of each institution on the Columbus landscape. This course is a Humanities Thematic, which fulfills a thematic requirement, and does not duplicate or conflict with any other thematic studies course offered by other divisions. Pre-requisites: ENG 101-102 or 110-111.

## **Interdisciplinary Studies-Core Seminars**

**IDS 179 Reflections on the Self: What does it mean to be human?**

**4 credits**

This is the first of three interdisciplinary courses that, together with the fourth-year capstone course in the major, comprise ODU's core seminars (see pages 27-28). All sections of this seminar will address the question, 'What does it mean to be human?' through the study of the holistic nature of humans as embodied, social, spiritual, emotional, and rational beings. While each section will approach that question from a unique perspective, all sections share common learning outcomes and a common text or texts. IDS 179 stresses the importance of a liberal arts education and seeking knowledge while helping students develop and refine the skills needed to succeed in college. Students are encouraged to take this course the fall semester of their first year. This course is reserved for first-time freshmen only and transfer students with 17 or fewer transfer semester credits. Pre- or co-requisite: ENG 101.

**IDS 279 Reflections on the Common Good: What does it mean to  
belong to a community?**

**4 credits**

This is the second of three interdisciplinary courses that, together with the fourth-year capstone course in the major, comprise ODU's core seminars (see pages 27-28). All sections of this seminar will extend the reflection on the self in IDS 179 to address the question, 'What does it mean to belong to a community?' Students will examine the role of individuals belonging to multiple and increasingly diverse communities. Students will have the opportunity to translate knowledge into action through a community service component. While each section will approach the question of the seminar from a unique perspective, all sections share common learning outcomes and a common text or texts. Pre-requisite: IDS 179 or appropriate transfer status. Pre- or co-requisite: ENG 102.

**IDS 379 Reflections on Justice: How shall we live?**

**4 credits**

This the third of three interdisciplinary courses that, together with the fourth-year capstone course in the major, comprise ODU's core seminars (see pages 27-28). All sections of this seminar will extend the discussion of the self and community/common good to address the question, 'How shall we live?' Students will examine the nature of justice in terms of our obligations to ourselves, to others, and to the divine. While each section will approach the question of the seminar from a unique perspective, all sections share common learning outcomes and a common text or texts. Students are encouraged to take this course during their third year. Pre-requisite: IDS 279 or appropriate transfer status.

**IDS 479 Reflections on Truth: What have we learned?**

**4 credits**

Senior capstone course in discipline.

## **Journalism**

**JRN 227 Feature Writing**

**2 credits**

An overview of how to create feature stories for newspapers and magazines. Students will study the ways to choose a topic, set up interviews, develop questions, and prepare a coherent account of the statements of a variety of speakers. Students will read feature stories from a number of newspapers and practice their writing techniques by writing a weekly feature article. Pre-requisite: PRS 205.

**JRN 228 Editorial Writing**

**2 credits**

An in-depth study of the necessary techniques for writing an editorial or a column for a newspaper. Students will learn how to select and analyze a topic, conduct research, and write a persuasive opinion piece. Students will read editorials from a variety of newspapers and essays from a number of columnists and will practice their writing skills by writing a weekly editorial or a column. Pre-requisite: PRS 205.

**JRN 240 Copy Editing**

**2 credits**

An overall view of the editorial concept and duties of a copy editor. An emphasis will be placed on editing copy manually and through computer editing technology. Students will learn how to edit basic news stories and other print media content. Pre-requisite: PRS 205.

**JRN 300 Advanced Reporting**

**2 credits**

Advanced studies and training in news writing and interviewing techniques for publications. Students will learn the importance of researching a news story for accuracy, interpretation, and comprehensiveness. Students will review stories from newspapers and publications and continue to practice their writing skills through a series of articles. Pre-requisite: PRS 205.

**JRN 430 Journalism Practicum**

**4 credits**

A project course for advanced students. Students will be involved in all aspects of designing, reporting, writing, laying out, editing and distributing the school's student publication. Pre-requisite: JRN/PRS 205.

## Language

**LNG 177 Orientation for International Students**

**1 credit**

Introduction to academic life in the United States generally and at ODU specifically. Normally taken by new international students within one year of matriculation. Must be taken pass-fail.

**LNG 187 International Experience**

**1 credit**

Cultural experience of international dimension on campus, in the community or abroad. Applies as an activity course.

**LNG 188 Study Abroad**

**1-17 credits**

A registration designation for students who choose to study abroad for a semester or a full year. Courses taken abroad must have prior approval of the student's academic advisor and the Director of the International Office. When a student provides an official transcript of the work done abroad, LNG 188 is replaced by the courses taken at the foreign institution.

**LNG 201 Introduction to Linguistics**

**4 credits**

A study of the sounds, meanings, and structures of language; the nature, origin, and history of language and linguistics; language families, animal language, and language learning processes; dialects and their social implications.

**LNG/COM 242 Cross-Cultural Communication**

**4 credits**

An exploration of the ways in which cultural factors, including rituals, attitudes, values, beliefs, behavior, and cultural assumptions, affect communication. Topics include models of cultural effect, relationship of dominant and non-dominant cultures, religions, traditions, para-language,

non-verbal communication, chronemics, and proxemics. Especially appropriate for majors in the areas of business, communication, criminal justice, sociology, social work, and education. This course fulfills the diversity, global, and multicultural requirement.

**LNG 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of language and linguistics or cross-cultural communications. Pre-requisite: Consent of instructor.

**LNG 2/3/486 Independent Study** **1-4 credits**  
Individual work in language and linguistics or cross-cultural communications. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Latin

**LAT 110 Elementary Latin I** **4 credits**  
Fundamentals of Latin grammar; vocabulary development with emphasis on Latin roots in English; introductory readings from classical and/or ecclesiastical writers.

**LAT 111 Elementary Latin II** **4 credits**  
Continuation of Latin I. Pre-requisite: LAT 110 or Latin placement test. Fulfills Language Requirement.

**LAT 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of Latin, for example, Vergil, Cicero, lyric poetry, comedy, the historians. Repeatable. Pre-requisite: Consent of instructor.

**LAT 2/3/486 Independent Study** **1-4 credits**  
Intensive individual work in Latin. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Mathematics

**MTH 099 Review of Basic Mathematics** **2 credits**  
Review and strengthening of basic arithmetic and algebraic skills including basic operations on whole numbers, fractions, decimals, integers, ratios, proportions, equations, inequalities, and applications. Does not fulfill the mathematics requirement of the Core Curriculum or count toward graduation; does count towards full-time status. Must be taken pass-fail.

**MTH 100 Beginning Algebra** **2 credits**  
A basic course in algebra covering integers and real numbers, whole number exponents, linear equations, Cartesian coordinates and graphing of linear equations and verbal problems, systems of linear equations, polynomials, and factoring. Does not fulfill the mathematics requirement of the Core Curriculum. Pre-requisite: MTH 099 or placement. Not open to students with credit for MTH 100 or higher numbered MTH courses.

**MTH 101 Intermediate Algebra** **2 credits**  
A course in algebra whose topics include describing data, linear equations and linear inequalities, functions and their properties, quadratic functions, rational functions, and modeling with proportions and variations. Does not fulfill the mathematics requirement of the Core Curriculum. Pre-requisite: MTH 100 or placement. Not open to students with credit for MTH 125 or higher numbered MTH courses.



**MTH 115 Survey of Mathematical Foundations****4 credits**

An introduction to the fundamental algebraic and logical foundations for a variety of practical applications, including linear algebra, formal logic, and statistics. An emphasis is placed on the importance of understanding the basic mathematical tools and quantitative reasoning skills required for analytic problem solving. Topics include systems and representations of numbers, linear and quadratic equations and inequalities, graphing, systems of equations, interest compounding and amortization, combinatorics and probability, formal logic, and descriptive statistics and normal distributions

**MTH 121 Mathematics for the Liberal Arts****4 credits**

An introduction to modern mathematics and its applications designed to foster an awareness of the nature of mathematics, to promote an understanding of the role of mathematics in today's society, and to encourage the development of critical and quantitative reasoning skills. Topics include the mathematics of voting and social choice, graphs and management science, mathematical growth from numeric and geometric perspectives, and the collection and analysis of data. Pre-requisite: MTH 100 or placement. Not open to students with credit for MTH 110.

**MTH 128 Functions and their Applications****4 credits**

The course combines a traditional in-depth study of algebra with an extensive use of a graphing utility to allow students to solve calculus-level problems without calculus-level techniques. Topics include linear, polynomial, rational, exponential, logarithmic, and piecewise-defined functions, function transformations, function inverses, function composition, domain, symmetry, equations and inequalities involving polynomials, rational, logarithmic and exponential expressions, conic sections. A graphing utility will be used to construct regression models, solve optimization problems and explore function properties. Pre-requisite: MTH 101 or placement.

**MTH 140 Introduction to Statistics****4 credits**

An introduction to the basic concepts and computations used in statistical analysis as well as their application to problems in other disciplines, especially biology, business, education, and social sciences. Topics include the description of data graphically and numerically, the collection of data via samples and experiments, and the process of drawing inferences or conclusions from data. The laboratory component of the course emphasizes conceptual understanding, interpretation of statistical quantities, and written/oral communication and will require the use of mathematical software. Pre-requisite: MTH 100 or placement.

**MTH 145 Discrete Mathematics****4 credits**

Consideration of discrete mathematical topics including logic, set theory, algorithms, Boolean algebra, number systems, and graph theory. Pre-requisite: MTH 100 or placement.

**MTH 150 Principles of Mathematics and Technology for Early Childhood Teachers and Intervention Specialists****4 credits**

Development of the basic ideas of numbers, number relationships, algebra, geometry, measurement, statistics, and probability in a problem solving, activity-oriented approach to the study of mathematics appropriate for early childhood teachers and intervention specialists. The structure of the course will stress: learning mathematical ideas in a hands-on, cooperative learning setting; the interrelationships within mathematics and the connections that exist between mathematics and other disciplines; the communication of mathematics accurately, both orally and in writing; the elements of mathematical modeling; discussion of the evaluation, acquisition, and implementation of current technology and resources; the use of estimation and the reasonableness of answers; the integration of appropriate technologies; the use of patterns and relationships to analyze mathematical situations; the use of current literature on the learning and teaching of mathematics; and allowing the students the opportunity to reflect on their own mathematical behavior. The course will require the use of manipulatives, calculators, computer software, and the Internet to reinforce the development of mathematical concepts, skills and pedagogy. Pre-requisite: Education major and MTH 099.

**MTH 152 Principles of Mathematics and Technology for Middle Childhood Teachers**  
**4 credits**

Development of the basic ideas of numbers, number relationships, algebra, geometry, measurement, statistics, and probability in problem solving, activity-oriented approach to the study of mathematics appropriate for middle childhood teachers. The structure of the course will stress: learning mathematical ideas in a hands-on, cooperative learning setting; the interrelationships within mathematics and the connections that exist between mathematics and other disciplines; the communication of mathematics accurately, both orally and in writing; the elements of mathematical modeling; discussion of the evaluation, acquisition, and implementation of current technology and resources; the use of estimation and the reasonableness of answers; the integration of appropriate technologies; the use of patterns and relationships to analyze mathematical situations; the use of current literature of the learning and teaching of mathematics; and allowing the students the opportunity to reflect on their own mathematical behavior. The course will require the use of manipulatives, calculators, computer software, and the Internet to reinforce the development of mathematical concepts, skills and pedagogy. Pre-requisite: Education major and MTH 099.

**MTH 160 Precalculus**  
**4 credits**

Topics include number theory and systems, solutions of equations and inequalities, factoring, functions and their graphs, inverse functions, exponential and logarithmic functions, trigonometric functions and their inverses, trigonometric identities, solutions of trigonometric equations, and applications. The laboratory component of the course emphasizes mathematical modeling, problem solving, and written/oral communication and will require the use of graphing calculators and mathematical software. Pre-requisite: MTH 101 or placement. Not open to students with credit for MTH 240.

**MTH 211 Quantitative Methods**  
**4 credits**

Topics include statistical modeling, linear programming, flow diagrams, introductory concepts of calculus, matrices, and other mathematical concepts relevant to finance and business. This course will emphasize trend analysis, forecasting, and other business decision-making concepts and processes. Pre-requisite: MTH 140. Not open to students with credit for MA 210/MTH 210.

**MTH 240 Calculus I**  
**4 credits**

Topics include relations and functions, limits, continuity, derivatives, Mean Value Theorem, extrema, curve sketching, related rates, differentiation of exponential, logarithmic, and trigonometric functions, introduction to Integral Calculus, the fundamental theorems of Calculus, elementary methods of integration, and applications. The laboratory component of the course emphasizes mathematical modeling, problem solving, and written/oral communication and will require the use of graphing calculators and mathematical software. Pre-requisite: MTH 160 or placement.

**MTH 241 Calculus II**  
**4 credits**

Topics include a continuation of Integral Calculus, integration techniques, integration of exponential, logarithmic, trigonometric, inverse trigonometric, and hyperbolic functions, applications of integration, indeterminate forms, improper integrals, parametric curves, polar coordinates, series and sequences, and applications. The laboratory component of the course emphasizes mathematical modeling, problem solving, and written/oral communication and will require the use of graphing calculators and mathematical software. Pre-requisite: MTH 240.

**MTH 242 Multivariable Calculus**  
**4 credits**

Topics include vectors in the plane; vectors, curves, and surfaces in space; partial differentiation, Lagrange multipliers, and multiple integrals. Pre-requisite: MTH 241. Not open to students with credit for MA 310.

**MTH 243 Differential Equations****4 credits**

Topics include linear differential equations, linear systems of differential equations, qualitative theory of systems of ordinary differential equations, the Laplace transform, and introduction to partial differential equations. Pre-requisite or Co-requisite: MTH 242. Not open to students with credit for MA 315.

**MTH 270 Mathematical Statistics****4 credits**

An introduction to the mathematical foundations of the study of statistics using calculus. Topics include probability theory, probability distribution and densities, functions of random variables, sampling distributions, hypothesis testing, estimation, regression, and correlation analysis. Pre-requisite: MTH 241.

**MTH 300 Foundations in Mathematics****4 credits**

An introduction to abstract mathematics with an emphasis on writing mathematical proofs. Topics include sets, functions, relations, Cartesian product, cardinality, axiom systems, natural numbers, real numbers, algebraic systems, groups, number theory, and history of mathematics. Pre-requisite: MTH 241.

**MTH 350 Linear Algebra****4 credits**

Topics include computational and theoretical aspects of systems of linear equations, matrix calculations (including inverses and determinants), vector spaces, linear transformations, concepts of discrete mathematics (including graph theory and linear programming), and applications. Pre-requisite: MTH 241. Not open to students with credit for MA 315.

**MTH 352 Mathematics Teaching Methods****4 credits**

Study of mathematical concepts, objectives, and classroom procedures appropriate for secondary schools. Topics include selection, preparation, and use of teaching materials including lesson plans, textbooks, mathematical tasks, manipulatives, graphing calculators, and mathematical software; teaching of specific topics in arithmetic, algebra, trigonometry, geometry, statistics, and calculus including appropriate conceptual models, problem solving strategies, and interdisciplinary applications and tasks; assessment of mathematical learning including mathematical writing, oral discussion, portfolios, and performance tasks; and the creation of an appropriate learning environment including an awareness of cultural diversity, special needs, different learning styles, and issues surrounding collaborative work. The course will emphasize pertinent literature and classroom implementation of current developments in mathematics curriculum and methodology, including topics in the history of mathematics and its integration in teaching. Pre-requisite: Senior working toward secondary certification in mathematics or consent of instructor.

**MTH 440 Real and Complex Analysis****4 credits**

A study of the foundations of calculus. Topics include sequences, limits, continuity, differentiation, integration, infinite series, and complex functions. Pre-requisites: MTH 300.

**MTH 450 Abstract Algebra****4 credits**

An introduction to the fundamental notions of modern algebra and their applications. Topics include groups, rings, fields, and morphisms. Pre-requisite: MTH 440 or 460. Not open to students with credit for MA 340.

**MTH 460 Geometry****4 credits**

Topics include Euclidean and non-Euclidean geometries. Emphasis is placed on the parallels of Euclidean and hyperbolic geometries. Pre-requisite: MTH 300.

**MTH 1/2/3/485 Special Topics****1-4 credits**

A study of topics in mathematics of special interest to a specific group of students. Pre-requisite: Consent of instructor.

**MTH 2/3/486 Independent Study****1-4 credits**

Intensive individual work in an area of mathematics. Includes Honors Program research. Prerequisite: Consent of instructor, academic advisor, and division chairperson.

## Music

**MUS 122 University Band****1 credit**

Participation in the University Band provides performance experience in a variety of styles and in many different situations, including concerts, ODU ceremonies, commencements, and sporting events. Music making will take place all year.

**MUS 123 University Chorus****1 credit**

Ensemble experience dependent on enrollment and interest. Variety of musical styles performed and basic vocal techniques addressed. Performance at the end of each semester.

**MUS 124 Individual Lessons****1 credit**

Private instruction in (a) piano, (b) voice, or (c) instrument. One lesson per week. Student minimum/maximum enrollment pending instructor availability. Possible credit given for off-campus approved instruction. Fee.

**MUS 126 Guitar Class****1 credit**

This course will serve as an introduction to playing the guitar, allowing the student to develop technical skills in playing the guitar as well as in reading music and chord charts. Students will be able to accompany themselves while singing and learn how to create music for both the guitar and the voice.

**MUS 128 Voice Class****2 credits**

This course is an introduction to singing, focusing on developing sound vocal techniques. The student will learn anatomy as related to singing, posture, breathing and breath support, resonance, and diction. A variety of songs will be learned including folk songs, rounds, songs from other countries, musical theatre, and classical art songs, including songs in Italian. The student will learn the International Phonetic Alphabet as it relates to diction in singing. The student will also learn to read music, and sing in tune with correct rhythm. It is open to all levels of singers and does not require prior music knowledge or singing ability.

**MUS 181 Music of the World****4 credits**

This course is an introduction to the musics of the people of the World by examining the place of music in distilling culture and its importance in the way of life of the people of that culture. This course fosters a lifelong curiosity and a desire to experience and appreciate music in all its forms. The student will study the culture, instruments, musical elements, dominant attitude toward music creation and performance of each culture, while identifying the musical differences as well as the similarities between cultures. This course includes the study of music from Africa, Japan, India, Indonesia, and Native America. This course partially fulfills the Arts and Ideas requirement. This course fulfills the diversity, global, and multicultural requirement.

**MUS 183 Music Appreciation****4 credits**

An introduction to the aural analysis and appreciation of music literature. A survey of the musical elements through medium, genre, style, composer, and music of world cultures. This course partially fulfills the Arts and Ideas requirement.

**MUS 184 Popular Music in America****4 credits**

This course is an introduction to the roots and history of popular music in America from the 1830's to the present, and will include an examination of such popular styles as Jazz, Swing,

Minstrelsy, Tin Pan Alley, Rock, Country, Latin, Rap, and Hip Hop. The student will gain an increased awareness of the heritage of popular music, an appreciation of its diversity, perceive the underlying kinship of its many diverse styles and influences, and become aware of its evolutionary momentum to becoming the dominant world-wide musical style of the twenty-first century. This course partially fulfills the Arts and Ideas requirement.

**MUS 205 Cantoring: Singing and Accompanying**

**1 credit**

This course is an introduction to singing and learning the parts of the Catholic Mass, in preparation to lead such parts as a cantor and/or keyboardist. Part of the course will include practical experience in cantoring several Catholic Masses at Ohio Dominican University, and the nursing home at Saint Mary of the Springs. Arrangements for such will be made through Campus Ministry. This course can be used for part of the elective portion of the music minor. Pre-requisite: Singing and/ or accompanying skills.

**MUS 230 Music and Dance**

**2 credits**

This course will examine the close connection between music and dance, not only in the ways in which music for dance has shaped the development of music in many cultures, but how both dance and style are a reflection of the very culture that they represent. Western and non-Western dance styles will be examined, including modern informal dancing, ball-room dancing, and ceremonial dancing.

**MUS 241 Music for Teachers**

**2 credits**

A survey of the methods, models, and materials of early childhood classroom music including music reading, singing, playing instruments, creating music, drama, dance and listening concepts. Curricular adaptations for children with special needs will be addressed.

**MUS 243 Great Works of Western Music: History and Style I**

**4 credits**

This course offers the student the unique opportunity to study great works of the Western musical tradition as an artistic whole. The student will develop historically integrated skills in theory, musicianship, and aural perception through carefully directed study of music from the Middle Ages to the Baroque (including works by Bach, Purcell, and Aquinas), while understanding the cultural vitality that produced such towering examples of human creativity. This course partially fulfills the Arts and Ideas requirement.

**MUS 244 Great Works of Western Music: History and Style II**

**4 credits**

This course offers the student the unique opportunity to study great works of the Western musical tradition as an artistic whole. The student will develop historically integrated skills in theory, musicianship, and aural perception through carefully directed study of music from the classical era to the present day (including works by Mozart, Beethoven, and Berlioz), while understanding the cultural vitality that produced such towering examples of human creativity. Pre-requisite: MUS 243. This course partially fulfills the Arts and Ideas requirement.

**MUS 250 Women in Music**

**2 credits**

This course will serve as an introductory survey investigating some of the multiple ways in which women have participated in the art form that is referred to as music. This course will focus specifically on the issues of women as composers and women as performers. A great variety of styles will be covered from contemporary popular, rock, folk, classical, and non-Western. This course can fulfill the music requirement of the new curriculum, and will also be an elective for the Music Minor. This course partially fulfills the Arts and Ideas requirement.

**MUS 348 Thematic Studies: Music History**

**4 credits**

A study of the major periods in music history from Ancient to Modern. In addition to the traditional music of Western culture, all aspects of music are included such as musical theatre, dance, instrumental music, vocal forms, folk songs, religious music, popular music, music in

media. Pre-requisites: ENG 101-102 or 110-111. This course partially fulfills the Arts and Ideas requirement.

**MUS 1/2/3/485 Special Topics**

**1-4 credits**

A study of topics in music of special interest to a specific group of students. Pre-requisite: Consent of instructor.

**MUS 2/3/486 Independent Study**

**1-4 credits**

Intensive individual work in an area of music. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Ohio Dominican University Courses

**ODU 101 Career Decision Making**

**1 credit**

An introduction to career decision making processes and the underlying theories used to assist students in choosing a major, investigating careers and planning to enter their field of choice. The course utilizes career assessments and inventories, occupational information resources, personal reflection and field research, in an effort to improve self understanding and obtain information about careers of interest. The course also includes an introduction to professional development fundamentals to provide students with the knowledge needed to enter a career field. The material covered is applicable to all stages of college and prepares students for future career transitions as working professionals.

**ODU 110 Learning and Success Strategies**

**2 credits**

This course is designed to help students achieve success. Through self-reflection, intensive writing, and application, students will learn strategies to improve their efficacy, both in and outside the classroom. Topics include becoming an active reader, mastering time management, improving note taking skills, accepting personal responsibility, adopting lifelong learning, gaining self-awareness, and developing emotional intelligence.

## Peace and Justice

**PJU 230/CRJ 237 Interpersonal Negotiation and Mediation**

**4 credits**

This course introduces basic and intermediate level skills useful for resolving interpersonal conflict and reconciling relationships post trauma. Building on an understanding of conflict theory and communication, the course uses skills of active listening, problem-solving and bargaining in family, work and community conflicts. Emphasis will be placed on training through simulations and role-play. There will be a review of existing theory and cases of social conflict resolution. Particular attention will be focused on the areas of interest-based negotiation, principled mediation and victim-offender reconciliation.

**PJU/POL/THL 379B Reflections on Justice: Catholic Social Teaching**

**4 credits**

The study of justice and peace through the application through the application of the social teaching of the Catholic Church and the findings of social and political science. Pre- or Co-requisite: ENG-102. Not open to students with credit in POL/THL/SJU/PJU 278.

**PJU 497 Internship in Peace and Justice**

**2-8 credits**

Field placement under supervision in a local human service agency. The student will spend 50 hours in the field for each hour of credit. Students in this course are required to meet with faculty weekly in seminar to discuss and to reflect upon the practical application of their academic work. Pre-requisites: senior standing; 2.5 GPA; successful completion of application requirements for fieldwork.

**PJU 498 International Conflict Management: Diplomacy,  
Democratization, Human Rights Seminar**

**4 credits**

The course focuses on the non-violent management of conflict at the intra state and international levels using state, regional, non-governmental and international actors. Particular attention is given to current areas of international conflict. The role of individuals, political leaders, economic and political systems, civil society organizations and international institutions such as the United Nations are explored in relation to the prevention of war and peacebuilding. The course explores conflict management strategies such as preventative diplomacy, arms control and disarmament, economic sanctions, international law, peacekeeping, sustainable economic development, democratization, conflict transformation and reconciliation post conflict. Pre-requisite: POL 360 or 379A.

## **Philosophy**

**PHL 101 Introduction to Logic**

**4 credits**

An introduction to critical thinking, formal and informal logic. Includes exercises in critical analysis of arguments and elements of symbolic logic. Note: Does not fulfill the philosophy requirement in the core curriculum.

**PHL 109 Issues in Philosophy**

**4 credits**

An introductory course that examines the works of representative philosophers through the ages and their responses to some perennial issues. Includes topics such as faith and reason, theories of knowledge, and ethical behavior. Not open to students enrolled in or with credit in PHL 110.

**PHL 110 Wisdom and the Web**

**4 credits**

An introductory course that examines periods in the history of philosophy, various philosophical movements, important philosophers, and key philosophical ideas in Western philosophy. All content for the course will be drawn from the Internet. Not open to students enrolled in or with credit in PHL 109.

**PHL 150 Theories of Ethics**

**2 credits**

A general introduction to ethical theories focusing on major figures of the Western tradition, including Plato, Aristotle, Aquinas, and Kant. Not open to student enrolled in or with credit in PHL 346.

**PHL 170 Philosophy of Good and Evil**

**2 credits**

An introductory course that examines how representative thinkers through the ages have defined the nature of good and evil, including both evil caused by humans and by natural forces. Thinkers covered may include Plato, Aristotle, Augustine, Aquinas, Leibniz, Hume, Kant, and Nietzsche.

**PHL 206 Philosophy of the Person**

**4 credits**

An examination of traditional approaches to the study of human nature. Includes an analysis of major figures from the history of philosophy as well as an analysis of contemporary approaches present in Christian personalism.

**PHL 224 Philosophy of Religion**

**4 credits**

A critical examination of the fundamental questions of religion from the perspective of reason. May include topics such as arguments for the existence of God; the phenomena of religious experience and mysticism; the problem of evil; faith and revelation; death and immortality.

**PHL 230 Principles of Justice**

**4 credits**

An examination of some fundamental questions about how people should treat each other and how communities should allocate their resources. To answer these questions, students will study the

basic tenets of different theories of justice and economic systems. The course will focus on justice in the allocation of a community's resources, but it also will address how different forms of justice are related.

**PHL 242 Applied Ethics** **2 or 4 credits**

An examination of ethical principles and their application to ethical issues. Specific areas of application announced when the course is offered. Pre-requisites: For two-credit sections, one prior PHL course other than PHL 101.

**PHL 245 The Philosophy of Love and Friendship** **4 credits**

A seminar for the review of philosophical literature dealing with the enduring themes of friendship and love.

**PHL 250 History of Ancient Philosophy** **4 credits**

Period course that examines the beginnings of philosophy in ancient Greece from the Pre-Socratic through the Neo-Platonists; with special consideration given to the writings of Plato and Aristotle. Pre-requisites: ENG 101, 102 and IDS 179 or transfer equivalent.

**PHL 251 History of Medieval Philosophy** **4 credits**

Period course that examines developments in philosophy from the fifth century through the fourteenth century; with special consideration of the writings of Augustine, Anselm, and Aquinas; and several Muslim and Jewish philosophers. Pre-requisites: ENG 101, 102 and IDS 179 or transfer equivalent.

**PHL 252 History of Modern Philosophy** **4 credits**

Period course that examines the developments in philosophy from the Renaissance through the nineteenth century. Thinkers covered may include Descartes, Spinoza, Locke, Leibniz, Berkeley, Hume, Kant, Hegel, Kierkegaard and Nietzsche. Pre-requisites: ENG 101, 102 and IDS 179 or transfer equivalent.

**PHL 253 History of Contemporary Philosophy** **4 credits**

Period course that examines developments in philosophy in the twentieth and twenty-first centuries; special consideration of the movements of existentialism and phenomenology, pragmatism, analytic philosophy, and Christian personalism. Pre-requisites: ENG 101, 102 and IDS 179 or transfer equivalent.

**PHL 270 After Thomas Aquinas: Varieties of Thomism** **2 credits**

An examination of the system of philosophy developed by Thomas Aquinas and with emphasis on its continued vitality in later figures of the Thomistic tradition.

**PHL 340 Epistemology** **4 credits**

An examination of the nature and foundations of human knowledge. Topics covered may include rationalist and empiricist theories; truth and falsity; evidence, justification, and belief. Pre-requisites: ENG 102 and IDS 179 or transfer equivalent, and one prior PHL course other than PHL 101.

**PHL 345 Metaphysics** **4 credits**

An examination of the nature of reality; with special consideration of metaphysics as ontology and as natural theology. Includes consideration of representative metaphysical systems from classical, Christian and modern philosophy. Pre-requisites: ENG 102 and IDS 179 or transfer equivalent, and one prior PHL course other than PHL 101.

**PHL 346 Principles of Business Ethics** **2 credits**

An introduction to traditional ethical theories in preparation for more advanced study of problems in social philosophy and business. Not open to students enrolled in or with credit in PHL 150.



**PHL 348b Thematic Studies: Bioethics** **4 credits**  
An examination of ethical principles and their applications to ethical issues in medicine, health care, and biological sciences. Pre-requisites: ENG 101-102 or 110-111.

**PHL 348c Thematic Studies: Aesthetics** **4 credits**  
A survey of theories of art and beauty from Plato to the present. Includes a study of major movements in art history and the work of distinguished artists. Pre-requisites: ENG 102 and IDS 179 or transfer equivalent.

**PHL 348h Thematic Studies: Opera Omnia** **4 credits**  
An audition into the wonderful world of opera. Stories of the operas will be presented with an emphasis on literary, artistic and philosophical themes. Literary sources such as Shakespeare, artistic trends such as Romanticism, and philosophical issues such as the nature of the passions and theories of tragedy, will be explored. Students will be introduced to some of the greatest music of Bellini, Donizetti, Puccini, Rossini, Verdi, Wagner, and many others. Pre-requisites: ENG 102 and IDS 179 or transfer equivalent.

**PHL 1/2/3/485 Special Topics** **2-4 credits**  
Study of topics of special interest in philosophy including semantics, hermeneutics, philosophy of law, philosophy of science, and philosophy of history. Pre-requisite for 385 and 485: one prior philosophy course.

**PHL 2/3/486 Independent Study** **2-4 credits**  
Research in philosophy directed by a professor in the division. Pre-requisites: prior course work in philosophy; consent of instructor, academic advisor, division chairperson.

## Physical Education and Health

**PEH 100 Physical Education Activity Classes** **1 credit each**  
Emphasize basic skills, techniques, and the recreational value for a variety of sports.. A maximum of 4 credits of the Physical Education 100 series may apply toward graduation requirements. All sections are coeducational. Activity courses that are offered include the following: aerobics, badminton, basketball, bowling, golf, horseback riding, softball, soccer, tennis, volleyball, and weight training and conditioning.

**PEH 121 Health Education** **2 credits**  
A basic course in personal, community, and school health including such topics as drugs, mental health, consumer health, and a healthful school environment.

**PEH 122 First Aid** **2 credits**  
A course that includes the basic principles of first aid, cardiopulmonary resuscitation, and emergency care.

**PEH 125 Health and Wellness** **2 credits**  
This course will examine the components that contribute to the concept of health and wellness. Theories and principles of health promotion and disease prevention on local, national, and international levels will be explored. Topics to be covered include health beliefs and behaviors, community health, Healthy People 2010, fitness, mental health, stress management, nutrition, disease prevention, drug usage, cultural differences, and health promotion. Content will be applied in nursing and education situations.

**PEH/SPM 130 History of Sports** **4 credits**  
A study of the historical and philosophical development of modern sport (late 19<sup>th</sup> Century to the present). Attention is also focused on ethics in the area of sport experiences.

**PEH/SPM 231 Sociology of Sport****2 credits**

A study of sport in all societies; the impact of different social institutions upon amateur and professional sport. Pre-requisite: Sophomore standing.

**PEH 241 The Prevention and Care of Athletic Injuries****4 credits**

A study of the prevention, care, and rehabilitation of athletic injuries related to physical education and sport. Includes practical experience both in the classroom and training room. Pre-requisites: BIO 105 or equivalent; PEH 122.

**PEH 249 Theory and Practice in Coaching Athletics****4 credits**

A course designed to prepare a coach in the development of pre-season planning and conditioning, budgeting, purchasing, game plans, strategies, season units, motivation of the athlete, and team selection. Sports to be offered include: baseball, basketball, soccer, softball, tennis, and volleyball. Pre-requisite: Sophomore standing. Not open to students with credit in PEH 251, 252, 253, 254, 255, 256, and 257.

**PEH 258 Physical Education for Early Childhood and Intervention  
Specialists Teachers****2 credits**

An explanation of the theory, principles, and methods of teaching games, rhythms, and creative movement to children at the early and middle school level. A focus on curricular adaptations for children with special needs will be included. Pre-requisite: sophomore standing. Not open to students with credit in PE 158.

**PEH 1/2/3/485 Special Topics****1-4 credits**

Courses offered to meet the special needs or interests of a group of students. Pre-requisites: Consent of instructor, academic advisor, and division chairperson.

**PEH 2/3/486 Independent Study****1-4 credits**

Course offered to meet the special needs of an individual student. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Physics

**PHY 102 Basic Physical Science****2 credits**

This introductory study of physics includes motion, forces, energy, waves, heat, electricity, and magnetism. Designed for the non-science majors; includes laboratory. Pre-requisite: MTH 100 or equivalent placement. Not open to students with credit for PS101.

**PHY 119 College Physics I****4 credits**

An algebra-based study of mechanics: translational and rotational motion, the laws of conservation of energy and momentum, hydrostatics and hydrodynamics, and basic thermodynamics; includes laboratory. Pre-requisite: MTH 160 or equivalent. Not open to Chemistry majors.

**PHY 120 College Physics II****4 credits**

An algebra-based study of electricity and magnetism, optics, introductory modern physics, and simple harmonic motion and waves; includes laboratory. Pre-requisite: MTH 160 or equivalent. Not open to Chemistry majors.

**PHY 219 General Physics I****4 credits**

A calculus-aided study of mechanics: translational and rotational motion, the laws of conservation of energy and momentum, hydrostatics and hydrodynamics, and basic thermodynamics; includes laboratory. Pre-requisite: MTH 240 or equivalent.

- PHY 220 General Physics II** **4 credits**  
 A calculus-aided study of electricity and magnetism, optics, introductory modern physics, and simple harmonic waves; includes laboratory. Co-requisite: MTH 241.
- PHY/ENV 348c Thematic Studies: History of Science** **4 credits**  
 A study of some of the revolutions in scientific theory from the beginnings of Western civilization to the present. Topics include the Aristotelian cosmos and the historical foundations of astronomy, geology, biology, natural history, chemistry, and physics; includes laboratory. Pre-requisites: ENG 101-102 or 110-111.
- PHY/CHM 439 Thermodynamics and Kinetics** **4 credits**  
 Topics include the kinetic theory of gases and the three basic laws of thermodynamics and their application to pure substances, simple mixtures, and chemical equilibria. Latter topics include kinetics of reactions. Includes laboratory. Pre-requisites: CHM 230; MTH 241; PHY 219, 220.
- PHY/CHM 440 Quantum Mechanics and Spectroscopy** **4 credits**  
 Quantum mechanics - topics include quantum theory, atomic and molecular structure, theoretical principles of spectroscopic and resonance methods, and surface science; includes laboratory. Pre-requisites: CHM/PHY 439.
- PHY/BIO/CHM/ENV 473 Research Methods** **2 credits**  
 An introduction to independent scientific research with emphasis on experimental design, literature survey, data collection, and analysis. Pre-requisite: Consent of the instructor.
- PHY 1/2/3/485 Special Topics** **1-4 credits**  
 Concentrated study in a particular area. Pre-requisite: Consent of instructor.
- PHY/BIO/CHM/ENV 498 Seminar** **2 credits**  
 A survey of the literature in an area of current interest in the natural sciences. Special emphasis is placed on interpretation of published work. Pre-requisite: Consent of the instructor.

## Political Science

- POL 100 Ideas, Ideals, and Ideologies** **4 credits**  
 Reading and research in the humanities and political science designed to give students the general ideas and specific concepts essential to success in the major of political science.
- POL 101 The Great Issues of Politics** **4 credits**  
 Introduction to the study of politics and government; survey of the discipline, the structure of the United States system of government and the major issues of political science including: the theory and function of government and the political process, public law, international politics, comparative government and foreign relations, and political development. Emphasis is on issues, approaches, methodologies, democracy and citizenship.
- POL/CRJ 230 The Law, Society, and Polity** **4 credits**  
 An introduction to the notion of law, its function in society, its place in a political system. Examination of the relationship of law to economic, social and political reality; the role of the judicial process in policymaking. Consideration is given to Common Law and Civil Code legal systems; substantive and procedural aspects of civil and criminal law with emphasis on understanding the nature of the law.

**POL/CRJ 231 The History of the Constitution of the United States of America**

**4 credits**

An examination of the nature, scope, and history of U. S. government as embodied in the U. S. Constitution. Special emphasis on the constitutional limits to and extent of federal power as developed since 1787 through the history of leading constitutional Supreme Court decisions: judicial review, federalism, commerce and taxation, the contract clause, due process, equal protection, and civil liberties. Pre-requisites: POL 101 or POL/CRJ 230. Not open to students who have completed POL/CRJ 261.

**POL/CRJ 232 The Bill of Rights**

**4 credits**

A study of the historical, political effects the Bill of Rights has had on law and society in the United States of America. Special emphasis on the first amendment; due process, civil and criminal rights; the Civil Rights movement; the Women's movement; and gender/sexual equality. Pre-requisites: POL 101 and 230 or 231. This course fulfills the diversity, global, and multicultural requirement.

**POL/CRJ 236 The Judicial Process**

**4 credits**

Treatment of the workings and problems of the U.S. judicial system with emphasis on the structure and function of the federal and state court systems; criminal procedure and pertinent legal aspects of corrections.

**POL/CRJ 279A Reflections on the Common Good: Environmental Values Policymaking**

**4 credits**

This course explores how the "common good" might be considered a way of judging government's actions with respect to the natural environment. Some environmentalists wonder if conventional thinking—even democracy itself—is up to the challenge. Course will illustrate real-world technical complexities and uncertainties, and the existence of competing worthy (and costly) common objectives besides environmental protection, stand in the way of any easy solutions to environmental problems. This course is necessarily interdisciplinary since neither nature nor policymaking is organized by academic departments. Pre- or Co-requisite: ENG-102. Not open to students with credit in POL-258.

**POL 279B Reflections on the Common Good: Political Philosophy and the Western Tradition**

**4 credits**

Consideration of past and present attempts to develop a comprehensive understanding of politics: Plato-Aquinas, Machiavelli-Hegel, Marx-present. Pre- or Co-requisite: ENG-102. Not open to students with credit in POL/PHL-348D.

**POL/ART/HST 279C Reflections on the Common Good: American Political Thought and the Common Good**

**4 credits**

A study of the concept of nature as used in Anglo-American thought and how these usages influence an understanding of the natural, social, and political environments of the United States. Special emphasis given to American political theory, its illustration through the 19<sup>th</sup> century American landscape movement, and the inability of U.S. thinkers to appreciate the common good. Not open to students with credit in POL/HST/ART-335 or POL-348F.

**POL 290 Politics and Government: Process and Issues**

**4 credits**

An overview of Congress, the Presidency, and the Supreme Court; consideration of the political process and the ideas that inform, modify, and alter the United States political system. Emphasis on citizenship, political culture, socialization, public opinion, voting patterns, political parties and competing ideologies. Not open to students who have taken POL 268.

**POL 348c Thematic Studies: Interpreting Civilization**

**4 credits**

Comparative considerations of the religious, artistic, literary, historical-political-economic-governmental components of world civilizations through selected areas of study. Pre-requisites: ENG 101-102 or 110-111.

**POL/HST 348e Thematic Studies: A History of U.S. Foreign Relations 4 credits**  
An exploration of the relationship between major expressions of U.S. foreign policy and the American ethos in the context of historic foreign policy challenges. Pre-requisites: ENG 101-102 or 110-111.

**POL/ART 348g Thematic Studies: Art, Politics, and the Pursuit of Truth 4 credits**  
An interdisciplinary study of the influences politics has on art and the question of how art and politics inform the human search for truth through an investigation of artistic masterworks from the Middle Ages through the twentieth century. Selected images of masterworks will be discussed and annotated. Pre-requisites: ENG 101-102 or 110-111; or consent of instructor. This course partially fulfills Arts and Ideas requirement..

**POL/ART 348h Thematic Studies: Modernism in its Time 4 credits**  
An interdisciplinary study of the social, political, and intellectual culture of Modernism through the lens of the visual arts. Selected examples of visual art of the Western World will be studied in the context of their specific artistic movements as well as in conjunction with contemporaneous events in Western society such as the Great War, the American Depression, WWII, the Holocaust, and the dropping of the Atomic Bomb. This course partially fulfills Arts and Ideas requirement.. Pre-requisites: ENG 101-102 or 110-111.

**POL/SOC/SWK/CRJ 352 Research Methods 4 credits**  
This course examines research design and measurement techniques useful for understanding social science research. The course is skill based involving students in designing and carrying out an original research project, tabulating and analyzing the data, and writing a research report. Of particular interest are issues of problem definition, conceptualization and operationalization of research questions, sampling, and application of various methodologies from experimental designs to evaluation research. Pre-requisites: MTH 140; junior standing or consent of the instructor.

**POL 358 Public Policy for Peace and Justice 2-4 credits**  
Analysis of the public policy formation process at the national and international levels. Special emphasis is given to current policy in the areas of conflict, development, environment, human rights, immigration, and global trade. The course when taught in the May two-week term includes a one-week trip to Washington, D. C. to visit organizations and government offices involved in policy formation and advocacy. An examination of international organizations such as the United Nations, the World Bank, and the Organization of American States is included.

**POL 360 Seminar: International Politics 4 credits**  
Investigation of the major issues and concepts that inform world politics with special emphasis on developments since 1945; consideration of United States foreign policy and domestic political culture in light of World War II, the Shoah, the war in Vietnam; the development of international organization and international law. This course fulfills the diversity, global, and multicultural requirement.

**POL/HST 365 The U.S. Presidency 4 credits**  
A study of the American Presidency – often described as “the most powerful political office in the world”- and the men who have occupied it. An analysis of the continuity and change in the institution since it was created by the Founding Fathers at the Constitutional Convention. The historical focus will be on the emergence of the Modern Presidency during the twentieth century. Pre-requisite: POL 290.

**POL 366 The U.S. Congress and Policymaking 4 credits**  
This course explores the operations of the U.S. Senate and the House of Representatives: the partisan organization of both houses, the voting patterns to be found there, committee structures, legislative and oversight functions, representational styles in Washington and at home, and the

means available to Congress to shape economic policy, especially through tax legislation and the federal budget process. Pre-requisite: POL 290.

**POL 370 Parties and Elections**

**4 credits**

This new course is an introduction to the study of American political parties and elections. The emphasis is on national politics, with less attention to state and local parties. Interest will be in the origins and development of American party politics and in the role that parties play in American policymaking. The course will follow presidential and congressional campaigns closely. Pre-requisite: POL 290.

**POL/IDS 379A Reflections on Justice: War and Peace: International Law and Organization**

**4 credits**

A study of the quest for a just international order through the development of international law and organization and their importance to an understanding of issues of war and peace. Pre- or Co-requisite: ENG 102. Not open to students with credit in POL-361

**POL/PJU/THL 379B Reflections on Justice: Catholic Social Teaching**

**4 credits**

The study of justice and peace through the application through the application of the social teaching of the Catholic Church and the findings of social and political science. Pre- or Co-requisite: ENG 102. Not open to students with credit in POL/THL/SJU/PJU 278.

**POL/CRJ/SOC 379C Reflections on Justice: Causes of Collective Violence: Terrorism, Genocide, War**

**4 credits**

This is an introduction to theories of conflict and war from the inter-group to the international level. Included are causes of terrorism, ethnic conflict and genocide, revolution, and interstate war. This includes an analysis of causes of conflict at four levels: individual, small group, the nation/state, and the international system. This course is interdisciplinary, drawing on theories from biology, psychology, sociology, economics, and political science. Case studies of contemporary conflicts are utilized to explain and test various theoretical perspectives and to examine the consequences of war. Not open to students with credit in POL/CRJ/SOC 347.

**POL 1/2/3/485 Special Topics**

**4 credits**

Intensive reading and class discussion of selected topics in political science not covered in regular courses.

**POL 2/3/486 Independent Study**

**4 credits**

Intensive reading or special research projects for students with advanced standing. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**POL 497 Internship**

**4 or 8 credits**

Supervised internship of 50 hours of activity for each hour of credit in an approved agency setting. Placements are arranged in cooperation with the student and agency representative. Regularly scheduled seminar meetings with academic advisor are required. **Opportunities to study in Washington D.C.** should be discussed with an advisor. Pre-requisites: junior standing and four courses in area of concentration; successful completion of application requirements for internship. No more than 8 hours of internship credit allowed.

**POL 498 Seminar: Political Theory and Ideology**

**4 credits**

An analysis of issues of sexism, gender, racism, ethnocentrism and diversity in their historical and contemporary contexts: consideration of influential contemporary theories and problems. Pre-requisite: Open only to seniors. This course fulfills the diversity, global, and multicultural requirement.

# Psychology

## **PSY 100 Introduction to Psychology**

**4 credits**

A survey course on the basic principles of psychology and their applications to human behavior and social problems. Multiple perspectives emerging from different philosophical and socio-historical contexts are used to examine domains of human thought and behavior. Topics include research methods, human development, gender differences, learning and cognition, psychobiology, motivation, personality, abnormal behavior, methods of treatment, and the impact of social situations and culture on behavior.

## **PSY 212 Social Psychology**

**4 credits**

A study of theory and research on how individual behavior is influenced by its social context. Topics include social beliefs and judgments, attitude formation, persuasion, altruism, aggression and violence, prejudice, and group processes. Pre-requisite: PSY 100.

## **PSY 220 Human Development: Childhood and Adolescence**

**4 credits**

A survey of theory and research concerning continuities and changes from conception through adolescence as a function of psychological, environmental, and biological factors. Representative topics include cognitive, social, and moral development; parent-child relationship; identity and independence. Observation of children is required. Some sections may include a service-learning component. Pre-requisite: PSY 100.

## **PSY 222 Human Development: Adulthood and Aging**

**4 credits**

A survey of theory and research concerning continuities and changes that occur during the adult life cycle as a function of psychological, environmental, and biological factors. Representative topics include cognitive processes, social and personality development, relationships, work/retirement, and death/dying. Pre-requisite: PSY 100.

## **PSY 224 Human Development: Lifespan**

**4 credits**

A broad overview of theory, research, and applications in human psychological development from conception to death. Using the lifespan developmental perspective, patterns of growth, change, and stability in various domains of development (e.g., physical, cognitive, social, and personality) are examined. Furthermore, the interaction of domains within the context in which development occurs is emphasized (e.g., the interaction of biological, psychological, and sociological factors within a sociohistorical context). Pre-requisite: PSY 100.

## **PSY 230 Research Methods and Statistics**

**4 credits**

An introduction to the methods used in psychological research including descriptive, predictive, and experimental procedures with emphasis on the appropriate use of statistics. Laboratory work develops skills in literature review, hypothesis formulation, data collection, data analysis and interpretation, and scientific report writing. Pre-requisites: MTH 140, PSY 100.

## **PSY 234 Animal Behavior**

**4 credits**

A look at non-human behavior starting with classic topics in ethology, comparative psychology, and learning. The class will also study applied animal behavior, including captive breeding, release programs and pet behavior. Students will also make scientific observations of animal behavior while providing services at local rescue shelters and humane societies. Pre-requisite: PSY 100 or 100-level BIO.

## **PSY 236 Biopsychology**

**4 credits**

Introduction to the role of the nervous system in behavior. Representative topics include basic neuroanatomy, neurophysiology, sensory processes, and the physiology of aggression, emotion, and behavior disorders. Pre-requisite: PSY 100 or 100-level BIO or consent of instructor. Not open to students with credit for PSY 334.

- PSY 255 Human Sexuality** **4 credits**  
A study of theory and research on the physiological, psychological, and socio-cultural aspects of sexuality. Emphasis placed on examination of personal views of sexuality and on increased understanding of views of others. Pre-requisite: Sophomore standing.
- PSY 335 Health Psychology** **4 credits**  
An introduction to the biopsychosocial approach to the prevention and treatment of health-related problems. Representative topics include stress, chronic illness, death and dying, risky behavior, drug use and addiction, nutrition and exercise, placebo effects, non-traditional medicines, doctor-patient communication, animal assisted therapies, and the human-animal bond. Pre-requisite: PSY 100 or 100-level BIO or consent of instructor. Not open to students with credit for PSY 235.
- PSY 348a Thematic Studies: Psychology of Women** **4 credits**  
A study of past and present psychological theories and research on women. Topics include a critical examination of research on gender differences and gender roles, theories of female personality, and female socialization and developmental issues. Pre-requisites: ENG 101-102 or 110-111; PSY 100. This course fulfills the diversity, global, and multicultural requirement.
- PSY 348b Thematic Studies: History and Systems in Psychology** **4 credits**  
A consideration of the philosophical and empirical foundations of science and psychology, starting with the Ancient Greeks and ending with the modern theories, and their contributions to the discipline. The major schools of psychology and their important figures are examined. Controversial topics and debates in psychology (e.g., nature vs. nurture, free will vs. determinism, and the mind-body problem) and their impact on psychology will also be considered. Not open to students with credit for PSY 225. Pre-requisites: PSY 100 or consent of the instructor; ENG 101-102 or 110-111.
- PSY 348c Thematic Studies: Applied Cognitive Psychology** **4 credits**  
A study of the application of cognitive psychology to critical thinking, problem solving, creativity, and design. Topics include the exploration of faith, reason, intuition, empiricism and superstition as ways of knowing and how these influence both adaptive and maladaptive human decision making and behavior. Not open to students with credit for PSY 237. Pre-requisites: PSY 100 or consent of the instructor; ENG 101-102 or 110-111.
- PSY 350 Psychology of Personality** **4 credits**  
An examination of major personality theories and current research on related psychological processes. Pre-requisites: PSY 100; junior standing.
- PSY 352 Psychological Tests and Measures** **4 credits**  
An introduction to psychological tests and their psychometric properties in the measurement of individual and group differences. Topics include intelligence, aptitude, achievement, interests, and personality. Emphasis on the use of testing in various settings such as education, business, and mental health. Pre-requisites: MTH 140, PSY 100, or consent of instructor.
- PSY 354 Psychopathology** **4 credits**  
A study of the major forms of psychopathology including anxiety and stress disorders, depression and suicide, schizophrenia, personality disorders, and substance abuse. In addition, the course examines a variety of social issues concerning our society's responses to those labeled mentally ill. Pre-requisite: PSY 100.
- PSY 433 Learning and Motivation** **4 credits**  
Theories and basic processes of learning, such as classical conditioning, operant conditioning, and observational learning will be studied. Within this framework, classic studies in animal behavior along with current research in applied behavior analysis and human motivation are reviewed. Laboratory work emphasizes research in these areas through computer simulations as well as experimentation. Pre-requisites: MTH 140; PSY 100, 230; or consent of the instructor.



**PSY 434 Cognitive Processes****4 credits**

A study of the basic mechanisms that govern human thought. Readings, lectures and labs address attention, perception, pattern recognition, memory, mental representation, psycholinguistics, problem solving, and artificial intelligence. Lab research explores the methodological techniques for understanding cognition. Pre-requisites: MTH 140; PSY 100, 230; or consent of the instructor.

**PSY 451 Counseling Theory and Process****4 credits**

An examination of major theories and techniques of psychological counseling. Laboratory work involves practice in basic communication and interviewing skills. Pre-requisites: PSY 100, and at least one other psychology course; junior standing; Recommended PSY 350.

**PSY 1/2/3/485 Special Topics****4 credits**

Group examination through intensive reading and class discussion of a selected topic in psychology not covered in regular courses.

**PSY 3/486 Independent Study****2 or 4 credits**

Individual examination of a selected topic through intensive reading or through experimental research. Pre-requisites: PSY 100, 230, at least two additional psychology courses, recommendation of psychology instructor, consent of academic advisor and division chairperson.

**PSY 497 Field Work****2 or 4 credits**

For each 2 hours of credit, 80 hours of supervised field experience in a selected area of applied psychology. Open to Psychology majors only. Pass-fail option available. Pre-requisites: junior standing, consent of instructor, five psychology courses including PSY 100, 451 (for social service placements) or PSY 230 (for research and evaluation placements); successful completion of application requirements for fieldwork.

**PSY 498 Seminar: Current Issues in Psychology****4 credits**

An exploration of current research and theory in psychology conducted in a seminar style format. Independent capstone projects emphasize the synthesis of knowledge and research skills expected of the undergraduate Psychology major. Pre-requisites: PSY 100, 230; senior standing or consent of the instructor.

## Public Relations

**PRS 201 Principles of Public Relations****4 credits**

A theoretical approach to the principles of the field of public relations in corporate, non-profit, and agency applications. The role of public relations in the overall organizational communication structure.

**PRS 205 News Writing****4 credits**

Theory and practice of news gathering, writing, and editing with emphasis on the print and electronic media. Projects include straight news reporting as well as feature stories. Topics include determining news value, research, interviewing skills, writing for the ear as well as for the eye, and media critique.

**PRS/BUS 270 Integrated Marketing Communication****4 credits**

An overview of promotion as one key component of a marketing strategy. Students review the possible elements that may comprise an organization's promotional mix: e.g., public relations, personal selling, advertising, and sales promotion. Pre-requisites: BUS 220.

**PRS 310 Practicum with *The Tower*****2 credits**

This practicum experience is designed to give Public Relations' students a hands-on learning opportunity for researching, reporting, editing, photographing, and designing the ODU student newspaper, *The Tower*. Students will understand production processes and the importance of deadlines. Pre-requisites: PRS 201 and 205.

**PRS 329 Public Relations Writing****4 credits**

Intensive writing course that exposes students to all types of public relations writing including news releases, brochures, speeches, newsletters, annual reports, case studies, advertising copy, memos and crisis communication. Students will hone their skills while producing writing samples for their professional portfolios. Pre-requisite: PRS 201.

**PRS/ART 330 Media Design and the Creative Process****4 credits**

This class will help students to start *thinking* like an artist and designer. Adobe PhotoShop will be the main software program. The basics of image design including an emphasis on the creative process will be taught. Students will be encouraged to experiment and to create in-depth digital images. Pre-requisite: PRS 201 for Public Relations majors only.

**PRS 332 Advanced Media Design and Production****4 credits**

This course will focus on *creating* like a designer. Main software programs include Illustrator, InDesign, and Adobe Acrobat. This course furthers the concepts taught in PRS 330 and will have a focus on text design and production. Pre-requisite: PRS 330.

**PRS 340 Internet Strategies: Blogs, flash mobs, and More****2 credits**

This course is designed to provide an in-depth look at the principles, practices, and strategies utilized when incorporating the Internet into a public relations plan. This course will utilize lecture and case analysis to build a body of knowledge for students that they can apply to a professional setting. Pre-requisite: PRS 201.

**PRS 352 Research, Planning, and Evaluation****4 credits**

This course is designed to teach strategic public relations planning, research, and evaluation techniques to Public Relations majors but is also applicable to other business majors. The course connects theory to practical applications by framing research methodology in the context of planning. Students will learn valuable tools for the development, communication, and evaluation of effective PR programs. Pre-requisite: PRS 201.

**PRS 415 Advanced PR Techniques****2 credits**

This course is designed to advance student writing, editing, and speaking abilities especially in the context of media relations and overall relationship building. Public Relations practitioners must be effective communicators and this course will offer intensive workshops to build skills learned in lower-level PRS courses. Pre-requisites: COM 105; PRS 201, 205, and 329.

**PRS 421a Case Studies****2 credits**

Students will analyze classic cases and evaluate the actions and outcomes of each situation. Historic problems in public relations will be addressed. Students will also participate in writing a case study. Pre-requisite: At least 16 semester credits of Public Relations coursework.

**PRS 421b Campaign Strategies****2 credits**

Students will work in teams on the planning and evaluation of a public relations campaign. Course may include a service-learning component. Pre-requisite: At least 16 semester hours of Public Relations coursework.

**PRS 1/2/3/485 Special Topics****2-4 credits**

A study of topics in public relations of special interest to a specific group of students. Pre-requisite: Consent of instructor.

**PRS 2/3/486 Independent Study****1-4 credits**

Intensive individual work in the area of public relations. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**PRS 496 Professional Experience and Seminar****4 credits**

This course serves as the senior capstone seminar and includes a supervised field placement involving a minimum of 160 clock hours in an approved Public Relations office. Students are expected to make a professional contribution to the placement agency and to develop his/her own portfolio. The seminar will include discussion and sharing of experiences and will aid in the student's personal career planning and development. Pre-requisites: Senior standing, 24 semester hours in Public Relations course work, 2.5 GPA in major courses.

## Social Work

**SWK 100 Social Problems and Social Policies****4 credits**

An introduction to social policy of the American welfare state drawing upon historical background and analytical approaches in making the connections between social problems and social policies. Highlights concerns of the social work profession within the social policy process particularly as these relate to issues of social justice regarding vulnerable population groups and the global interconnections of oppression.

**SWK 120 Theory and Practice I: Introduction to the Profession****4 credits**

Origin and development of the profession of social work; opportunities for practice including methods and fields with attention to special issues and populations; relationships with other disciplines and contemporary society; intraprofessional and interprofessional issues. Pre-requisite: Social Work major or consent of instructor. This course fulfills the diversity, global, and multicultural requirement.

**SWK 220 Human Behavior in the Social Environment I****4 credits**

A survey of theory and research concerning continuities and changes from conception through adolescence as a function of biological, psychological, socio-cultural, and spiritual dimensions of human behavior. Contemporary perspectives central to the practice of social work are incorporated. Content includes ways in which social systems promote or deter people in maintaining or achieving health and well-being. Pre-requisite: PSY 100.

**SWK 222 Human Behavior in the Social Environment II****4 credits**

A survey of theory and research concerning continuities and changes that occur during the adult life cycle as a function of biological, psychological, socio-cultural, and spiritual dimensions of human behavior. Contemporary perspectives central to the practice of social work are incorporated. Content includes ways in which social systems promote or deter people in maintaining or achieving health and well-being. Pre-requisite: PSY 100.

**SWK 250 Women, Politics, and Economics****4 credits**

Political and economic perspectives on selected policy issues affecting women nationally and internationally. Attention is given to the family as an economic institution, women and work, institutionalized violence against women, and changing political and economic institutions. This course fulfills the diversity, global, and multicultural requirement.

**SWK 270 Wellness and the Human Spirit****4 credits**

Wellness is a way of being that integrates body, mind and spirit. Designed to explore and to nurture the spirit within each person, this course gives special attention to the role of spirituality and its relationship to the general well-being of self. Personal spiritual well-being allows for a more humane and ethical response toward individuals and toward larger systems of focus across diverse settings.

**SWK/SOC 271 Wellness in the Midst of Loss** **4 credits**  
The “hello-goodbye” rhythm of life is experienced in numerous ways and forms throughout one’s lifetime. Designed from a spiritual perspective, this course reflects upon loss in its various forms: self, transitions, relationships, health, work, aging and death, situating the mystery of dying within the dynamic of living.

**SWK 275 Politics and Economics of Aging** **4 credits**  
Political and economic perspectives on major policy issues and government programs affecting older Americans.

**SWK 277 Social Context of Aging** **4 credits**  
An examination of the contemporary social and cultural context of aging designed to provide a survey of concepts and issues relevant to working with and on behalf of adults in the community and in institutional settings.

**SWK 278 Aging and Socio-Cultural Change** **4 credits**  
A cross-cultural study of the aging process in the context of social and cultural changes; includes consideration of issues raised by the interplay of cultural values and technological developments.

**SWK 297 Gerontological Fieldwork** **2-4 credits**  
Field placement under supervision within a local human service agency in a selected area of gerontological practice. The student will spend, at minimum, 50 clock hours in the field per semester credit hour. Pass-fail option available. Faculty instructor will serve as liaison between the University and the field site. Pre-requisite: successful completion of a minimum of three of the following courses: SWK 222, 275, 277, and 278; or consent of instructor.

**SWK 320 Theory and Practice II: Direct Services in Social Work** **4 credits**  
Social science foundations and practice paradigms for direct services: the integration of knowledge, professional values, and skills within a generalist, ecological perspective for direct service at various levels of human systems. Pre-requisites: SWK 120 and Social Work major or consent of instructor. This course fulfills the diversity, global, and multicultural requirement.

**SWK 321 Theory and Practice III: Macro Practice in Social Work** **4 credits**  
Social science foundations and practice paradigms for macro practice: the integration of knowledge, professional values, and skills within a generalist, ecological perspective for work with organizations and communities. Some sections may include a service-learning component. Pre-requisites: SWK 120 and Social Work major or consent of instructor.

**SWK 341 Integrating Human Behavior Theories and Social Work Practice** **2 credits**  
This course examines the utility of a select number of human behavior theories for generalist social work practice in various helping situations. Pre-requisites: SWK 220 and 222; junior standing or consent of instructor.

**SOC/SWK 346 Global Ethnic Relations** **4 credits**  
This course seeks to empower students to become knowledgeable, caring, and active citizens in a diverse and often ethnically polarized world. The course examines multiple dimensions of global diversity (race, ethnicity, religion); common responses to differences including prejudice, discrimination, segregation, colonization, population transfer, genocide and alternatives such as assimilation and egalitarian pluralism. We will examine ethnic relations in the U.S. and around the world through the lens of history. The course concludes with the ethical basis for anti-discrimination work and strategies for dismantling discrimination and repairing strained ethnic divides at the individual, institutional, and societal levels. The course includes a service learning component working with persons from another culture. This course fulfills the diversity, global, and multicultural requirement.

**SWK/SOC/POL/CRJ 352 Research Methods****4 credits**

This course examines research design and measurement techniques useful for understanding social science research. The course is skill based involving students in designing and carrying out an original research project, tabulating and analyzing the data, and writing a research report. Of particular interest are issues of problem definition, conceptualization and operationalization of research questions, sampling, and application of various methodologies from experimental designs to evaluation research. Pre-requisites: MTH 140; junior standing or consent of the instructor.

**SWK 480 Field Work I****4 credits**

First semester of yearlong field placement under supervision in a local human service agency. The student will spend, at minimum, 200 clock hours in the field. Grades for fieldwork will be on a Pass/Fail basis. Pre-requisites: senior standing; 2.5 GPA; successful completion of application requirements for fieldwork. (Specific requirements are available in printed form from the division.) A grade of P must be earned to proceed to SWK 481. Co-requisite: Enrollment in SWK 482.

**SWK 481 Field Work II****4 credits**

The second semester of field placement and weekly seminar. The student will spend, at minimum, 200 hours in the field. Grades for fieldwork will be on a Pass/Fail basis. Pre-requisite: completion of SWK 480 with a grade of P. Co-requisite: Enrollment in SWK 483.

**SWK 482 Seminar I****2 credits**

The weekly Field Work Seminar provides a systematic opportunity to connect the practice experience with the academic program. The purpose of the seminar is to provide students with an opportunity to share their fieldwork experiences and to explore in some depth topics and issues as these are related to the objectives of the fieldwork program. Co-requisite: Enrollment in SWK 480.

**SWK 483 Seminar II****2 credits**

The second semester of Fieldwork Seminar. Co-requisite: Enrollment in SWK 481.

**SWK 1/2/3/485 Special Topics****4 credits**

In-depth study by groups of students of selected social work topics not covered elsewhere in the curriculum.

**SWK 2/3/486 Independent Study****4 credits**

Individual study projects in selected areas of social work for students with advanced standing; report required. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

## Sociology

**SOC 101 Introduction to Sociology****4 credits**

A survey of the basic concepts of the sociological analysis of human behavior. Topics include culture and socialization; deviance and social control; stratification and social class; inequalities of gender, race, ethnicity, and class; collective behavior and social change; and the role of social institutions in society including family, health care, education, religion, politics, and the economy. Some sections may include a service-learning component. This course fulfills the diversity, global, and multicultural requirement.

**SOC 110 Anthropology: What Makes Us Human****4 credits**

An introductory overview from an anthropological perspective with a specific focus upon culture—a central dynamic factor in the development of concepts of self-identity and ethnicity. Examination of evolution, the interrelationships between environment and the formation of social institutions and values.

- SOC 215 Deviance and Institutional Problems** **4 credits**  
 A study of the definition and management of those defined as socially deviant including the criminal and the mentally ill and of contemporary institutional problems including inequality, racism, and sexism.
- SOC/HST 226 The Ethnic Experience in America** **4 credits**  
 A study of Native American and non-English speaking immigrant ethnic groups within the development of the U.S. with specific attention to the issues of dominant and minority relations, assimilation or ethnic pluralism and culture, color, gender, and social class as negative or positive factors in ethnic relations.
- SOC 235 Comparative Institutions** **4 credits**  
 A comparative systems approach to politics (including governments, education, family, economics, and religion) in selected diverse societies. Designed to identify commonalities and differences in lifestyles.
- SOC 241 Poverty and Development Seminar** **2-4 credits**  
 This is an international learning experience held in a developing or poor nation. It is an opportunity to develop a first hand experience of poverty and development in Central or South America. The course will examine the causes, consequences, and solutions to Third World poverty including: colonialism, economic globalization, unrestrained capitalism, political and economic policies, population growth, climate, and culture. Particular attention will be given to issues of peace and justice in relation to poverty and development. Students will visit with organizations working on sustainable agriculture, health, micro loan programs and small business support, alternative technology empowerment of women, and education for democracy. Students will travel in both urban and rural areas, meeting with non-profit organizations, government officials, and living with poor families. Spanish is useful but not necessary. This course fulfills or partially fulfills the diversity, global, and multicultural requirement.
- SOC 255 Sociology of the Family** **4 credits**  
 A cross-cultural study of the varied types of marital arrangements and family organization around the world. Examination of the social/cultural constructions of marriage, family, and kinship.
- SOC/CRJ 263 Juvenile Delinquency** **4 credits**  
 The history of the treatment of juvenile offenders; patterns of delinquency; treatment modalities; causative factors; the juvenile justice system; social and cultural influences upon juveniles in modern society; current theories of juvenile delinquency.
- SOC/SWK 271 Wellness in the Midst of Loss** **4 credits**  
 The “hello-goodbye” rhythm of life is experienced in numerous ways and forms throughout one’s lifetime. Designed from a spiritual perspective, this course reflects upon loss in its various forms: self, transitions, relationships, health, work, aging and death, situating the mystery of dying within the dynamic of living.
- SOC 320 Nonviolent Social Movements** **2 credits**  
 The course addresses the philosophical and religious foundations, theory, history, and practice of nonviolence as a method of social change. The course will include study of some of the great nonviolent leaders such as Mahatma Gandhi, Dorothy Day, Helder Camara, and Martin Luther King, Jr.
- SOC 322 Organizing for Social Change** **2 credits**  
 The course explores strategies for social organizing, designing campaigns for social change, fundraising, coalition building, recruiting, marketing ideas, media relations and empowering grassroots leadership. The class will explore common elements of successful social change

movements throughout history including labor, women's, human rights, poor people's, peace, and environmental.

**SOC/SWK 346 Global Ethnic Relations**

**4 credits**

This course seeks to empower students to become knowledgeable, caring, and active citizens in a diverse and often ethnically polarized world. The course examines multiple dimensions of global diversity (race, ethnicity, religion); common responses to differences including prejudice, discrimination, segregation, colonization, population transfer, genocide and alternatives such as assimilation and egalitarian pluralism. We will examine ethnic relations in the U.S. and around the world through the lens of history. The course concludes with the ethical basis for anti-discrimination work and strategies for dismantling discrimination and repairing strained ethnic divides at the individual, institutional, and societal levels. The course includes a service learning component working with persons from another culture. This course fulfills the diversity, global, and multicultural requirement.

**SOC/CRJ 348b Thematic Studies: Prisons and Mental Hospitals**

**4 credits**

An historical review of the notions of criminality and mental illness with a focus on the emergence and development of prisons and mental hospitals. Pre-requisites: ENG 110-111 or 101-102.

**SOC/SWK/POL/CRJ 352 Research Methods**

**4 credits**

This course examines research design and measurement techniques useful for understanding social science research. The course is skill based involving students in designing and carrying out an original research project, tabulating and analyzing the data, and writing a research report. Of particular interest are issues of problem definition, conceptualization and operationalization of research questions, sampling, and application of various methodologies from experimental designs to evaluation research. Pre-requisites: MTH 140; junior standing or consent of the instructor.

**SOC/CRJ 365 Criminology**

**4 credits**

Study of the nature, distribution and types of crime in society. Theories of crime causation in both historical and contemporary perspectives are examined. Pre-requisite: CRJ 105 or consent of instructor.

**SOC/CRJ/POL 379C Reflections on Justice: Causes of Collective Violence: Terrorism, Genocide, War**

**4 credits**

This is an introduction to theories of conflict and war from the inter-group to the international level. Included are causes of terrorism, ethnic conflict and genocide, revolution, and interstate war. This includes an analysis of causes of conflict at four levels: individual, small group, the nation/state, and the international system. This course is interdisciplinary, drawing on theories from biology, psychology, sociology, economics, and political science. Case studies of contemporary conflicts are utilized to explain and test various theoretical perspectives and to examine the consequences of war. Not open to students with credit in POL/CRJ/SOC 347.

**SOC 1/2/3/485 Special Topics**

**2-4 credits**

Intensive reading and class discussion of selected topics in sociology not covered in regular courses.

**SOC 2/3/486 Independent Study**

**2-4 credits**

Intensive reading or special research projects for students with advanced standing. Includes Honors Program research. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**SOC 497 Internship and Seminar**

**2-8 credits**

Fieldwork under supervision in a local organization or agency. The student will spend 50 hours in the field for each hour of credit and will meet with faculty weekly in seminar to discuss and to reflect upon the connections between coursework and fieldwork. Pre-requisite: senior standing; 2.5 GPA; successful completion of application requirements for fieldwork.

**SOC 498 Seminar: Theory in Sociology****4 credits**

An analysis and integration of the major theorists and theoretical schools in historical and contemporary social thought. Underlying themes include the nature of human nature, the structure and functioning of social groupings, and the articulation of individual and society. Pre-requisite: Sociology major or consent of instructor.

## Spanish

**SPN 110 Elementary Spanish I****4 credits**

Development of communicative competency with an emphasis on comprehension and speaking skills. Cultural content and grammatical structures introduced by text, web-based, and multi-media instructional materials. Intended for beginning level students.

**SPN 111 Elementary Spanish II****4 credits**

Continuation of SPN 110 presenting more complex grammatical structures and broader communicative competencies. Pre-requisite: SPN 110 or placement by Literature and Language Division placement measure. Fulfills Language Requirement.

**SPN 210 Elementary Spanish III****4 credits**

A continuation of Elementary Spanish II using a communicative approach to gain proficiency, skills, and cultural awareness. Pre-requisite: SPN 111 or consent of instructor. Fulfills Language requirement.

**SPN 220a Intermediate Spanish: Pronunciation and Performance****2 credits**

Intensive oral practice in Spanish through the performance of excerpts from plays, poetry, selected readings, and songs. Native speakers of Spanish may enroll with consent of instructor. Pre-requisite: SPN 210 or equivalent, or placement by Language Division placement measure. Partially fulfills Language Requirement.

**SPN 220c Intermediate Spanish for Business****2 credits**

Emphasis on the business culture of Spanish speaking countries, contextualized to reflect the practical aspects of conducting business. Further development of language skills to enable the use of a case approach for business problems. Pre-requisite: SPN 210 or equivalent. Partially fulfills Language Requirement.

**SPN 220d Intermediate Spanish: The Short Story****2 credits**

Further development of reading and composition skills in Spanish through the medium of the contemporary short story. Selections from Spain, Latin America, the Caribbean and the U.S. including works by women and minorities within the Hispanic world. Pre-requisite: SPN 210 or equivalent, or placement by Language Division placement measure. Partially fulfills Language Requirement.

**SPN 230a Advanced Spanish: Language in Media****2 credits**

A grammatical review integrated with multi-media selections of contemporary Spanish sourced from film, internet, and media. Pre-requisite: SPN 210.

**SPN 230b Advanced Spanish: Composition and Culture****2 credits**

A practice in and exploration of various types of writing, including correspondence, reports, narrative descriptions, and research. Taught in Spanish. Pre-requisite: SPN 210.



**SPN 238 Conversation in Spanish** **4 credits**  
Development of conversational skills to improve oral proficiency. Includes presentations, argument, creative works, speeches, and readings. Multi-media based models and materials used in instruction. Pre-requisite: SPN 210.

**SPN 241 Hispanic Culture and Civilization** **4 credits**  
General introduction to geographical, historical, and socio-cultural aspects of Hispanic cultures including women and minorities within the Hispanic world. Includes United States, Spain, and Latin America. Taught in Spanish. Pre-requisite: SPN 210.

**SPN 348a Thematic Studies: Hispanic Culture in the Western Tradition and the New World** **4 credits**  
An introduction to the Spanish-speaking world within the context of the Western Tradition, the Colonial experience, and the Hispanic presence in the United States. The course examines literature, art, and music as the context of Hispanic cultural practice and values. Readings and discussion in English. Pre-requisites: ENG 101-102 or 110-111.

**SPN 356 Masterpieces of Spanish Literature** **4 credits**  
Readings and discussions of various periods or genres of Spanish literature. Pre-requisites: SPN 230a and SPN 230b or equivalent.

**SPN 358 Masterpieces of Hispanic-American Literature** **4 credits**  
Readings and discussions of various periods and genres of Hispanic-American literature. Pre-requisite: SPN 238.

**SPN 1/2/3/485 Special Topics** **1-4 credits**  
Concentrated study in a particular area of Spanish. Typical offerings may include Spanish for Human Services, Prize Laureates in Hispanic Literature, and other topics as needs and interests dictate. Pre-requisite: Consent of instructor.

**SPN 2/3/486 Independent Study** **1-4 credits**  
Intensive individual work in Spanish. Pre-requisites: Consent of instructor, academic advisor, division chairperson.

**SPN 498 Seminar in Spanish Language and Hispanic Culture** **4 credits**  
Intensive study of one or more Spanish literary works or histories. Includes advanced project in a cultural or historically-based topic, literature and criticism, or creative writing. Pre-requisite: Consent of instructor.

## **Sport Management**

**SPM 110 Sport Management** **4 credits**  
This course is an introduction to sport management topics. These topics include planning, marketing, financing, leading, and organizing sport and recreation organizations, events, and facilities. Sport law and sport ethics are also overviewed.

**SPM/PEH 130 History of Sports** **4 credits**  
A study of the historical and philosophical development of modern sport (late 19<sup>th</sup> Century to the present). Attention is also focused on ethics in the area of sport experiences.

**SPM 140 Sport Psychology** **4 credits**  
This course is an introduction to the application of psychological principles to sport settings. Topics of the course include sport motivation, sport leadership, sport anxiety management,

teamwork, injury recovery, visualization, personality in sport, and peak performance. This course will not satisfy the social science core requirement.

**SPM 210 Sport Finance and Economics**

**4 credits**

A study of the application of economic thinking to sport enterprises. It shows how economic and financial analyses pertaining to different aspects of sports including player compensation, labor relations, facility development, broadcast rights, and competitive structure, are employed in managerial decision making in amateur and professional sports. Pre-requisites: ECN 101 and MTH 140.

**SPM 220 Sport Marketing**

**4 credits**

A study of basic marketing concepts with applications to sport organizations, both amateur and professional. Topics include promotions and public relations, sport consumer behavior, strategic market planning, marketing information management, marketing communications, sponsorship, and fund raising. Pre-requisites: ECN 101 and MTH 140

**SPM/PEH 231 Sociology of Sport**

**2 credits**

A study of sport in all societies; the impact of different social institutions upon amateur and professional sport. Pre-requisite: Sophomore standing.

**SPM 240 Sport Recreation Management**

**4 credits**

Organization and administration principles for directing programs and facilities in physical education, intramurals and recreation. Students learn to create safe learning environments for diverse population of students to encourage positive interaction, active engagement in learning and self motivation. Students learn to organize, allocate and manage time, space, and equipment in a variety of ways to provide active and equitable learning experience as it relates to sport recreation.

**SPM 296 Field Experience in Sport Management**

**2 credits**

This course offers direct participation in sport management tasks of a sport organization chosen by the student in alignment with the student's career aspirations. Students gain initial practical experience prior to the required professional experience in the senior year. The student will have supervised participation of 80 clock hours and in-class assignments. An approved application is required through the Sport Management Coordinator. The experience will be arranged with pre-meetings by the student, the Sport Management Program Coordinator, and the sport organization supervisor. Pre-requisite: Sophomore standing, SPM 110, and successful completion of the Sport Management application.

**SPM 310 Sport Event and Facility Management**

**4 credits**

This course focuses on planning, maintaining, and managing sport events and multi-purpose sports facilities. Concentration is on the planning, implementation, and evaluation of sport events in addition to the design, maintenance, and full utilization of athletic facilities. Principles for effective management of sport events and facilities in both human and physical resources are stressed. Pre-requisites: ECN 101 and MTH 140.

**SPM 332 Sport Organizations and Communication**

**4 credits**

A study of organizations, administration, and communication within sport. Topics to be addressed include sport governance, media relations, communication skills, public relations, and technology. Pre-requisites: Sophomore standing, ECN 101, and MTH 140.

**SPM 350 Sport Law**

**4 credits**

A presentation of the basic legal system, its terminology, and principles as applied to professional and amateur sports. Emphasis is on identifying and analyzing legal issues. Topics to be addressed include right to participate, liability for injuries, legal status of sports organizations, risk management, assertion of legal rights, and crisis management. Other areas of sport industry law to

be covered are contracts, tort liability, negligence, gender equity, sport labor relations, and selected current issues. Pre-requisites: ECN 101 and MTH 140.

**SPM 496 Professional Experience in Sport Management** **4 credits**

This course offers direct and intensive professional participation in sport management tasks of a sport organization chosen by the student in alignment with the student's career aspirations. The student will have supervised participation of 160 clock hours and in-class assignments. An approval application is required through the Sport Management Coordinator. The experience will be arranged with pre-meetings by the student, the Sport Management Coordinator, and the sport organization supervisor. Pre-requisites: SPM 296 and successful completion of the Sport Management application.

**SPM 498 Seminar in Sport Leadership and Ethics** **4 credits**

This course focuses on the integrative study of current industry and ethical issues facing sport leaders. It also examines policy and strategic decisions based on knowledge and experiences from courses in sport management, business, accounting, economics, and other supporting areas. Pre-requisite: SPM 496.

## Theatre

**THR 181 Introduction to Theatre** **4 credits**

A view of theatre as a composite art form; an introduction to the artistic processes of the actor, the director, the playwright, and the designer; adaptation of the thematic and dramatic values in several major plays to production techniques. This course partially fulfills Arts and Ideas requirement.. Not open to students with credit for COM 181.

**THR 244 Oral Interpretation** **4 credits**

A study of the principles and practices of analysis and effective oral delivery of poetry, prose, and dramatic literature; the study of literature through oral performance. Not open to students with credit for COM 244.

**THR 270 Acting** **4 credits**

Serving as an introduction to the actor's training process, the first half of this course focuses on creativity, artistic discipline, and the development of vocal and physical variety as the basis for character development. The second half of the course focuses on the actor's approach to play script interpretation. Not open to students with credit for COM 270.

**THR 348a Thematic Studies: The Tragic Vision** **4 credits**

An exploration of the notion that the tragic form in drama reveals insights into the nature of humanity as it has been perceived through various historical periods. A study of representative plays and critical literature from the Ancients, the Elizabethans, the French Neo-classicists, and the Moderns. Pre-requisites: ENG 101-102 or 110-111. This course partially fulfills Arts and Ideas requirement.. Not open to students with credit for COM 348a.

**THR 348b Thematic Studies: The Comic Vision** **4 credits**

A view of the human condition through the eyes of the comic playwright. A study of representative comedies and critical literature from several historical periods. Pre-requisites: ENG 101-102 or 110-111. This course partially fulfills Arts and Ideas requirement.. Not open to students with credit for COM 348b.

# Theology

- THL 106 The Hebrew Scriptures** **4 credits**  
A study of the historical, prophetic, and sapiential texts in the Old Testament according to their historical, literary, and theological contexts. Not open to students with credit for THL 105.
- THL 107 The Christian Scriptures** **4 credits**  
A study of the various texts of the New Testament according to their historical, literary, and theological contexts. Not open to students with credit for THL 105.
- THL 113 Basic Christian Beliefs** **4 credits**  
A study of the essential truths of Christianity from the perspective of the Roman Catholic tradition: revelation, Trinity, grace, salvation, sacraments, and eschatology.
- THL 115 Introduction to Spirituality** **4 credits**  
A study of the characteristics and forms of spirituality with emphasis on the Christian experience.
- THL 150 The Psalms** **2 credits**  
This course will present a careful study of the literary character and theological themes in the Book of Psalms.
- THL 201 The Prophets of Israel** **4 credits**  
A study of prophets in ancient Israel including selections from their writings. A consideration of their theology, their impact on Israel's history, and the literary value of this literature.
- THL 202 Wisdom Literature** **4 credits**  
A study of biblical Wisdom Literature and selected psalms with a focus on their underlying message and the literary contribution of ancient Israel to world literature.
- THL 203 The Gospels** **4 credits**  
A study of the sources and formation of the Gospel tradition: form criticism, distinctive literary structures, and theologies of the four Gospels.
- THL 204 Epistles of Paul** **4 credits**  
A study of the life of St. Paul and the theological content of his teaching.
- THL 206 The End of the World: Jewish and Christian Views** **4 credits**  
A study of the development and themes of Jewish and Christian apocalyptic literature from 200 B.C. to A.D. 150.
- THL 210 The Letter to the Hebrews** **2 credits**  
This course will study the New Testament "Letter to the Hebrews" with special emphasis to its historical context in Jewish-Christianity of the first century A.D. and to its influence on the development of ministry in the Catholic tradition.
- THL 233 The Holy Spirit: Gift of God** **4 credits**  
A study of the Holy Spirit as presented in Scripture and in theological writings of the past and present. Special attention is given to the theology of grace.
- THL 234 Jesus: Revelation of God** **4 credits**  
A study of the person of Christ as presented in Scripture and in theological writings of the past and present. Special attention is given to the theology of salvation. Pre-requisite: one prior theology course or consent of instructor.

- THL 235 Christian Morality** **4 credits**  
 A consideration of the sources of the Christian moral life: scripture, theological reflection, law, and conscience. Application of basic principles to selected contemporary moral problems.
- THL 236 Church and Sacraments** **4 credits**  
 A study of the mystery of the nature and life of the Church in terms of Christian worship in liturgy and sacrament.
- THL 237 Theology of Marriage** **4 credits**  
 A study of the Christian understanding of marriage from the perspective of the Roman Catholic tradition.
- THL 238 Theology of Justice and Mercy** **4 credits**  
 An investigation of the meaning and relationship of justice and mercy in the Christian tradition, with an emphasis on the social justice teachings of the Catholic Church.
- THL 239 Theology of Death and Eternal Life** **4 credits**  
 A study of the mysteries of human suffering, death, purgatory, hell, and heaven from the perspective of the Roman Catholic tradition. The course reflects on insights of Scripture and theological writings of past and present.
- THL 240 History of Christianity To the Reformation** **4 credits**  
 A study of important persons and events in the life of the Church from its beginnings to the Reformation.
- THL 241 History of Christianity Since the Reformation** **4 credits**  
 A study of important persons and events in the life of the Church from the Reformation to the present.
- THL 310 Theology of the Diaconate** **2 credits**  
 This course will examine the dogmatic foundations of the Permanent Diaconate by means of a comprehensive review of the relevant documents of the Roman Catholic Church. The purpose of this course is to assist individuals to discern their vocation of the Permanent Diaconate in the Roman Catholic Church.
- THL/HST 342 History of Christianity in the United States** **4 credits**  
 A historical overview of the religious life, institutions, and thoughts of Americans from colonial times to the present with a special emphasis on the Catholic Church in the United States. Note: Under the previous core curriculum, THL/HST 342 does not fulfill the core requirement in theology unless one additional course in theology is also taken. This course fulfills the diversity, global, and multicultural requirement.
- THL 348a Thematic Studies: The Human and the Transcendent** **4 credits**  
 A study of the human encounter with the transcendent in terms of human freedom and the gift of grace. Pre-requisites: ENG 101-102 or 110-111; one prior theology course.
- THL 348b Thematic Studies: Early Christian Writings** **4 credits**  
 A study of the significant personalities and writings of the early Church with reference to their historical context and contemporary implications. Pre-requisites: ENG 101-102 or 110-111; one prior theology course.
- THL 348c Thematic Studies: Thomas Aquinas** **4 credits**  
 A study of Thomas Aquinas' theological synthesis and its contribution to the western Christian theological tradition. Pre-requisites: ENG 101-102 or 110-111; one prior theology course.

**THL 348d Thematic Studies: The History of Israel in Story** **4 credits**  
A study of the prose sections of the Old Testament through the use of narrative analysis and historical analysis. Pre-requisites: ENG 101-102 or 110-111; one prior theology course. Not open to students with credit in THL 205.

**THL 348e Thematic Studies: Augustine of Hippo** **4 credits**  
A study of the life and works of St. Augustine of Hippo focusing on his contribution to the Western Christian theological tradition. Pre-requisites: ENG 101-102 or 110-111; one prior theology course.

**THL/PJU/POL 379B Reflections on Justice: Catholic Social Teaching** **4 credits**  
The study of justice and peace through the application through the application of the social teaching of the Catholic Church and the findings of social and political science. Pre- or Co-requisite: ENG 102. Not open to students with credit in POL/THL/SJU/PJU278.

**THL 1/2/3/485 Special Topics** **2-4 credits**  
Topics of special interest in theology. Pre-requisites for 385 or 485: One prior theology course.

**THL 2/3/486 Independent Study** **2-4 credits**  
A tutorial program in which the student does research in a specific area of theology. Pre-requisites: Two prior theology courses; consent of instructor, academic advisor, division chairperson.



**Graduate  
General Information**



## **Academic Resource Center**

The Academic Resource Center (ARC) provides assistance to incoming graduate students as well as to undergraduate students enrolled in the University's 4 + 1 programs by facilitating the transition to graduate studies. For students preparing to enter graduate school, the ARC provides test preparation materials for the NTE, GRE, GMAT, MCAT, and LSAT. The ARC provides additional resource materials for honors students, graduate students, and faculty and conducts workshops to familiarize students with the requirements of graduate level writing and research.

## **Academic Stop-Out Program**

The Academic Stop-Out Program is for students in good academic, financial, and conduct standing who wish to take an academic leave of absence from Ohio Dominican University for up to a maximum of two semesters, excluding summer. Upon returning to the University, students will remain under the academic degree requirements of the catalog they were following at the time of declaring "Stop-Out" status; and provided all deadlines and policies are observed, the students will not be required to apply for readmission. Students may not take course work at another college or university while on Academic Stop-Out.

Additional information and an Application for Academic Stop-Out are available from the Office of the Registrar or online at <sup>My</sup>ODU.

## **Admission to the University**

### **General Policies and Procedures**

In keeping with its principles and traditions, Ohio Dominican University accepts only those students who by previous background and academic performance demonstrate a reasonable probability of success at the University. To this end, Ohio Dominican University has established entrance criteria limiting admission in most cases to those individuals whose prior grades and courses, and personal accomplishments combine to predict academic success at Ohio Dominican University.

Admission to the University is granted without regard to race, religion, color, national or ethnic origin, sex, age, disability, or marital status. Ohio Dominican University also ascribes to the equal opportunity mandates of the federal government, and to the statements of ethical recruiting practices adopted by the National Association of Graduate Admissions Professionals (NAGAP).

Students applying for graduate admission should file all required materials with the Ohio Dominican University Office of Graduate Admissions no later than July 15th for the Fall semester, December 15th for the Spring semester, and May 1st for the Summer semester. Application forms may be obtained by contacting:

Ohio Dominican University  
Office of Graduate Admissions  
1216 Sunbury Road  
Columbus, Ohio, 43219  
Phone: 614-251-4615  
[www.ohiodominican.edu/graduate](http://www.ohiodominican.edu/graduate)  
[graduateadmissions@ohiodominican.edu](mailto:graduateadmissions@ohiodominican.edu)

In general, Ohio Dominican University operates on a rolling admission basis with applications being considered as soon as all essential materials have been received. Students are usually notified of their status within two weeks of completing their application file. Once a student has decided to attend Ohio Dominican University, a \$100 tuition deposit must be submitted to reserve a place in the entering class.

This is not an additional cost and will be deducted from the initial billing statement from the Business Office. The tuition deposit must be received before a student may register for classes as a first time graduate student and is refundable (if requested in writing) until July 1<sup>st</sup> for students who are enrolling for the Fall Semester, December 18<sup>th</sup> for students who are enrolling for the Spring Semester, and May 5<sup>th</sup> for students who are enrolling for the Summer Session.

### **Campus Visits**

The Office of Graduate Admissions personally invites you to meet with the program director of your interest and a graduate admissions representative. The purpose of the appointment is to better your understanding of the admissions process, review your financial aid options, and increase your knowledge about the program itself. To assist us in making your visit as successful and enjoyable as possible, please call (614) 251-4615 at least one week in advance of your intended visit.

### **Documents and Procedures**

All students applying for graduate admission to Ohio Dominican University must submit the following documents to the Office of Graduate Admissions:

#### **Part A - General Graduate Admission Requirements**

1. Complete and sign the Application for Graduate Admission and forward it to the Ohio Dominican University Office of Graduate Admissions with your non-refundable \$25 application fee. Payment can be made in the form of a check or money order made payable to Ohio Dominican University.
2. Forward your official college transcripts directly to the Ohio Dominican University Office of Graduate Admissions. If you have attended more than one college or university, an official transcript is required from each. (All transcripts submitted become the property of Ohio Dominican University and are not returnable.)
3. Forward three (3) completed recommendation forms to individuals who can address your academic potential. It is recommended at least one reference be from an academic source. Applicants to the Master of Education program are not required to submit recommendation forms.

#### **Part B - Program Specific Graduate Admission Requirements**

In addition to the general graduate admission requirements stated above, applicants must also complete specific admission requirements for the program in which admission is sought. Please complete the following application requirements for your particular program of study. **Please refer to the appropriate graduate program section for complete information on individual program admission requirements.**

- **Master of Arts in Liberal Studies**  
Applicants must submit a 3-5 page autobiographical essay that addresses the characteristics of a liberally educated person.
- **Master of Arts in Theology:**  
Applicants must submit a 3-5 page autobiographical essay in which his or her academic and/or ministerial goals are identified.

All applicants must have completed 20 semester hours of undergraduate theology or its equivalent. Conditional admission may be granted to applicants without this requirement. Conditional admission status will be reviewed after the completion of six (6) graduate credits—including THL 510: Introduction to Theology.

- **LEAD MBA Program:**  
Applicants must submit an essay and resume, have three (3) years of significant work experience, and have an interview with the LEAD staff.

- **MBA Program - Traditional Calendar Format:**  
Applicants must submit a two to three page (500 to 750 words) essay that addresses their personal, academic and vocational history, career goals, and reasons for applying to the program.  
  
It is expected that students entering the MBA program will have a basic understanding of quantitative thinking and of the fundamental business processes of economics, accounting, finance, and statistics. Conditional admission may be granted to applicants without this requirement.
- **TESOL Endorsement:**  
Applicants must possess a current teaching certificate/license and submit a copy for admission into the program. Only provisional, professional and permanent certificates or licensures are accepted.
- **Master of Education:**  
Applicants must submit a 750 word essay describing the attitudes and beliefs a teacher should possess to be an effective educator in the 21<sup>st</sup> century. Applicants must respond to the information below:

- Research has long suggested that teachers need to be adept in both content knowledge and pedagogical skills in order to be effective educators. Increasingly, however, a growing body of scholars and researchers suggests that the attitudes and beliefs that teachers hold are equally important. In 750 words, write a response to the prompt below. You may wish to consider what attitudes teachers should have toward their students; what beliefs teachers should hold toward the learning process; and what values should be placed on collaboration and communication.
- Essay Prompt: Describe the attitudes and beliefs a teacher should possess to be an effective educator in the 21<sup>st</sup> century.

Applicants must possess a teaching certificate/license for admission into this program. Only provisional, professional and permanent certificates or licensures are accepted. It is recommended that applicants have one year of teaching experience or be currently teaching.

Applicants must have: a) an undergraduate GPA of 3.000 or higher, or b) completed at least nine semester hours at the graduate level from a regionally accredited institution of higher education with an overall GPA of 3.000 or higher, or c) received a score within the 50<sup>th</sup> percentile or above on each section (verbal, quantitative, and analytical) of the Graduate Record Exam (GRE).

- **Master of Arts in TESOL:**  
Applicants must submit a two to three page (500-750 words) essay that addresses their personal, academic, and vocational history; career goals; and reasons for applying to the program.

### **Academic Standards**

Applicants must have or will have completed a baccalaureate degree from a regionally accredited institution of higher learning by the time they enter the program of study. An undergraduate cumulative GPA of a 3.0/4.0 or higher will be recommended for admission. Applicants having a GPA lower than 3.0 may be considered for conditional admission. An application file is not complete until a final university transcript confirming the granting of an undergraduate degree and graduation date has been received by the Ohio Dominican University's Office of Graduate Admission. It is the sole responsibility of the applicant to assure that this document is requested from the undergraduate university and sent to Ohio Dominican University.

### ***Conditional Admission***

Applicants having a GPA lower than 3.0 may be considered for conditional admission. Although they do not meet the GPA requirement, they may have professional experience or additional coursework in an area that indicates the probability of success. Acceptance is conditional upon meeting predetermined requirements (e.g., must maintain a 3.000 average within the first nine (9) semester hours taken).

### **Provisional and Non-degree Admission Requirements**

Applicants may be admitted to an Ohio Dominican University graduate program for a limited number of courses under provisional or non-degree status. Applicants seeking such statuses must adhere to the admission requirements of the graduate programs.

### ***Provisional Status Admission Requirements***

Graduate applicants desiring to enroll in a graduate program, as part-time or full-time students, while they await the completion of their application file must: supply a copy of their undergraduate transcript verifying their bachelor's degree, complete an application form, submit the application fee, submit any program required essay, and acquire the approval of the program director. Students can be enrolled under this status for one semester.

### ***Non-degree Status Admission Requirements***

The Graduate School at Ohio Dominican University permits students to hold non-degree seeking status for nine semester credit hours. After such time, students must formally apply for admission to a program. The non-degree applicant must supply an official copy of the undergraduate transcript verifying their bachelor's degree, complete an application form, and submit the application fee.

### **International Students - Graduate Admission**

Ohio Dominican University is approved by the Citizenship and Immigration Services of the U.S. Department of Homeland Security to accept and enroll nonimmigrant foreign students.

***Documents And Procedures*** - Applicants from foreign countries must complete all of the required graduate admissions documentation, as well as file the following credentials with the Office of Graduate Admissions by July 1<sup>st</sup> for Fall Semester, December 1<sup>st</sup> for Spring Semester, and April 15<sup>th</sup> for Summer Session.

In addition to the required application materials listed in Part A and the program-specific admission requirements listed in Part B, international students seeking admission to the Ohio Dominican University's Graduate School must also submit the following additional materials in order to be considered for admission to the university:

1. International students are required to send one copy of their official transcripts to World Education Services (WES) for a Course-by-Course evaluation and request that a copy of the evaluation be sent directly to Ohio Dominican University. ([www.wes.org](http://www.wes.org))
2. All applicants from non-English speaking educational institutions must submit the results of the Test of English as a Foreign Language (TOEFL). An official copy of the test scores must be sent to Ohio Dominican University by the Educational Testing Service (ETS), Princeton, New Jersey 08541 (Ohio Dominican University's institutional code is 1131). ODU views scores of 550 TOEFL or 213 C TOEFL as acceptable evidence of a student's ability to study successfully in an English-speaking environment.
3. ***Declaration and Certification of Finances Form*** - The financial sponsor and guarantor of the applicant must complete this form. Please read the form carefully. An I-20, the immigration document required to apply for a visa to enter the United States and to study at ODU, cannot be issued to an accepted student if it is not properly and accurately completed.
4. ***Evidence of Financial Support*** - Along with the Declaration and Certification of Finances form, evidence that the applicant's financial guarantor has funds available for at least the first year must

also be submitted. Sufficient evidence would include a current bank statement in the name of the sponsor on bank letterhead or an official award letter for a scholarship or fellowship. The documents must be less than one year old. An I-20 cannot be issued without the completed form as well as evidence of financial support.

After the student has been accepted by Ohio Dominican University and we have verified that the student has adequate financial support, Ohio Dominican University will issue a Certificate of Eligibility for Nonimmigrant (F-1) Student Status (I-20), which is necessary to obtain a visa from an American Embassy, to enter and to study in the United States. All international students will be enrolled in a health insurance plan unless they can provide sufficient proof of appropriate substitution including medical evacuation and repatriation. Upon arrival, international students must understand that because of varying educational standards, they are subject to examination and evaluation at the discretion of University officials to assure proper placement in courses. A mandatory orientation will be provided by the International Office to ensure that all students understand how to maintain their immigration status while studying at Ohio Dominican University.

5. For those admitted applicants who are enrolling at Ohio Dominican University from an institution within the U.S., an International Student Advisor Report form must be submitted to the ODU International Office to ensure the proper transfer of immigration records from one university to another.

### **Returning Graduate Student Readmission**

An Ohio Dominican University graduate student, whose attendance has been interrupted for a period of one semester or more, must apply for readmission through the Office of Graduate Admissions in order to resume academic work. Students are subject to graduation requirements in effect at the time of readmission. An official transcript from any institution attended since leaving the University must be submitted to the Office of Graduate Admission.

Students on official Academic Stop-Out do not need to apply for readmission.

## **Career Development Center**

The Career Development Center provides assistance with career decision making and planning through counseling and assessments, and advises students in regard to professional development issues, including internships, resumes, cover letters, job search methods, interviewing skills and other related issues. Office and internet resources include internship, and part-time/full-time job postings, occupational information resources, and guides on professional development. Students are encouraged to contact the Career Center with questions, or make appointments for advising.

### **• Career Decision Making**

#### *Interest Inventory Testing:*

This method of career assessment takes inventory of a broad range of interest areas in order to apply them to specific career fields. Interest testing is based on the realization that people excel in work that involves things they have personal interest in.

#### *Personality Assessment:*

The purpose of this instrument is to better develop the student's and counselor's understanding of the individual. The ODU assessment instrument has 16 personality types based on the individual's preferred way of doing things. This is an excellent means for determining the types of roles an individual is suited for.

### *Career Major/Counseling:*

This one-on-one process attempts to assimilate information gathered from an exploration of the student's background, activities and aspirations in conjunction with the assessments taken. The counseling process is a non-directive approach that allows the student to draw conclusions under the counselor's guidance. The goal is for the student to identify fields and careers that should be explored and researched, based on what he or she has learned. It is a collaborative effort between student and counselor.

### *Graduate School*

Career Services can help students obtain information about graduate and professional programs, provide guidance with application, essay writing, and standardized tests.

## **• Professional Development**

### *Resume Development*

Writing and maintaining an effective resume is the first step in the job search. Students can receive guidance on resume content, format, layout and strategies through written materials, seminars and critiquing by Career Development advisors.

### *Interview Preparation*

Successful interviews lead to job offers. Students are encouraged to learn about the process of job interviewing through materials and seminars. Emphasis is placed on appropriate dress and etiquette, fielding interview questions, employer decision process, job offers and benefits.

### *Mock Interview*

Students are given the opportunity to dress-rehearse for an employment interview in order to prepare, practice and refine their performance. Students are then critiqued on their presentation in order to increase their ability to interview successfully.

### *Job Fairs*

Information about job fairs and guidance on utilizing them effectively is available through the Career Center.

### *Education Interview Day and Education Credential Files.*

Schools from all over Central Ohio and other locations participate in on-campus interviews with graduating education majors during Spring break. The Career Center also provides a service of compiling and distributing students' credentials to schools of their choice for placement purposes.

### *Job and Internship Postings*

Current postings are provided by employers and made available for students interested in full-time, part-time, internship, seasonal and volunteer opportunities. Visit the Career Center website for current postings.

### *Job Search Methods*

Students can meet with career advisors to aid their search and receive advice about their strategies. The Career Center provides instruction about various methods for locating openings, and may advise students about current opportunities.

For more information about services, students may visit or contact the Career Development Center or call 614-251-4734. The above subjects may also be accessed on the Career Center website, [www.ohiodominican.edu/campus\\_life/student\\_services/career/](http://www.ohiodominican.edu/campus_life/student_services/career/).

## **Family Educational Rights and Privacy Act (FERPA)**

Public Law No. 93-380, Family Educational Rights and Privacy Act of 1974, has set down requirements designed to safeguard student privacy both of access to student educational records and to the release of such records. Official educational records are maintained in the Office of the Registrar. Copies of records are provided to the Office of the School of Graduate Studies, the Office of Academic Affairs, and other administrative offices on a need to know basis. Official educational records are released upon the

student's written request only or, in the case of students who are defined as dependent, according to the Internal Revenue Service, to their parents. Ohio Dominican University defines directory information as a student's name, address, telephone number, class level, degrees earned, dates of degrees, dates of attendance, and honors. Every time students register, they have the opportunity to notify the Office of the Registrar of their requests that this information not be released outside the institution except to individuals, institutions, agencies, and organizations authorized in the Act.

## **Fees**

Tuition and fees are due upon receipt of a bill. Students in need of making special arrangements for bill payment must consult with a staff member of the Business Office. A late payment fee may be charged for payments received after the due date. Monthly finance charges accrue on unpaid balances. Checks and money orders for tuition, room, meal plans and fees should be made payable to Ohio Dominican University.

Other than tuition, room and meal plans, fees are charged for application for parking permits, transcripts, late registration fee (non-refundable), and transient credit recording.

Additional information including a fee schedule may be found on the Student Accounts webpage at [https://myodu.ohiodominican.edu/ForStudents/business\\_office/studentAccounts.asp](https://myodu.ohiodominican.edu/ForStudents/business_office/studentAccounts.asp).

The LEAD Program MBA and MSM students must submit their payments to the LEAD Program Accounting Office; and should refer to the LEAD Program *Graduate Student Resource Manual* for additional information regarding tuition, fees, and payment options.

## **Financial Aid**

### **Financial Aid for Graduate Students**

Graduates students enrolled in the Ohio Dominican University Master's programs are eligible to participate in the Federal Stafford Loan(s) programs. To be eligible to borrow funds under the Federal Stafford Loan program(s) you must:

- File the Free Application for Federal Student Aid (FAFSA) every year. (The FAFSA is used to calculate your and your spouse's, (if applicable) contribution and determine your financial need. You should complete the FAFSA as soon as possible after January 1st.)
- Not be in default on prior educational loans
- Maintain a minimum of 3 hours per semester
- Maintain satisfactory academic progress

### **Applying for Financial Aid**

1. Apply for a PIN (Personal Identification Number) online at [www.pin.ed.gov](http://www.pin.ed.gov). You must have your PIN prior to completing the FAFSA. The PIN serves as your electronic signature on the FAFSA and will also serve as your signature on the Master Promissory Note (MPN) when borrowing under the Stafford Loan programs.
2. Complete the FAFSA on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). All graduate students are considered independent for financial aid purposes. Ohio Dominican University's school code is 00303500.

### **Determining Aid Eligibility**

Both direct and indirect educational expenses are used when determining a student's eligibility for financial aid. Individual student budgets are based on the student's actual enrollment status, degree program and tuition and fees as determined by the University.

## **Federal Stafford Subsidized and Unsubsidized Loan Program**

- *Eligibility:* Available to students enrolled at least part-time (3 graduate credit hours).
- *Amount:* Maximum annual loan for subsidized and unsubsidized is \$20,500.\* Interest rate varies; accrues while student is enrolled for unsubsidized portions.

\* Aggregate loan limit for graduate students is \$138,500 which includes loans for undergraduate studies.

## **Financial Aid Satisfactory Academic Progress (SAP)**

Federal regulations require Ohio Dominican University to establish satisfactory academic progress (SAP) standards for student financial aid recipients. Ohio Dominican University's SAP policy measures a student's performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame. The Financial Aid Office is responsible for ensuring that all students who receive federal, state, and institutional financial aid are meeting these standards. Academic progress is reviewed at the end of the fall and spring semesters.

Additional information about the graduate SAP policy is available on the Financial Aid website at <http://www.ohiodominican.edu/finaid>.

## **Financial Regulations**

It is the policy of the University that students are not entitled to register for future semesters or to receive diplomas and/or transcripts until all financial obligations to the University are paid in full.

Any unpaid bills may be referred to a collection agency; the student will be liable for any collection and legal costs.

Registration and enrollment shall indicate acceptance of all conditions, rules, and regulations.

## **International Office**

Ohio Dominican University recognizes that we live in a diverse society, globally and domestically. In addition to recruiting a diverse student body, we are committed to reflecting that diversity in our services and programs.

The International Office serves as a primary resource for achieving global education for both current Ohio Dominican students as well as incoming international students. For international students, the office provides immigration regulation and general advising services to international students with U.S. student visas, and hosts programs for new and current international students. The Office presents specialized programming aimed at increasing the awareness and visibility of international education at ODU. The office manages the University's study abroad programs, including ODU Roma and the May Term programs, and works with faculty to create new study abroad opportunities. The office also provides advising for students seeking international educational experiences and international internships, conducts pre-departure orientations for outgoing study abroad students, maintains contact with students and host country coordinators throughout the terms abroad, serves as a resource for the students during the duration of the program, and works as a liaison between host institutions, students, and the academic departments at ODU.

Students who spend one full academic year studying abroad are exempt from the core seminar at that level, with the exception of the senior seminar that is required for the major.



Additional information the International Office is available on the ODU website at [http://www.ohiodominican.edu/international/international\\_students](http://www.ohiodominican.edu/international/international_students).

## **LEAD Program**

The Learning Enhanced Adult Degree (LEAD) Program is designed to meet the needs of the working adult in a format that allows the adult to take advantage of his or her professional background while concentrating on one subject at a time in a setting that demands teamwork. While striving to provide students with the tools necessary to complete their degree successfully, this program provides something more—it attempts to instill in each student the belief that “the quest for truth is a lifelong activity.” In addition, it provides them with the critical, analytical, and reflective skills necessary to continue that pursuit. The LEAD Program strives to provide students with an education that works in a service-oriented atmosphere.

The LEAD Program challenges the adult learner to develop knowledge and awareness of human problems and personal values through a well-planned, sequenced curriculum that integrates—within the curriculum—advanced cognitive skills, awareness of self and others, values and ethics clarification, and social and interpersonal skills. Two +masters’ degrees are offered through this program--the MBA and the MSM.

## **Office of Multicultural Affairs**

The Office of Multicultural Affairs provides education-based services that support academic success and personal development as well as to promote a sense of community that enhances the well-being of all students. These objectives are achieved through advising sessions, referrals to appropriate offices and sponsorship of campus programming.

Ohio Dominican believes that all students should be given the opportunity to learn and experience many cultures while attending the University. Thus, social and cultural programs are designed with the purpose of educating the campus and community. In collaboration with University offices and student organizations, OMA works to provide events and workshops for the following celebrations:

- Black History Month
- Hispanic Heritage Month
- Dr. Martin Luther King, Jr. Day
- Women’s History Month
- Unity Week
- Student Leadership Recognition and Awards

For additional information, please contact the Office of Multicultural Affairs at 614-251-4694.

## **Refund Policy**

Students dropping a class or withdrawing from the University must follow University policies for registration and withdrawal. The official date of withdrawal is the receipt date of paper notification presented to the Office of the Registrar or the date the withdrawal was entered in *ODU Online*. Tuition charges are equal to the percentage of the term completed by the drop date or withdrawal date. The prorated charge will be equal to the percentage of the term completed up to 60%. For withdrawals after 60% of the term completed, the charges will be 100%. Financial Aid will be recalculated in accordance with federal guidelines; there will be no adjustment for Opportunity Plus registrations. Resident students who withdraw

during a semester may receive an adjustment to the cost of their meal plan. Refer to the Student Handbook for the refund schedule dates each semester. There will be no refund on room charges.

## **Security**

Federal Law PI 101-542, the Student Right-To-Know and Campus Security Act of 1990 and Higher Education Amendments of 1992, require Ohio Dominican to publish safety and security policies and services as well as certain crime statistics. This information is compiled by calendar year and published every September. Students and prospective students may request copies of this report through the Office of the Dean of Graduate and Professional Studies. Questions about this report or about campus safety and security may be directed to the Safety and Security Department at 614-251-4303.

## **Services for Students with Disabilities**

No student on the basis of disability will be excluded from participation in, or denied benefits of, or subjected to discrimination in any college class or program at Ohio Dominican University. The University is also aware that students with varying types and degrees of disabilities may have special requirements for assistance so that the educational process as well as educational materials shall be effectively communicated. The University is prepared to make reasonable accommodations and adjustments on a case-by-case basis to assure nondiscrimination.

It is the obligation of the student, not the parents or advocates, to self identify to the Coordinator of Disability Services of Ohio Dominican University (hereafter “Coordinator”). It is the student’s responsibility to provide the Coordinator with appropriate documentation that substantiates the disability and establishes the need for accommodation(s). (The University provides Guidelines for Documentation that can be obtained from the Coordinator’s office.) The Coordinator will then evaluate and determine what additional procedure or aid, if any, may be required. The student shall make the need known to the Coordinator at the earliest available time and shall cooperate with the Coordinator in scheduling appointments for the purpose of evaluation of such student’s need for aid and the extent of disability. Ohio Dominican University requires sufficient lead-time to provide any appropriate accommodations and cannot guarantee the availability of appropriate accommodations in every instance.

In making the determination as to the nature of, or the need for, additional educational aids, the Coordinator will meet with the student for necessary interviews. The Coordinator will endeavor to determine the extent of the student’s impairment and the student’s prior use of auxiliary aids. In most cases, the Coordinator also will consult with the student’s instructors to determine the context of the classroom situation. The Coordinator may also consult with other specialists within and outside the University, and the student seeking assistance shall cooperate in such consultation.

If after receiving the determination of the Coordinator, the student is of the opinion that he or she does not have an effective opportunity to benefit from educational course work, the student may appeal the determination of the Coordinator to the Vice President for Academic Affairs of Ohio Dominican University. The Vice President shall review the needs of the student and make an independent determination of which auxiliary aids or accommodations, if any, are appropriate, using the criteria described for such determination by the Coordinator. The Vice President’s decision is final.

## **Transcripts**

Student transcripts may be obtained from the Office of the Registrar. The request for transcripts must be in writing; transcripts cannot be issued without a written signed request from the student. Transcripts are not issued for students who have not met their financial or other obligations to Ohio Dominican University.

For additional information and a transcript request form, please go to <http://www.ohiodominican.edu> and select [Campus Life] select [Student Services] select [Transcripts].

## **Veterans Benefits**

Students with VA eligibility may be certified to receive VA benefits. It is the responsibility of the veteran to provide the Registrar with the information or forms designated below.

- All veterans are required to submit a copy of their DD214.
- All veterans must complete all required VA Forms necessary to receive benefits.
- Veterans must promptly report to the Registrar all changes in programs or credit hours and must alert the Registrar when adding a course, dropping a course, or withdrawing from the University.
- Veterans must notify the Registrar of any repeated courses.
- Veterans must notify the Registrar of all transfer work.

The Registrar is required to notify the VA when a veteran fails to meet minimum standards of progress as stipulated by the Veterans Administration and Ohio Dominican University.



**Graduate  
Academic Policies and Procedures**



# **Academic Policies and Procedures**

## **Academic Grievance**

Assessing a student's performance in a course is the responsibility and the right of the individual faculty member. A challenge to a grade received in a course will be considered only when the student alleges that the grade received reflects other than appropriate academic criteria, such as achievement and proficiency in the subject matter as described in the course syllabus.

A student who wishes to challenge a grade should consult with the course instructor first. If the grievance is not resolved, the student may then appeal to the Director of the program in which the course is offered. If reconciliation cannot be reached at this level, the Dean of Graduate and Professional Studies should be consulted. When all other appeal options have been explored and a satisfactory resolution has not been reached, the Vice President for Academic Affairs is the final appeal. The decision of the Vice President for Academic Affairs is final.

Initiation of this grievance procedure must be made by the student within six months of the end of the term in which the course was taken.

## **Academic Honesty/Integrity**

As members of the University community, students are expected to uphold the highest standards of academic honesty in all course work. Penalties for plagiarism, cheating, or other acts of academic dishonesty range from various sanctions to dismissal to revocation of degree. For more information, consult the Dean of Graduate and Professional Studies.

## **Academic Standing**

Students are expected to make appropriate academic progress toward the successful completion of their degrees. The graduate faculty at Ohio Dominican University wants each student to be successful and to advance at a satisfactory rate. The primary measure of satisfactory progress is the student's grade point average (GPA), and this tool is used to determine academic standing. The GPA is calculated by dividing the sum of the grade points earned at ODU by the number of credits attempted as described in the section on grading. The Registrar reviews the academic performance of each student with the Program Directors of the graduate programs and the Dean of Graduate and Professional Studies at the end of each semester. Students receive written notification if they are in other than good standing.

### ***Academic Probation and Dismissal***

A student is placed on academic probation whenever the cumulative grade point average is below 3.000. A student on probation will be restricted to one course per term until the cumulative GPA reaches a 3.000. If a cumulative of 3.000 has not been reached after the completion of nine additional semester hours, the student will be academically dismissed from the University. A student who has been dismissed cannot be readmitted to Ohio Dominican University.

## **Attendance**

Students are expected to attend all classes. It is the responsibility of each instructor to make the class attendance policy known to students in the syllabus. Students choosing to ignore guidelines set by the instructor are responsible for the consequences that result, which range from grade reduction in the course

to course failure and dismissal from the program. It is the instructor's responsibility to report violations of the attendance policy to the appropriate Program Director and to the Dean of Graduate and Professional Studies.

## **Center for Instructional Technology and e-Learning**

Ohio Dominican University is committed to providing faculty, staff, and students with access to new and evolving technologies to enhance communication and learning opportunities for students. The Center for Instructional Technology and e-Learning (CITe) supports faculty and students in the many uses of technology, has responsibility for the telecommunications system on campus and oversees the ANGEL Learning Management System.

Students should first contact the ODU HelpDesk (614-253-3633) if they encounter a problem with ANGEL. For problems with campus telephones or for available technologies and their educational uses, students should contact CITe.

## **Cross-Registration**

Undergraduate students may take a 500-level graduate course in the Master of Arts in Liberal Studies Program and the MBA Programs if they meet the following requirements:

1. Senior status
2. 3.000 cumulative grade point average (GPA) for the Master of Arts in Liberal Studies Program; 3.000 grade point average (GPA) in business courses for the MBA Program
3. Permission of the Undergraduate Advisor
4. Permission of the Graduate Program Director
5. Completion of Cross-Registration Permission form and submission of form to the Office of the Registrar.

No undergraduate student may take more than two 500-level graduate courses. The courses will be listed as graduate courses; however, students will receive undergraduate credit and will be charged tuition at the undergraduate rate.

## **Degrees**

Ohio Dominican University offers the following graduate degrees:

- Master of Arts in Theology
- Master of Business Administration
- Master of Arts in Liberal Studies
- Master of Education
- Master of Arts in Teaching English to Speakers of Other Languages
- Master of Science in Management



## Grading Policies

A grade point average (GPA) of 3.00 is required for a graduate degree. A student's GPA is determined by multiplying the quality points of the grade earned in the course by the number of credits in the course; adding the total number of quality points earned for all courses attempted; dividing this total by the total number of credits attempted (excluding grades of K, P, W, WF, WP).

### Incomplete Grades

An "I" should only be given to a student who is otherwise passing the course, but who encounters significant challenges late in the semester that require the student to miss assignments or tests. Medical, family or legal issues are some examples of challenges a student might encounter. The incomplete is only for special and legitimate circumstances for a student who would otherwise be expected to pass the course.

The grade of "I" indicates that certain work remains to be completed before a student can receive a grade for a particular course. Permission to receive a grade of "I" is granted by the Program Director upon recommendation of the course instructor. Failure to complete the course work by the deadline results in a grade of "F" for the course. For traditional term-based courses, the deadline date is the mid-term of the subsequent semester of the regular academic year. For accelerated courses in the LEAD format, the deadline date is before the halfway point of the subsequent LEAD course. Students and faculty should consult the University Academic Calendar for the exact date.

No more than three hours of incomplete grades may be accumulated at one time. Students whose incomplete courses exceed this level will be restricted from further registration until incomplete coursework is completed.

Depending on the program of study, students may not be able to take the next course in the sequence if the incomplete grade is in a course that is a prerequisite to the next course.

### Repeating a Course

Once a student has completed a course, he or she may repeat that course one time. For repeated courses, the final grade earned will be computed in the grade point average, though all grades will appear on the official transcript.

Repeat policies may vary from graduate program to graduate program. Please consult your graduate program section of this catalog for any additional information.

### Report of Grades

The Registrar makes available through *ODU Online* a report of student grades. The grades are reported at the end of each semester for traditional term-based courses; and at the end of each course for LEAD courses. Grades may be appealed up to six months from the time a course ends.

### Grading System

At the end of each term for term-based courses or at the end of each course for LEAD, the student receives a final grade for each course. The academic standing of the student is determined by a point system in which points are assigned for each course according to the grade earned. The grading and point system at Ohio Dominican University is as follows:

Grade	Description	Quality Points
A		4.00
A-		3.67
B+		3.33
B		3.00
B-		2.67
C+		2.33
C	Minimal performance in a graduate course	2.00
F		0.00
P	Pass	0.00
I	Incomplete	0.00
K	Credit from another institution	0.00
W	Withdrawal	0.00
WP	Withdrew with passing grade	0.00
WF	Withdrew with failing grade	0.00

## Graduation

Ohio Dominican University has three graduation dates—August, December and May and two graduation ceremonies—December and May. All degree requirements must be completed in advance of the graduation date if a degree is to be awarded.

### Applications for Graduation

Applications for Graduation are requested at least one semester prior to the semester that the student plans to graduate. The student must submit an Application for Graduation through *ODU Online* and it must be filed in accordance with the deadline date stated in the University Academic Calendar. Students who want to receive their degrees must complete an Application for Graduation even if they do not plan to attend the graduation ceremony.

An application fee is required and will automatically be charged to your account. The application fee is refundable if the student does not graduate or it can be transferred to the next term that the student plans to complete degree requirements. All Commencement regalia are available for purchase at the University Bookstore.

Applications are valid only for the term for which they are submitted. The following steps and minimum requirements must be satisfied in order for a student to be considered an applicant for graduation:

1. Complete the Application for Graduation on *ODU Online*.
2. The student should print a copy of his/her Program Evaluation (Degree Audit) from *ODU Online* and discuss any requirements not indicated as Completed or In Progress with his/her Academic Advisor. The student should apply for graduation at least one semester before the semester he/she plans to graduate to ensure all requirements have been met.
3. It is expected that every prospective graduating student will attend the “Countdown to Commencement” days announced for the term that the student is planning to graduate, usually October for December Commencement and March for May Commencement. August graduates are invited to attend the December Commencement Ceremony.

4. The student must submit an RSVP for Baccalaureate and Commencement attendance by the date specified on the graduation website.
5. All degree requirements must be completed prior to the date of graduation.
6. All financial and academic holds must be removed for the student to receive a diploma or transcripts.

Except in the cases of inclement weather, the May Commencement Ceremony is held on the Oval. The December ceremony is held in Alumni Hall.

## Institutional Review Board

As a Catholic, liberal arts University guided by its mission, “to contemplate truth and to share the fruits of this contemplation,” Ohio Dominican is clearly committed to research, experimentation, and scholarship. Further, given the University’s historical dedication to issues regarding social justice and human dignity, research conducted under the auspices of the University must adhere to government and ethical guidelines and must not oppose those principles for which a Catholic institution stands. Briefly, no research can violate basic human dignity, place human subjects at unreasonable risk, or expose human subjects to unreasonable harm.

**All research involving human participants** must be submitted to the Chair of the Institutional Review Board (IRB) prior to use. Forms and further explanations are available online. **Research may not begin without IRB approval. Once approval has been granted, all materials must contain the following phrase: “Ohio Dominican University IRB approved.”**

## Library Resources

The Ohio Dominican University library is a valuable resource offering an online catalog with a collection of over 105,000 books, videos, and DVDs; access to over 165 online and full-text research databases; and nearly 9,000 continuing subscriptions to print and electronic journal publications. Access to additional material, including digital media, is provided through the library’s membership and strong reciprocal participation in the statewide academic library consortium, OhioLINK. In addition, the Library maintains agreements with some national and international libraries to share materials across borders. The library’s collections, along with many public-access PCs, data ports, and a wireless network, are available throughout the three floors of Spangler Learning Center 93.5 hours a week year-round.

The ODU Library offers exceptional services as well, including in-depth research and reference assistance, course-integrated instruction, instructional collaboration, online research tutorials and documents, workshops, orientations, and assistance with the selection of new information resources. The staff strives to help patrons search effectively so that they can find the most relevant information, evaluate what they have found, and use that information effectively in socially responsible and ethical ways. The library’s goal is to help its patrons learn to think critically and innovatively about research.

Additional information about the library can be found on the university website at <http://www.ohiodominican.edu/library>.

## Probation and Dismissal

Any time a student’s cumulative grade-point average (GPA) falls below 3.000, the student is automatically placed on academic probation.

A student on probation will be restricted to one course per semester until the cumulative GPA reaches a 3.000. If a cumulative GPA of 3.000 has not been reached after the completion of nine additional semester hours, the student will be subject to dismissal.

A student who has been dismissed cannot be readmitted to Ohio Dominican University.

## **Registration**

Officially admitted non-LEAD graduate students may register as soon as their programs of study have been planned and approved by their Graduate Program Director. Students are contacted by the Registrar's Office regarding registration once they have submitted their tuition deposit to the Office of Graduate Admissions. Students will register online through *ODU Online* for all subsequent semesters. All changes in registration (drop, add and withdrawal) are made by students through *ODU Online*. Students are expected to complete their registration before the start of classes for the term. Students hold the final responsibility for registration and drop/add decisions.

LEAD graduate students are required to register during an official, mandatory student orientation and registration session. At this event, students will register for all required courses. Before any registration activity, LEAD graduate students must meet with an academic advisor for advisement.

### **Registration Holds**

Registration is not permitted for students with academic or financial holds on their records.

### **Change of Registration**

Necessary changes in registration may be made after consulting with an advisor. The Change of Registration must be processed through *ODU Online* in order to be official. Failure to follow the Change of Registration procedure will result in a grade of F and full tuition charges for a course not properly dropped. A grade cannot be recorded for a course that is not properly added through *ODU Online*.

Students may drop courses without academic penalty during the time periods indicated in the University Academic Calendar. Students dropping courses within the prescribed period and following the official procedure will receive a grade of W on their transcripts. Dates after which courses may not be added or dropped are also indicated in the University Academic Calendar. Students who cease to attend classes after the drop period or who fail to complete the drop process will receive an F for the course.

LEAD graduate students should contact the LEAD Office if a change in cohort calendar becomes necessary.

## **Student Load**

The full-time student load for graduate students enrolled in a term format graduate program is six to nine semester hours. The half-time student load for graduate students enrolled in a term format graduate program is three semester hours.

## **Transfer/Transient Credit**

The maximum number of transfer or transient credits a graduate student may receive is nine semester hours. Only courses with grades of B or better from regionally accredited graduate institutions will be considered.

Transfer credit is awarded by petitioning the Program Director of the student's graduate program at the time of acceptance into the graduate program. Credit is awarded only on the basis of official transcripts from regionally accredited graduate programs.

Students who have begun an ODU master's program who wish to apply for transient credit must petition their Program Director prior to registering for a graduate course through a regionally accredited graduate program. Permission to take a transient course will not be granted if equivalent courses are available at ODU. A fee per semester credit is charged for each transient credit that is added to a student's transcript. Official transcripts of such work must be provided to the University Registrar. The actual letter grade is recorded, and the grade is calculated into the cumulative grade point average.

A maximum of nine semester hours earned through transfer or transient credit can be applied to graduation requirements. Forms for applying for transient credit are available through the Office of the Registrar or from the Registrar's Page on <sup>my</sup>ODU.

## **Withdrawal from the University**

During the course of a semester, it may be necessary for a student to withdraw from the university. If this occurs during the ordinary withdrawal-from-course period, the student's transcript will indicate grades of W. If a student withdraws from the university after the official drop period has ended, the transcript will indicate WP for those courses that the student was passing at the time of withdrawal and WF for those courses that the student was failing. Failure to withdraw officially will result in grades of F on the transcript. All students must complete an exit interview, conducted by the Office of the Registrar, to be officially withdrawn. International students should consult with the International Office.

Students enrolled in the LEAD MBA or MSM Program who wish to withdraw from the university, must submit written notification to the LEAD Office.

## **Writing Guidelines - Graduate Level**

Graduate students at Ohio Dominican are expected to be familiar with the writing and research conventions specific to their chosen discipline. The faculty in each graduate program at Ohio Dominican University is responsible for establishing the writing guidelines for the graduate students in their respective disciplines.





## **Graduate Programs**





# Master of Arts in Theology

The program prepares students for ministry by providing a curriculum rich in the theological tradition of the Church. The program's primary focus is on the needs of the Diocese of Columbus for lay pastoral associates, directors of parish schools of religion, youth ministers, high school religion teachers, and campus ministers. The course of studies also provides a theological foundation for all persons interested in deepening their Christian commitment and ministerial options. At the center of the program is a curriculum in biblical, historical, systematic, and pastoral theology.

## Admission

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS). Admission to the program is the decision of the director of the program, who reviews and evaluates all applications.

All applicants must:

- complete the application form
- have completed a baccalaureate degree from a regionally accredited college or university
- have completed 20 semester hours of undergraduate theology or its equivalent (Note: Conditional admission may be granted to applicants without this requirement. Conditional admission status will be reviewed after the completion of six graduate credits—including THL 510 Introduction to Theology).
- submit official transcripts from every postsecondary institution attended
- submit three letters of recommendation
- submit an autobiographical essay (3 to 5 pages) in which his or her academic and/or ministerial goals are identified
- have an interview with the director and/or the admissions committee

Special cases may be referred to the Dean of Graduate and Professional Studies, who shall present the case to the Admissions Committee of the School of Graduate Studies.

## Graduation Requirements

- Each student works with his or her advisor to develop a plan of study. The plan of study is submitted to the Director of the program no later than 12 months before a student's projected graduation date.
- Each student must complete thirty-six (36) semester hours and have a 3.0 grade point average. THL 500 Orientation Seminar and THL 700 Integrative Seminar are required for all students. No more than six (6) of the 36 credits may be from THL 685 Special Topics.
- Students must complete their program within seven (7) years of acceptance.

## Curriculum for the M. A. in Theology

The curriculum for the M.A. in Theology has been developed from the competency goals identified by three key associations for ministry; namely, the National Association for Lay Ministry, the National Federation for Catholic Youth Ministry, Inc., and the National Conference for Catechetical Leadership. Rev. Joseph T. Merkt, S.T.D. in *Common Formation Goals for Ministry*, has summarized the competency-based certification standards for these organizations. Three competency areas are delineated: personal, theological, and professional.

The *personal* competency goals are central to the preparation of candidates for ministry, but are not an immediately visible aspect of the program of studies. This aspect of the program is primarily addressed in the opportunities provided for retreats, mentoring, spiritual direction, etc. These competencies will be assessed through the portfolio requirements (see THL 700). Students will be introduced to the portfolio requirements in the required Orientation Seminar (THL 500). One section of the portfolio will be devoted to documentation of meetings with mentors (or similar activities) and reflective essays that address these issues.

The *theological* competency goals form the centerpiece of the ODU curriculum. ODU offers courses in biblical, historical, and systematic theology. Students who complete this program will be prepared for further academic study as well as for ministry.

The *professional* competency goals that contribute to success in ministry are addressed through various electives. There are Special Topics courses (THL 685), opportunities for Independent Study (THL 696), and an Internship (THL 697) with the Internship Seminar (THL-698).

All three sets of competencies identified by the pertinent national associations for ministry are the focus of the required Integrative Seminar (THL 700). Upon completion of the Master of Arts in Theology a student will have acquired not only a deeper understanding of the theological insights of Catholic Christianity, but will also have addressed his or her personal appropriation of this tradition as well as its ministerial implications.

### **Core Courses (Required):**

- THL 500 Orientation Seminar
- THL 525 Prophetic Literature or THL 550 Synoptic Gospels and Acts
- THL 610 Christology
- THL 630 Ecclesiology or THL 635 Liturgy and Sacraments
- THL 650 Moral Theology or THL 655 Catholic Social Teaching
- THL 700 Integrative Seminar

## **Course Descriptions: Master of Arts in Theology**

### **THL 500 Orientation Seminar**

**1 credit**

An introduction to Ohio Dominican University, the Master of Arts in Theology program requirements, academic scholarship at the master's level, and portfolio development. (Pass/Fail) **Core course**

### **THL 510 Introduction to Theology**

**3 credits**

An introduction to the essential components of the study of theology in the Roman Catholic tradition. Topics include the sources and methods of theological reflection; the meaning and significance of the incarnational principle; and the central teachings of Christianity. Required for students with conditional admission.

### **THL 520 Pentateuch**

**3 credits**

A study of the literary, historical, and theological aspects of the Pentateuch. The course traces the development of the scholarly analysis of the Pentateuch from the ancient world to the present and applies current methods of interpretation to selected texts. Special attention is given to the themes of creation and covenant in the Pentateuch and the importance of these themes in liturgical and pastoral settings.

### **THL 525 Prophetic Literature**

**3 credits**

A study of the literary, historical, and theological phenomenon of prophecy in Ancient Israel and Judah. The course examines the literary genre of the prophetic oracle as well as the real socio-political challenges facing individual prophets. Special attention is given to the use of prophetic texts in the social teaching of the Catholic tradition and in liturgical and pastoral settings. **Core course**

**THL 530 Wisdom Literature****3 credits**

A study of the literary, historical, and theological phenomenon of wisdom in Ancient Israel. The course examines the social and cultural function of wisdom in the life of Ancient Israel and applies a variety of interpretive methods to selected biblical texts. Special attention is given to the use of wisdom literature in liturgical and pastoral settings.

**THL 550 Synoptic Gospels and Acts****3 credits**

A study of the literary, historical, and theological dimensions of Matthew, Mark, Luke and the Acts of the Apostles. The course presents a variety of contemporary methods of interpretation and applies them to selected texts. Special attention is given to the Catholic tradition of interpreting the Bible and to the use of texts for liturgical and pastoral settings. **Core course**

**THL 555 Johannine Literature****3 credits**

A study of the literary, historical, and theological aspects of the Gospel of John, the letters of John, and the book of Revelation. The course presents a variety of contemporary methods of interpretation and applies them to selected texts. Special attention is given to the Catholic tradition of interpreting the Bible and to the use of texts in liturgical and pastoral settings.

**THL 560 Pauline Letters****3 credits**

A study of the literary, historical and theological aspects of the Pauline and Deutero-Pauline Letters. The course focuses on the real concerns that Paul confronts in each letter and on similar issues facing Christian communities today. Special attention is given to the Catholic tradition of interpreting the Bible and to the use of texts for liturgical and pastoral settings.

**THL 570 Church History I****3 credits**

A study of Christianity from the Apostolic Era to the Reformation. The course emphasizes the Catholic understanding of tradition and its impact on dogma.

**THL 575 Church History II****3 credits**

A study of Christianity from the Reformation to the present. The course emphasizes the importance of historical theology in ecumenism and interfaith dialogue.

**THL 580 Augustine of Hippo****3 credits**

An overview of the life and thought of Saint Augustine of Hippo and his influence upon the Western Christian theological tradition.

**THL 600 Trinitarian Theology****3 credits**

A study of the Trinity as the heart of Christian faith and life. The course examines past and present theological insights into the mystery of the unity and distinction of the divine persons as ineffable community of love and as the origin, fulfillment, and goal of our own meaning as human persons.

**THL 610 Christology****3 credits**

A study of the person of Jesus and his saving significance for us. The course examines past and present theological insights into the mystery of Jesus in his divinity and humanity, and explores the salvific meaning and contemporary implications of his life, death, resurrection, and full manifestation at the end of time. **Core Course**

**THL 620 Theological Anthropology****3 credits**

A study of the gift of grace and its relationship to human freedom. The course examines past and present theological insights into the saving and transforming power of grace.

**THL 630 Ecclesiology****3 credits**

A study of past and present theological insights into the mystery of the Church. Special attention is given to mission and ministry, and to ecclesial principles of service in today's parish congregations. **Core course**

**THL 635 Liturgy and Sacraments****3 credits**

A study of the mystery of Christian worship in liturgy and sacrament. The course examines past and present theological insights into the nature of sacrament, and the experience of sacramental and liturgical celebration. Special attention is given to contemporary liturgical documents of the Roman Catholic Church.

**Core course****THL 640 Theology of Ministry****3 credits**

A study of ministry as the vocation of all baptized Christians--lay as well as ordained. The course examines past and present understandings of ministry with an emphasis on the growth of officially recognized ministries since Vatican II.

**THL 641 Human Development and Faith Formation****3 credits**

This course is designed to broaden and deepen student understanding of the stages and challenges of human development and faith formation as they relate to ministry. Using various theories of human development as a backdrop, the course explores personal, community, and work/ministry situations from a theoretical, theological, psychological, and practical perspective, while enabling the student to reflect upon the ongoing process of faith formation in his/her own life.

**THL 643 Foundations of Leadership for Ministry****3 credits**

An overview of leadership theory, processes and skills necessary for effective parish and ministry programs and methods for building a leadership system based on Christian principles and priorities that can be geared to parish, youth, and young adult.

**THL 650 Moral Theology****3 credits**

A study of the general principles of Catholic moral theology. Special attention is given to natural law theory, the development of conscience, the role of moral norms, and the discernment of spirits. **Core course**

**THL 655 Catholic Social Teaching****3 credits**

A study of the social teachings of the Catholic Church. Special attention is given to the relationship between the theology of creation and covenant and the establishment of a just social order. **Core course**

**THL 660 Spirituality and Prayer****3 credits**

A study of Christian spirituality and non-liturgical prayer. Special attention is given to the major trends in the history of spirituality and contemporary forms of prayer.

**THL 670 Eschatology****3 credits**

A study of the culmination of human life at death and the fulfillment of human history at the end of time. The course examines past and present theological insights into the mysteries of death, resurrection, and eternal life; it also explores the human vocation to participate through grace and freedom in the divine work of bringing about the reign of God.

**THL 685 Special Topics****1, 2, or 3 credits**

A study of topics of special interest in theology or pastoral ministry.

**THL 686 Independent Study****1, 2, or 3 credits**

A tutorial program in which the student does research in a specific area of theology or pastoral ministry. This course is designed to enable students to do needed research in preparation for an internship experience or as a preparation for doctoral work in theology.

**THL 697 Internship****2 credits**

The internship experience enables students to pursue supervised field learning activities in their area of ministerial specialization as previously identified within the student portfolio and plan of study. The students will explore, and as appropriate, gain practice experience regarding models of ministry applicable to their interests and situations. (Pass/Fail.) Co-requisite: Enrollment in THL 698.

**THL 698 Internship Seminar****1 credits**

Students enrolled in THL 697 Internship will meet as a group with the instructor on a regularly scheduled basis. This provides a systematic opportunity to connect the internship experience with the academic program. The purpose of the faculty-led class sessions is to provide students with an opportunity to share their internship experiences in a climate of mutual aid and to explore in some depth topics and issues as these are related to the objectives of the internship program. Co-requisite: Enrollment in THL 697.

**THL 700 Integrative Seminar****2 credits**

A review of the theological, professional, and personal competencies acquired or enhanced during the student's program of studies. The seminar will include the presentation of student portfolios. **Core course**



# Master of Business Administration Program

The Ohio Dominican University MBA Program is designed to provide students a comprehensive business education while stressing ethical leadership and strategic agility. The Program offers students a learning experience consistent with Ohio Dominican University's tradition of providing intellectual development and growth in truth and ethical perspective while advancing career readiness in the dynamic, competitive and increasingly globalizing world of business. The Program successfully prepares graduates to serve in middle and senior level leadership roles in a wide variety of organizations.

## Three Formats -- One Degree

The Ohio Dominican University MBA Program is currently offered in three distinctive delivery formats, each tailored to meet the unique needs of students:

***The LEAD Format:*** The Learning Enhanced Adult Degree (LEAD) MBA Format is designed to meet the learning needs of the working adult. Students attend classes one night per week on a year-round basis at one of three campus locations (Easton, Tuttle, and Main Campus). Students may complete the program in as few as 18 months, and may begin the program at a wide variety of start dates throughout the year.

***The Traditional Calendar Format:*** The Traditional Calendar MBA Format is designed for recent graduates of undergraduate programs who are accustomed to the traditional rhythms of the academic year or working adults who prefer to attend classes on a traditional academic calendar (fall and spring terms). This calendar option maintains between-term and summer breaks and regular campus holidays. It offers students an opportunity to complete the MBA Program in as few as 18 months while attending evening classes at the main campus. Students may begin the program throughout the academic year at any of five start times.

***The 4+1 Format:*** The 4+1 MBA Format is designed for full-time, undergraduate students who would like to complete an undergraduate degree as well as an MBA in as few as five full-time academic years. The 4+1 Format is offered at the main campus with classes scheduled on the traditional academic calendar.

## Learning Objectives

Graduates of the Ohio Dominican University MBA Program will exhibit:

- The ability to utilize critical thinking and reasoning skills to anticipate, identify, analyze, and solve problems.
- The capacity to create opportunities for both critical inquiry and practical application of learning.
- A strong sense of mutual responsibility, respect, understanding, trust, and fairness.
- Strong written and spoken communication skills.
- A solid understanding of the functional components of business combined with the human aspects of conducting business within physical and social environments.
- The ability to use judgment, deliberation, and analysis required to perform basic business research, including research evaluation and design, statistical analysis, bibliographic and information search techniques, and report writing.
- The capacity for strategic and ethical leadership in the face of environments characterized by change, uncertainty, and complexity.



## **Admission**

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS). Admission to the program is the decision of the director of the program or his or her appointee/s. In the case of applicants who do not satisfy the general requirements for admission to the program, the Graduate Admissions Committee of the SGS will decide on the merit of such cases. Admission requirements for each format are listed under the appropriate section below.

Students may obtain only the MBA or the MSM degree from Ohio Dominican University and not both.

## **The LEAD Format**

The LEAD Format is an accelerated program designed to meet the learning needs of the working adult. Classes are held once weekly for four hours at one of three campus locations (Main Campus, Easton, and Tuttle). Students take one course at a time and the courses progress consecutively on a non-traditional calendar and meet 46-48 weeks per year. Depending on pre-requisite knowledge, students may complete the program as quickly as 20 months. Typically, a student moves through the program as a part of a “cohort” or class group. Significant out-of-class work is required of students working individually and, at times, as a part of a team.

The LEAD Format is designed to provide the knowledge and competencies necessary for graduates to excel in a workplace marked by globalization, hyper-competition, increasing technological capability, and rapid change. Graduates will possess solid foundational skills, functional business knowledge, and the capacity to apply all that they have learned to real-world challenges, problems, and projects.

The Ohio Dominican University LEAD MBA will prepare committed students for leadership roles in a broad range of organizations and assignments. Additionally, it has the depth and strength to act as a springboard for those interested in pursuing doctorate studies at some point in the future.

## **LEAD MBA -- Concentration in Management**

The Management Concentration in the LEAD MBA Program is designed to support the effective development of aspiring managers and senior organizational leaders. The concentration focuses on strategic management and leadership as well as management issues related to improving organizational performance. The concentration retains the strong MBA core course sequence while adding three courses specifically designed for those wishing to expand their capacity to make effective and reasoned management decisions aligned with organizational priorities while remaining ethical and supportive of the development of others.

## **Admission Requirements**

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS).

Admission requirements for the LEAD MBA Program:

- Bachelor’s degree from a regionally accredited institution
- Completed application with essay and resume
- A 2.75 GPA in last 60 hours of bachelor’s degree
- Official transcripts from all post-secondary institutions attended
- Three years of significant work experience
- Interview with LEAD staff
- TOEFL score of 550 or equivalent electronic score, if applicable
- Three letters of recommendation

## **Transfer Credit**

The Registrar and graduate program director are responsible for the evaluation of transfer credit and processing the necessary approval forms prior to granting graduate transient credit. Once credit has been accepted or transient credit approved, the Registrar applies it to the graduate program. The maximum number of transfer or transient credits a graduate student may receive is nine semester hours. Only courses with grades of B or better from regionally accredited institutions will be considered.

## **Graduation Requirements**

- Students must complete all courses in the prescribed sequence of 40 semester hours (43 semester hours for the MBA with a Concentration in Management).
- Have a 3.000 or better grade point average and conform with other criteria as defined by the School of Graduate Studies.
- Students must complete the program within seven years.

## **Course Progression for MBA Program**

### ***Foundation Courses***

Foundation knowledge in four content areas: accounting, finance, statistics, and economics is required. Foundational knowledge requirements are satisfied within the respective Functional Business Courses that have been expanded to four (4) semester credits in order to accommodate required prerequisite knowledge.

### ***Functional Business Courses***

The Functional Business Courses provide students a solid base of functional business knowledge and skills.

BUS 510 -- Graduate Learning Strategies (3 credit hours)  
BUS 563 -- Business Law (3 credit hours)  
BUS 564 -- Business Ethics (3 credit hours)  
BUS 570 -- Quantitative Business Analysis (4 credit hours)  
BUS 620 -- Strategic Marketing Management (3 credit hours)  
BUS 630 -- Accounting (4 credit hours)  
BUS 640 -- Managerial Economics (4 credit hours)  
BUS 650 -- Managerial Finance (4 credit hours)

### ***Integrated Courses***

The Integrated Courses are designed to help students translate functional business knowledge into strategic and ethical leadership capability in real-world organizations.

BUS 545 -- Strategic Management of Technology and Information (3 credit hours)  
BUS 660 -- Global Business Issues (3 credit hours)  
BUS 690 -- Business Policy and Strategy (3 credit hours)  
BUS 725 -- Leadership and Change Management (3 credit hours)

## **Course Progression for MBA Program -- Concentration in Management**

The Foundation Courses and the Functional Business Courses are the same as the MBA Program without a concentration.

### ***Integrated Courses for the MBA with a Concentration in Management***

BUS 545 -- Strategic Management of Technology and Information (3 credit hours)  
BUS 612 -- Strategic Human Resource Management (3 credit hours)  
BUS 619 -- Advanced Topics in Management (3 credit hours)  
BUS 660 -- Global Business Issues (3 credit hours)

## **Course Descriptions: Master of Business Administration LEAD Format**

### **Foundation Courses**

#### **BUS 502 Survey of Business Statistics**

**1 credit**

Basic statistical skills for advanced work in the functional areas of business administration. The module will review topics such as descriptive statistics (mean, median, mode), probability, distributions, sampling, and estimation. Offered on a pass/fail basis.

#### **BUS 503 Survey of Economics**

**1 credit**

An introductory review of economic theory and current economic events. The module examines economic problems associated with effective managerial decision-making. Offered on a pass/fail basis.

#### **BUS 504 Survey of Accounting**

**1 credit**

The course surveys the acquisition, analysis, and reporting of accounting information from the perspective of effective management decision-making. It also touches on the planning and control responsibilities of practicing managers. Offered on a pass/fail basis.

#### **BUS 505 Survey of Finance**

**1 credit**

The module examines the fundamentals of financial administration emphasizing the development of the issues and techniques involved in the cost of capital, capital budgeting, working capital management, and long-term sources and uses of funds. Offered on a pass/fail basis.

### **Graduate Courses**

#### **BUS 510 Graduate Learning Strategies**

**3 credits**

This course is the cornerstone course in the Ohio Dominican University LEAD MBA Program. It is designed to provide students with the knowledge, skills, and capabilities to effectively engage the challenges of the program. In this regard, students will explore resources and actively practice skills related to teams, conflict resolution and citation. Additionally, students will complete an individual Strengths Assessment instrument and build a Personal Development Plan that will be revisited in the final course of the program.

#### **BUS 545 Strategic Management of Technology and Information**

**3 credits**

This course focuses on the use of technology as a tool in the service of the organizational mission and strategy. It explores the role of technology in empowering the capture and dissemination of strategically important information and a variety of other uses in support of strategic implementation and the acquisition of competitive advantage.

#### **BUS 563 Business Law**

**3 credits**

This course is designed to ground students in the fundamental principles of the law that impact the day to day affairs of business. Topics, including the nature and function of the law, contracts and commercial law, employment law, consumer law, and the regulation of government agencies, are discussed. Emphasis is placed on the legal process as it affects and shapes the business environment.

#### **BUS 564 Business Ethics**

**3 credits**

This course includes a systematic overview of normative ethics and a comprehensive discussion of contemporary moral issues in a business context. Ethical problems, presented by case studies, are analyzed

and applied to business and public issues. The integration of personal vocation, institutional purpose, and managerial theory and practice, in light of the Christian social tradition, and in particular the Catholic social tradition, will be addressed.

**BUS 570 Quantitative Business Analysis**

**4 credits**

The purpose of the course is to develop basic statistical skills and an understanding of quantitative techniques useful in management decision-making. The focus is on the collection, interpretation, and reporting of data. Topics include descriptive statistics, probability distributions, sampling and estimation, decision analysis, regression, forecasting, linear programming, queuing, and project management.

**BUS 610 Management for the 21st Century**

**3 credits**

This course provides an exploration of the history of management thought and an overview of the four primary management activities: planning, organizing, leading and controlling. Particular emphasis is given to the notion of leadership and its relationship to traditional management practices.

**BUS 612 Strategic Human Resource Management**

**3 credits**

Managing others is a complex challenge requiring daily decisions related to hiring, training and developing, motivating, compensating and terminating employees. The quality of these decisions has legal, ethical, strategic and performance implications. This course is designed to explore these important dimensions of management functioning.

**BUS 619 Advanced Topics in Management**

**3 credits**

This course is the management capstone course for students completing the Management Concentration in the LEAD MBA. A significant capstone learning experience will be coupled with extensive readings of emerging quality improvement tools and practices, project management practices, benchmarking best practices, balanced scorecard, leadership and strategic change, and other contemporary management topics and practices.

**BUS 620 Strategic Marketing Management**

**3 credits**

This course provides an overview of the concepts and skills that are fundamental to understanding the consumer and to building customer-focused organizations. Special attention is given to customer behavior in service settings. Borrowing from the behavioral sciences, a variety of frameworks and tools will be presented to provide a foundation for conducting customer analyses. The course provides students with a sophisticated yet practical understanding of the consumer behavior issues that drive business success. In addition, the course examines tools and skills to measure customer satisfaction and loyalty. Students learn how to measure and interpret customer satisfaction and loyalty and how to approximate the return on investments in service and quality.

**BUS 630 Accounting**

**4 credits**

This course begins with an exploration of the process involved in making effective management decisions using accounting information. Students will then move into a more sophisticated examination of the topic and will be required to demonstrate the following: preparation and interpretation of financial statements, cost-volume-profit analysis, bond and stock valuation, cost of capital, capital budgeting methods, and working capital management. Ethical standards for accounting professionals are emphasized and supported through extensive use of case studies.

**BUS 640 Managerial Economics**

**4 credits**

This course is a study of economic theory and policy in relation to decision making in organizations. It introduces different methods of analyzing and presenting economic information relevant to policy formulation and the development of general strategies. Topics include demand and supply analysis, production and cost analysis, and competitive strategies in different product and factor market structures.

**BUS 650 Managerial Finance**

**4 credits**

This course is a study of traditional and contemporary theories of finance as applied to the solution of management problems identified in selected cases. The focus of the applications activity is on policy formulations and decision making under conditions of uncertainty. The course builds upon concepts from

financial management and managerial accounting courses. The first three weeks of this course reviews the foundational concepts necessary for successful application and understanding of advanced finance concepts. Time value of money, ratio analysis, and basic supply and demand concepts are covered in the initial three weeks. The remainder of the course offers methods for determining the optimal volume and composition of firm assets, liabilities, and equity. The theories and practices of capital budgeting and financing of assets are emphasized.

**BUS 660 Global Business Issues**

**3 credits**

This course provides material describing the institutions and operation of international businesses. Its purpose is to study transactions taking place across national borders to satisfying the needs of foreign consumers, private organizations, and government agencies. Transactions consist of direct and indirect investments between friendly countries. The focus of international business is on the activities of large multinational corporations that account for the majority of global trade and are headquartered in various countries. A careful study of the selected cases will provide business students and persons working in international areas with some of the additional tools required for understanding, appreciating, and implementing business strategies.

**BUS 690 Business Policy and Strategy**

**3 credits**

This course is an integration of the knowledge and skills learned in the previous courses in the MBA program. The course is designed to illustrate development, implementation, and reformulation of business strategy. The course stresses the need for, awareness of, and accommodation to changes in a company's internal and external environments. Through the case study/analysis method, students will be able to practice various strategic planning and policy-making decisions for businesses in the service industries.

**BUS 725 Leadership and Change Management**

**3 credits**

This course focuses on an exploration of the models, perspectives, competencies and tools related to providing leadership in changing environments and influencing organizational change. This course is also the capstone course in the ODU LEAD MBA Program and will revisit and revise the Personal Development Plan crafted in the first course as well as complete the Professional Portfolio initiated at the beginning of the program.

## **The Traditional Calendar Format**

The Traditional Calendar Format is designed for recent graduates of undergraduate programs accustomed to the traditional rhythms of the academic year or working adults who prefer to attend classes on a traditional academic calendar (fall and spring terms). This calendar option maintains between-term breaks and regular campus holidays. It offers students an opportunity to complete the MBA Program in as few as 18 months while attending evening classes at the main campus. Students may begin the program throughout the year at any of four start times.

### **Admission Requirements**

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS).

Admission requirements for the Traditional Calendar Format MBA Program:

- Bachelor's degree from a regionally accredited institution
- Completed application with essay
- A 3.000 GPA in last 60 hours of bachelor's degree
- Official transcripts from all post-secondary institutions attended
- TOEFL score of 550 or equivalent electronic score, if applicable
- Three letters of recommendation
- A \$25 non-refundable application fee

It is expected that students entering the MBA program will have a basic understanding of quantitative

thinking and of the fundamental business processes of economics, accounting, finance, and statistics.

### **Transfer or Transient Credit**

The Registrar and graduate program director are responsible for the evaluation of transfer credit and processing the necessary approval forms prior to granting graduate transient credit. Once credit has been accepted or transient credit approved, the Registrar applies it to the graduate program. The maximum number of transfer or transient credits a graduate student may receive is nine semester hours. Only courses with grades of B or better from regionally accredited institutions will be considered.

### **Graduation Requirements**

- Students must complete all required courses (37 semester hours).
- Students must have a 3.000 or higher grade point average.
- Students must complete the program within seven years.

### **Course Progression**

#### ***Foundational Knowledge Requirements***

Foundation knowledge in four content areas: accounting, finance, statistics, and economics is required. Students without acceptable preparation must satisfy this requirement by completing an undergraduate course in each deficient area as determined by the Program Director. Foundational knowledge deficits must be completed prior to starting the program course sequence.

#### ***Program Courses***

MBA 540 -- Management of Information Systems (4 credit hours)  
MBA 550 -- Global Business Enterprise and Trade Issues (4 credit hours)  
MBA 560 -- Corporate Ethics and Social Responsibility (4 credit hours)  
MBA 570 -- Quantitative Methods and Business Research (4 credit hours)  
MBA 610 -- Organizational Behavior and Leadership (3 credit hours)  
MBA 620 -- Marketing Management (3 credit hours)  
MBA 630 -- Accounting for Managers (3 credit hours)  
MBA 640 -- Managerial Economics (3 credit hours)  
MBA 650 -- Managerial Finance (3 credit hours)  
MBA 690 -- MBA Capstone Learning Experience (3 credit hours)

#### **Electives -- Complete one course from the following: (3 credit hours)**

MBA 600 -- MBA Practicum (3 credit hours)  
MBA 652 -- Contemporary Issues in Finance (3 credit hours)  
MGMT 612 -- Strategic Human Resource Management and Employment Law (3 credit hours)  
MGMT 660 -- Fostering and Managing Creativity and Innovation (3 credit hours)  
MBA 685 -- Special Topics (3 credit hours)

### **The 4+1 Format**

The 4+1 Format is designed to enable students to earn a bachelor's degree in any academic discipline and a master's degree in Business Administration in approximately five, full-time, years of study. These programs are specifically designed for high-achieving undergraduate students.

This unique program offers students the advantages of a liberal arts and business education while developing graduates who can think analytically, lead ethically, and communicate effectively.

## Admission Requirements

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS).

Provisional admission requirements:

- Earned GPA of 3.0 or higher in a student's required undergraduate business courses.
- Completed graduate school application submitted during a student's sophomore or junior year at ODU. Early application and admission will help ensure a 5-year time to completion
- Official transcripts received directly from all post-secondary institutions attended  
Official transcripts from international institutions must be forwarded to World Education Series for evaluation.
- International students must submit a TOEFL score of 550 or equivalent electronic score if applicable (if English is a second language). They must also contact the Director, ODU International Office, for other necessary information.

Conversion from provisional to admitted status:

- Students admitted provisionally during their sophomore or junior year will achieve formal and full program admission following the completion of their junior year assuming that they have earned a GPA of 3.0 or higher in their required undergraduate business courses. Formal admission will permit undergraduate senior level students to take the 500 level graduate bridge courses during their senior year.

Entry into 600-level MBA Core courses:

- Students must have completed the six undergraduate courses included in the Minor in Business Administration and must have completed an undergraduate degree. These courses are already part of the curriculum for most business discipline majors. Non-Business majors must complete the Minor in Business Administration. These courses are:

ACT 210 -- Accounting for Financial Decision Making (4 credit hours)  
ACT 220 -- Accounting for Managerial Decision Making (4 credit hours)  
BUS 220 -- Principles of Marketing (4 credit hours)  
BUS 240 -- Management and Organizational Behavior (4 credit hours)  
FIN 325 -- Managerial Finance (4 credit hours)  
ECN 101 -- Principles of Economics (4 credit hours)

Students admitted to the MBA 4+1 Program may take four graduate-level courses (16 credit hours) during their senior year. These 500-level graduate courses will be counted as undergraduate credit and meet undergraduate elective requirements as well as graduate program requirements. To qualify for graduate credit, students must earn a grade of B or better in these courses. Students who successfully complete all undergraduate requirements will graduate with a bachelor's degree at the end of their fourth year.

## Graduation Requirements

- Students must complete all required courses (37 semester hours).
- Students must have a Grade Point Average of 3.000 or higher
- Students must complete their program within seven (7) years of acceptance

## Course Progression

### 500-Level Graduate MBA Courses

These are graduate courses to be taken during a student's senior year. These courses are intended to count as hours toward the MBA, but simultaneously may be used as undergraduate elective hours. Additionally, these courses may be taken on an elective basis (up to a total of eight (8) semester hours) by other (non-MBA) undergraduate business majors under certain conditions (space available, senior status, required GPA, course prerequisites met, and approval of the Program Director). If taken as an undergraduate, these courses are considered graduate courses; however, the credit will be considered undergraduate credit.

Senior Year Courses (Graduate level – Undergraduate Credit)

MBA 540	Management of Information Systems	(4 Semester Hours)
MBA 550	Global Business Enterprise and Trade Issues	(4 Semester Hours)
MBA 560	Corporate Ethics and Social Responsibility	(4 Semester Hours)
MBA 570	Quantitative Methods & Business Research	(4 Semester Hours)

**600-Level Graduate MBA Core Courses**

MBA 610	Organizational Behavior and Leadership	(3 Semester Hours)
MBA 620	Marketing Management	(3 Semester Hours)
MBA 630	Accounting for Managers	(3 Semester Hours)
MBA 640	Managerial Economics	(3 Semester Hours)
MBA 650	Managerial Finance	(3 Semester Hours)
MBA 690	MBA Capstone Learning Experience	(3 Semester Hours)

**Electives -- Complete one course from the following: (3 credit hours)**

MBA 600	MBA Practicum (3 credit hours)
MBA 652	Contemporary Issues in Finance (3 credit hours)
MGMT 612	Strategic Human Resource Management and Employment Law (3 credit hours)
MGMT 660	Fostering and Managing Creativity and Innovation (3 credit hours)
MBA 685	Special Topics (3 credit hours)

**Master of Business Administration Program with a Concentration in Public Administration (Traditional Calendar Format)**

The Public Administration Concentration in the MBA Program is designed to support the effective development of aspiring governmental managers and senior governmental leaders. The concentration focuses on strategic management and leadership as well as management issues related to improving organizational performance. The concentration retains the strong MBA core course sequence while substituting four courses specifically designed for those wishing to expand their capacity to practicing public administrators as well as those seeking entry into public administration.

Managers possessing the wide range of skills in public administration are meeting the challenges in government management at the local, state, and federal levels. For practicing public administrators as well as those seeking entry into public administration, this specialization focuses on acquiring the administrative knowledge and skills in such diverse areas as budgeting, government relations, personnel policies, politics, and urban planning.

***Program Courses***

- MBA 540 -- Management of Information Systems (4 credit hours)
- MBA 550 – Global Business Enterprise and Trade Issues (4 credit hours)
- MBA 554 – Public Administration (3 credit hours)
- MBA 560 -- Corporate Ethics and Social Responsibility (4 credit hours)
- MBA 570 -- Quantitative Methods and Business Research (4 credit hours)
- MBA 610 -- Organizational Behavior and Leadership (3 credit hours)
- MBA 615 – Public Policy (3 credit hours)



MBA 635 – Accounting for Government and Nonprofit Organizations (3 credit hours)  
MBA 640 -- Managerial Economics (3 credit hours)  
MBA 655 – Public Budgeting and Finance (3 credit hours)  
MBA 690P -- MBA Capstone Learning Experience (3 credit hours)

## **Course Descriptions for the Traditional Calendar Format and 4+1 Format**

### **MBA 540 Management of Information Systems**

**4 credits**

This course examines the use of information systems and their impact on service business processes. This covers the management of the flow of information and services across the information systems user-producer interface. The course looks at the users of information systems and at the producers of information systems. The course approaches such topics as systems development, assessment of systems performance, and discussion of trends in the corporate application of developing technology from a managerial perspective.

### **MBA 550 Global Business Enterprise and Trade Issues**

**4 credits**

This course addresses important issues pertaining to cross-border operations and practices of multinational enterprises as well as trade issues between nation states. Cultural, political, environmental, fair labor practices, regional integration and trade restrictions issues all impinge upon management decisions. The course integrates basic trade theories underpinning multinational business with case studies that illustrate real world applicability of these theories and making them more transparent to the students. It also incorporates the ethical dilemma and the social responsibility concerns faced by multinational corporations in their international operations.

### **MBA 554 Public Administration**

**3 credits**

The study of public administration in contemporary United States society with emphasis on the functioning and control of governmental agencies, the nature of bureaucracy, planning, budgeting, and decision making.

### **MBA 560 Corporate Ethics and Social Responsibility**

**4 credits**

This course includes a systematic overview of normative ethics and a comprehensive discussion of contemporary moral and legal issues in a business context. Ethical problems, presented by case studies, are analyzed and applied to business and public issues. The course is designed to ground students in the fundamental principles of the law that impact the day to day affairs of business and provide a framework for future case analysis and ethical decision-making.

### **MBA 570 Quantitative Methods and Business Research**

**4 credits**

This course deals with rational applications to decision making through the study of quantitative models and research methodology. It emphasizes analysis of data, interpretation of model results, and their implications for managerial decisions. Topics include decision analysis, probability relations and distributions, regression models and forecasting, project analysis, queuing, and linear programming.

### **MBA 600 MBA Practicum**

**3 credits**

This course offers students a structured learning experience that will include a domestic or international practicum placement with an organization that is relevant to the student's current career aspirations and/or professional objectives as well as an opportunity for reflection during periodic meetings (face-to-face or virtual). Students will also read and discuss literature that will support their transfer of learning from the applied experience to the classroom. Finally, students will complete a series of written reflection papers designed to fully integrate the learning experience. This course is only available to students who have not yet held a full-time professional work position or to those who wish to explore a new career field or direction through a practicum placement.

**MBA 610 Organizational Behavior and Leadership****3 credits**

Over the past decade, managers have come to realize the importance that an understanding of human behavior and leadership plays in determining a manager's effectiveness. This course focuses on the impact that individuals, groups, and structures have on behavior within an organization. Furthermore, it explores the relationship between these factors and individual and organizational performance. Topical areas include individual differences, group dynamics, organizational processes, organizational change, conflict and negotiation, leadership, culture, and ethics.

**MBA 615 Public Policy****3 credits**

This course acquaints students with the underlying structure and dynamics of public policy formulation, implementation and evaluation at the state, local, and federal levels. Drawing on a number of analytic approaches, the course seeks to understand this complex political phenomenon in the context of the institutions that drive it.

**MBA 620 Marketing Management****3 credits**

This course focuses on managing the marketing function. The emphasis is on the nature and scope of the marketing manager's responsibilities and on marketing decision-making. Topics include market and environmental analysis, marketing planning, and the development and management of marketing programs.

**MBA 630 Accounting for Managers****3 credits**

The emphasis of this course is to provide a framework to learners so that they may demonstrate the ability to analyze the financial statements of an organization operating in our society and to understand how financial information can be used in the management, planning, control, and decision-making process. This course offers methods for determining the optimal volume and composition of firm assets, liabilities, and equity. This course will also cover theories and practices of capital budgeting and financing of assets.

**MBA 635 Accounting for Government and Nonprofit Organizations****3 credits**

This course provides a complete review of the accounting principles and practices used in Not-for-Profit organizations with a heavy focus on governmental accounting practices. The course also covers accounting principles and practices for hospitals, colleges and universities, health and welfare agencies, and other similar organizations. A logical framework for understanding and solving the accounting-related problems of nonprofit organizations is emphasized.

**MBA 640 Managerial Economics****3 credits**

This course is a study of the applications of economic theory and principles to decision making in organizations. The course utilizes concepts from economic theory to ascertain the different dimensions of problems faced by managers and to derive alternative solutions to those problems. It focuses on the interactions that lead to price determination in output and input markets, and how they could be employed by managers to form general strategies that will enhance the value of their respective entities.

**MBA 650 Managerial Finance****3 credits**

This course is a study of traditional and contemporary theories of finance as applied to the solution of management problems identified in selected cases. The focus of the applications activity is on policy formulations and decision making under conditions of uncertainty. The course builds upon concepts from financial management and managerial accounting courses. This course offers methods for determining the optimal volume and composition of firm assets, liabilities, and equity. The theories and practices of capital budgeting and financing of assets are emphasized.

**MBA 652 Contemporary Issues in Finance****3 credits**

Extensive analysis of selected contemporary issues in finance. Topics vary from semester to semester. This course draws upon both finance theory and practical applications to help managers understand key concepts that underlie analysis and execution of financial decisions. The course applies contemporary financial concepts and theories to managing a corporation. Topics will be chosen on a rotational basis. Topics include, but not limited to: capital budgeting, bond markets, corporate valuation and working capital management. It may be taught in a lecture format or case analysis format depending on the topic chosen.

**MBA 655 Public Budgeting and Finance****3 credits**

This course is designed to acquaint the Learner with the administration and management of public funds for organizations in the public sector. Organizational units could be at local, state, or federal levels, as well as in the private sector in the form of nonprofit organizations.

**MBA 685 Special Topics****3 credits**

Timely topics in accounting, finance, management, marketing, and/or economics.

**MBA 690 MBA Capstone Learning Experience****3 credits**

This course is a capstone, integrative course for graduating MBA students at Ohio Dominican University. This course provides students an opportunity to develop, implement, reflect upon, and present an integrative learning experience aligned with their professional interests. The Capstone learning project will be a collaborative learning experience and will provide students an opportunity to apply cross-disciplinary learning to a significant project.

**MBA 690P MBA Capstone Learning Experience****3 credits**

This course is a capstone, integrative course for graduating MBA students at Ohio Dominican University. This course provides students an opportunity to develop, implement, reflect upon, and present an integrative learning experience aligned with their professional interests. The Capstone learning project will be a collaborative learning experience and will provide students an opportunity to apply cross-disciplinary learning to a significant project specifically related to the Public Administration concentration.

# Master of Arts in Liberal Studies

Ohio Dominican’s commitment “to contemplate the Truth and to share it with others” is realized in all the University’s programs, but especially in the foundation of these programs, the liberal arts. The liberal arts curriculum fulfills this mission by enabling students to be more effective as citizens, as professionals, as life-long learners, and as human beings. It fulfills this mission through its liberal arts curriculum, and it is for these reasons that the University offers the Master of Arts degree in Liberal Studies.

## Admission

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS). Admission to the program is the decision of the director of the program, who reviews and evaluates all applications. In the case of applicants who do not satisfy the general requirements for admission to the program, the Graduate Admissions Committee of the SGS will decide on the merit of such cases.

For admission to the M.A. in Liberal Studies Program, students must:

- Have an earned baccalaureate degree from a regionally accredited college or university or be qualified as a 4 + 1 Ohio Dominican undergraduate.
- Have an undergraduate grade point average of 3.000 or higher.
- Complete an Application for Admission.
- Submit official transcripts from all postsecondary institutions attended.
- Submit three letters of recommendation.
- Submit an autobiographical essay (3 to 5 pages), which addresses the characteristics of a liberally educated person.

Students seeking admission to the Master of Art in Liberal Studies, who do not have an approved liberal arts major, may be admitted on the recommendation of the director of the program.

## Graduation Requirements

- Students must complete all courses with a grade point average of 3.0 or higher.
- Students must complete their program within seven (7) years of acceptance.
- Students must write a graduate thesis (LST 625).
- Students must successfully complete at least thirty-two semester hours of graduate credit.

Courses	Credits
Graduate Seminars:	
LST 512 – Exploring the Liberal Arts	4
LST 514 – Critical Theory and Research Methodology	4
Twenty-four semester hours well distributed over the following areas:	
Liberal Studies in Philosophy	
LST 501 – Philosophical Foundations of Theology	3
LST 532 – Human Rights	3
LST 540 – Philosophical Psychology	3
LST 541 – The Search for Happiness	3
LST 542 – Magnificent Manifestos	3
Liberal Studies in Literature	
LST 565 -- Cinema	3
LST 568 -- The Novel	3
LST 580 – Poetry	3

LST 590 -- Drama	3	
LST 605 – Studies in World Literature	3	
Liberal Studies in Art		
LST 520 – The Book of Art	3	
LST 521 – Art and Our World	3	
Liberal Studies in Political Science/History		
LST 530 – Love and Society	3	
LST 531 – History, Ideas, Values	3	
LST 532 – Human Rights	3	
LST 570 – Democracy: The History of the Idea	3	
LST 625 – Graduate Thesis		3
<b>Total Credits Required</b>		<b>32</b>

## Curriculum for the M. A. in Liberal Studies

The graduate program in liberal studies is designed to make connections between the study of the liberal arts and the lifelong journey toward becoming fully human. This is accomplished through the rigorous study of past and present attempts to understand the human spirit. Its courses are interdisciplinary in design and involve the rigorous study of primary sources and theory, both historical and contemporary. As such they include significant research that demonstrates independent critical thinking, critical reading, clear and concise writing, and the mastering of the historical overview of their subjects.

### Course Descriptions: Master of Arts in Liberal Studies<sup>⊗</sup>

#### **LST 501 Philosophical Foundations of Theology**

**3 credits**

An inquiry into the fundamental concepts of substance, form, person, identity, truth and goodness. Emphasis will be on the Aristotelian and Platonic background for Aquinas and his followers.

#### **LST 512 Exploring the Liberal Arts**

**4 credits**

An introduction to graduate study in the humanities through an interdisciplinary investigation of two moments in Western civilization: the discovery of the rationality of the universe and the human mind by the Greeks of the classical period, and the understanding of the individual and world as sacramental in 13<sup>th</sup> century Europe. The class will also include instruction in graduate research appropriate for beginning students.

#### **LST 514 Critical Theory and Research Methodology**

**4 credits**

An examination of the history of theories of criticism from the ancients to the post moderns. Consideration given to research methodology through the study of seminal texts.

#### **LST 520 The Book of Art**

**3 credits**

An examination of the Western intellectual heritage from Classical times through modernity. Emphasis will be on the role of art as a record of historical change and the relationship between the ideas of an era, its art, and the social, political and cultural forces that shaped them.

#### **LST 521 Art and Our World**

**3 credits**

The study of art's connection to society: an analysis of production and Western art using historical case studies that reveal art as a window onto the contexts and times of various cultures.

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<sup>⊗</sup> Five hundred (500) level courses are open to seniors accepted into the Liberal Studies Graduate Program and to other qualified seniors for undergraduate credit (limit of two (2) courses). Undergraduates interested in this option must complete a Cross Registration Form available in the Office of the Registrar.

**LST 530 Love and Society****3 credits**

An analysis of factors motivating human behavior with special focus on the role of acquisitiveness and the role of love. This analysis of human habits of acquisition will be examined in light of human habits of altruism, especially as the latter reveals various manifestations of love.

**LST 531 History, Ideas, Values****3 credits**

An examination of the Western intellectual heritage from Classical times through modernity. Emphasis will be on the role of ideas in historical change and the relationship between the ideas of an era and the social, political and cultural forces that shaped them.

**LST 532 Human Rights****3 credits**

A study tracing the Dominican contribution to the human rights tradition, with special emphasis on the School of Salamanca in the 15<sup>th</sup> and 16<sup>th</sup> centuries, Las Casas, Vitoria and Suarez.

**LST 540 Philosophical Psychology****3 credits**

An exploration of the meaning of being, and, in particular, human being, through the study of the *Metaphysics* and *De Anima* of Aristotle.

**LST 541 The Search for Happiness****3 credits**

A study of the notion of happiness from its classical conception to contemporary debates about its possibility.

**LST 542 Magnificent Manifestos****3 credits**

An examination of historically significant documents in terms of their content and their historical, social, and intellectual context. Political, theological and philosophical perspectives will be considered.

**LST 565 Cinema****3 credits**

A study in the forms, techniques, and historical evolution of cinema through the discussion of a particular theme, author, group of authors, literary movement, geography, or nationality. A particular course's focus will be reflected in its title when it is offered. May be repeated up to six credits on different topics.

**LST 568 The Novel****3 credits**

A study in the forms, techniques, and historical evolution of the novel through the discussion of a particular theme, author, group of authors, literary movement, geography, or nationality. A particular course's focus will be reflected in its title when it is offered. May be repeated up to six credits on different topics.

**LST 570 Democracy: The History of the Idea****3 credits**

Consideration of the development of the concept of democracy from its Greek origins, through its Roman embodiment, to its realization in the city states of Medieval and Renaissance Italy, the Dutch Republic, and its manifestation from 1776-1900. Emphasis upon the varied meanings of this term as developed in the classics of political philosophy.

**LST 580 Poetry****3 credits**

A study in the forms, techniques, and historical evolution of poetry through the discussion of a particular theme, author, group of authors, literary movement, geography, or nationality. A particular course's focus will be reflected in its title when it is offered. May be repeated up to six credits on different topics.

**LST 586 Independent Study****1-3 credits**

Guided, independent research on the topic of interest to the graduate student.

**LST 590 Drama****3 credits**

A study in the forms, techniques, and historical evolution of drama through the discussion of a particular theme, author, group of authors, literary movement, geography, or nationality. A particular course's focus will be reflected in its title when it is offered. May be repeated up to six credits on different topics.

**LST 592 Music and Culture****3 credits**

Music both reflects and stimulates the culture that produces it. This course will explore the ambiguous, significant, yet often underplayed role that music has within society as a whole as well as within specific and diverse cultures. In order to do this, the student will explore significant musical works as expressions of art that have validity in the context of the society that produced them as well as having their own intrinsic value.

**LST 605 Studies in World Literature****3 credits**

This course examines classic texts of world literature in translation. Through the analysis of literature, the course will not only discuss the characteristics of superb literature, it will also examine the culture from which the literature has come. Each course will have a particular focus, perhaps on a theme, country or author. Please check the schedule of courses to discover the course's particular focus at the time of registration.

**LST 625 Graduate Thesis****3 credits**

Research and written thesis on topics determined by the research agenda of the student. The thesis takes the place of written and oral comprehensive examinations.

**LST 685 Special Topics in Liberal Studies****3 credits**

Study of topics not offered in MALS offerings. Proposals for a Special Topics course in Liberal Studies must be approved by the program director, the Dean of Graduate and Professional Studies and the Registrar.

# Master of Education

The curriculum for this program has been designed to enable graduates:

- To focus on theories, research, and practice that support and sustain on-going teacher development and school improvement;
- To become prepared to pursue the study of curriculum and instruction at the doctoral level; or
- To value educational research and reflective practice as a component to effective teaching practice and life-long learning.

## Admission

Admission policies and procedures for all graduate academic programs of Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS). Admission to the program is the decision of the Program Director and the Master of Education Graduate Admissions Committee who review and evaluate all applications. In the case of applicants who do not satisfy the general requirements for admission to the program, the Graduate Admissions Committee of the SGS will decide on the merit of such cases.

For admission to the Master of Education in Curriculum and Instruction Program, students must have:

- A bachelor's degree from an accredited institution.
- An undergraduate cumulative grade point average of 3.000 or higher, or complete at least nine semester hours at the graduate level from an accredited institution of higher education with an overall grade point average of 3.000 or higher, or score in the 50<sup>th</sup> percentile or above on each section of the Graduate Record Exam (GRE).
- A teaching certificate/license.
- One year of teaching experience or be currently teaching.
- Official transcripts from every postsecondary institution attended.
- Three letters of recommendation.
- An application form and application essay.
- A recommendation for admission by Ohio Dominican University Graduate Studies Admissions Committee.

## Transfer/Transient Credit

The Registrar and graduate program directors are responsible for the evaluation of transfer credit and processing the necessary approval forms prior to granting graduate transient credit. Once credit has been accepted or transient credit approved, the Registrar applies it to the appropriate graduate program. A maximum of nine (9) semester hours may be transferred from or taken as transient credit at other regionally accredited masters programs. Credits must be less than five (5) years old and completed with a grade of "B" or better.

Transfer credit is considered for courses taken at another institution prior to enrolling in ODU's M.Ed. program. Transient credit is considered for courses taken at another institution after enrolling in ODU's M.Ed. program.

Transfer credit is awarded by petitioning the M.Ed. Program Director at the time of acceptance into the program. Credit cannot be transferred for EDU 501, which serves as an introduction to ODU's M.Ed. program. It is the student's responsibility to submit course descriptions to establish course equivalency for any M.Ed. course. Please note that students who transfer core courses may be asked to submit course artifacts as part of our unit assessment system and the courses must be an exact match of ODU's core courses. Transfer credit may be awarded for courses that are not equivalent to an ODU M.Ed. course. Such transfer credit may count as electives. Please note, that only six semester hours of workshop or



special topic courses may be used to meet the graduation requirements of the M.Ed. program. Courses taken on a pass/fail basis are considered workshops. Forms for petitioning transfer credit are available from the Office of Graduate Admissions and may only be submitted at the time of application for admission.

Students who have begun an ODU master's program who wish to apply for transient credit must petition the program director prior to registering for a graduate course through a regionally accredited graduate program. A fee per semester credit is charged for each transient credit that is added to a student's transcript. Official transcripts of transient work must be forwarded from the institution where the transient credit was taken to the ODU University Registrar. Unofficial or hand-carried transcripts will not be accepted. The actual letter grade is recorded, and the grade is calculated into the cumulative grade point average. Forms for applying for transient credit area available from the Office of the Registrar or from the Registrar's page on <sup>my</sup>ODU.

## Academic Probation

If a student does not achieve a 3.00 in the first two courses, the student is placed on probation and may be asked to leave the program.

## Graduation Requirements

- Students must complete all courses with a grade point average of 3.0 or higher.
- Students must complete their program within seven (7) years of acceptance.
- Thirty-six credit hours configured as follows:

Required Courses		Credits
<b>Core Courses: 18 semester credits</b>		
EDU 501	Current Trends in Education	3
EDU 511	Curriculum and Instruction	3
EDU 515	Assessment Practices	3
EDU 546	Instructional Decision-Making	3
EDU 560	Research Methods in Education	3
EDU 597	Internship: Theory into Practice	3
<b>Elective Courses: 12 semester credits</b>		
EDU 502	Technology Leadership	3
EDU 505	Technology and Learning	3
EDU 518	Content Area Reading & Writing: Instruction & Tech	3
EDU 521	Psychology of Learning	3
EDU 528	Issues in Classroom Management and Discipline	3
EDU 533	Professional Ethics, Law and Teaching	3
EDU 565	Addressing Diversity in the Classroom	3
EDU 582	Mentoring, Collaborating & Communicating through Tech	3
<b>Research Strand</b> (not available to online or off campus cohorts)		
EDU 562	Research Proposal	3
EDU 630	Research Project	3
<b>Portfolio Strand</b> (all online and off campus cohorts will complete the Portfolio Strand)		
EDU 584	Seminar in Teaching and Learning	3
EDU 625	Portfolio Development	3
<b>Total Credits Required</b>		<b>36</b>

Not all courses, particularly elective courses, will be offered each semester. Check with your advisor to determine the course rotation.

**Note:** Students who select the Portfolio may use this work to develop the portfolio required for National Board Certification.

## **Curriculum for the Master of Education**

The Master of Education in Curriculum and Instruction is designed to strengthen the knowledge, skills, and dispositions of candidates for the Master of Education program employed as teachers. Course syllabi, course descriptions, and performance assessments clearly indicate and provide opportunities to gain knowledge and demonstrate the content, pedagogical, and professional knowledge, skills, and dispositions necessary to help all students learn. The M.Ed.'s focus is on what professional teachers should know and be able to do. We strive to develop advanced professionals who are highly effective teachers, and who are reflective, inquiry-oriented, cognizant of cultural diversity and individual differences, able to communicate effectively, aware of research, and able to assume leadership responsibilities as practicing teachers.

Our conceptual framework, NCATE (National Council for the Accreditation of Teacher Education) standards, and five core propositions of the National Board for Professional Teaching Standards (NBPTS) guide the curriculum, instruction and assessment for our advanced professional education program. Our framework, *Teachers as Reflective Educational Leaders*, comprises a standards-driven, research-based, reflective leadership development approach through which teachers develop the knowledge, skills, and dispositions deemed essential for effective teaching.

Our conceptual framework reflects the following standards for advanced professional educators and provides the foundation for program performance competencies:

### **Professional Studies and Research:**

- The advanced professional educator accesses, reads, and interprets the literature in his or her field and applies information from the research to professional practice.
- The advanced professional educator understands the theoretical foundations for the profession and applies knowledge of theoretical foundations to professional practice.
- The advanced professional educator recognizes and addresses current issues in the profession, solves problems encountered in professional practice, and reflects on his or her professional practice and its effects.

### **Leadership Skills and Technology Application:**

- The advanced professional educator assumes leadership roles in the profession and shares knowledge and expertise with others in the profession and community.
- The advanced professional educator fosters and maintains positive work relationships and models effective oral and written communication.
- The advanced professional educator understands, appreciates and applies technology to enhance his or her professional practice.

### **Reflective Professional Practice:**

- The advanced professional educator recognizes and addresses current issues in the profession, solves problems encountered in professional practice, and reflects on his or her professional practice and its effects.
- The advanced professional educator uses a variety of formal and informal assessments to evaluate his or her performance and the performance of others.
- The advanced professional educator fosters and maintains positive work relationships and models effective oral and written communication.
- The advanced professional educator displays the beliefs, values, and behaviors that guide the ethical dimensions of professional practice.

## **RISE Program**

RISE (Reinventing Intervention Specialist Education) is a program of graduate courses, developed and offered through a grant from the Ohio Department of Education, to prepare experienced teachers for licensure in special education (Intervention Specialist).

Initially RISE students will complete eight (8) courses for licensure, including six (6) courses focused on special education, and two courses, EDU 315-Assessment Practices and EDU 518-Content Area Reading and Writing: Instruction and Technology, included in the professional courses of the ODU Master of Education program. Upon completion of the initial eight (8) courses, RISE students can apply for admission to the Master of Education program. RISE students must successfully complete four (4) additional graduate courses including EDU 501-Current Trends in Education or EDU 521-Psychology of Learning and EDU 511-Curriculum and Instruction, EDU 561-Educational Research Methods, and EDU 630-Research Project to earn the Master of Education degree. EDU 561 and EDU 630 may not be transferred from another institution.

## **Course Descriptions: Master of Education**

### **EDU 501 Current Trends in Education**

**3 credits**

Introduction to graduate studies through a study of political, social, and economic forces that currently shape American education. Attention is given to educational history, reform and renewal, the role of the teacher, the challenges of diverse populations, family structures, technology, legal considerations, pressure to reform education and professionalism in teaching. This course must be taken at ODU; transfer credit will not be accepted for this course. **Core course.**

### **EDU 502 Technology Leadership**

**3 credits**

This course explores the philosophical underpinnings of leadership perspectives that affect the successful application of instructional media and technology in the classroom. Students will study the integration of technology into educational settings, including creating and communicating common goals and understanding the nature of change in an information-rich society. Topics include exploration of expectations for technology leaders within current models, supervision, evaluation, effective policy decisions and implementation of reform.

### **EDU 505 Technology and Learning**

**3 credits**

This course is designed to investigate the issues, concepts, and philosophical considerations behind uses of technology in education. Emphasis will be on integrating appropriate technology as tools for teaching and learning as well as on developing new teaching strategies, and resources in alignment with local and national standards. Pre-requisite: Basic proficiency in word processing, database management, presentation tools and spreadsheet concepts.

### **EDU 511 Curriculum and Instruction**

**3 credits**

The focus of this course is on exploring access, instruction, and curriculum development with regard to past, present and future strategies. Emphasis is placed on integrating theoretical and practical dimensions. Multiple conceptual frameworks for developing curriculum and reflective inquiry will be investigated. **Core course.**

### **EDU 515 Assessment Practices**

**3 credits**

This course is designed to aid the educator in interpreting and utilizing assessment data as applied in educational settings. Formal assessment and informal assessment will be studied. Emphasis is placed on how to assess within the classroom, how to apply assessment results to teaching, and how to use published research to improve student learning. **Core course.**

**EDU 518 Content Area Reading and Writing: Instruction and Technology** **3 credits**  
This course examines principles, strategies and methodologies that are designed to improve student achievement in the content areas. Research, theory, and implications for instruction and technology will be examined and reviewed. Topics include purposes and types of reading; content reading learning design and delivery and methods of assessing reading strategies and skills in student-centered reading instruction.

**EDU 521 Psychology of Learning** **3 credits**  
This course focuses on learning theories and current issues in the psychology of learning, the social and emotional growth and diverse needs of students, and guidance and counseling theories, strategies, and practices. Topics include research related to child development, best teaching practice, learning styles, theories of multiple intelligences and constructivism. **Core course.**

**EDU 528 Issues in Classroom Management and Discipline** **3 credits**  
This course will focus on current issues in classroom management, notably Positive Behavioral Supports, as well as procedures all teachers need to know about participating in the completion of Functional Behavioral Assessments for students (with or without Individual Education Plans (IEPs)) whose behavior seriously disrupts school or classroom activities or endangers others.

**EDU 533 Professional Ethics, Law, and Teaching** **3 credits**  
This course provides an overview of the emergence of and justification for ethical issues in education. The course will compare and contrast the professional ethics of educators and other professions, begin to develop skills for thinking and writing critically about ethical claims related to the education profession, and encourage the students to think about how to maintain an ethical educational career and life. **Core course.**

**EDU 546 Instructional Decision-Making** **3 credits**  
This course provides opportunity to assess instructional models used in the classroom. Students will evaluate instructional methods and resources to enhance instructional decision-making. Topics include integration of content areas with new curricular materials and resources, development of new teaching strategies for emerging curricular models, and development of instructional procedures for students such as grouping strategies, learning outcomes and implications for diverse populations.

**EDU 560 Research Methods in Education** **3 credits**  
This course will focus on basic types of research conducted in education, including both quantitative and qualitative, as well as procedures for analyzing data for each type of research. Students will be able to identify and understand good research and to develop action research to move theory to practice. Pre-requisite: EDU 515 or permission of instructor. Not open to students who have completed EDU 561.

**EDU 561 Educational Research Methods** **3 credits**  
This course introduces students to quantitative and qualitative research. Students are encouraged to design studies that address important and current educational issues, gather data, analyze data, and derive conclusions based on their analyses. The strengths and limitations of various educational research designs, data collection and types of instruments used to measure educational outcomes will be emphasized. Topics include review of statistical tests common to research studies, action research, single subject research, ethnography, and case study method.

**EDU 562 Research Proposal** **3 credits**  
This course focuses on preparing the research proposal including writing the complete proposal, securing appropriate permissions, including Institutional Review Board (IRB) approval, and fully preparing to begin the proposed research during EDU 630-Research Project in Education. Not open to students who have completed EDU 561. Pre-requisite: EDU 560.

**EDU 565 Addressing Diversity in the Classroom** **3 credits**  
This course will focus on current issues related to all types of diversity in P-12 classrooms: educational exceptionalities, including giftedness, linguistic, cultural, ethnic, and economic diversity, and best practices to provide appropriate education to diverse learners.

**EDU 582 Mentoring, Collaborating and Communication Through Technology**      **3 credits**

This course examines the effective use of technology as a tool to enhance mentoring, collaboration and communication in the educational setting. Topics include using advanced communications technology to solve communication problems, critically evaluate information and media messages, apply technology to meet the needs of diverse external audiences and work effectively in multicultural setting, and to use, organize, and manage research effectively to enhance learning.

**EDU 584 Seminar in Teaching and Learning**      **3 credits**

This course will be a topical seminar focused on current trends in teaching and learning, and will involve initial development and design of the Professional Teaching Portfolio. Pre-requisite: Completion of Core Courses.

**EDU 597 Internship: Theory into Practice**      **3 credits**

This internship may be completed in the candidate's school, but may require up to two days of observation and work in another school (depending on the demographic composition of students and faculty in the home school). Individualized assignments related to curriculum, instruction, assessment, and diversity will allow the candidate to observe students dissimilar to those he or she teaches daily and to demonstrate knowledge of and skill in content areas and pedagogy. Pre-requisite: Admission to Internship and completion of Core Courses..

**EDU 625 Portfolio Development**      **3 credits**

This course will guide candidates in the development of their professional portfolio. The portfolio is a performance based assessment designed to evaluate the complex knowledge, skills, and dispositions of teaching described in the program standards.. Pre-requisite: EDU 584.

**EDU 630 Research Project**      **3 credits**

This course requires the completion of the research project proposed (and approved) in EDU-562 and the writing and presentation of the final report to the ODU community. Pre-requisites: EDU-560 and EDU-562.

# Master of Arts in TESOL

The Master of Arts in TESOL is designed for those seeking to expand their knowledge, skills, and dispositions for teaching English to speakers of other languages (TESOL). Based upon national standards for ESL teacher education programs, the program balances research and theory with practice teaching. Through coursework and a thesis or project, candidates are prepared to do advanced work in TESOL if they so choose. By passing one additional course, Content Area Reading and Writing (EDU 518) and the Praxis II exams, candidates may qualify for the TESOL Multi-Age License in Ohio. Candidates seeking licensure only must meet all requirements for licensure (36 semester credits); complete a minimum of nine (9) semester credits at ODU, including TSL 500 and TSL 590; and pass the Praxis II exams. Holders of teaching certificates or licenses who wish to earn TESOL endorsement must complete a minimum of twelve credits at ODU, including TSL 500 and TSL 590, and pass the Praxis II exams.

## Admission

Admission policies and procedures for all graduate programs at Ohio Dominican University (ODU) are the responsibility of the School of Graduate Studies (SGS). Admission to the program is the decision of the director of the program, who reviews and evaluates all candidates. In the case of an applicant who does not satisfy the requirements for general admission to the program, the Graduate Admissions Committee of the SGS will decide on the merits of the case.

In addition to the following requirements, at least one year of foreign language study in higher education is recommended.

Admission requirements:

- Bachelor's degree from a regionally accredited institution of higher learning.
- An overall grade point average (GPA) of at least 3.0 in undergraduate work.
- Official transcripts from every institution of higher learning attended.
- Three letters of recommendation that address the applicant's ability to do graduate level work in TESOL, at least one of which must be from an academic.
- A two- to three-page (500-750 words) essay that addresses the applicant's personal, academic, and vocational history; career goals; and reasons for applying to the program.
- Interview with an admission representative.
- For applicants whose first language is not English, a TOEFL score of at least 550 (PBT) or 213 (CBT). These scores must be sent directly from Educational Testing Service (ETS) to Ohio Dominican University (ODU), who's ETS institutional code is 1131. Official results of other internationally recognized tests of English language proficiency (MELAB, IELTS, etc.) may be submitted in lieu of TOEFL results.
- International Students: Documentation authorized by a bank official showing how the applicant's education will be financed. Additional costs for transcript evaluation may be incurred.

## Graduation Requirements

- Candidates must complete all TSL courses listed below (36 semester hours) with a grade point average (GPA) of 3.0. No more than two (2) grades of C may be earned. The repeat of a third C is permitted once.
- All candidates must take TSL 500- TESOL Foundations and TSL 590- TESOL Practicum at Ohio Dominican University.
- Candidates must complete the program within seven (7) years of acceptance.

## Curriculum for the Master of Arts in TESOL

The Master of Arts in TESOL provides candidates with a firm foundation in TESOL history, principles, and practices as well as research methods and professional development. Candidates who complete the program will be well prepared to enter programs of advanced study in TESOL, become active participants in regional and national TESOL organizations, and address issues that affect learners of English in the classroom and the community. Furthermore, because every course requires writing and research, culminating in a research project or thesis, the program enables students to make important contributions to English teaching and learning communities. Building upon Ohio Dominican University's tradition of teaching excellence, as well as the National Council for the Accreditation of Teacher Education (NCATE) standards for P-12 ESL teacher education, the program assists interested students in acquiring the TESOL Multi-Age License or Endorsement in Ohio.

### Course Descriptions: Master of Arts in TESOL

#### **TSL 500 TESOL Foundations**

**3 credits**

An introduction to TESOL, including its history, current research, and public policy issues and their relation to instructional practices. Consideration of issues such as partnerships and advocacy in TESOL, professional development through research, and collaboration. Also an orientation to the MA TESOL program, portfolio development, and NCATE standards; 20 hours of field experience. Must be taken in the candidate's first nine (9) hours in the program.

#### **TSL 510 Descriptive Linguistics**

**3 credits**

A study of language and language systems, including phonology, morphology, syntax, semantics, and pragmatics. Discussion of the nature and value of world Englishes, language variation, and linguistic research.

#### **TSL 520 Language Acquisition and Development**

**3 credits**

Theories of first and other language acquisition, processes of language and literacy development, and their application to TESOL. Topics include language in the classroom and at home; cognitive, affective, and personal variables related to language learning; and dimensions of language proficiency.

#### **TSL 530 The English Language**

**3 credits**

An introduction to the sounds, forms, structures, meanings and uses of English. Topics include phonology, morphology, syntax, semantics, and pragmatics. Includes application to teaching ESOL, both written and spoken, for a variety of settings and purposes.

#### **TSL 540 Cultural Diversity and Education**

**3 credits**

A study of the nature, role, and content of culture, especially in relation to education. Topics include major cultural concepts, interaction between language and culture, and multicultural education. Consideration of ESOL students' cultural identities, language and literacy development, and academic achievement.

#### **TSL 550 Research Methods in TESOL**

**3 credits**

An introduction to quantitative and qualitative methods of doing research in TESOL, helping students to become enlightened consumers of educational research and to design their own research. Topics include common statistical tests, action research, and case studies; strengths and limitations of methods are addressed. Resources for TESOL research are explored. Pre-requisite: Twelve (12) semester credits in the program.

#### **TSL 560 Instructional Methods in TESOL**

**3 credits**

Introduction to standards-based methods for planning, implementing, and managing ESOL and content instruction. Topics include classroom organization and strategies for developing and integrating English language skills (listening, speaking, reading, and writing) and for accessing core curricula. Includes 30 hours of field experience. Pre-requisites: TSL 500-550.

**TSL 570 Resources for ESOL and Content Instruction****3 credits**

Selection, creation, and use of standards-based materials, resources, and technologies. Attention to culture, language proficiency, and age of ESOL learners. Examination and use of various print and non-print resources, audiovisual materials, and technological tools. Pre-requisite: TSL 500-560.

**TSL 580 Assessment of ESOL Learners****3 credits**

A study of assessment for ESOL, including both language proficiency and classroom-based assessment. Issues include factors that affect ESOL student learning, special education testing, and standards-based assessment. Practice in the development and use of tools and techniques to assess language proficiency and performance. Pre-requisite: TSL 500-560.

**TSL 590 TESOL Practicum****3 credits**

Practical application of standards-based methods for ESOL and content instruction. Design of supportive learning environments for ESOL students, accounting for their diverse backgrounds, developmental needs and English proficiency. Implementation of a variety of instructional and assessment techniques. Includes full-time supervised student teaching and opportunities for candidates to reflect upon this experience. Pre-requisites: TSL 500-560.

**TSL 600 Research Project****3 credits**

In addition to completing teaching/learning portfolios that they have developed in the program, candidates will complete the project that they proposed in TSL 550, Research Methods in TESOL. Candidates will summarize research related to their topics, describe their methodology, conduct research, present their findings, and identify outlets for their research. Pre-requisites: TSL 500-560.

**TSL 699 Graduate Thesis (Optional)****3-6 credits**

In this course, candidates will write the thesis that they proposed in TSL 550, Research Methods in TESOL. This optional course is recommended for those planning advanced study in TESOL. Candidates may register for this course twice for a total of six (6) credits. Pre-requisites: TSL 500-560.

**EDU 518 Content Area Reading and Writing: Instruction and Technology****3 credits**

This course examines principles, strategies and methodologies that are designed to improve student achievement in the content areas. Research, theory, and implications for instruction and technology will be examined and reviewed. Topics include purposes and types of reading; content reading learning design and delivery and methods of assessing reading strategies and skills in student-centered reading instruction. (For candidates seeking the TESOL Multi-Age License in Ohio.)

**Requirements for a TESOL Endorsement (Pre-K-12)**

In accordance with the requirements for holders of teaching certificates or licenses seeking additional licensure, a student who wishes to earn TESOL endorsement at ODU must complete a minimum of twelve credits at ODU including TSL 500 and TSL 590. (See "Teacher Licensure" for further requirements.)

<b>Courses</b>	<b>Credits</b>	<b>Prerequisites</b>
A teaching certificate/licensure and the following:		
TSL 500 TESOL Foundations	3	
TSL 520 Language Acquisition and Development	3	
TSL 530 The English Language	3	
TSL 540 Cultural Diversity and Education	3	
TSL 560 Instructional Methods in TESOL	3	TSL 500-550
TSL 580 Assessment of ESOL Learners	3	TSL 560-560
TSL 590 TESOL Practicum	3	TSL 560-560
<b>Total Credits Required</b>	<b>21</b>	





# **Master of Science in Management – LEAD Program**

The Master of Science degree in Management is designed to serve those students interested in strengthening their capacity to effectively and ethically manage others in an organizational context. It provides students depth in management content areas including strategy, leadership, performance management, creativity and innovation, human resource management and change management. While still touching on critical business knowledge areas including economics, accounting, finance, information technology and business ethics, the Master of Science degree in Management offers greater depth in the knowledge and skills important to those who wish to effectively manage others in ways that further an organization's values and strategies.

## **Admission**

Admission policies and procedures for all graduate programs at Ohio Dominican University are the responsibility of the School of Graduate Studies (SGS).

For admission to the Master of Science degree in Management program, applicants must have:

- A bachelor's degree from a regionally accredited institution
- A completed application with essay and resume
- A 2.75 grade point average (GPA) in the last 60 hours of the bachelor's degree
- Official transcripts from all post-secondary institutions attended
- Three (3) years of significant work experience
- An interview with a member of the LEAD staff
- A TOEFL score of 550 or equivalent electronic score, if applicable
- Three (3) letters of recommendation

Students may obtain only the MBA or the MSM degree from Ohio Dominican University but not both..

## **Transfer/Transient Credit**

The Registrar and graduate program director are responsible for the evaluation of transfer credit and processing the necessary approval forms prior to granting graduate transient credit. Once credit has been accepted or transient credit approved, the Registrar applies it to the graduate program. The maximum number of transfer or transient credits a graduate student may receive is nine semester hours. Only courses with grades of B or better from regionally accredited institutions will be considered.

## **Graduation Requirements**

- Students must complete all courses in the prescribed sequence of 36 credit hours
- Students must have a 3.00 or better grade point average (GPA)
- Students must complete the program within seven years

## **Curriculum for the Master of Science in Management**

### *Foundation Course*

BUS 510	Graduate Learning Strategies	3 credits
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### ***Functional Management Core Courses***

BUS 564	Business Ethics	3 credits
MGMT 530	Economics and Management Strategy	3 credits
MGMT 612	Strategic Human Resource Management and Employment Law	3 credits
ACT 520	Accounting for Management Decision Making	3 credits
BUS 620	Strategic Marketing Management	3 credits
FIN 570	Organizational Finance	3 credits
BUS 545	Strategic Management of Technology and Information	3 credits

### ***Integrated Management Sequence Courses***

BUS 690	Business Policy and Strategy	3 credits
BUS 725	Leadership and Change Management	3 credits
MGMT 660	Fostering and Managing Creativity and Innovation	3 credits
MGMT 655	Contemporary Methods and Research in Management	3 credits

## **Course Descriptions**

### **ACT 520 Accounting for Management Decision Making**

**3 credits**

The emphasis of this course is to introduce enough of the fundamentals of accounting to permit the non-accountant to understand the financial statements of an organization operating in our society and to understand how financial information can be used in the management planning, control and decision-making process.

### **BUS 510 Graduate Learning Strategies**

**3 credits**

This course is the cornerstone course in the Ohio Dominican University LEAD MBA Program. It is designed to provide students with the knowledge, skills, and capabilities to effectively engage the challenges of the program. In this regard, students will explore resources and actively practice skills related to teams, conflict resolution and citation. Additionally, students will complete an individual Strengths Assessment instrument and build a Personal Development Plan that will be revisited in the final course of the program.

### **BUS 545 Strategic Management of Technology and Information**

**3 credits**

This course focuses on the use of technology as a tool in the service of the organizational mission and strategy. It explores the role of technology in empowering the capture and dissemination of strategically important information and a variety of other uses in support of strategic implementation and the acquisition of competitive advantage.

### **BUS 564 Business Ethics**

**3 credits**

This course includes a systematic overview of normative ethics and a comprehensive discussion of contemporary moral issues in a business context. Ethical problems, presented by case studies, are analyzed and applied to business and public issues. The integration of personal vocation, institutional purpose, and managerial theory and practice, in light of the Christian social tradition, and in particular the Catholic social tradition, will be addressed.

### **BUS 620 Strategic Marketing Management**

**3 credits**

This course provides an overview of the concepts and skills that are fundamental to understanding the consumer and to building customer-focused organizations. Special attention is given to customer behavior in service settings. Borrowing from the behavioral sciences, a variety of frameworks and tools will be presented to provide a foundation for conducting customer analyses. The course provides students with a sophisticated yet practical understanding of the consumer behavior issues that drive business success. In addition, the course examines tools and skills to measure customer satisfaction and loyalty. Students learn how to measure and interpret customer satisfaction and loyalty and how to approximate the return on investments in service and quality.

**BUS 690 Business Policy and Strategy****3 credits**

This course is an integration of the knowledge and skills learned in the previous courses in the MBA program. The course is designed to illustrate development, implementation, and reformulation of business strategy. The course stresses the need for, awareness of, and accommodation to changes in a company's internal and external environments. Through the case study/analysis method, students will be able to practice various strategic planning and policy-making decisions for businesses in the service industries.

**BUS 725 Leadership and Change Management****3 credits**

This course focuses on an exploration of the models, perspectives, competencies and tools related to providing leadership in changing environments and influencing organizational change. This course is also the capstone course in the ODU LEAD MBA Program and will revisit and revise the Personal Development Plan crafted in the first course as well as complete the Professional Portfolio initiated at the beginning of the program.

**FIN 570 Organizational Finance****3 credits**

The objective of the course is to explore the theories and concepts of corporate finance, including the fundamentals of working capital, acquisition of capital, capital budgeting and dividend policy in greater depth. The focus of this course is on financial management techniques under uncertainty and managing the balance between assets and liabilities. This course is designed to prepare the student for mid-level management positions.

**MGMT 530 Economics and Management Strategy****3 credits**

This course applies economic theory to management decision making in the private and public sectors. The emphasis is on how managers employ microeconomic and macroeconomic information and data to formulate strategies in order to enhance the growth and competitiveness of their respective organizations. It examines the strategies for efficient allocation of resources given varying constraints in a global economy.

**MGMT 612 Strategic Human Resource Management and Employment Law****3 credits**

This course deals with strategic planning in regard to organizing and controlling the performance of various activities concerned with procuring, developing, maintaining and utilizing a labor force so that the objectives and purposes of the organization are accomplished efficiently and effectively. The review and evaluation of strategic management responsibilities in the field of labor and personnel relations includes the role law, economics, behavior science, and culture play in the labor/management relations. Focusing on legal issues, the course work covers contemporary issues in employment law, employee rights, and equal employment matters.

**MGMT 655 Contemporary Methods and Research in Management****3 credits**

This course will provide students an opportunity to explore contemporary management literature in a number of critical areas including global management, performance measurement and management, as well as the literature related to quality and operational improvement. Additionally, students will have an opportunity to select a contemporary management topic for deeper research and exploration.

**MGMT 660 Fostering and Managing Creativity and Innovation****3 credits**

Innovation has been called the undisputed catalyst for growth. All businesses want to be more innovative and creative in their thinking, products and processes yet managers across industries fail to create a climate that encourages and rewards these behaviors. This course explores the manager's role in fostering organizational creativity and what leaders must do to increase successful innovation. Students will gain an understanding of the creativity and innovation that will enable them to become more effective in developing these aspects of their own organizations.



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## Administration

Brian P. Nedwek, President (2008). B.A., M.A., Marquette University; Ph.D., University of Wisconsin-Milwaukee.

Mary Todd, Vice President for Academic Affairs and Dean of the Faculty (2004). B.A., Valparaiso University; M.G.S., Roosevelt University; Ph.D., The University of Illinois at Chicago.

David R. Archibald, Vice President for Enrollment Management and Marketing (1998). B.A., M.B.A., Kent State University.

James Caridi, Vice President for Student Development and Dean of Retention (2007). B.S., St. Vincent College; M.A., Geneva College.

Sister Catherine Colby, O.P., Vice President for Mission and Identity (1988). B.S.Ed., Ohio Dominican College; M.Ed., Xavier University; M.A., St. Joseph College; Ed.D., Nova Southeastern University.

Ronald J. Seiffert, Vice President for University Resources (2005). B.S., Washington University; Stonier Graduate School of Banking.

## Full-time Faculty

Imali J. Abala, Associate Professor of English (1992). B.A., Wilmington College; M.A., Ph.D., The Ohio State University.

Gabriele Abowd, Assistant Professor of Art (2008). B.A., Saint Mary's College; M.A., University of Cincinnati; Ph.D., Indiana University.

Martha Armstrong, Professor of Social Work (1989). B.A., Ohio Dominican College; M.S.W., Boston College; Ph.D., The Ohio State University.

Bonnie Beach, Professor of Education (2005). B.S., The Ohio State University; M.Ed., Ph.D., Ohio University.

Roxanne Beard, Associate Professor of Management (2006). B.S., Bowling Green State University; M.B.A., University of Findlay; Ph.D., Capella University.

Hope Benton-Borghi, Assistant Professor of Education (2006). B.A., Massachusetts State College; M.Ed., Boston University; M.A., Ph.D., The Ohio State University.

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## INDEX

<p>Academic Advisors .....17</p> <p>Academic Affairs Office .....17</p> <p>Academic Center .....19</p> <p>Academic Dismissal .....20</p> <p>Academic Forgiveness.....17</p> <p>Academic Grievance .....18</p> <p>Academic Honesty.....18</p> <p>Academic Programs</p> <p style="padding-left: 20px;">List of.....57</p> <p>Academic Standing.....20</p> <p>Accounting</p> <p style="padding-left: 20px;">Courses .....133</p> <p>Accreditation .....6</p> <p>Administration.....271</p> <p>Administrative Staff .....278</p> <p>Adult Programs.....7, 25</p> <p>Advanced Placement .....26</p> <p>American Sign Language Courses .....134</p> <p>Art</p> <p style="padding-left: 20px;">Courses .....135</p> <p style="padding-left: 20px;">Program Requirements .....63</p> <p>Athletics .....26</p> <p>Attendance.....26</p> <p>Biology</p> <p style="padding-left: 20px;">Courses .....140</p> <p style="padding-left: 20px;">Program Requirements .....65</p> <p><b>Board of Trustees</b> .....271</p> <p>Business Administration</p> <p style="padding-left: 20px;">Courses .....142</p> <p style="padding-left: 20px;">Program Requirements .....67</p> <p>Career Services.....27</p> <p>Chemistry</p> <p style="padding-left: 20px;">Courses .....146</p> <p style="padding-left: 20px;">Program Requirements .....71</p> <p>Classification of Students .....29</p> <p>Coaching</p> <p style="padding-left: 20px;">Program Requirements .....117</p> <p>Communication Studies</p> <p style="padding-left: 20px;">Courses .....148</p> <p style="padding-left: 20px;">Program Requirements .....73</p> <p style="padding-left: 20px;">Courses .....149</p> <p style="padding-left: 40px;">70, 74</p> <p>Course Descriptions for the M. A. in Liberal Studies .....254</p> <p>Course Descriptions for the Master of Education .....260</p> <p>Course Descriptions: the Master of Arts in Theology .....236</p> <p>Credit by Examination.....30, 31</p>	<p>Criminal Justice</p> <p style="padding-left: 20px;">Courses ..... 152</p> <p style="padding-left: 20px;">Program Requirements ..... 76</p> <p>Cross-Disciplinary Studies</p> <p style="padding-left: 20px;">Program Requirements ..... 77</p> <p>Cross-Registration ..... 31</p> <p>Curriculum for the M. A. in Liberal Studies.. 254</p> <p>Curriculum for the M.A. in Theology..... 235</p> <p>Curriculum for the Master of Education..... 259</p> <p>Dean's List ..... 32</p> <p>Degree Requirements</p> <p style="padding-left: 20px;">Associate Degrees..... 56</p> <p style="padding-left: 20px;">Bachelor of Science ..... 54</p> <p style="padding-left: 20px;">Bachelor of Science in Education ..... 55</p> <p>Disabilities..... 44</p> <p style="padding-left: 40px;">154, 168</p> <p>Earth Science/Chemistry Education</p> <p style="padding-left: 20px;">Program Requirements ..... 78</p> <p>Economics</p> <p style="padding-left: 20px;">Courses ..... 154</p> <p style="padding-left: 20px;">Program Requirements ..... 79</p> <p>Education</p> <p style="padding-left: 20px;">Courses ..... 156</p> <p style="padding-left: 20px;">Program Requirements ..... 80</p> <p>English as a Second Language</p> <p style="padding-left: 20px;">Courses ..... 163</p> <p>English Language and Literature</p> <p style="padding-left: 20px;">Courses ..... 163</p> <p style="padding-left: 20px;">Program Requirements ..... 90</p> <p>Environmental Science</p> <p>Environmental Studies</p> <p>Faculty ..... 272</p> <p>Family Educational Rights and Privacy Act (FERPA) ..... 33</p> <p>Fees..... 33</p> <p>Finance</p> <p style="padding-left: 20px;">Program Requirements ..... 93</p> <p>Finance Courses..... 169</p> <p>Financial Aid ..... 34</p> <p>French</p> <p style="padding-left: 20px;">Courses ..... 171</p> <p>Geography</p> <p style="padding-left: 20px;">Courses ..... 172</p> <p>German</p> <p style="padding-left: 20px;">Courses ..... 172</p> <p>Gerontology</p> <p style="padding-left: 20px;">Program Requirements ..... 95</p> <p>GPA – Grade Point Average..... 36</p> <p>Grading Policies ..... 36</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Grading System .....	37	Mathematics	
Graduate .....	210	Courses .....	179
<b>Graduate Grading System</b> .....	227	Program Requirements .....	112
Graduate Student Load .....	230	<b>MBA COURSE DESCRIPTIONS</b> .....	244
Graduation Requirements for the M.Ed.....	258	MBA Graduation Requirements .....	248
Graduation Requirements for the Master of Art in Liberal Studies .....	253	Mission Statement .....	5
Graduation with Distinction .....	38	Music	
<b>Graphic Design</b>		Courses .....	182
<b>Program Requirements</b> .....	96	Program Requirements .....	113
History		Ohio Dominican University Courses .....	185
Courses .....	172	Philosophy	
Program Requirements .....	97	Courses .....	186
History of Ohio Dominican College.....	6	Program Requirements .....	116
Honors Program .....	39	Physical Education and Health	
Humanities		Courses .....	188
Courses .....	176	Physical Science Education	
<b>Incomplete Grades</b> .....	36, 227	Program Requirements .....	117
Independent Study .....	39	Physics	
Integrated Language Arts Education		Courses .....	189
Program Requirements .....	99	Political Science	
Integrated Mathematics Education		Courses .....	190
Program Requirements .....	100	Program Requirements .....	118
Integrated Science Education		Pre-Health Professional/Graduate School Program.....	120
Program Requirements .....	101	Pre-Law	
Integrated Social Studies Education		Program Requirements .....	120
Program Requirements .....	102	Pre-Nursing Program .....	122
International Business		Probation.....	20
Program Requirements .....	104	Probation and Dismissal .....	229
Internships .....	40	Psychology	
Journalism		Courses .....	193
Program Requirements .....	105	Program Requirements .....	122
Journalism Courses.....	177	Public Relations	
Language		Courses .....	196
Courses .....	178	Program Requirements .....	124
Latin		Reading Endorsement (Pre-K – 12).....	89
Courses .....	179	Refund Policy .....	42
Liberal Studies		Registration.....	42
Program Requirements .....	105	Residency Requirement.....	43
Life Science Education		<b>School of Continuing Studies</b> .....	7
Program Requirements .....	107	School of Graduate Studies .....	9
Life Science/Chemistry Education		<b>School of Undergraduate Studies</b> .....	7
Program Requirements .....	108	Security.....	43
Life Science/Earth Science Education		Service-Learning .....	44
Program Requirements .....	110	Servicemember’s Opportunity College .....	44
Life Science/Physics Education		<b>Social Justice Courses</b> .....	185
Program Requirements .....	111	Social Work	
Major and Minor .....	41	Courses .....	198
Marketing		Program Requirements .....	125
Program Requirements .....	112	Sociology	
Master of Arts in Liberal Studies .....	10, 253	Courses .....	200
Master of Arts in Theology .....	9, 235	Program Requirements .....	114, 126
Master of Business Administration .....	10	Spanish	
Master of Education .....	257	Courses .....	203
Master of Education in Curriculum and Instruction .....	10	Program Requirements .....	127
		Student Load.....	45

Teacher Licensure .....	45	Transient Credit .....	48
Theatre		Veterans Benefits.....	49, 222
Program Requirements .....	128	Visual Arts Education	
Theology		Program Requirements .....	64
Courses .....	206	Withdrawal from the College .....	49
Program Requirements .....	129	Women's Studies	
Transcripts.....	48	Program Requirements .....	130
Transfer Credit .....	48		

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